



AGENDA
BOARD OF DIRECTORS REGULAR MEETING OF THE
INLAND EMPIRE UTILITIES AGENCY*

WEDNESDAY, JULY 17, 2024
10:00 AM

AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708

***A MUNICIPAL WATER DISTRICT**

[VIEW THE MEETING LIVE ONLINE AT IEUA.ORG](http://IEUA.ORG)

TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 785 739 405#

The public may participate and provide public comment during the meeting by attending the meeting in-person or by dialing the number provided above. Comments may also be submitted by email to the Director of Board and Administrative Services Denise Garzaro at dgarzaro@ieua.org prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Director of Board and Administrative Services prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

NEW AND PROMOTED EMPLOYEE INTRODUCTIONS

PRESENTATION

CREDIT RATING OVERVIEW AND ASSUMPTIONS

1. CLOSED SESSION

A. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATORS

Successor Negotiations – All Bargaining Units

Negotiating Parties: Lisa Dye, Director of Human Resources and Recognized Employee Organizations

B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(A) - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

1. Raymond Scott Walker vs. IEUA, Case No. CIVSB2026701

2. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

Approve minutes of the June 5 and June 19, 2024 Board Meetings.

B. REPORT ON GENERAL DISBURSEMENTS (FINANCE & ADMIN)

Staff recommends that the Board approve the total disbursements for the month of May 2024 in the amount of \$23,384,737.09.

C. AMEND CONTRACT FOR REGIONAL WATER EDUCATION PROGRAM (ENG/OPS/WR)

Staff recommends that the Board:

1. Approve a contract amendment to National Theatre for Children for the Regional Water Education Program, in the amount of \$150,000, increasing the contract from \$145,572 to a not-to-exceed amount of \$295,572 (103% increase) through June 30, 2026; and
2. Authorize the General Manager to execute the contract amendments subject to non-substantive changes.

D. APPROVE PURCHASE AGREEMENT FOR SMALL UTILITY ENTERPRISE SOFTWARE (FINANCE & ADMIN)

Staff recommends that the Board:

1. Approve a three-year agreement for the purchase of a software subscription with Environmental Systems Research Institute, Inc. (ESRI), for an annual cost of \$82,500 totaling \$247,500 over the three-year period; and
2. Authorize the General Manager to execute the agreement, subject to non-substantive changes.

E. APPROVE SUBSCRIPTION AGREEMENT FOR FINANCIAL SOFTWARE (FINANCE & ADMIN)

Staff recommends that the Board:

1. Approve a subscription agreement with Synario Software, for the not-to-exceed amount of \$184,850 for three years, which includes \$49,950 in annual licensing fees and \$35,000 for implementation; and
2. Authorize the General Manager to execute the software subscription agreement, subject to non-substantive changes.

F. PURCHASE OF AGENCY-WIDE INSURANCE FOR FISCAL YEAR 2024/25 (FINANCE & ADMIN)

Staff recommends that the Board ratify the purchase of the Agency-wide insurance policies providing coverage through Fiscal Year 2024/25 as follows:

- a. Excess Liability insurance in the amount of \$923,015;
- b. Excess Workers' Compensation in the amount of \$128,180; and
- c. Property, Boiler & Machinery in the amount of \$1,143,166.

G. ADOPT RESOLUTION NO. 2024-7-5, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA NATURAL RESOURCES AGENCY FOR THE YOUTH COMMUNITY ACCESS GRANT PROGRAM FOR THE DISCOVER THE ENVIRONMENT AND WATER PROGRAM

Staff recommends that the Board:

1. Adopt Resolution No. 2024-7-5, approving the application for grant funds from the California Natural Resources for the Youth Community Access Grant Program for the Discover the Environment and Water Program; and
2. Appoint the General Manager or designee to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests, which may be necessary for completion of the aforementioned project.

H. ADOPTION OF RESOLUTION NO. 2024-7-4, APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE INLAND EMPIRE UTILITIES AGENCY AND THE INLAND EMPIRE OPERATORS' ASSOCIATION

Staff recommends that the Board:

1. Adopt Resolution 2024-7-4, approving the Memorandum of Understanding (MOU) between the Inland Empire Utilities Agency and the Inland Empire Operators' Association; and
2. Authorize the General Manager to execute the MOU between the Inland Empire Utilities Agency and the Inland Empire Operators' Association.

I. ADOPTION OF RESOLUTION NO. 2024-7-1, APPROVING THE PERSONNEL MANUAL FOR EXECUTIVE MANAGEMENT EMPLOYEES

Staff recommends that the Board:

1. Adopt Resolution No. 2024-7-1, approving the Personnel Manual for Executive Management Employees; and
2. Authorize the General Manager to execute the Personnel Manual for Executive Management Employees.

J. [ADOPTION OF RESOLUTION NO. 2024-7-2, APPROVING THE PERSONNEL MANUAL FOR UNREPRESENTED EMPLOYEES](#)

Staff recommends that the Board:

1. Adopt Resolution No. 2024-7-2, approving the Personnel Manual for Unrepresented Employees; and
2. Authorize the General Manager to execute the Personnel Manual for Unrepresented Employees.

3. ACTION ITEMS

A. [ADOPT RESOLUTION NO. 2024-7-3, AMENDING THE AGENCY'S SALARY SCHEDULE/MATRIX FOR THE INLAND EMPIRE OPERATORS' ASSOCIATION, EXECUTIVE MANAGEMENT, AND UNREPRESENTED EMPLOYEES](#)

Staff recommends that the Board adopt Resolution No. 2024-7-3, amending the Agency's Salary Schedule/Matrix for the Inland Empire Operators' Association, Executive Management, and Unrepresented Groups.

B. [REJECT PROPOSALS FOR THE RP-5 SOLIDS HANDLING FACILITY LAND LEASE AND DEVELOPMENT](#)

Staff recommends that the Board reject the proposal from Anaergia and the proposal from Carson Companies for the RP-5 Solids Handling Facility Land Lease and Development.

C. [CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS ELECTION FOR SEAT A, SOUTHERN NETWORK](#)

Staff recommends that the Board determine the Agency's vote for the California Special Districts Association 2024 Board of Directors' election for Seat A, Southern Network, by selecting one candidate.

4. INFORMATION ITEMS

A. [CONTRACTS AND PROCUREMENT UPDATE \(POWERPOINT\)](#)

B. [ENTERPRISE RESOURCE PLANNING REPLACEMENT \(POWERPOINT\)](#)

C. [REGIONAL WATER USE EFFICIENCY BUSINESS PLAN FOR FISCAL YEARS 2024/25-2025/26 \(WRITTEN/POWERPOINT\) \(ENG/OPS/WR\)](#)

5. RECEIVE AND FILE INFORMATION ITEMS

A. [ANNUAL REPORT OF THE PRADO BASIN HABITAT SUSTAINABILITY PROGRAM FOR WATER YEAR 2023 \(WRITTEN\)](#)

B. [FEDERAL LEGISLATIVE REPORT FROM CARPI AND CLAY \(WRITTEN\) \(COMMUNITY & LEG\)](#)

- C. [STATE LEGISLATIVE REPORT AND MATRIX FROM WEST COAST ADVISORS \(WRITTEN\) \(COMMUNITY & LEG\)](#)
- D. [PUBLIC OUTREACH AND COMMUNICATION \(WRITTEN\) \(COMMUNITY & LEG\)](#)
- E. [RP-5 EXPANSION PROJECT UPDATE JULY 2024 \(POWERPOINT\) \(ENG/OPS/WR\)](#)
- F. [TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE MONTH ENDED APRIL 30, 2024 \(WRITTEN/POWERPOINT\) \(FINANCE & ADMIN\)](#)
- G. [TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE MONTH ENDED MAY 31, 2024 \(WRITTEN/POWERPOINT\) \(FINANCE & ADMIN\)](#)

6. AGENCY REPRESENTATIVES' REPORTS

- A. [SANTA ANA WATERSHED PROJECT AUTHORITY REPORT \(WRITTEN\)](#)
July 2, 2024 SAWPA Commission Meeting. The July 16, 2024 SAWPA Commission Meeting agenda was not available at time of posting.
- B. [METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA REPORT \(WRITTEN\)](#)
July 9, 2024 MWD Board Meeting.
- C. [REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT](#)
The next meeting is scheduled for August 1, 2024.
- D. [CHINO BASIN WATERMASTER REPORT \(WRITTEN\)](#)
June 27, 2024 CBWM Meeting.
- E. [CHINO BASIN DESALTER AUTHORITY REPORT \(WRITTEN\)](#)
July 11, 2024 Chino Basin Desalter Authority Board Meeting.
- F. [INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY REPORT](#)
The next IERCA Board Meeting is scheduled for August 5, 2024.

7. GENERAL MANAGER'S REPORT

- A. [GENERAL MANAGER'S REPORT \(WRITTEN\)](#)

8. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS

9. DIRECTORS' COMMENTS

ADJOURN

Declaration of Posting

I, Denise Garzaro, CMC, Director of Board and Administrative Services of the Inland Empire Utilities Agency*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's

website at www.ieua.org at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary at (909) 993-1736 or dgarzaro@ieua.org, 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.