

## Regional Sewerage Program Technical Committee Meeting

# AGENDA Thursday, September 29, 2022 2:00 p.m. Teleconference Call

To prevent the spread of COVID-19, the Regional Sewerage Program Technical Committee Meeting will be held remotely by teleconference.

Teams Conference Link: <a href="https://teams.microsoft.com/l/meetup-">https://teams.microsoft.com/l/meetup-</a>

Teleconference: (415) 856-9169/Conference ID: 715 477 121#

This meeting will be conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling the number provided above. Comments may also be submitted by email to the Recording Secretary Laura Mantilla at <a href="mailto:linearing.comments">linearing.comments</a> prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Committee Members.

Call to Order

Roll Call

**Public Comment** 

Members of the public may address the Committee on any item that is within the jurisdiction of the Committee; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Comments will be limited to three minutes per speaker.

Regional Sewerage Program Technical Committee Meeting Agenda September 29, 2022 Page 2 of 2

### Additions to the Agenda

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require twothirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

### 1. Action Items

A. Approval of August 25, 2022 Technical Committee Meeting Minutes

### 2. Informational Items

- A. Fiscal Year 2021/22 Fourth Quarter Budget Variance
- B. Recycled Water Groundwater Recharge Update
- C. Grants Semi-Annual Update
- D. Return to Sewer Study (Oral)
- E. Operations & Compliance Updates (Oral)

### 3. Receive and File

- A. Draft Regional Sewerage Policy Committee Agenda
- B. Building Activity Report
- C. Recycled Water Distribution Operations Summary

#### 4. Other Business

- A. Committee Member Requested Agenda Items for Next Meeting
- B. Committee Member Comments
- C. Next Regular Meeting October 27, 2022

### Adjourn

#### **DECLARATION OF POSTING**

I, Laura Mantilla, Executive Assistant of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at <a href="https://www.ieua.org">www.ieua.org</a> at least seventy-two (72) hours prior to the meeting date and time above.

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ACTION ITEM

**1A** 



## Regional Sewerage Program Technical Committee Meeting MINUTES OF AUGUST 25, 2022

### **CALL TO ORDER**

A regular meeting of the IEUA/Regional Sewerage Program – Technical Committee was held via teleconference on Thursday, August 25, 2022. Committee Chair Amanda Coker/Cucamonga Valley Water District called the meeting to order at 2:03 p.m. Recording Secretary Laura Mantilla took roll call and established a quorum was present.

### ATTENDANCE via Teleconference

### **COMMITTEE MEMBERS PRESENT:**

Dave Crosley	City of Chino
Ron Craig	City of Chino Hills
Amanda Coker	Cucamonga Valley Water District (CVWD)
Armando Martinez	City of Fontana
Monica Heredia	City of Montclair
Chris Quach	City of Ontario
Nicole deMoet	City of Upland
Christiana Daisy	Inland Empire Utilities Agency (IEUA)

### **OTHERS PRESENT:**

Jiwon Seung	CVWD
Steve Nix	TKE Engineering
Natalie Avila	Unknown
Alexis Mascarinus	Unknown
Alexis Williams	Unknown
Jerry Burke	IEUA
Pietro Cambiaso	IEUA
Lucia Diaz	IEUA
Michael Hurley	IEUA
Scott Lening	IEUA
Eddie Lin	IEUA
Alex Lopez	IEUA
Laura Mantilla	IEUA
Bonnie Marseilles	IEUA

### **OTHERS PRESENT (continued):**

Jason Marseilles	IEUA
Liza Muñoz	IEUA
Matt Poeske	IEUA
Sushmitha Reddy	IEUA
Jeanina Romero	IEUA
Ken Tam	IEUA
Jeff Ziegenbein	IEUA

### **PUBLIC COMMENTS**

There were no public comments.

### ADDITIONS/CHANGES TO THE AGENDA

There were no additions/changes to the agenda.

### 1. ACTION ITEMS

### A. APPROVAL OF JULY 28, 2022 TECHNICAL COMMITTEE MEETING MINUTES

<u>Motion</u>: By Ron Craig/City of Chino Hills and seconded by Nicole deMoet/City of Upland to approve the meeting minutes of the July 28, 2022, Regional Technical Committee meeting by the following vote:

Ayes: Craig, Daisy, Quach, deMoet, Coker

Noes: None Absent: Crosley

Abstain: Martinez, Heredia

The motion passed by a vote of 5 ayes, 0 noes, 2 abstain, and 1 absent.

Dave Crosley/City of Chino informed the Committee via Team's chat (after the roll call vote) that he joined the call; however, was having technical difficulties with his audio.

### B. REQUEST BY THE CITY OF FONTANA FOR A REGIONAL SEWAGE CONNECTION (F-35)

Jason Marseilles/IEUA provided an overview of the City of Fontana's request for a regional sewage connection (F-35) located in the City of Fontana. Mr. Marseilles stated that IEUA evaluated the connection points and determined that there is sufficient capacity to meet the flows added by the new warehouse development.

<u>Motion</u>: By Nicole deMoet/City of Upland and seconded by Chris Quach/City of Ontario to approve the request by the City of Fontana for a single new regional connection point to the Fontana Interceptor Relief Sewer (F-35) by the following vote:

Ayes: Crosley, Craig, Daisy, Heredia, Quach, deMoet, Martinez, Coker

Noes: None Absent: None Abstain: None

The motion passed by a vote of 8 ayes, 0 noes, 0 abstain, and 0 absent.

### C. REQUEST TO ESTABLISH AD-HOC BAR SUBCOMMITTEE

Ken Tam/IEUA gave a brief history of the Ad-Hoc BAR (Building Activity Report) Subcommittee, which was established in 2012. The purpose of the subcommittee then was to review and streamline the BAR process and discuss and update Exhibit J. In 2013 the subcommittee accomplished its goals by implementing a BAR template and updating the definitions of Exhibit J, thus disbanding the subcommittee.

Mr. Tam reported that during recent Regional Contract negotiations the contracting agencies and IEUA conceptually agreed on a standing BAR Subcommittee to address fee collection uniformity and discuss other topics in need of evaluation. He also discussed the goals, topics, structure, and reporting of the subcommittee. He further stated that as the Regional Contract negotiations are ongoing, IEUA is requesting that the Regional Committees form an ad-hoc subcommittee to address topics until a formal BAR Subcommittee is established upon the completion of the Regional Contract negotiations.

<u>Motion</u>: By Nicole deMoet/City of Upland and seconded by Chris Quach/City of Ontario to approve the formation of the Ad-Hoc BAR Subcommittee by the following vote:

Ayes: Crosley, Craig, Daisy, Heredia, Quach, deMoet, Martinez, Coker

Noes: None Absent: None Abstain: None

The motion passed by a vote of 8 ayes, 0 noes, 0 abstain, and 0 absent.

### 2. <u>INFORMATIONAL ITEMS</u>

### A. ENGINEERING & CONSTRUCTION MANAGEMENT QUARTERLY PROJECT UPDATES

Jason Marseilles/IEUA gave an update on the following projects: RP-4 Primary Clarifier Rehabilitation and Process Improvements; RP-1 Intermediate Pump Station Electrical Improvements; and RP-1 Thickening Building & Acid Phase Digester.

### B. RETURN TO SEWER STUDY UPDATES

Mr. Tam reported that Data Collaborative is preparing the final technical report of the Expanded Return to Sewer Study Project and noted the draft report will be distributed to the Technical Committee Subgroup in the coming weeks. Furthermore, a poll was sent yesterday for a meeting the week of September 12, to discuss the final draft report. He asked the member agencies of the Technical Committee Subgroup to complete the poll. Mr. Tam stated that during this fiscal year, IEUA plans to conduct an Agency-wide flow and loading study to review the capacity within the existing regional sewer system. In addition, the consultant will perform site-specific flow and wastewater monitoring to support the results of the Expanded Return to Sewer Study. The participating member agencies that provided data should have received a request from Data Collaborative to share their information.

### C. OPERATIONS & COMPLIANCE UPDATES

Mr. Tam reported that during the month of August, RP-1 failed the bioassay testing for toxicity and will be entering accelerated testing next week. Also, on August 22, IEUA was alerted to a possible Sanitary Sewer Overflow (SSO) near the San Bernardino Lift Station in Fontana caused by a contractor that was potholing on San Bernardino Avenue. IEUA requested assistance from CVWD and the City of Fontana Collection crews. Upon further investigation, it was discovered that the origin of the SSO was not from a sewer line but from a private lateral line that served a Walmart Warehouse. IEUA is still in contact with the owner of the private sewer collection system to complete the investigation. He thanked the partners for their assistance.

### 3. RECEIVE AND FILE

Items 3A – 3C were received and filed by the Committee.

- A. DRAFT REGIONAL SEWERAGE POLICY COMMITTEE AGENDA
- **B. BUILDING ACTIVITY REPORT**
- C. RECYCLED WATER DISTRIBUTION OPERATIONS SUMMARY
- 4. OTHER BUSINESS
  - A. COMMITTEE MEMBER REQUESTED AGENDA ITEMS FOR NEXT MEETING

There were no requested agenda items.

**B. COMMITTEE MEMBER COMMENTS** 

There were no committee member comments.

C. <u>NEXT MEETING – SEPTEMBER 29, 2022</u>

<b>ADJOURNMENT</b> – Cha	ir Coker adjourned the meeting at 2:37 p.m.
Prepared by:	
	Laura Mantilla, Recording Secretary

INFORMATION ITEM

**2A** 



Date: September 29, 2022/October 6, 2022

To: Regional Sewerage Committees

From: Inland Empire Utilities Agency

Subject: FY 2021/22 Fourth Quarter Budget Variance Report

### **RECOMMENDATION**

This is an information item for the Regional Committees to review.

### **BACKGROUND**

The item was presented as an informational item at the IEUA Board of Directors meeting on September 21, 2022.



Date: September 21, 2022

To: The Honorable Board of Directors From: Shivaji Deshmukh, General Manager

**Committee:** Finance & Administration 09/14/22

**Staff Contact:** Kristine Day, Assistant General Manager

Subject: Fiscal Year 2021/22 Fourth Quarter Budget Variance, Performance Updates, and

**Budget Transfers** 

### **Executive Summary:**

The budget variance report presents the Agency's financial performance through the fourth quarter ended June 30, 2022 and various analyses are provided in the attachments.

The Agency's total revenues and other funding sources were \$305.8 million, or 103.5 percent of the fiscal year to date amended budget of \$295.5 million.

The Agency's total expenses and other uses of funds were \$323.8 million, or 69.0 percent of the fiscal year to date amended budget of \$469.5 million. Lower than budgeted administrative and operating expenses and timing of capital project execution account for the favorable variance.

The net change of the unaudited total revenues and other funding sources over the total expenses and other uses of funds for the quarter ended June 30, 2022 is an estimated decrease of \$18.0 million.

#### **Staff's Recommendation:**

The Fiscal Year (FY) 2021/22 fourth quarter budget variance, performance goal updates, and budget transfers is an informational item for the Board of Directors to receive and file.

**Budget Impact** Budgeted (Y/N): N Amendment (Y/N): N Amount for Requested Approval: Account/Project Name:

Fiscal Impact (explain if not budgeted):

The net change of the total revenues and other funding sources over total expenses and other uses of funds is a decrease of \$18.0 million for the quarter ended June 30, 2022.

Full account coding (internal AP purposes only): - - - Project No.:

### **Prior Board Action:**

On June 15, 2022 the Board of Directors received the Fiscal Year 2021/22 Third Quarter Budget Variance, Performance Goal Updates, and Budget Transfers.

### **Environmental Determination:**

Not Applicable

### **Business Goal:**

The quarterly budget variance report is consistent with the Agency's business goal of fiscal responsibility to demonstrate the Agency has appropriately funded operational, maintenance, and capital costs.

### **Attachments:**

Attachment 1 - Background

Exhibit A - Q4 Budget Variance Summary and Detail Report

Exhibit B - Business Goals Status Updates by Department

Exhibit C-1 - Summary of Annual Budget Transfers through the Fourth Quarter

Exhibit C-2 - Summary of the GM Contingency Account Activity

Exhibit D - Project Budget Transfers for Capital and Non-Capital Projects

Attachment 2 - Power Point

Board-Rec No.: 22214





# FY 2021/22 Budget Variance Summary Regional Wastewater and Recycled Water Programs (\$ Millions)

	Amended Budget	Actual YTD	% Budget Used YTD
Total Sources of Funds	\$193.8	\$220.1	113.5%
Total Uses of Funds	(\$341.1)	(\$236.0)	69.2%
Net Increase/(Decrease)	(\$147.3)	(\$15.9)	
Beginning Fund Balance	\$415.6	\$415.6	
Ending Fund Balance	\$268.3	\$399.7	

### **Highlights**

### **Total Sources of Funds**

- Favorable variance primarily due to higher property tax receipts
- SRF Loan proceeds from the RP-5 Expansion Construction Project

### **Total Uses of Funds**

• Favorable variance due to administrative and operating expenses and timing of project execution



## FY 2021/22 Budget Variance Summary Regional Wastewater and Recycled Water Programs

(\$ Millions)

Sources of Funds	Amended Budget	Actual YTD	% Budget Used YTD
User Charges	\$72.9	\$75.7	103.8%
Recycled Water Sales	17.3	18.6	107.7%
Property Taxes	52.9	65.9	124.5%
Connection Fees	37.9	41.9	110.5%
Grants and Loans	5.8	12.5	215.3%
Other Revenues*	7.0	5.5	78.5%
Total Sources of Funds	\$193.8	\$220.1	113.54%

<sup>\*</sup>Other operating revenues includes contract cost reimbursements, lease, and interest revenue.

Highlights Highlights					
<ul> <li>User Charges</li> <li>Higher number of billable EDUs, and MEUs than budgeted</li> </ul>	Recycled Water (AF)  Budget Actual  Direct Sales 17,000 18,853 Recharge 15,000 17,055	New Connections  Budget Actual  Wastewater (EDUs) 4,000 4,539  Water (MEUs) 4,700 4,972	Grants & Loans  Includes SRF Loan proceeds of \$12M for the RP-5 Expansion Construction Project		

## FY 2021/22 Budget Variance Summary Regional Wastewater and Recycled Water Programs



(\$ Millions)

Uses of Funds Operating Expense	Amended Budget	Actual YTD	% Budget Used YTD
Employment Expenses (net of CIP)	\$45.7	\$45.3	99.1%
Operating Expenses*	31.8	26.2	82.5%
Utilities	12.2	11.0	89.7%
Projects Expenses**	234.0	136.6	58.4%
Financial Expenses	17.4	16.9	97.2%
Total Uses of Funds	\$341.1	\$236.0	69.2%

<sup>\*</sup>Operating expenses includes insurance, office & admin., professional fees, chemicals, biosolids, and materials & supplies.

\*\*Project expenses includes capital and non-capital projects.

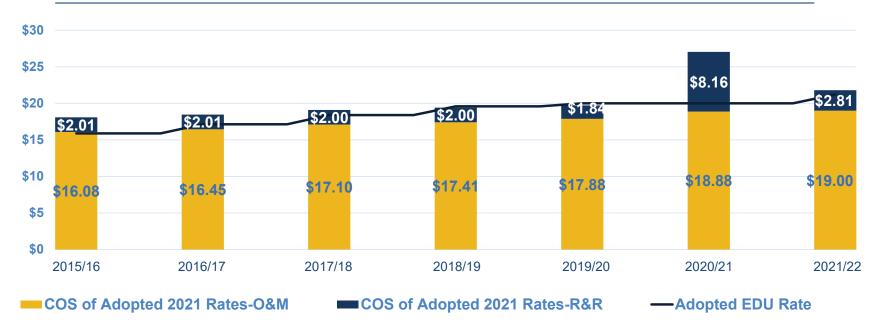
### **Highlights**

- Deferred non-critical contract labor and materials
- Lower travel, conference, and office expenses due to remove work environment
- Financial Expenses includes \$16.6M principal & interest payment for bonds, various State Revolving Fund (SRF) Loans, and interest and financial fees
- Project Expenses favorable due to operational constraints and design & construction delays

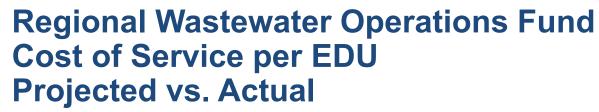
## Regional Wastewater Operations Fund Cost of Service per EDU



Adopted Multi-Year Rates \$/EDU						
2015/16 2016/17 2017/18 2018/19 2019/20 2020/21 2021/22						2021/22
\$15.89 \$17.14 \$18.39 \$19.59 \$20.00 \$20.00 \$21.22						



2021/22 - Unaudited Actuals 5





# Adopted Multi-Year Rates \$/EDU 2015/16 2016/17 2017/18 2018/19 2019/20 2020/21 2021/22 \$15.89 \$17.14 \$18.39 \$19.59 \$20.00 \$20.00 \$21.22

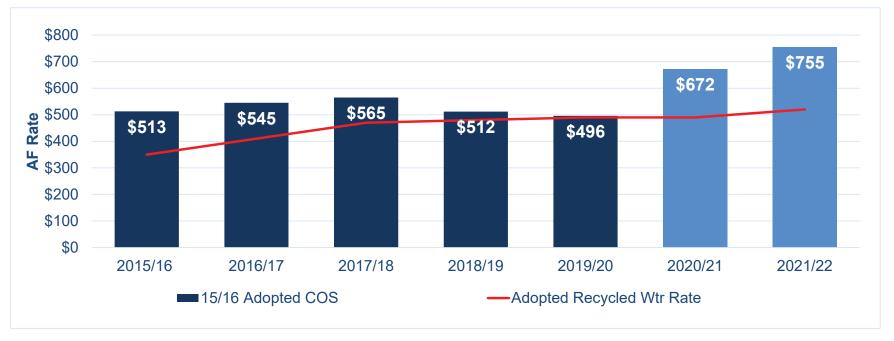


2021/22 - Unaudited Actuals



## Recycled Water Program Adopted Cost of Service per AF

Adopted Multi-Year Rates \$/AF						
2015/16 2016/17 2017/18 2018/19 2019/20 2020/21 2021/22						2021/22
\$350	\$410	\$470	\$480	\$490	\$490	\$520



2021/22 - Unaudited Actuals





#### Adopted Multi-Year Rates \$/AF 2015/16 2016/17 2017/18 2018/19 2019/20 2020/21 2021/22 \$520 \$350 \$410 \$470 \$480 \$490 \$490 \$800 \$700 \$755 \$754 \$699 \$672 \$600 \$626 \$579 \$565 \$500 \$545 AF Rate \$513 \$505 \$512 \$514 \$496 \$400 \$300 32,331 AF 34,335 AF 27,677 AF 36,210 AF ΑF 45,770 AF 32,000 AF 35,159 AF 32,000 AF 33,150 AF 42,950 AF 29,723 AF 37,100 AF 37,300 AF \$200 33,146, \$100 \$0 2015/16 2016/17 2017/18 2018/19 2019/20 2020/21 2021/22 **Projected**

COS Actual/Projected

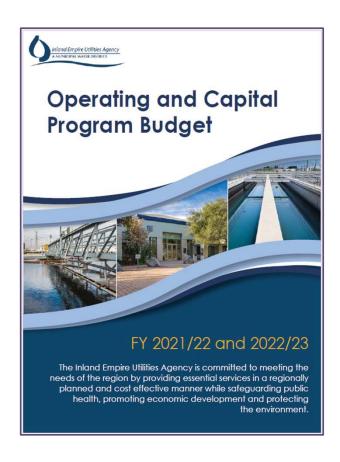
Adopted Recycled Wtr Rate

\*2021/22 - Unaudited Actuals, AF projection excludes IEUA usage of 145 AF

15/16 Adopted COS







The Budget Variance Analysis report is consistent with the Agency's business goal of fiscal responsibility to ensure actual revenues and expenditures are consistent with those approved by the Board of Directors.

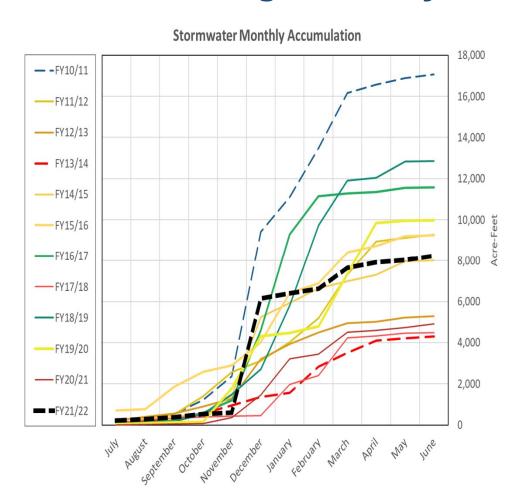
INFORMATION ITEM

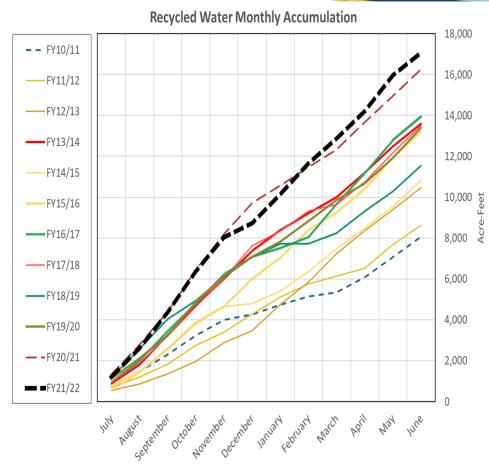
**2B** 





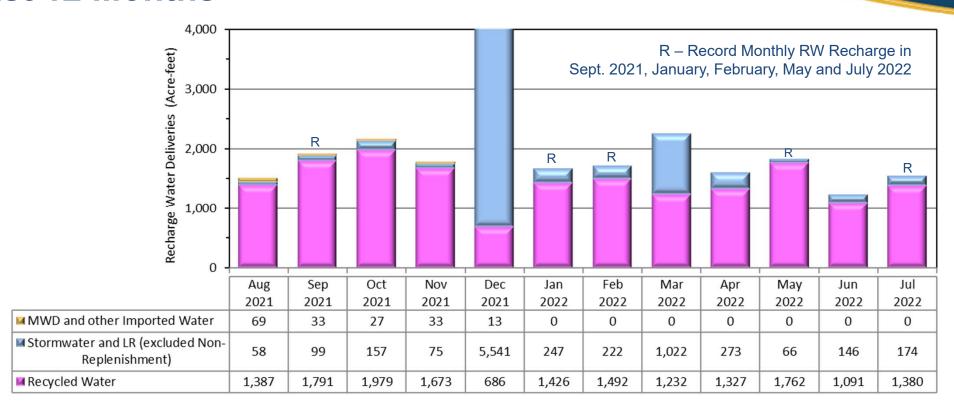
### **Annual Recharge Monthly Accumulation**





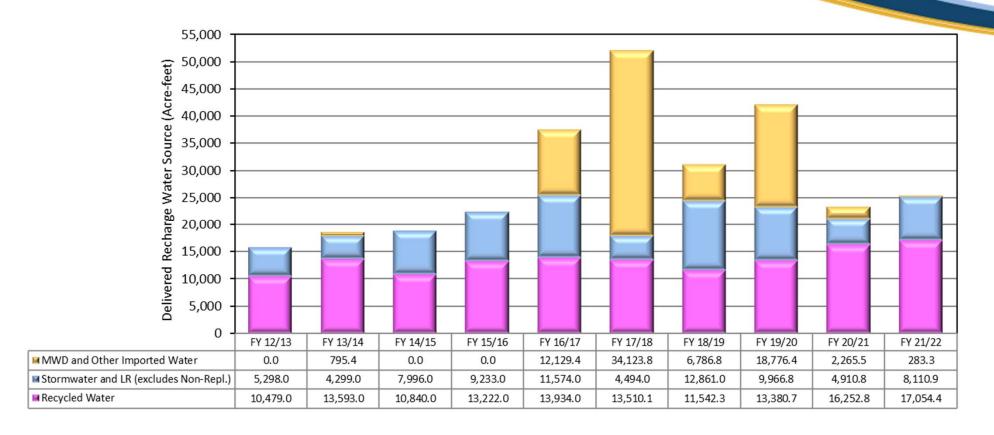


## **Groundwater Recharge Deliveries Past 12 Months**



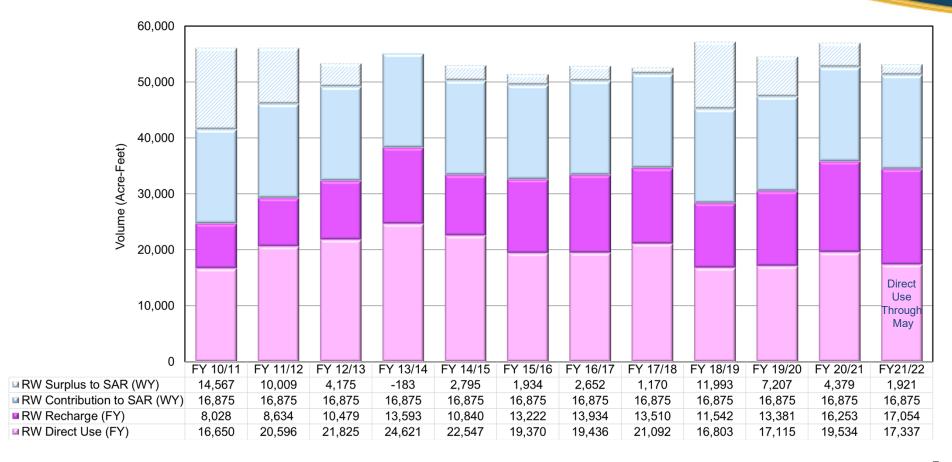


## **Groundwater Recharge 10-Year History**





## **Recycled Water (RW) Deliveries**



### **Summer 2022 RP-3 Maintenance**















### **Upcoming Recharge Site Maintenance**

- Fall Maintenance Activities (Preparing for Winter Rains)
  - -CalFire Crew Trash Pickup
  - -Graffiti Abatement
  - —Staff Gauge Repairs
  - —Gopher/Squirrel Hole Abatement











## **Record-Setting RW GWR Team**

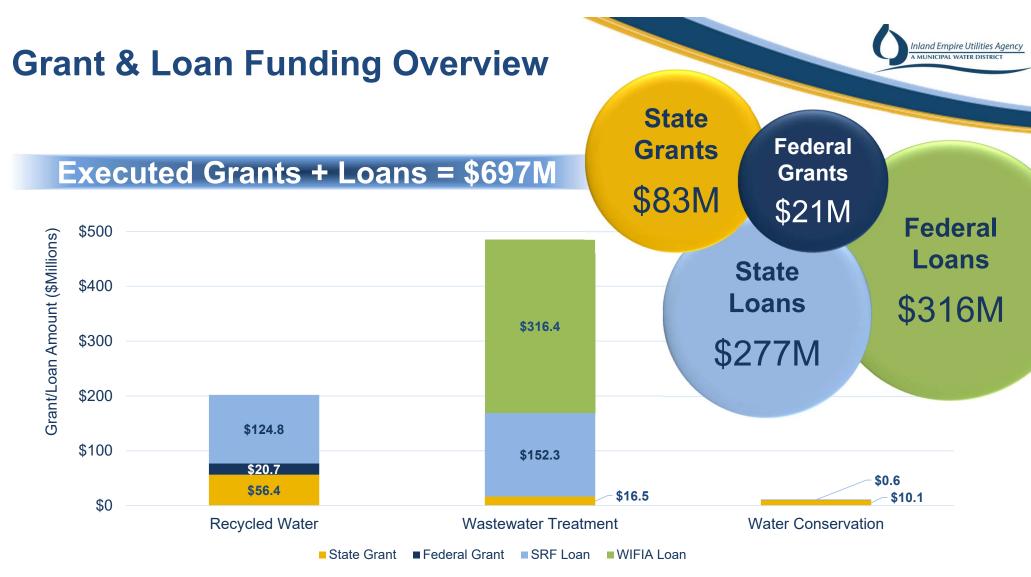
Fiscal Year	Delivered for Recharge	
2019/20	16,252.8 AF	
2021/22	17,054.4 AF	



INFORMATION ITEM

**2C** 

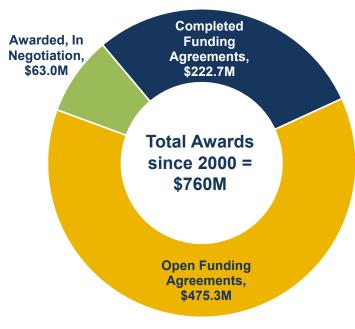




### **Grant & Loan Funding Overview**



### **IEUA Grant/Loan Awards** since 2000



\*Does not include WSIP funding

### Funding Agencies for IEUA's Current **Agreements and Applications**

















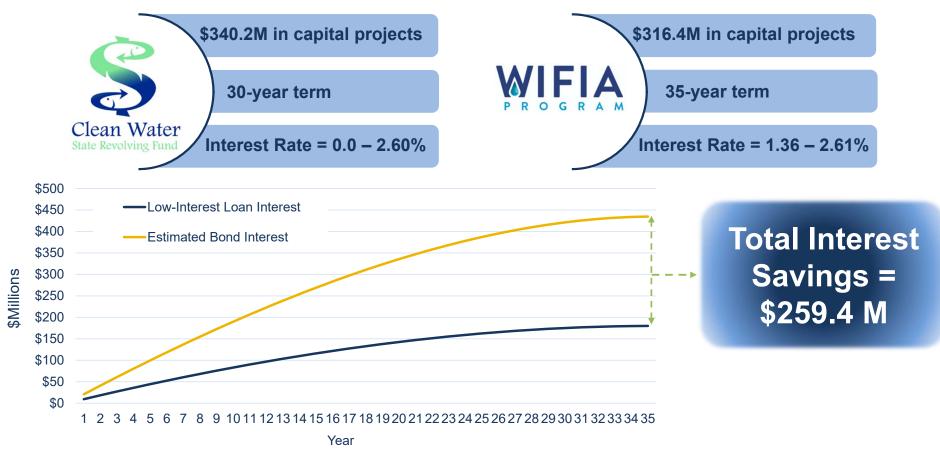














## **US Bureau of Reclamation WaterSMART Funding Opportunities**

Funding Program	Eligible Projects	Max Funding Amount	FOA Timeline
Water and Energy Efficiency Grants	On-the-ground water management improvement projects, including projects that conserve water and address water supply reliability and can be completed in 2-3 years.	50% of costs; from \$500K - \$5M	Spring 2023
Drought Resiliency Projects	On-the-ground projects and modeling tools that will increase water reliability and improve water management and can be completed in 2-3 years.	50% of costs; from \$500K - \$5M	Spring 2023
Environmental Water Resources Projects	Water conservation and efficiency projects that result in quantifiable and sustained water savings and benefit ecological values; water management or infrastructure improvements to mitigate drought-related impacts to ecological values; and watershed management or restoration projects benefitting ecological values that have a nexus to water resources or water resources management and can be completed in 3 years.	75% of costs; up to \$5M per project	Fall 2022

RECEIVE AND FILE

**3A** 



## Regional Sewerage Program Policy Committee Meeting

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Teleconference: 1-415-856-9169/Conference ID: 214 918 877#

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Roll Call

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Regional Sewerage Program Policy Committee Meeting Agenda October 6, 2022 Page 2 of 2

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### 1. Technical Committee Report (Oral)

#### 2. Action Item

A. Approval of September 1, 2022 Policy Committee Meeting Minutes

### 3. Informational Items

- A. Regional Contract Negotiation Update (Oral)
- B. Fiscal Year 2021/22 Fourth Quarter Budget Variance
- C. Grants Semi-Annual Update

### 4. Receive and File

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### 5. Other Business

- A. Chairing Regional Committee Meetings Discussion
- B. IEUA General Manager's Update
- C. Committee Member Requested Agenda Items for Next Meeting
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- E. Next Meeting November 3, 2022

### **Adjourn**

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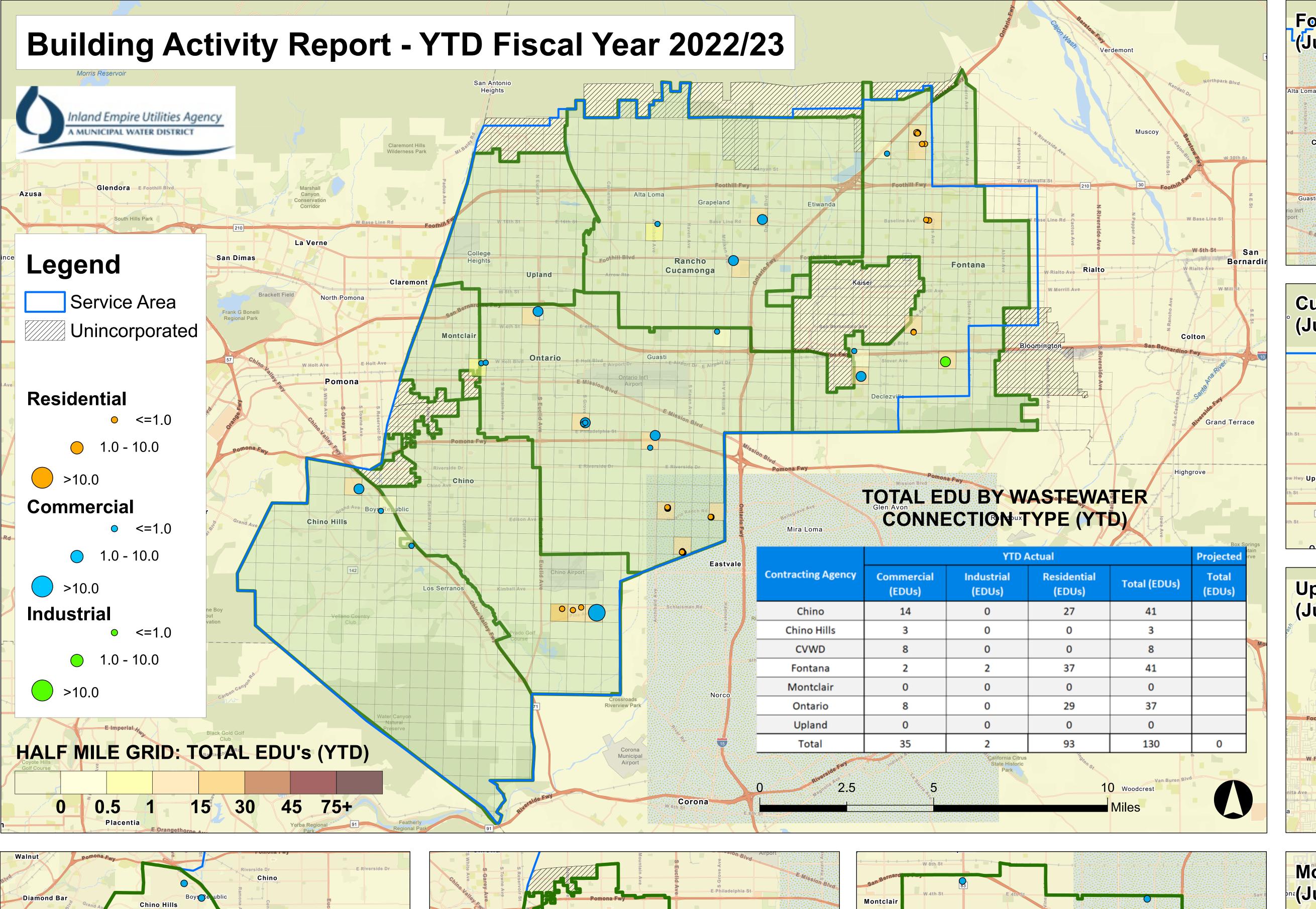
### Adjourn

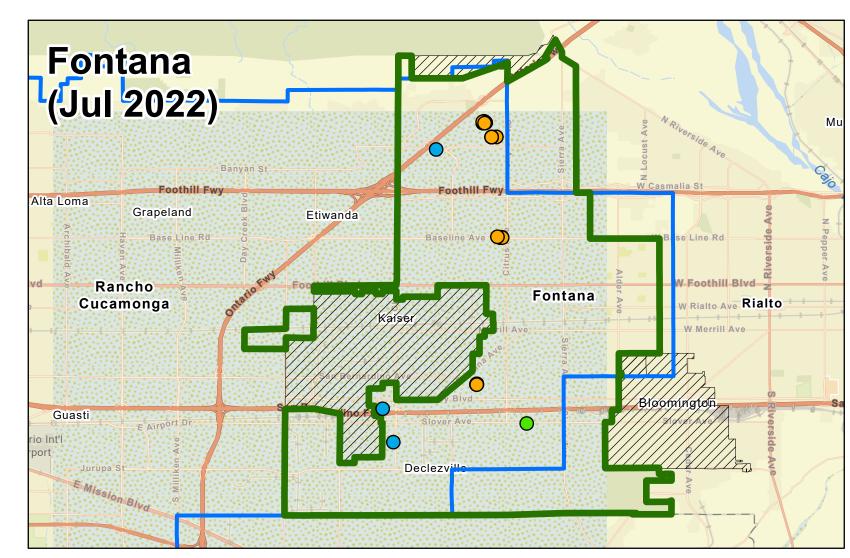
### **DECLARATION OF POSTING**

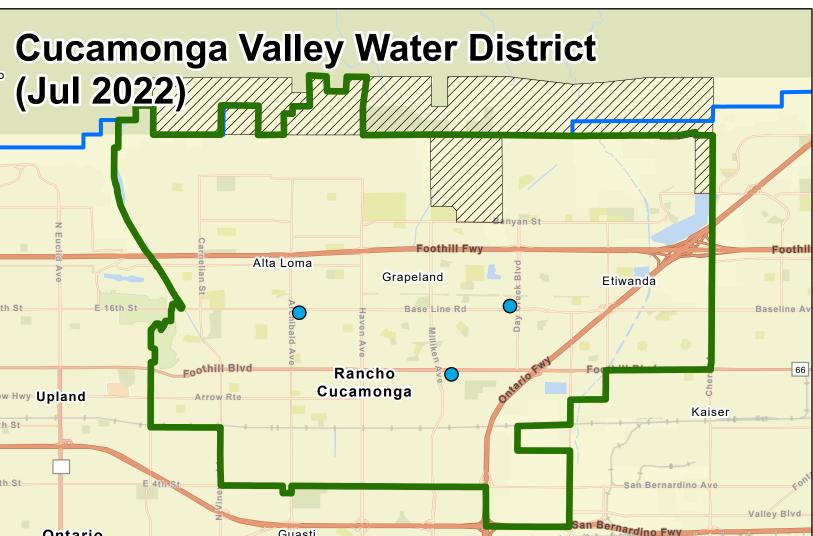
I, Laura Mantilla, Executive Assistant of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at <a href="https://www.ieua.org">www.ieua.org</a> at least seventy-two (72) hours prior to the meeting date and time above.

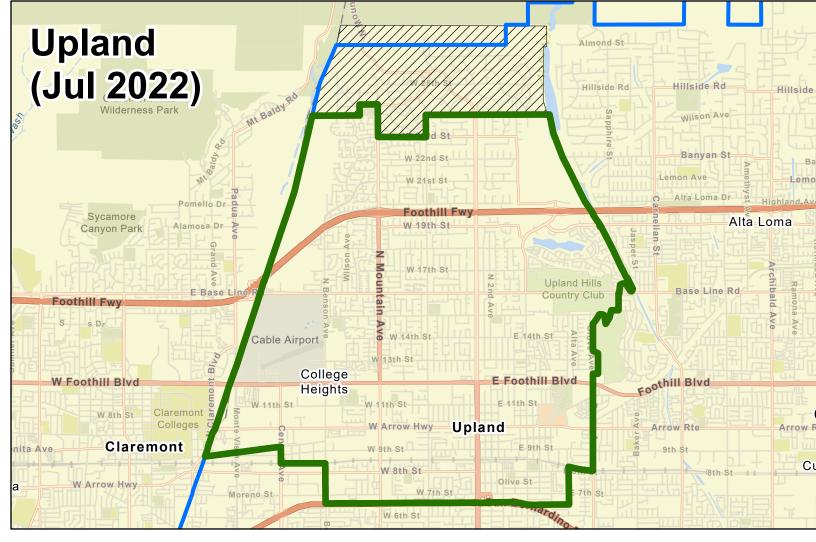
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Laura Mantilla at (909) 993-1944 or <a href="maintilla@ieua.org">lmantilla@ieua.org</a> 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.

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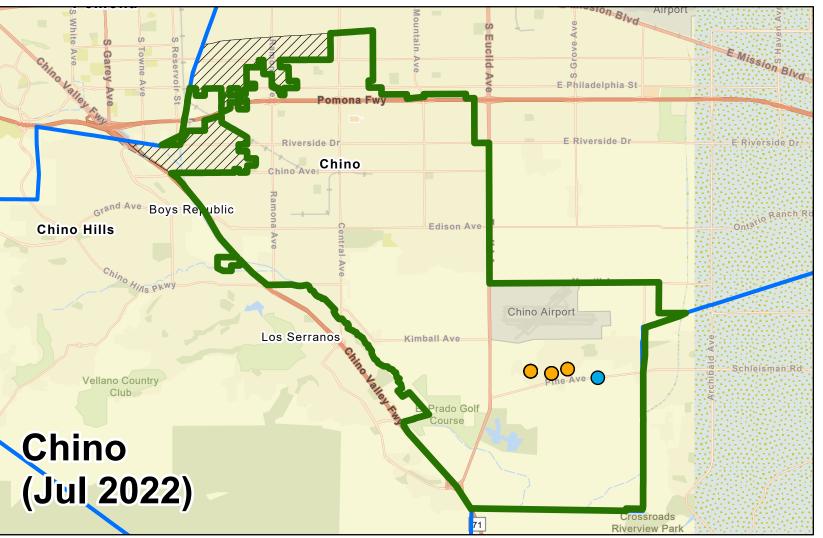




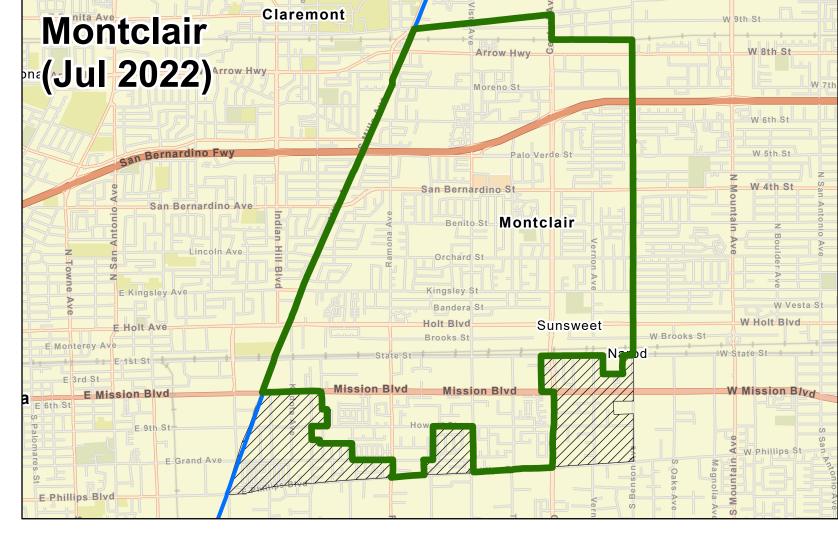






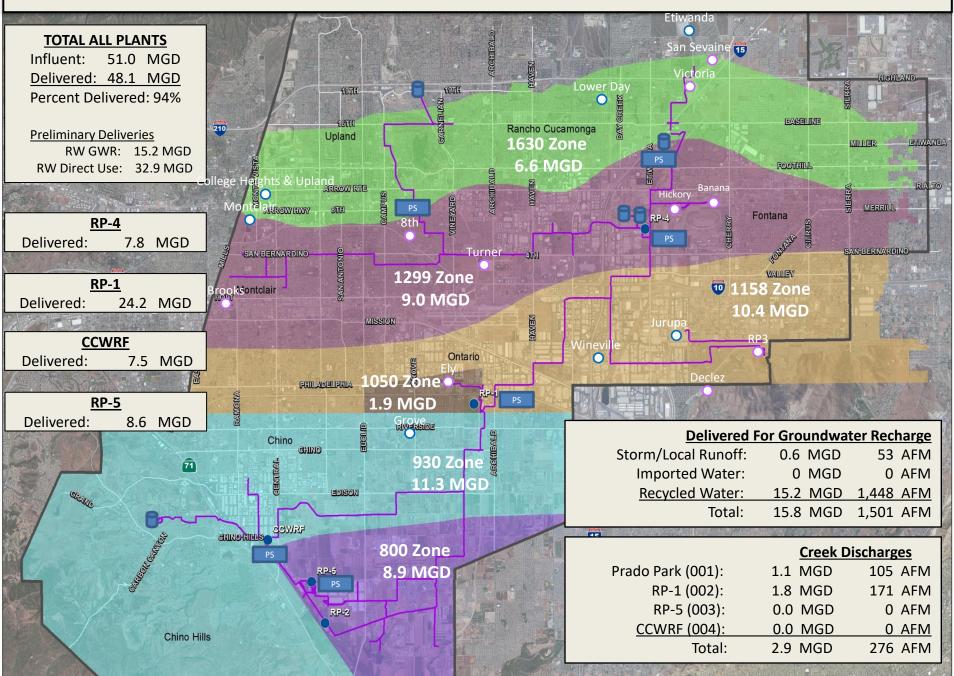






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### **IEUA RECYCLED WATER DISTRIBUTION – AUGUST 2022**



Basin	8/1-8/6	8/7-8/13	8/14-8/20	8/21-8/27	8/28-8/31	Month Actual	FY To Date Deliveries are draft until reported as final and Actual not included evaporative losses.	do
Ely	0.0	0.2	0.0	0.0	0.0	0.2	110	
Banana	0.0	0.0	0.0	40.9	57.9	98.8	99	
Hickory	12.1	17.7	20.4	8.1	0.0	58.3	91	
Turner 1 & 2	0.5	0.0	0.0	0.0	0.0	0.5	132	
Turner 3 & 4	4.2	5.0	10.4	24.1	18.4	62.1	132	
8th Street	45.0	36.5	24.7	43.6	26.5	176.3	499	
Brooks	0.0	0.0	0.0	0.0	0.0	0.0	0	
RP3	115.5	173.5	191.8	106.1	39.8	626.7	938	
Declez	0.0	0.0	0.0	0.0	0.0	0.0	0	
Victoria	0.0	0.0	0.0	0.0	0.0	0.0	64	
San Sevaine	93.9	81.4	83.3	102.4	64.4	425.4	895	
Total	271.2	314.3	330.6	325.2	207.0	1,448.3	2,828 2,596 AF previous FY to day actual	

