

# NOTICE OF MEETING

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OF THE  
**BOARD OF DIRECTORS**  
OF THE



WILL BE HELD ON  
**WEDNESDAY, JUNE 16, 2021**  
**10:00 A.M.**

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:  
In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

The meeting will be accessible at:  
**(415) 856-9169/Conference ID: 811 284 110#**

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website. Alternatively, email your public comments to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) no later than 24 hours prior to the scheduled meeting time. Comments will then be read into the record during the meeting.



**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**WEDNESDAY, JUNE 16, 2021  
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG  
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 811 284 110#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDERS N-25-20 AND N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM IN MARCH 2020 AND IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR IN-PERSON ATTENDANCE.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Alternatively, public comments may be emailed to the Board Secretary/Office Manager Denise Garzaro at [dgarzaro@ieua.org](mailto:dgarzaro@ieua.org) no later than 24 hours prior to the scheduled meeting time. Comments will be read into the record during the meeting.

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

\*A Municipal Water District

## **NEW, PROMOTED AND RECLASSIFIED EMPLOYEE INTRODUCTIONS**

### **1. CLOSED SESSION**

#### **A. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS**

Successor Negotiations – All Bargaining Units

Negotiating Parties: Michael Dueñas, Employee and Labor Relations Advocate and Recognized Employee Organizations

#### **B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)(e)1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

One Case

#### **C. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Raymond Scott Walker vs. IEUA, Case No. CIVSB 2026701

#### **D. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

1. General Manager

### **2. PUBLIC HEARINGS**

#### **A. ADOPTION OF THE AGENCY'S BIENNIAL BUDGET FOR FISCAL YEARS (FYS) 2021/22 AND 2022/23, AND FYS 2022 – 2031 TEN-YEAR CAPITAL IMPROVEMENT PLAN (TYCIP) (Finance & Admin)**

Staff recommends that the Board:

1. Adopt Resolution No. 2021-6-15, approving the Agency's Biennial Budget for FYs 2021/22 and 2022/23, and FYs 2022 – 2031 TYCIP, including the repayment of \$3 million from the Recycled Water fund to the Non-Reclaimable Wastewater, Agency-wide departmental goals and objectives; and
2. Adopt Rate Resolution Nos. 2021-6-1 through 2021-6-8.

#### **B. 2020 URBAN WATER MANAGEMENT PLAN, 2020 WATER SHORTAGE CONTINGENCY PLAN, AND 2015 URBAN WATER MANAGEMENT PLAN ADDENDUM (Eng, Ops & WR)**

Staff recommends that the Board:

1. Hold a Public Hearing to receive public comments prior to the adoption of Resolution No. 2021-6-10, adopting the 2020 Urban Water Management Plan, 2020 Water Shortage Contingency Plan, and Appendix G as an Addendum to the 2015 Urban Water Management Plan;
2. After closing the Public Hearing, adopt Resolution No. 2021-6-10; and
3. Authorize the General Manager to file the 2020 Urban Water Management Plan, 2020 Water Shortage Contingency Plan, and Appendix G as an Addendum to the 2015 Urban Water Management Plan with the California Department of Water Resources.

### 3. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

**A. MINUTES**

Approve minutes of the May 5, 2021 Board Workshop and the May 19, 2021 Board Meeting.

**B. REPORT ON GENERAL DISBURSEMENTS (*Finance & Admin*)**

Staff recommends that the Board approve the total disbursements for the month of April 2021 in the amount of \$18,223,558.34.

**C. FY 2021/22 ANNUAL AUDIT PLAN (*Audit*)**

Staff recommends that the Board:

1. Approve the FY 2021/22 Annual Audit Plan; and
2. Direct the Manager of Internal Audit to implement the FY 2021/22 Annual Audit Plan.

**D. ADOPT POSITION ON S. 914 DRINKING WATER AND WASTEWATER INFRASTRUCTURE ACT OF 2021 (*Community & Leg*)**

Staff recommends that the Board adopt a position of “Support” for S. 914 (Duckworth) – Drinking Water and Wastewater Infrastructure Act of 2021.

**E. ADOPT POSITION ON H.R. 3404 FUTURE WESTERN WATER INFRASTRUCTURE AND DROUGHT RESILIENCY ACT (*Community & Leg*)**

Staff recommends that the Board adopt a position of “Support” for H.R. 3404 (Huffman) – the FUTURE Western Water Infrastructure and Drought Resiliency Act.

**F. ADOPT POSITION ON SB 372 PURCHASING ASSISTANCE PROGRAM: ZERO EMISSION VEHICLES (*Community & Leg*)**

Staff recommends that the Board adopt a position of “Support” for SB 372 (Leyva) – Purchasing Assistance Program: Zero Emission Vehicles.

**G. CONTRACT AMENDMENTS FOR FEDERAL AND STATE LEGISLATIVE SERVICES AND REGIONAL STRATEGY CONSULTANTS (*Community & Leg*)**

Staff recommends that the Board:

1. Amend the contract with Innovative Federal Strategies, LLC., for federal legislative services for \$86,400 for one additional year, extending the contract to June 30, 2022;

2. Amend the contract with West Coast Advisors for state legislative services for \$114,000 for one additional year, extending the contract to June 30, 2022;
3. Amend the contract with California Strategies, LLC., for regional strategy services for \$90,000 for one additional year, extending the contract to June 30, 2022; and
4. Authorize the General Manager to execute the contract amendments, subject to non-substantive changes.

**H. CCRWF ASSET MANAGEMENT & IMPROVEMENT PROJECT - ADDENDUM TO THE FACILITIES MASTER PLAN PROGRAM ENVIRONMENTAL IMPACT REPORT (Eng, Ops & WR)**

Staff recommends that the Board:

1. Adopt the Addendum to the Facilities Master Plan Program Environmental Impact Report (SCH No. 2016061064) as the appropriate CEQA environmental determination for the CCWRF Facility Asset Management and Improvement, Project No. EN17006; and
2. Authorize the certification of the Addendum documentation to be signed by the General Manager.

**I. RATIFICATION OF A CHANGE ORDER FOR THE RP-1 MECHANICAL RESTORATION AND IMPROVEMENTS PROJECT (Eng, Ops & WR)**

Staff recommends that the Board:

1. Ratify a construction change order for the RP-1 Mechanical Restoration and Improvements, Project No. EN17082, to Kiewit Infrastructure West Co., for the not-to-exceed amount of \$121,869.34, increasing the contract \$6,783,342.15 to \$6,905,211.49 (approximately 1.8% increase); and
2. Authorize the General Manager to execute the change order, subject to non-substantive changes.

**J. CONTRACT AWARD FOR 8<sup>TH</sup> STREET BASIN EARTHWORK AND INFILTRATION RESTORATION (Eng, Ops & WR)**

Staff recommends that the Board:

1. Approve Contract No. 4600003606 to Jeremy Harris Construction, Inc, for the 8<sup>th</sup> Street Basin Earthwork and Infiltration Restoration Services for a not-to-exceed amount of \$117,708; and
2. Authorize the General Manager to execute the contract.

**K. RECHARGE MASTER PLAN UPDATE PROJECT CONSTRUCTION CONTRACT AWARD (Eng, Ops & WR) (Finance & Admin)**

Staff recommends that the Board:

1. Approve the budget augmentation in RW15003.00 from \$19,150,000 to \$24,004,424;
2. Approve the amendment to IEUA and CBWM's Cost Sharing Agreement, Task Order No. 9, with Project No. RW15003.06;
3. Approve the contract amendment for engineering support services during construction of the Project No. RW15003.06 to Carollo Engineers, Inc., for an amount of \$397,977, increasing the contract's not-to-exceed amount to \$2,158,230 (a 23% increase);
4. Award the construction contract for the Project No. RW15003.06 to MNR Construction, Inc. in the amount of \$15,480,880; and
5. Authorize the General Manager to execute the contracts, subject to non-substantive changes.

**L. RP-4 PROCESS IMPROVEMENTS CHANGE ORDER (Eng, Ops & WR) (Finance & Admin)**

Staff recommends that the Board:

1. Approve a construction change order for the RP-4 Process Improvements, Project No. EN17110, to W.M. Lyles Co., for the not-to-exceed amount of \$2,627,436, increasing the contract from \$10,553,000 to \$13,180,436 (approximately 24.9% increase);
2. Approve a budget transfer from the RP-4 Primary Clarifier Rehabilitation, Project No. EN17043, to the RP-4 Process Improvements, Project EN17110, in the amount of \$2,500,000; and
3. Authorize the General Manager to execute the change order and budget transfer, subject to non-substantive changes.

**M. INLAND EMPIRE BRINE LINE CAPACITY CONTRIBUTION (Eng, Ops & WR)**

Staff recommends that the Board adopt Resolution No. 2021-6-9, committing an additional 0.3 MGD of Pipeline and 0.3 MGD of Treatment and Disposal Capacity to the Inland Empire Brine Line Lease Capacity Pool.

**N. INLAND EMPIRE BRINE LINE CAPACITY UTILIZATION PROGRAM AGREEMENT (Eng, Ops & WR)**

Staff recommends that the Board:

1. Approve the Inland Empire Brine Line Capacity Utilization Program Agreement between IEUA, EMWD, SBVMWD, WMWD, and SAWPA; and
2. Authorize the General Manager to execute the Agreement, subject to non-substantive changes.

**O. ADOPTION OF RESOLUTION 2021-6-11, APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE INLAND EMPIRE UTILITIES AGENCY AND THE OPERATORS' ASSOCIATION**  
Staff recommends that the Board:

1. Adopt Resolution No. 2021-6-11, approving the Memorandum of Understanding between the Inland Empire Utilities Agency and the Operators' Association; and
2. Authorize the General Manager to execute the Memorandum of Understanding between the Inland Empire Utilities Agency and the Operators' Association.

**P. ADOPTION OF RESOLUTION NO. 2021-6-13, APPROVING THE SANTA ANA WATERSHED PROJECT AUTHORITY ADOPTED BUDGET FOR FISCAL YEARS 2021/22 AND 2022/23 (Finance & Admin)**  
Staff recommends that the Board:

1. Ratify the Santa Ana Watershed Project Authority (SAWPA) adopted budget for Fiscal Years (FYs) 2021/22 and 2022/23, as submitted; and
2. Adopt Resolution No. 2021-6-13, approving the SAWPA general and specific project budgets for FYs 2021/22 and 2022/23.

**Q. ADOPTION OF RESOLUTION NO. 2021-6-14, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR (FY) 2021/22 (Finance & Admin)**

Staff recommends that the Board adopt Resolution No. 2021-6-14, establishing the appropriations limit for Fiscal Year 2021/22.

**R. INTER-FUND LOAN REPAYMENT BUDGET AMENDMENT (Finance & Admin)**

Staff recommends that the Board amend the inter-fund loan repayment from Recycled Water Fund to Non-Reclaimable Wastewater fund in the amount of \$1 million, for a total inter-fund loan repayment amount of \$4 million in FY 2020/21.

**4. ACTION ITEM**

**A. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR ELECTION FOR SEAT A, SOUTHERN NETWORK**

Staff recommends that the Board select one candidate and direct staff to cast a vote for that candidate on behalf of the Inland Empire Utilities Agency for CSDA's 2021 Board of Directors' election for Seat A, Southern Network.

**5. INFORMATION ITEMS**

**A. WATER STORAGE INVESTMENT PROGRAM/CHINO BASIN PROGRAM UPDATE (ORAL)**

**B. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT) (Eng/Ops/WR)**

**RECEIVE AND FILE INFORMATION ITEMS**

**C. FY 2020/21 FINANCIAL AUDIT – ENGAGEMENT COMMUNICATIONS (WRITTEN/POWERPOINT) (Audit)**

**D. AGENCY VEHICLE OPERATIONAL FOLLOW UP AUDIT – REVIEW OF VEHICLE INVENTORY PROCEDURES (WRITTEN/POWERPOINT) (Audit)**

**E. CONTRACTS AND PROCUREMENT FOLLOW-UP REVIEW OF RECOMMENDATIONS RELATED TO THE MASTER TRADE CONTRACTS AUDIT REPORT (WRITTEN/POWERPOINT) (Audit)**

**F. REPORT OF OPEN AUDIT RECOMMENDATIONS (WRITTEN/POWERPOINT) (Audit)**

**G. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR JUNE 2021 (WRITTEN) (Audit)**

**H. STATE LEGISLATIVE REPORT AND MATRIX FROM WEST COAST ADVISORS (WRITTEN) (Community & Leg)**

**I. FEDERAL LEGISLATIVE REPORT AND MATRIX FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN) (Community & Leg)**

**J. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN) (Community & Leg)**

**K. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN) (Community & Leg)**

**L. 2021 SEWER SYSTEM MANAGEMENT PLAN AUDIT REPORT UPDATE (WRITTEN/POWERPOINT) (Eng/Ops/WR)**

**M. RECYCLED WATER GROUND WATER RECHARGE UPDATE (POWERPOINT) (Eng/Ops/WR)**

**N. ANNUAL REPORT OF THE PRADO BASIN HABITAT SUSTAINABILITY COMMITTEE (WRITTEN) (Eng/Ops/WR)**

**O. RP-5 EXPANSION PROJECT UPDATE: JUNE 2021 (POWERPOINT) (Eng/Ops/WR)**

**P. TREASURER’S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT) (Finance & Admin)**

**Q. FY 2020/21 3<sup>RD</sup> QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT) (Finance & Admin)**



**6. AGENCY REPRESENTATIVES' REPORTS**

**A. SANTA ANA WATERSHED PROJECT AUTHORITY REPORT (WRITTEN)**

June 1, 2021 and June 15, 2021 SAWPA Commission meetings

**B. METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA REPORT (WRITTEN)**

June 8, 2021 MWD Board meeting

**C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)**

June 3, 2021 Regional Sewerage Program Policy Committee meeting

**D. CHINO BASIN WATERMASTER REPORT (WRITTEN)**

May 27, 2021 CBWM Board meeting

**E. CHINO BASIN DESALTER AUTHORITY (WRITTEN)**

June 3, 2021 Special CDA Board meeting

**F. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY**

The next IERCA Board meeting is scheduled for August 2, 2021

**7. GENERAL MANAGER'S REPORT (WRITTEN)**

**8. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**

**9. DIRECTORS' COMMENTS**

**A. CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

**ADJOURN**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary/Office Manager (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

**Declaration of Posting**

I, Denise Garzaro, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, a Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. on the Agency's website at [www.ieua.org](http://www.ieua.org) and at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, June 10, 2021.



Denise Garzaro, CMC