



**AGENDA
FINANCE AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY***

**WEDNESDAY, JULY 12, 2023
11:00 A.M.**

**AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 486 562 45#**

The public may participate and provide public comment during the meeting by dialing the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at dgarzaro@ieua.org prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager prior to the public comment section or request to address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

*A Municipal Water District

1. **CONSENT ITEMS**

A. **MINUTES**

Approve Minutes of the June 14, 2023, Finance and Administration Committee meeting.

B. **REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of May 2023, in the amount of \$21,475,484.18.

2. **ACTION ITEMS**

A. **CONSULTING PROGRAM MANAGEMENT AND OWNER ENGINEERING SERVICES CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a master services contract for the consulting program management and owner engineering services to the Jacobs Engineering Team. Inc, in the amount of \$9,113,805; and
2. Authorize the General Manager to execute the contract, subject to non-substantive changes.

B. **PURCHASE OF AGENCY-WIDE INSURANCE FOR FISCAL YEAR 2023/24**

Staff recommends that the Committee/Board ratify the purchase of Agency-wide insurance policies providing coverage through Fiscal Year 2023/24, for the following amounts:

- a. Excess General Liability insurance in the amount of \$933,008;
- b. Property, Boiler & Machinery insurance in the amount of \$1,050,000; and
- c. Excess Workers' Compensation insurance in the amount of \$115,818.

C. **PRE-APPROVAL FOR HEAVY FLEET EQUIPMENT PURCHASES**

Staff recommends that the Committee/Board authorize the General Manager to execute the procurement of "off-the-lot" vehicles, up to \$1,000,000.

3. INFORMATION ITEMS

A. HUMAN RESOURCES UPDATES (POWERPOINT)

RECEIVE AND FILE INFORMATION ITEMS

B. TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE MONTH ENDED MAY 2023 (WRITTEN/POWERPOINT)

4. GENERAL MANAGER'S COMMENTS

5. COMMITTEE MEMBER COMMENTS

6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

ADJOURN

DECLARATION OF POSTING

I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at www.ieua.org at least seventy-two (72) hours prior to the meeting date and time above.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or dgarzaro@ieua.org, 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.