



**AGENDA**  
**BOARD OF DIRECTORS REGULAR MEETING OF THE**  
**INLAND EMPIRE UTILITIES AGENCY\***

**WEDNESDAY, JUNE 19, 2024**  
**10:00 AM**

**AGENCY HEADQUARTERS**  
**BOARD ROOM**  
**6075 KIMBALL AVENUE, BUILDING A**  
**CHINO, CALIFORNIA 91708**

**\*A MUNICIPAL WATER DISTRICT**

**[VIEW THE MEETING LIVE ONLINE AT IEUA.ORG](http://IEUA.ORG)**

**TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 205 702 398#**

**The public may participate and provide public comment during the meeting by attending the meeting in-person or by dialing the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.**

**CALL TO ORDER**

**ROLL CALL**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

## **NEW, PROMOTED AND RECLASSIFIED EMPLOYEE INTRODUCTIONS**

### **1. CONSENT ITEMS**

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

**A. MINUTES**

Approve minutes of the May 15, 2024 Board Meeting.

**B. REPORT ON GENERAL DISBURSEMENTS (FINANCE & ADMIN)**

Staff recommends that the Board approve the total disbursements for the month of April 2024 in the amount of \$20,216,775.14.

**C. FISCAL YEAR 2024/25 ANNUAL AUDIT PLAN AND REPORT OF OPEN AUDIT RECOMMENDATIONS AS OF JUNE 2024 (AUDIT)**

Staff recommends that the Board:

1. Approve the Fiscal Year 2024/25 Annual Audit Plan; and
2. Direct the Manager of Internal Audit to implement the Fiscal Year 2024/25 Annual Audit Plan.

**D. ADOPT POSITION OF SUPPORT ON THE WATER SYSTEMS PFAS LIABILITY PROTECTION ACT (HR 7944) (COMMUNITY & LEG)**

Staff recommends that the Board adopt a position of "Support" on the Water Systems PFAS Liability Protection Act (HR 7944).

**E. AWARD CONTRACT FOR BUILDING AUTOMATION SYSTEM CONTROLS UPGRADE (ENG/OPS/WR)**

Staff recommends that the Board:

1. Award a contract for the Building Automation System Controls Upgrade, to Infinite Control Systems for a not-to-exceed amount of \$415,707; and
2. Authorize the General Manager to execute the service contract, subject to non-substantive changes.

**F. AWARD CONSTRUCTION CONTRACT FOR THE RP-1 CENTRATE LINE IMPROVEMENT PROJECT (ENG/OPS/WR)**

Staff recommends that the Board:

1. Award a construction contract for the RP-1 Centrate Line Improvement, Project No. EN24020, to Mladen Buntich Construction Co. Inc., in the amount of \$1,388,000; and
2. Authorize the General Manager to execute the contract, subject to non-substantive

changes.

**G. AWARD CONSTRUCTION CONTRACT FOR RP-1 EVAPORATIVE COOLING FOR AERATION BLOWER BUILDING (ENG/OPS/WR)**

Staff recommends that the Board:

1. Award a construction contract for the RP-1 Evaporative Cooling for Aeration Blower Building, Project No. EN21056, to Horizons Construction Company International, in the amount of \$1,327,000; and
2. Authorize the General Manager to execute the construction contract, subject to non-substantive changes.

**H. ADOPT RESOLUTION NO. 2024-6-12, AUTHORIZING IEUA TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA FOR THE CLIMATE POLLUTION REDUCTION GRANT OPPORTUNITY**

Staff recommends that the Board adopt Resolution No. 2024-6-12, authorizing IEUA to sign a Memorandum of Agreement with the Metropolitan Water District of Southern California for a grant through the Environmental Protection Agency's Climate Pollution Reduction Grant, Funding Opportunity Number EPA-R-OAR-CPRGI-23-07.

**I. APPROVE PURCHASE AGREEMENT FOR DIGITAL SIGNATURE SOFTWARE**

Staff recommends that the Board:

1. Approve an agreement for the purchase of software subscription and support with DocuSign, for the not-to-exceed amount of \$174,675 over a term of three-years; and
2. Authorize the General Manager to execute the agreement, subject to non-substantive changes.

**J. ADOPT RESOLUTION NO. 2024-6-13, AMENDING THE AGENCY'S SALARY SCHEDULE/MATRIX FOR ALL GROUPS**

Staff recommends that the Board adopt Resolution No. 2024-6-13, amending the Agency's Salary Schedule/Matrix for all groups.

**2. ACTION ITEMS**

**A. ADOPT TEN-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2025 THROUGH FISCAL YEAR 2034**

Staff recommends that the Board:

1. Adopt the Ten-Year Capital Improvement Plan for Fiscal Year (FY) 2025 through FY 2034; and
2. Approve the Total Project Budget increases for existing projects to align with the Ten-Year Capital Improvement Plan.

**B. APPROVE COST SHARING AMENDMENT AND APPROVE CHANGE ORDERS FOR THE WINEVILLE/JURUPA/RP3 RECHARGE MASTER PLAN UPDATE PROJECTS**

Staff recommends that the Board:

1. Approve the third amendment to IEUA and Chino Basin Watermaster's Cost Sharing Agreement, Task Order No. 9, to authorize \$3,549,676 of additional funds for the Wineville/Jurupa/RP3 Recharge Master Plan Update Projects, Project Nos. RW15003.05 and RW15003.06 which increases the budget from \$25,296,340 to \$28,846,016 (14% increase);

2. Approve construction change orders No. 34 and No. 35 with MNR Construction, Inc., for the Wineville/Jurupa/Force Main Improvements, Project No. RW15003.06, for a not-to-exceed amount of \$768,523, which increases the contract from \$19,698,096 to \$20,466,619 (4% increase); and
  3. Authorize the General Manager to execute the third amendment to the cost-sharing agreement with Chino Basin Watermaster and the construction change orders, subject to non-substantive changes.
- C. **[AWARD CONTRACT FOR LOCAL OUTREACH AND ENGAGEMENT SERVICES \(COMMUNITY & LEG\)](#)**
- Staff recommends that the Board:
1. Award Contract No. 4600003481 to Whittingham Public Affairs Advisors to provide Local Outreach and Engagement Services for the term of July 1, 2024 through June 30, 2025 with the option to extend for two additional one-year periods for a not-to-exceed contract amount of \$252,000 for the three year period; and
  2. Authorize the General Manager to execute the service contract and optional renewals, subject to non-substantive changes.
- D. **[AWARD MASTER SERVICE CONTRACTS FOR SUPERVISORY CONTROLS AND DATA ACQUISITION INTEGRATION SERVICES \(ENG/OPS/WR\)](#)**
- Staff recommends that the Board:
1. Award master services contracts for System Integration Services to Technical Systems Inc. and E Tech Group for a total aggregate not-to-exceed amount of \$6,000,000 over a five-year period, with two one-year options to extend; and
  2. Authorize the General Manager to execute the contracts, subject to non-substantive changes.
- E. **[APPROVE RP-1 PHOTOVOLTAIC SYSTEM PARTIAL DECOMMISSIONING AGREEMENT \(ENG/OPS/WR\)](#)**
- Staff recommends that the Board:
1. Approve the Photovoltaic System Partial Decommissioning Agreement between Solar Star California V, LLC and IEUA for the not-to-exceed amount of \$443,727; and
  2. Authorize the General Manager to execute the agreement, subject to non-substantive changes.
- F. **[ADOPT RESOLUTION NO. 2024-6-11, ESTABLISHING REGIONAL INDUSTRIAL PRETREATMENT PROGRAM SERVICES \(ENG/OPS/WR\)](#)**
- Staff recommends that the Board adopt Resolution No. 2024-6-11, Establishing Regional Industrial Pretreatment Program Services.
- G. **[ADOPT RESOLUTION NO. 2024-6-9, AUTHORIZING THE REIMBURSEMENT OF CERTAIN PROJECT COSTS \(FINANCE & ADMIN\)](#)**
- Staff recommends that the Board adopt Resolution No. 2024-6-9, authorizing the reimbursement of certain project costs up to \$141,600,000 from the sale of future tax-exempt debt obligations.
- H. **[FISCAL YEAR 2024/25 PROPOSED MID-YEAR BIENNIAL BUDGET AND RATE RESOLUTIONS \(FINANCE & ADMIN\)](#)**
- Staff recommends that the Board:

1. Approve the amendments to the Fiscal Year 2024/25 Adopted Budget; and
2. Adopt Rate Resolution Nos. 2024-6-1 through 2024-6-7.

I. [ADOPT RESOLUTION NO. 2024-6-8, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024/25 \(FINANCE & ADMIN\)](#)

Staff recommends the Board adopt Resolution No. 2024-6-8, establishing the appropriations limit for Fiscal Year 2024/25, and rescind Resolution No. 2023-6-9 adopted in June 2023.

J. [APPROVE THE FOURTH QUARTER BUDGET AMENDMENT AND ADOPT RESOLUTION NO. 2024-6-10, APPROVING THE AMENDED BUDGET FOR FISCAL YEAR 2023/24 \(FINANCE & ADMIN\)](#)

Staff recommends that the Board:

1. Approve the fourth quarter budget amendment transfers between funds for O&M expenses with a zero-dollar net impact and amend the total project budget for PL19005 Chino Basin Program in the amount of \$4,687,623; and
2. Adopt Resolution No. 2024-6-10, approving the amended budget for Fiscal Year 2023/24.

**3. INFORMATION ITEMS**

A. [ARTIFICIAL INTELLIGENCE UPDATE \(POWERPOINT\)](#)

B. [RATE STUDY UPDATE \(POWERPOINT\)](#)

C. [PROJECT LABOR AGREEMENT UPDATE \(POWERPOINT\)](#)

**4. RECEIVE AND FILE INFORMATION ITEMS**

A. [FISCAL YEAR 2023/24 FINANCIAL AUDIT PLANNING AND ENGAGEMENT COMMUNICATIONS \(WRITTEN/POWERPOINT\) \(AUDIT\)](#)

B. [REPORT ON THE AUDIT FUNCTION \(WRITTEN/POWERPOINT\) \(AUDIT\)](#)

C. [2024 BANK RECONCILIATION AUDIT \(WRITTEN/POWERPOINT\) \(AUDIT\)](#)

D. [2024 HUMAN RESOURCES OPERATIONAL FOLLOW-UP AUDIT \(WRITTEN/POWERPOINT\) \(AUDIT\)](#)

E. [INTERNAL AUDIT QUARTERLY STATUS REPORT FOR JUNE 2024 \(WRITTEN\) \(AUDIT\)](#)

F. [FEDERAL LEGISLATIVE REPORT FROM CARPI AND CLAY \(WRITTEN\) \(COMMUNITY & LEG\)](#)

G. [STATE LEGISLATIVE REPORT AND MATRIX FROM WEST COAST ADVISORS \(WRITTEN\) \(COMMUNITY & LEG\)](#)

H. [PUBLIC OUTREACH AND COMMUNICATION \(WRITTEN\) \(COMMUNITY & LEG\)](#)

I. [RP-5 TO RP-2 SLUDGE LINE REPAIR ON EL PRADO ROAD UPDATE \(POWERPOINT\) \(ENG/OPS/WR\)](#)

- J. [RP-5 EXPANSION PROJECT UPDATE JUNE 2024 \(POWERPOINT\) \(ENG/OPS/WR\)](#)
- K. [INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY FISCAL YEAR 2024/25 ADOPTED BUDGET \(WRITTEN/POWERPOINT\) \(FINANCE & ADMIN\)](#)
- L. [FISCAL YEAR 2023/24 THIRD QUARTER BUDGET VARIANCE, PERFORMANCE UPDATES, AND BUDGET TRANSFERS \(WRITTEN/POWERPOINT\) \(FINANCE & ADMIN\)](#)

**5. AGENCY REPRESENTATIVES' REPORTS**

- A. [SANTA ANA WATERSHED PROJECT AUTHORITY REPORT \(WRITTEN\)](#)  
May 21, 2024; June 4, 2024 and June 18, 2024 SAWPA Commission Meetings.
- B. [METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA REPORT \(WRITTEN\)](#)  
June 11, 2024 and June 13, 2024 MWD Board Meetings.
- C. [REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT \(WRITTEN\)](#)  
June 6, 2024 Regional Sewerage Program Policy Committee Meeting.
- D. [CHINO BASIN WATERMASTER REPORT \(WRITTEN\)](#)  
May 23, 2024 CBWM Board Meeting.
- E. [CHINO BASIN DESALTER AUTHORITY REPORT \(WRITTEN\)](#)  
June 6, 2024 CDA Special Board Meeting.
- F. [INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY REPORT](#)  
The next IERCA Board Meeting is scheduled for August 5, 2024.

**6. GENERAL MANAGER'S REPORT**

- A. [GENERAL MANAGER'S REPORT \(WRITTEN\)](#)

**7. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**

**8. DIRECTORS' COMMENTS**

**9. CLOSED SESSION**

- A. [PURSUANT TO GOVERNMENT CODE SECTION 54957\(A\) - THREAT TO PUBLIC SERVICES OR FACILITIES](#)  
Consultation with Manager of Facilities and Water System Programs
- B. [PURSUANT TO GOVERNMENT CODE SECTION 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATORS](#)
  - 1. RP-5 Solids Handling Facility  
Agency Negotiator: Manager of Engineering Jason Marseilles  
Negotiating Parties: Anaergia Services, LLC; Carson Estate Trust  
Under Negotiation: Terms of Potential Land Lease
- C. [PURSUANT TO GOVERNMENT CODE SECTION 54956.9\(D\)\(2\)\(E\)1 CONFERENCE WITH LEGAL](#)

**COUNSEL - ANTICIPATED LITIGATION**

One Case

**D. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATORS**

Successor Negotiations – All Bargaining Units

Negotiating Parties: Lisa Dye, Director of Human Resources and Recognized Employee Organizations

**ADJOURN**

**Declaration of Posting**

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I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency’s main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency’s website at [www.ieua.org](http://www.ieua.org) at least seventy-two (72) hours prior to the meeting date and time above.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org), 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.**