

NOTICE OF MEETING

OF THE
**AUDIT
COMMITTEE**
OF THE
BOARD OF DIRECTORS
OF THE



**SCHEDULED FOR
MONDAY, SEPTEMBER 11, 2023
9:00 A.M.**

**AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

**The meeting will also be accessible at:
(415) 856-9169/Conference ID: 689 218 678#**

The public may participate and provide public comment during the meeting by dialing the number provided above. Alternatively, public comments may be emailed to the Recording Secretary Jennifer Hy-Luk at jhyluk@ieua.org no later than 24 hours prior to the scheduled meeting time. Comments will then be read into the record during the meeting.



**AGENDA
AUDIT COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY***

**MONDAY, SEPTEMBER 11, 2023
9:00 A.M.**

**AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 689 218 678#**

The public may participate and provide public comment during the meeting by attending the meeting in-person or by dialing the number provided above. Comments may also be submitted by email to the Recording Secretary Jennifer Hy-Luk at jhyluk@ieua.org prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Recording Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

*A Municipal Water District

1. ACTION ITEM

A. MINUTES

Approve Minutes of the July 10, 2023 Special Audit Committee meeting.

2. INFORMATION ITEMS

- A. **2023 REVIEW OF AGENCY'S PURCHASING CARD PROGRAM – FOOD, TRAINING AND TRAVEL PURCHASES (WRITTEN/POWERPOINT)**
- B. **2023 PETTY CASH AUDIT AND FOLLOW-UP REVIEW (WRITTEN/POWERPOINT)**
- C. **PROGRESS UPDATE FOR ALL PROCURE TO PAY AUDIT RECOMMENDATIONS – SEVENTH UPDATE (WRITTEN/POWERPOINT)**
- D. **INTERNAL AUDIT QUARTERLY STATUS REPORT FOR SEPTEMBER 2023 (WRITTEN)**

3. AUDIT COMMITTEE ADVISOR COMMENTS

4. COMMITTEE MEMBER COMMENTS

5. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

ADJOURN

DECLARATION OF POSTING

I, Jennifer Hy-Luk, Executive Assistant of the Inland Empire Utilities Agency*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at www.ieua.org at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recording Secretary at (909) 993-1727 or jhyluk@ieua.org, 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.