

NOTICE OF MEETING

OF THE
BOARD OF DIRECTORS
OF THE



WILL BE HELD ON
WEDNESDAY, SEPTEMBER 20, 2023
10:00 A.M.

AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708

The meeting will also be accessible at:
(415) 856-9169/Conference ID: 373 012 992#

The public may participate and provide public comment during the meeting by joining in-person or by calling the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at dgarzaro@ieua.org prior to the completion of the Public Comment section of the meeting. Written comments will be distributed to the Board of Directors.



**AGENDA
MEETING OF THE
INLAND EMPIRE UTILITIES AGENCY*
BOARD OF DIRECTORS**

**WEDNESDAY, SEPTEMBER 20, 2023
10:00 A.M.**

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VIEW THE MEETING LIVE ONLINE AT IEUA.ORG
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 373 012 992#**

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CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

NEW, PROMOTED AND RECLASSIFIED EMPLOYEE INTRODUCTIONS

*A Municipal Water District

1. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

- A. **MINUTES**
Approve minutes of the August 2 and August 16, 2023 Board Meetings.
- B. **REPORT ON GENERAL DISBURSEMENTS** (*Finance & Admin*)
Staff recommends that the Board approve the total disbursements for the month of July 2023, in the amount of \$29,751,754.55.
- C. **ADOPT POSITION OF SUPPORT ON THE WATER EFFICIENCY, CONSERVATION AND SUSTAINABILITY ACT (H.R.5016/S.2654)** (*Community & Leg*)
Staff recommends that the Board adopt a position of support on H.R.5016/S.2654, also referred to as the Water Efficiency, Conservation, and Sustainability Act of 2023.
- D. **ADOPTION OF RESOLUTION NO. 2023-9-1, CITY OF RIVERSIDE TRAINING MEMORANDUM OF UNDERSTANDING FOR URBAN AREA SECURITY INITIATIVE GRANT FUNDING**
Staff recommends that the Board adopt Resolution No. 2023-9-1, authorizing the execution of a Memorandum of Understanding with the City of Riverside and the submittal of required documents to the City of Riverside and the California Office of Emergency Services.
- E. **MEMORANDUM OF UNDERSTANDING WITH ONTARIO MUNICIPAL UTILITIES COMPANY FOR PHILADELPHIA LIFT STATION FORCE MAIN IMPROVEMENTS** (*Eng/Ops/WR*)
Staff recommends that the Board authorize the General Manager to execute the Memorandum of Understanding with Ontario Municipal Utilities Company for the Philadelphia Force Main Improvements, Project No. EN23002.
- F. **INLAND EMPIRE BRINE LINE CAPACITY RIGHT AGREEMENT WITH IN-N-OUT BURGER** (*Eng/Ops/WR*)
Staff recommends that the Board:
1. Approve the sale of two (2) Brine Line Capacity Units to In-N-Out Burger for \$430,000; and
 2. Authorize the General Manager to execute the Capacity Right Agreement, subject to non-substantive changes.

G. INSTRUMENTATION MAINTENANCE CONTRACT AWARD

(Eng/Ops/WR)

Staff recommends that the Board:

1. Award a contract to Hach Company, Contract No. 4600003398, for a three-year term for the not-to-exceed amount of \$315,000 for maintenance and repair services; and
2. Authorize the General Manager to execute the contract, subject to non-substantive changes.

H. MASTER SERVICES CONTRACT AWARD FOR SAP SUPPORT SERVICES *(Finance & Admin)*

Staff recommends that the Board:

1. Award Master Services Contracts for SAP Support Services to the following vendors: Aspire HR, Deloitte Consulting, EPI-USE America, Phoenix Business Consulting, Sierra Digital Inc, and V3iT Consulting, in the amount of \$400,000 per fiscal year beginning October 1, 2023, for three-years with two one-year extension options, for a total potential contract term of five years, for an aggregate not-to-exceed amount of \$2,000,000; and
2. Authorize the General Manager to execute the contracts, subject to non-substantive changes.

I. ADOPTION OF RESOLUTION NO. 2023-9-3, ADOPTING THE 2023 HAZARD MITIGATION PLAN UPDATE *(Finance & Admin)*

Staff recommends that the Board adopt Resolution No. 2023-9-3, adopting the 2023 Hazard Mitigation Plan update including any revisions necessary to receive approval by the Federal Emergency Management Agency and be included in the San Bernardino County Office of Emergency Services Multi-Jurisdictional Hazard Mitigation Plan.

J. ADOPTION OF RESOLUTION NO. 2023-9-4, AMENDING THE AGENCY'S SALARY SCHEDULE/MATRIX FOR ALL GROUPS

Staff recommends that the Board adopt Resolution No. 2023-9-4, Amending the Agency's Salary Schedule/Matrix for all groups.

K. ADOPTION OF RESOLUTION NO. 2023-9-5, ADOPTING THE 2023 UPDATE TO THE RECHARGE MASTER PLAN *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Approve the 2023 Recharge Master Plan Update with non-substantial changes;
2. Adopt Resolution No. 2023-9-5, adopting the 2023 Update to the Recharge Master Plan; and
3. Accept a joint filing to the Court for the 2023 Recharge Master Plan Update with Chino Basin Watermaster.

- L. **ADOPTION OF RESOLUTION NO. 2023-9-2, REVISING THE NON-RECLAIMABLE WASTEWATER SYSTEM LOS ANGELES COUNTY SANITATION DISTRICT NORTH RATES** *(Finance & Admin)*
Staff recommends that the Board adopt Resolution No. 2023-9-2, revising the Non-Reclaimable Wastewater System (Los Angeles County Sanitation District North) Rates for Fiscal Year 2023/24 retroactive to July 1, 2023, and rescind Resolution No. 2023-6-3 adopted in June 2023.

2. ACTION ITEM

- A. **PROJECT MANAGEMENT, INSPECTION, AND ADMINISTRATIVE SERVICES MASTER CONTRACT AMENDMENT** *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Amend the existing aggregate master consultant contracts for Project Management, Inspection, and Administrative Services with Butier Engineering, Carollo Engineers, GK & Associates, Michael Baker International, MWH Contractors, Project Partners, Wallace & Associates, and Wood Environmental for an additional total aggregate not-to-exceed amount of \$24,000,000 over a two-year period, increasing the contract from \$10,000,000 to \$34,000,000 (240% increase) extending the contract through December 2025; and
2. Authorize the General Manager to execute the master contract amendments, subject to non-substantive changes.

3. INFORMATION ITEMS

- A. **GRANTS SEMI-ANNUAL UPDATE (POWERPOINT)** *(Community & Leg)*

RECEIVE AND FILE INFORMATION ITEMS

- B. **2023 REVIEW OF AGENCY'S PURCHASING CARD PROGRAM – FOOD, TRAINING AND TRAVEL PURCHASES (WRITTEN/POWERPOINT)** *(Audit)*
- C. **2023 PETTY CASH AUDIT AND FOLLOW-UP REVIEW (WRITTEN/POWERPOINT)** *(Audit)*
- D. **PROGRESS UPDATE FOR ALL PROCURE TO PAY AUDIT RECOMMENDATIONS – SEVENTH UPDATE** *(Audit)*
- E. **INTERNAL AUDIT QUARTERLY STATUS REPORT FOR SEPTEMBER 2023 (WRITTEN)** *(Audit)*
- F. **FEDERAL LEGISLATIVE REPORT FROM CARPI AND CLAY (WRITTEN)** *(Community & Leg)*
- G. **STATE LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)** *(Community & Leg)*

- H. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)** *(Community & Leg)*
- I. **RP-5 EXPANSION PROJECT UPDATE – SEPTEMBER 2023 (POWERPOINT)** *(Eng/Ops/WR)*
- J. **SAFETY UPDATE (POWERPOINT)** *(Finance & Admin)*
- K. **FISCAL YEAR 2022/23 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE UPDATES, AND BUDGET TRANSFERS** *(Finance & Admin)*
- L. **TREASURER’S REPORT OF FINANCIAL AFFAIRS FOR THE MONTH ENDED JULY 2023 (WRITTEN/ POWERPOINT)** *(Finance & Admin)*

4. **AGENCY REPRESENTATIVES’ REPORTS**

- A. **SANTA ANA WATERSHED PROJECT AUTHORITY REPORT (WRITTEN)**
September 5, and September 19, 2023 SAWPA Commission meetings. The September 19, 2023 SAWPA commission meeting agenda was not available at the time of posting.
- B. **METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA REPORT (WRITTEN)**
September 12, 2023 MWD Board meeting.
- C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)**
September 7, 2023 Regional Sewerage Program Policy Committee.
- D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**
August 24, 2023 Chino Basin Watermaster Board meeting.
- E. **CHINO BASIN DESALTER AUTHORITY REPORT (WRITTEN)**
September 7, 2023 CDA Board meeting.
- F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY REPORT**
The next IERCA Board meeting is scheduled for November 6, 2023.

5. **GENERAL MANAGER’S REPORT (WRITTEN)**

6. **BOARD OF DIRECTORS’ REQUESTED FUTURE AGENDA ITEMS**

7. DIRECTORS' COMMENTS

A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

8. CLOSED SESSION

A. PURSUANT TO GOVERNMENT CODE SECTION 54957(a) – THREAT TO PUBLIC SERVICES OR FACILITIES

Consultation with Manager of Information Technology

B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)(e)1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

One Case

ADJOURN

Declaration of Posting

I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at www.ieua.org at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or dgarzaro@ieua.org, 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.