

**AGENDA
COMMISSION MEETING OF THE
CHINO BASIN REGIONAL FINANCING AUTHORITY**

**WEDNESDAY, JANUARY 20, 2021
9:55 A.M.**

TELEPHONE ACCESS: (415) 856-9169 / Conf Code: 811 284 110#

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 AND IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON.

The public may participate and provide public comment during the meeting by dialing into the number provided above. Alternatively, public comments may be emailed to the Board Secretary/Office Manager Denise Garzaro at dgarzaro@ieua.org no later than 24 hours prior to the scheduled meeting time. Comments will then be read into the record during the meeting.

CALL TO ORDER OF THE CHINO BASIN REGIONAL FINANCING AUTHORITY

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Commission on any item that is within the jurisdiction of the Commission; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Commission on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary no later than 24 hours prior to the scheduled meeting time or address the Commission during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action can be the attention of the local agency subsequent to the agenda being posted.

1. ACTION ITEMS

A. MINUTES

Approve minutes of December 16, 2020 Chino Basin Regional Financing Authority Commission meeting.

B. ELECTION OF OFFICERS

It is recommended that the Commissioners elect a President, Vice President, and Secretary to the Chino Basin Regional Financing Authority.

C. APPOINTMENT OF THE CHINO BASIN REGIONAL FINANCING AUTHORITY TREASURER, ALTERNATE TREASURER AND GENERAL MANAGER

It is recommended that the Commissioners approve the appointment of Executive Manager of Finance and Administration/AGM Christina Valencia to serve as Treasurer, appoint Manager of Finance and Accounting Javier Chagoyen-Lazaro to serve as the alternate Treasurer, and IEUA General Manager Shivaji Deshmukh to serve as CBRFA General Manager for 2021.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Declaration of Posting

I, Denise Garzaro, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. on the Agency's website at www.ieua.org and at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, January 14, 2021.



Denise Garzaro, CMC

ACTION ITEM
1A

**MINUTES OF THE
COMMISSION MEETING OF
THE CHINO BASIN REGIONAL FINANCING AUTHORITY
DECEMBER 16, 2020**

COMMISSIONER PRESENT:

Steven J. Elie, Vice President

COMMISSIONERS PRESENT via Video/Teleconference:

Jasmin A. Hall, President

Michael Camacho

Paul Hofer

Marco Tule

STAFF PRESENT:

Shivaji Deshmukh, General Manager

Christiana Daisy, Deputy General Manager

Denise Garzaro, Board Secretary/Office Manager

Daniel Solorzano, Technology Specialist I

STAFF PRESENT via Video/Teleconference:

Kathy Besser, Executive Manager of External & Government Affairs/AGM

Randy Lee, Executive Manager of Operations/AGM

Christina Valencia, Executive Manager of Finance & Administration/AGM

Jerry Burke, Manager of Engineering

Javier Chagoyen-Lazaro, Manager of Finance & Accounting

Robert Delgado, Manager of Operations & Maintenance

Lisa Dye, Manager of Human Resources

Warren Green, Manager of Contracts, Procurement & Risk Services

Don Hamlett, Acting Deputy Manager of Integrated Systems Services

Jennifer Hy-Luk, Administrative Assistant II

Nolan King, Network Administrator

Sylvie Lee, Manager of Strategic Planning & Resources

Jason Marseilles, Deputy Manager of Engineering

Brian Noh, Senior Engineer

Scott Oakden, Manager of Operations & Maintenance

Jesse Pompa, Manager of Grants

Craig Proctor, Deputy Manager of Planning & Environmental Resources

Sushmitha Reddy, Manager of Laboratories

Jeanina Romero, Executive Assistant

Wilson To, Technology Specialist II

Teresa Velarde, Manager of Internal Audit

Brian Wilson, Senior Engineer

OTHERS PRESENT via Microsoft Teams Meeting:

Jean Cihigoyenette, JC Law Firm

Ryan Domino, LSL

Travis Hickey, IEUA Audit Committee Advisor

A Commission meeting of the Chino Basin Regional Financing Authority (CBRFA) was held was held at the Inland Empire Utilities Agency Headquarters, 6075 Kimball Avenue, Bldg. A, Chino, California and via video/teleconference on the above date.

CALL TO ORDER

President Hall called the meeting to order at 9:56 a.m. and led the Pledge of Allegiance. Board Secretary/Office Manager Denise Garzaro took roll call and established that a quorum was present.

President Hall provided directions on how the public may address the Commission. There were no public comments received. There were no additions or deletions to the agenda.

1. ACTION ITEMS

A. MINUTES

Commissioner Tule noted his abstention on agenda Item No. 1A as he was not present at the July 15, 2020 Commission Meeting.

MOVED BY COMMISSIONER CAMACHO, SECONDED BY COMMISSIONER ELIE, THE COMMISSION APPROVED THE MINUTES OF THE JULY 15, 2020 CHINO BASIN REGIONAL FINANCING AUTHORITY COMMISSION MEETING, BY THE FOLLOWING VOTE:

Ayes: Camacho, Elie, Hall, Hofer,
Noes: None
Absent: None
Abstain: Tule

B. CHINO BASIN REGIONAL FINANCING AUTHORITY FISCAL YEAR 2019/20 ANNUAL FINANCIAL STATEMENTS

Executive Manager of Finance & Administration/AGM Christina Valencia provided a background on the purpose of the Financing Authority and presented a brief overview of the CBRFA FY 2019/20 financial statements.

MOVED BY COMMISSIONER CAMACHO, SECONDED BY COMMISSIONER ELIE, THE COMMISSION APPROVED THE FINANCIAL STATEMENTS FOR THE FY ENDED JUNE 30, 2020; AND DIRECTED STAFF TO DISTRIBUTE THE REPORTS, AS APPROPRIATE, TO VARIOUS FEDERAL, STATE AND LOCAL AGENCIES, FINANCIAL INSTITUTIONS, AND OTHER INTERESTED PARTIES, BY THE FOLLOWING VOTE:

Ayes: Camacho, Elie, Hall, Hofer, Tule
Noes: None
Absent: None
Abstain: None

ADJOURNMENT

With no further business, President Hall adjourned the meeting at 10:04 a.m.

Commissioner Elie, CBRFA Vice President

APPROVED: JANUARY 20, 2021

ACTION ITEM
1B

CHINO BASIN REGIONAL FINANCING AUTHORITY

Date: January 20, 2021

To: The Honorable Commissioners

From: Shivaji Deshmukh *SD*
General Manager

Subject: Election of Officers

RECOMMENDATION

It is recommended that the Board of Commissioners elect a President, Vice President, and Secretary to the Chino Basin Regional Financing Authority.

BACKGROUND

In accordance with the JPA (Section 4.02), at its first meeting in each calendar year, the Commission shall elect a President, Vice President, and Secretary.

The current officers are as follows: President – Jasmin A. Hall, Vice President – Steven J. Elie, and Secretary – Kati Parker.

The next election will be conducted in January 2022.

PRIOR BOARD ACTION

On January 15, 2020, the Commissioners re-elected Director Jasmin A. Hall for President, Director Steven J. Elie for Vice President and Director Kati Parker for Secretary to the Chino Basin Regional Financing Authority.

IMPACT ON BUDGET

None.

SD/dg

ACTION ITEM
1C

CHINO BASIN REGIONAL FINANCING AUTHORITY

Date: January 20, 2021

To: The Honorable Commissioners

From: Shivaji Deshmukh *SD*
General Manager

Subject: Appointment of the Chino Basin Regional Financing Authority Treasurer,
Alternate Treasurer and General Manager

RECOMMENDATION

It is recommended that the Commissioners approve the appointment of Executive Manager of Finance and Administration/AGM Christina Valencia to serve as Treasurer, appoint Manager of Finance and Accounting Javier Chagoyen-Lazaro to serve as the alternate Treasurer, and IEUA General Manager Shivaji Deshmukh to serve as CBRFA General Manager for 2021.

BACKGROUND

In accordance with the JPA (Section 4.8), it is recommended that the Commissioners delegate the powers and duties of the Treasurer's office to the Executive Manager of Finance and Administration/AGM of the Inland Empire Utilities Agency.

It is also recommended that the Commissioners appoint an alternate Treasurer, which is in accordance with the JPA (Section 4.10).

The Commission shall have the power to appoint and employ such other officers, employees, consultants, and independent contracts as it may deem necessary for the purposes of this Agreement, any of whom may be employees of a Member, and who shall have such powers, duties, and responsibilities as are determined by the Commission.

PRIOR BOARD ACTION

On January 15, 2020, the Commissioners re-appointed Ms. Christina Valencia, Executive Manager of Finance and Administration/AGM, as Treasurer for the Chino Basin Regional Financing Authority and Javier Chagoyen-Lazaro, Manager of Finance and Accounting, as alternate Treasurer.

IMPACT ON BUDGET

None.

SD/dg