

# NOTICE OF MEETING

---

OF THE  
**FINANCE AND  
ADMINISTRATION  
COMMITTEE**

OF THE  
**BOARD OF DIRECTORS  
OF THE**



IS SCHEDULED FOR  
**WEDNESDAY, OCTOBER 13, 2021**  
**11:00 A.M.**

**The meeting will be accessible at:**  
**(415) 856-9169/Conference ID: 606 409 613#**

PURSUANT TO RESOLUTION NO. 2021-10-1, ADOPTED BY THE IEUA BOARD OF DIRECTORS ON OCTOBER 6, 2021, IEUA BOARD AND COMMITTEE MEETINGS WILL CONTINUE TO BE CONDUCTED THROUGH TELECONFERENCE. IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR ATTENDING THE MEETING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.



**AGENDA  
FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\***

**WEDNESDAY, OCTOBER 13, 2021  
11:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 606 409 613#**

PURSUANT TO RESOLUTION NO. 2021-10-1, ADOPTED BY THE IEUA BOARD OF DIRECTORS ON OCTOBER 6, 2021, IEUA BOARD AND COMMITTEE MEETINGS WILL CONTINUE TO BE CONDUCTED THROUGH TELECONFERENCE. IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR ATTENDING THE MEETING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Comments may also be submitted by email to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) prior to the completion of the Public Comment section of the meeting. Comments will be distributed to the Board of Directors.

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

1. **CONSENT ITEMS**

A. **MINUTES**

Approve Minutes of the September 8, 2021 Finance and Administration Committee meeting.

B. **REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of August 2021, in the amount of \$25,610,479.96.

2. **ACTION ITEMS**

A. **TOTAL PROJECT BUDGET AMENDMENT**

Staff recommends that the Committee/Board amend the Total Project Budget for 26 projects in the amount of \$136,103,248, increasing the total project budget from \$455,314,824 to \$591,418,072 in the following funds: Administrative Service (GG) Fund \$271,213, Non-Reclaimable Wastewater (NC) Fund \$3,173,922, Recycled Water (WC) Fund \$1,689,068, Regional Wastewater Operations and Maintenance (RO) Fund \$21,311,936 and Regional Wastewater Capital (RC) Fund \$109,657,043.

B. **HEADQUARTERS PARKING LOT AND DRIVEWAY IMPROVEMENTS CONSTRUCTION CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a construction contract for the Headquarters Parking Lot and Driveway Improvements, Project Nos. EN20008 and EN20040, to W.A. Rasic Construction Company, Inc. in the amount of \$696,288 (\$426,000 for Project No. EN20008 and \$270,288 for Project No. EN20040);
2. Amend the Total Project Budget and FY 2021/22 Budget for Headquarters Parking Lot Project No. EN20008 in the amount of \$150,000, increasing the budget from \$440,000 to \$590,000 (34% increase) in the General Administrative (GG) fund; and
3. Authorize the General Manager to execute the construction contract and budget amendment, subject to non-substantive changes.

**C. 42-INCH RECYCLED WATER LEAK EMERGENCY PROJECT RATIFICATION**

Staff recommends that the Committee/Board:

1. Ratify the emergency task order for the 42-inch Recycled Water Leak, Project No. No. EN22017.02, to W.A. Rasic Construction Company, Inc., in the amount of \$331,053.57;
2. Amend the Total Project Budget and FY 2021/22 Budget for the WC Emergency, Project No. EN22017, in the amount of \$350,000, increasing the budget from \$150,000 to \$500,000 (334% increase) in the Recycled Water (WC) fund; and
3. Authorize the General Manager to approve the emergency task order and budget amendment, subject to non-substantive changes.

**3. INFORMATION ITEM**

**RECEIVE AND FILE INFORMATION ITEM**

**A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)**

**4. GENERAL MANAGER'S COMMENTS**

**5. COMMITTEE MEMBER COMMENTS**

**6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**ADJOURN**

**DECLARATION OF POSTING**

I, Denise Garzaro, CMC, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that, per Government Code Section 54954.2, a copy of this agenda has been posted at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and on the Agency's website at [www.ieua.org](http://www.ieua.org) at least seventy-two (72) hours prior to the meeting date and time above.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at (909) 993-1736 or [dgazaro@ieua.org](mailto:dgazaro@ieua.org), 48 hours prior to the scheduled meeting so that IEUA can make reasonable arrangements to ensure accessibility.**