

# NOTICE OF MEETING

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OF THE  
**FINANCE AND  
ADMINISTRATION  
COMMITTEE**

OF THE  
BOARD OF DIRECTORS  
OF THE



IS SCHEDULED FOR  
**WEDNESDAY, APRIL 13, 2022**  
**11:00 A.M.**

**The meeting will be accessible at:**  
**(415) 856-9169/Conference ID: 809 178 499#**

PURSUANT TO AB361 AND RESOLUTION NO. 2022-4-7, ADOPTED BY THE IEUA BOARD OF DIRECTORS ON APRIL 6, 2022, IEUA BOARD AND COMMITTEE MEETINGS WILL CONTINUE TO BE CONDUCTED THROUGH TELECONFERENCE IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19. THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR ATTENDING THE MEETING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.



**AGENDA  
FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\***

**WEDNESDAY, APRIL 13, 2022  
11:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 809 178 499#**

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**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

1. **CONSENT ITEMS**

A. **MINUTES**

Approve Minutes of the March 9, 2022 Finance and Administration Committee meeting.

B. **REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of February 2022, in the amount of \$26,230,056.38.

C. **RP-1 EAST INFLUENT GATE REPLACEMENT CONSTRUCTION CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-1 East Influent Gate Replacement, Project No. EN21042, to Tharsos, Inc. in the amount of \$302,000;
2. Approve a total project budget and FY 2021/22 budget transfer from the RP-4 Primary Clarifier Rehabilitation, Project No. EN17043 to the RP-1 East Influent Gate Replacement, Project No. EN21042, in the amount of \$175,000 in the RO/10800 Fund; and
3. Authorize the General Manager to execute the construction contract and budget transfer, subject to non-substantive changes.

D. **RP-1 SOLIDS HOT WATER LOOP REPLACEMENT AMENDED CHANGE ORDER**

Staff recommends that the Committee/Board:

1. Approve a \$40,000 increase to the construction change order for the RP-1 Solids Hot Water Loop Replacement, Project No. EN20065, to Ferreira Construction Co., increasing the not-to-exceed amount of \$180,000 to \$220,000, and increasing the contract from \$1,341,542 to \$1,381,542 (approximately 3% increase);
2. Approve a total project budget and FY 2021/22 budget transfer from the RP-4 Primary Clarifier Rehabilitation, Project No. EN17043, to the RP-1 Solids Hot Water Loop Replacement, Project No. EN20065, in the amount of \$210,000 in the RO/10800 Fund; and
3. Authorize the General Manager to execute the change order and budget amendment, subject to non-substantive changes.

**2. ACTION ITEMS**

**A. ADOPTION OF RESOLUTION NO. 2022-4-8 TO UPDATE THE AGENCY'S INVESTMENT POLICY**

Staff recommends that the Committee/Board adopt Resolution No. 2022-4-8, approving the update of the Agency's Investment Policy for Fiscal Year 2022/23.

**B. FISCAL YEAR 2020/21 SINGLE AUDIT**

Staff recommends that the Committee/Board:

1. Approve the Single Audit Report for fiscal year ended June 30, 2021; and
2. Direct staff to distribute the report as appropriate, to the various federal, state, and local agencies, financial institutions, bond rating agencies, and other interested parties.

**C. RP-1 DISINFECTION IMPROVEMENTS CONSTRUCTION CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-1 Disinfection Improvements, Project No. EN11039, to Innovative Construction Solutions, in the amount of \$8,575,000;
2. Award a consulting contract for Engineering Services During Construction to Carollo Engineers, Inc. for a not-to-exceed amount of \$598,411;
3. Approve a total project budget increase to the RP-1 Disinfection Improvements, Project No. EN11039, in the amount of \$4,450,000 in the RC/10900 Fund; and
4. Authorize the General Manager to execute the construction contract, consultant contract, and budget increase, subject to non-substantive changes.

**D. RP-5 SOLIDS HANDLING FACILITY FUTURE USES CONSULTANT CONTRACT AMENDMENT**

Staff recommends that the Committee/Board:

1. Approve a consultant contract amendment for the RP-5 Solids Handling Facility Future Uses RFP, Project No. EN20034.3, to GHD Inc. for a not-to-exceed amount of \$123,600, increasing the contract from \$148,865 to \$272,465 (83% increase);

2. Approve a total project budget and FY 2021/22 budget transfer from the RP-4 Primary Clarifier Rehab, Project No. EN17043 (Capital), to the RP-5 Solids Handling Facility Future Uses, Project No. EN20034.03 (O&M), in the amount of \$300,000 in the RO/10800 Fund; and
3. Authorize the General Manager to execute the contract amendment and budget transfer, subject to non-substantive changes.

**3. INFORMATION ITEMS**

**A. FISCAL YEAR 2022/23 PROPOSED BUDGET AMENDMENT FOR REGIONAL WASTEWATER AND RECYCLED WATER PROGRAMS (WRITTEN/POWERPOINT)**

**RECEIVE AND FILE INFORMATION ITEM**

**B. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

**4. GENERAL MANAGER'S COMMENTS**

**5. COMMITTEE MEMBER COMMENTS**

**6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**ADJOURN**

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**DECLARATION OF POSTING**

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I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at [www.ieua.org](http://www.ieua.org) at least seventy-two (72) hours prior to the meeting date and time above.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org), 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.**