



AGENDA
FINANCE & ADMINISTRATION COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
OF THE
INLAND EMPIRE UTILITIES AGENCY*

WEDNESDAY, JULY 10, 2024
11:00 AM

INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708

***A MUNICIPAL WATER DISTRICT**

[VIEW THE MEETING LIVE ONLINE AT IEUA.ORG](http://IEUA.ORG)

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The public may participate and provide public comment during the meeting by dialing the number provided above. Comments may also be submitted by email to the Director of Board and Administrative Services Denise Garzaro at dgarzaro@ieua.org prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Committee Members.

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Recording Secretary prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

Approve the minutes of the June 12, 2024 Finance & Administration Committee meeting.

B. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of May 2024 in the amount of \$23,384,737.09.

C. APPROVE PURCHASE AGREEMENT FOR SMALL UTILITY ENTERPRISE SOFTWARE

Staff recommends that the Committee/Board:

1. Approve a three-year agreement for the purchase of a software subscription with Environmental Systems Research Institute, Inc. (ESRI), for an annual cost of \$82,500 totaling \$247,500 over the three-year period; and
2. Authorize the General Manager to execute the agreement, subject to non-substantive changes.

D. APPROVE SUBSCRIPTION AGREEMENT FOR FINANCIAL SOFTWARE

Staff recommends that the Committee/Board:

1. Approve a subscription agreement with Synario Software, for the not-to-exceed amount of \$184,850 for three years, which includes \$49,950 in annual licensing fees and \$35,000 for implementation; and
2. Authorize the General Manager to execute the software subscription agreement, subject to non-substantive changes.

2. ACTION ITEM

A. PURCHASE OF AGENCY-WIDE INSURANCE FOR FISCAL YEAR 2024/25

Staff recommends that the Committee/Board ratify the purchase of the Agency-wide insurance policies providing coverage through Fiscal Year 2024/25 as follows:

- a. Excess Liability insurance in the amount of \$923,015;
- b. Excess Workers' Compensation in the amount of \$128,180; and
- c. Property, Boiler & Machinery in the amount of \$1,143,166.

3. RECEIVE AND FILE INFORMATION ITEM

A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)

4. GENERAL MANAGER'S COMMENTS

5. COMMITTEE MEMBER COMMENTS

6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

ADJOURN

Declaration of Posting

I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at www.ieua.org at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or dgarzaro@ieua.org, 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.