

# NOTICE OF MEETING

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OF THE  
**FINANCE AND  
ADMINISTRATION  
COMMITTEE**

OF THE  
BOARD OF DIRECTORS  
OF THE



**SCHEDULED FOR  
WEDNESDAY, SEPTEMBER 13, 2023  
11:00 A.M.**

**AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708**

**The meeting will also be accessible at:  
(415) 856-9169/Conference ID: 486 562 45#**

The public may participate and provide public comment during the meeting by dialing into the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.



**AGENDA  
FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\***

**WEDNESDAY, SEPTEMBER 13, 2023  
11:00 A.M.**

**AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708  
VIEW THE MEETING LIVE ONLINE AT [IEUA.ORG](http://IEUA.ORG)  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 486 562 45#**

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**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

1. **CONSENT ITEMS**

A. **MINUTES**

Approve Minutes of the July 12, 2023 Finance and Administration Committee meeting.

B. **REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of July 2023, in the amount of \$29,751,754.55.

C. **ADOPTION OF RESOLUTION NO. 2023-9-3, ADOPTING THE 2023 HAZARD MITIGATION PLAN UPDATE**

Staff recommends that the Committee/Board adopt Resolution No. 2023-9-3, adopting the 2023 Hazard Mitigation Plan update including any revisions necessary to receive approval by the Federal Emergency Management Agency and be included in San Bernardino County's Office of Emergency Services Multi-Jurisdictional Hazard Mitigation Plan.

2. **ACTION ITEMS**

A. **MASTER SERVICES CONTRACT AWARD FOR SAP SUPPORT SERVICES**

Staff recommends that the Committee/Board:

1. Award Master Services Contracts for SAP Support Services to the following vendors: Aspire HR, Deloitte Consulting, EPI-USE America, Phoenix Business Consulting, Sierra Digital Inc, and V3iT Consulting, in the amount of \$400,000 per fiscal year beginning on October 1, 2023, for three-years with two one-year extension options, for a total potential contract term of five years, for an aggregate not-to-exceed amount of \$2,000,000; and
2. Authorize the General Manager to execute the contracts, subject to non-substantive changes.

B. **ADOPTION OF RESOLUTION NO. 2023-9-2, REVISING THE NON-RECLAIMABLE WASTEWATER SYSTEM LOS ANGELES COUNTY SANITATION DISTRICT NORTH RATES**

Staff recommends that the Committee/Board adopt Resolution No. 2023-9-2, revising the Non-Reclaimable Wastewater System (Los Angeles County Sanitation District North) Rates for Fiscal Year 2023/24 retroactive to July 1, 2023, and rescind Resolution No. 2023-6-3 adopted in June 2023.

**3. INFORMATION ITEMS**

**A. SAFETY UPDATE (POWERPOINT)**

**B. FISCAL YEAR 2022/23 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)**

**RECEIVE AND FILE INFORMATION ITEMS**

**C. TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE MONTH ENDED JULY 2023 (WRITTEN/POWERPOINT)**

**4. GENERAL MANAGER'S COMMENTS**

**5. COMMITTEE MEMBER COMMENTS**

**6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**ADJOURN**

**DECLARATION OF POSTING**

I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at [www.ieua.org](http://www.ieua.org) at least seventy-two (72) hours prior to the meeting date and time above.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org), 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.**