

# NOTICE OF MEETING

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OF THE  
**AUDIT  
COMMITTEE**

OF THE  
BOARD OF DIRECTORS  
OF THE



IS SCHEDULED FOR  
**MONDAY, JUNE 8, 2020**  
**9:00 A.M.**

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:  
In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

**The meeting will be accessible at:**  
**(415) 856-9169/Conference ID: 164 688 084#**

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided here. The public may also view the meeting live through the Agency's website. Alternatively, you may email your public comments to the Executive Assistant Sally H. Lee at [shlee@ieua.org](mailto:shlee@ieua.org) no later than 24 hours prior to the scheduled meeting time. Your comments will then be read into the record during the meeting.



**AGENDA  
AUDIT COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA 91708**

**MONDAY, JUNE 8, 2020  
9:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
Telecon: (415) 856-9169/Conference ID: 164 688 084#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 ANY BOARD MEMBER MAY CALL INTO THE BOARD MEETING WITHOUT OTHERWISE COMPLYING WITH ALL BROWN ACT'S TELECONFERENCE REQUIREMENTS.

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**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Executive Assistant no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. **ACTION ITEM**

A. **MINUTES**

The Committee will be asked to approve the Audit Committee meeting minutes of March 9, 2020.

B. **FY 2020/21 ANNUAL AUDIT PLAN**

Staff recommends that the Committee/Board:

1. Approve the FY 2020/21 Annual Audit Plan; and
2. Direct the Manager of Internal Audit to implement the FY 2020/21 Annual Audit Plan.

2. **INFORMATION ITEMS**

A. **FY 2019/20 FINANCIAL AUDIT – COMMUNICATION REQUIRED BY SAS 114 (WRITTEN)**

B. **HUMAN RESOURCES: WORKLOAD INDICATORS REVIEW (WRITTEN/POWERPOINT)**

C. **RECYCLED WATER REVENUES AUDIT REPORT (WRITTEN/POWERPOINT)**

D. **APPROVALS AND DISBURSEMENTS AUTOMATION FOLLOW-UP REVIEW (WRITTEN/POWERPOINT)**

E. **INTERFUND TRANSACTION – FOLLOW-UP REVIEW (WRITTEN/POWERPOINT)**

F. **REPORT OF OPEN AUDIT RECOMMENDATIONS (WRITTEN)**

G. **INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR JUNE 2020 (WRITTEN)**

3. **AUDIT COMMITTEE ADVISOR COMMENTS**

4. **COMMITTEE MEMBER COMMENTS**

5. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

6. **ADJOURN**

\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: mg

**DECLARATION OF POSTING**

I, Sally H. Lee, Executive Assistant of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, June 4, 2020.

Sally H Lee  
Sally H. Lee