

NOTICE OF MEETING

OF THE
**AUDIT
COMMITTEE**
OF THE
BOARD OF DIRECTORS
OF THE



**SCHEDULED FOR
MONDAY, JUNE 7, 2021
9:00 A.M.**

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:
In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

The meeting will be accessible at:
(415) 856-9169/Conference ID: 635 736 275#

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website.

Alternatively, public comments may be emailed to the Recording Secretary Laura Mantilla at lmantilla@ieua.org no later than 24 hours prior to the scheduled meeting time. Comments will be read into the record during the meeting.



**AGENDA
AUDIT COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY***

**MONDAY, JUNE 7, 2021
9:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
VIEW THE MEETING LIVE ONLINE AT IEUA.ORG
TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 908 826 088#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDERS N-25-20 AND N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM IN MARCH 2020 AND IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION AVAILABLE FOR IN-PERSON ATTENDANCE.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Alternatively, public comments may be emailed to the Recording Secretary Laura Mantilla at lmantilla@ieua.org no later than 24 hours prior to the scheduled meeting time. Comments will be read into the record during the meeting.

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary/Office Manager no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

*A Municipal Water District

1. **ACTION ITEMS**

A. **MINUTES**

Approve Minutes of the March 8, 2021 Audit Committee meeting.

B. **FY 2021/22 ANNUAL AUDIT PLAN**

Staff recommends that the Committee/Board:

1. Approve the FY 2021/22 Annual Audit Plan; and
2. Direct the Manager of Internal Audit to implement the FY 2021/22 Annual Audit Plan.

2. **INFORMATION ITEMS**

A. **FY 2020/21 FINANCIAL AUDIT – ENGAGEMENT COMMUNICATIONS (WRITTEN/POWERPOINT)**

B. **AGENCY VEHICLE OPERATIONAL FOLLOW UP AUDIT – REVIEW OF VEHICLE INVENTORY PROCEDURES (WRITTEN/POWERPOINT)**

C. **CONTRACTS AND PROCUREMENT FOLLOW-UP REVIEW OF RECOMMENDATIONS RELATED TO THE MASTER TRADE CONTRACTS AUDIT REPORT (WRITTEN/POWERPOINT)**

D. **REPORT OF OPEN AUDIT RECOMMENDATIONS (WRITTEN)**

E. **INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR JUNE 2021 (WRITTEN)**

3. **AUDIT COMMITTEE ADVISOR COMMENTS**

4. **COMMITTEE MEMBER COMMENTS**

5. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary/Office Manager (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

DECLARATION OF POSTING

I, Laura Mantilla, Executive Assistant of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. to the IEUA Website at www.ieua.org and outside the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, June 3, 2021.



Laura Mantilla