



AGENDA
FINANCE & ADMINISTRATION COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
OF THE
INLAND EMPIRE UTILITIES AGENCY*

WEDNESDAY, SEPTEMBER 11, 2024
11:00 AM

INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708

***A MUNICIPAL WATER DISTRICT**

[VIEW THE MEETING LIVE ONLINE AT IEUA.ORG](http://IEUA.ORG)

TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 470 658 338#

The public may participate and provide public comment during the meeting by dialing the number provided above. Comments may also be submitted by email to the Director of Board and Administrative Services Denise Garzaro at dgarzaro@ieua.org prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Committee Members.

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Recording Secretary prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

Approve the minutes of the July 10, 2024 Finance & Administration Committee meeting.

B. APPROVE REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of July 2024 in the amount of \$29,973,771.61.

2. ACTION ITEMS

A. APPROVE AGREEMENT WITH CITY OF FONTANA FOR ONE WATER CONNECTION FEE COLLECTION

Staff recommends that the Committee/Board authorize the General Manager to execute the Agreement for the Collection of the Inland Empire Utilities Agency Water Connection Fee by the City of Fontana.

B. REVISE CONTRACT LIMIT FOR MASTER SERVICES CONTRACTS FOR SAP SUPPORT SERVICES

Staff recommends that the Committee/Board approve the revision to the contract limit for Master Services Contracts for SAP Support Services to remove the annual aggregate limit of \$400,000 per fiscal year and establish a limit of \$3,000,000 for the term of the contracts.

C. AWARD CONTRACT FOR PROJECT MANAGEMENT SERVICES FOR ENTERPRISE RESOURCE PLANNING SOFTWARE

Staff recommends that the Committee/Board:

1. Award a contract for project management services to SDI Presence for enterprise resource planning software for the not-to-exceed amount of \$1,095,740 for a five-year term with an option for two one-year extensions; and
2. Authorize the General Manager to approve the purchase agreement, subject to non-substantive changes.

D. APPROVE PURCHASE OF HUMAN CAPITAL MANAGEMENT SOFTWARE FOR ENTERPRISE RESOURCE PLANNING SOFTWARE PHASE 1

Staff recommends that the Committee/Board:

1. Approve the purchase of Human Capital Management software from SuccessFactors through Carahsoft for the not-to-exceed amount of \$1,398,719 for a five-year period; and
2. Authorize the General Manager to approve the purchase agreement, subject to non-substantive changes.

E. APPROVE THE FIRST QUARTER BUDGET AMENDMENT AND ADOPT RESOLUTION NO. 2024-9-1, APPROVING AND ADOPTING THE AMENDED BUDGET FOR FISCAL YEAR 2024/25

Staff recommends that the Committee/Board:

1. Approve the First Quarter Budget Amendment; and
2. Adopt Resolution No. 2024-9-1, approving the amended budget for Fiscal Year 2024/25

F. [ADOPT RESOLUTION NO. 2024-9-2, NON-RECLAIMABLE WASTEWATER INLAND EMPIRE BRINE LINE SANTA ANA WATERSHED PROJECT AUTHORITY RATES](#)

Staff recommends that the Committee/Board:

1. Adopt Resolution No. 2024-9-2, revising the Non-Reclaimable Wastewater Inland Empire Brine Line Santa Ana Watershed Project Authority (SAWPA) Rates for Fiscal Year 2024/25 retroactive to July 1, 2024; and
2. Rescind Resolution No. 2024-6-4 adopted in June 2024.

3. INFORMATION ITEM

A. [FISCAL YEAR 2023/24 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE UPDATES, AND BUDGET TRANSFERS \(WRITTEN/POWERPOINT\)](#)

4. RECEIVE AND FILE INFORMATION ITEM

A. [TREASURER'S REPORT OF FINANCIAL AFFAIRS \(WRITTEN/POWERPOINT\)](#)

5. GENERAL MANAGER'S COMMENTS

6. COMMITTEE MEMBER COMMENTS

7. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

ADJOURN

Declaration of Posting

I, Denise Garzaro, CMC, Director of Board and Administrative Services of the Inland Empire Utilities Agency*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at www.ieua.org at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary at (909) 993-1736 or dgarzaro@ieua.org, 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.