

NOTICE OF MEETING

OF THE
BOARD OF DIRECTORS

OF THE



WILL BE HELD ON

WEDNESDAY, MAY 20, 2020
10:00 A.M.

TELECONFERENCE ACCESSIBILITY FOR THE GENERAL PUBLIC:
In all efforts to prevent the spread of COVID-19, until further notice, the Inland Empire Utilities Agency will be holding all Board and Committee meetings by teleconferencing.

The meeting will be accessible at:
(415) 856-9169/Conference ID: 794 202 809#



**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**WEDNESDAY, MAY 20, 2020
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
Telecon: (415) 856-9169/Conference ID: 794 202 809#**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, AND EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020 ANY BOARD MEMBER MAY CALL INTO THE BOARD MEETING WITHOUT OTHERWISE COMPLYING WITH ALL BROWN ACT'S TELECONFERENCE REQUIREMENTS.

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The meeting will be accessible at: (415) 856-9169 / Conf Code: 794 202 809#

This meeting is being conducted virtually by video and audio conferencing. There will be no public location available to attend the meeting; however, the public may participate and provide public comment during the meeting by calling into the number provided above. The public may also view the meeting live through the Agency's website. Alternatively, you may email your public comments to the Board Secretary/Office Manager April Woodruff at awoodruff@ieua.org no later than 24 hours prior to the scheduled meeting time. Your comments will then be read into the record during the meeting.

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to email the Board Secretary no later than 24 hours prior to the scheduled meeting time or address the Board during the public comments section of the meeting. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Board approve the total disbursements for the month of March 2020, in the amount of \$20,720,582.59

B. AMEND 2020 LEGISLATIVE POLICY PRINCIPLES AND AUTHORIZE ENGAGEMENT (*Community & Leg*)

Staff recommends that the Board:

1. Approve the amended 2020 Legislative Policy Principles; and
2. Authorize the General Manager to engage in legislation in support of the new policy principle, if needed.

C. CONTRACT AWARD FOR BLOWER MAINTENANCE (*Eng/Ops/WR*)

Staff recommends that the Board:

1. Approve the award of Contract No. 4600002888 to Howden Roots, LLC and Contract No. 4600002887 to Lone Star Blower, Inc. to provide preventative and corrective maintenance service and repair support of Aeration Blowers for a total aggregate not-to-exceed amount of \$700,000 over three years with two one-year options to extend; and
2. Authorize the General Manager to execute the service contracts, subject to non-substantive changes.

D. AGENCY-WIDE CHEMICAL CONTAINMENT REHABILITATION PHASE I CONSTRUCTION CONTRACT AWARD (*Eng/Ops/WR*)

Staff recommends that the Board:

1. Award a construction contract for the Agency-wide Chemical Containment Rehabilitation Phase I, Project No. EN20037, to MC Painting, in the amount of \$251,660; and

2. Authorize the General Manager to execute the contract, subject to non-substantive changes.

E. IEUA-CHINO BASIN WATERMASTER MASTER AGREEMENT TASK ORDER AMENDMENTS (Eng/Ops/WR)

Staff recommends that the Board:

1. Approve the Amendment to Task Order No. 2 of the Master Agreement between IEUA and CBWM in the amount of \$42,400, increasing the contract from \$39,920 to a revised not-to-exceed amount of \$82,320; and
2. Approve the Amendment to Task Order No. 4 of the Master Agreement between IEUA and CBWM in the amount of \$149,950, increasing the contract from \$190,568 to a revised not-to-exceed amount of \$340,518; and
3. Authorize the General Manager to finalize and execute the Amendments, subject to non-substantive changes.

F. RP-1 HOT WATER LOOP EMERGENCY REPAIRS TASK ORDER RATIFICATION (Eng/Ops/WR)

Staff recommends that the Board:

1. Ratify the emergency project approval for the RP-1 Hot Water Loop, Project No. EN20019.01, to Ferreira Construction, in the amount of \$130,546; and
2. Authorize the General Manager to approve the emergency task order, subject to non-substantive changes.

G. MASTER SERVICE CONTRACTS FOR AS NEEDED EMERGENCY SERVICES (Eng/Ops/WR)

Staff recommends that the Board:

1. Award Master Contracts for emergency construction contractors to the following companies with two one-year extension options: Baker Electric, CSI Electrical Contractors, Inc., JF Shea Construction, Inc., Kingmen Construction, Inc., Norstar Plumbing and Engineering, Inc., and Southern Contracting Corp.; and
2. Authorize the General Manager to execute the contracts, subject to non-substantive changes.

H. ADOPTION OF RESOLUTION NO. 2020-5-5, AMENDING THE AGENCY'S SALARY SCHEDULE/MATRIX FOR ALL GROUPS

Staff recommends that the Board adopt Resolution No. 2020-5-5, amending the Agency's Salary Schedule/Matrix for all groups.

I. RESOLUTION FOR FEMA COVID-19 FUNDING

Staff recommends that the Board adopt Resolution Cal OES Form 130, authorizing the General Manager or his designee to execute the FEMA assistance agreement and to submit all required documents to the California Office of Emergency Services.

J. IEUA DEBT MANAGEMENT POLICY UPDATE APPROVAL

Staff recommends that the Board adopt the proposed updated Debt Management Policy governing all debt instruments issued or delivered by the Agency or other entities controlled by the Agency, including the Chino Basin Regional Financing Authority.

**K. SALE OF INLAND EMPIRE BRINE LINE CAPACITY UNITS
*(Eng/Ops/WR)***

Staff recommends that the Board:

1. Approve the sale of four (4) Brine Line capacity units to In-N-Out Burger, Inc. for \$860,000; and
2. Authorize the General Manager to execute the Capacity Right Agreement, subject to non-substantive changes.

L. SSI FINE BUBBLE DIFFUSER REPLACEMENT SOLE SOURCE PROCUREMENT *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Adopt a finding pursuant to Public Contract Code 3400(c) that the use of SSI Fine Bubble Diffusers: 1) Standardize equipment with RP-5; 2) the components are only available from SSI Aeration; and
2. Authorize the RP-4 Fine Bubble Diffuser Replacement procurement as a sole source to be executed through a pre-selection agreement with SSI with a future price guarantee to the general contractor in an amount of \$789,209.

**M. CONTRACT AWARD FOR LANDSCAPE MAINTENANCE SERVICES
*(Eng/Ops/WR)***

Staff recommends that the Board:

1. Approve the award of Contract No. 4600002893 to Liberty Landscape, Inc. to provide Landscape Maintenance Services for a total monthly amount of \$18,175 over a fixed price period of two-years with three one-year options to extend with CPI increases; and
2. Authorize the General Manager to execute the service contract, subject to non-substantive changes.

2. ACTION ITEMS

A. ADOPTION OF RESOLUTION NO. 2020-5-2, AUTHORIZING THE INCURRENCE OF A WATER INFRASTRUCTURE FINANCING AND INNOVATIONS ACT LOAN AGREEMENT FOR THE RP-5 EXPANSION PROJECT

Staff recommends that the Board:

1. Adopt Resolution No. 2020-5-2, authorizing the WIFIA Loan Agreement between the Agency, the Authority and the US Environmental Protection Agency to finance a portion of the RP-5 Expansion Project for a not-to-exceed amount of \$225,000,000, excluding interest and other related costs, effective May 27, 2020 and a final maturity of November 1, 2060;
2. Approve the WIFIA Installment Purchase Agreement between the Authority and the Agency for the acquisition of the WIFIA portion of the RP-5 Expansion Project, and other related substantially final drafts of the financing documents that have been prepared; and
3. Authorize the General Manager to execute such documents, subject to non-substantive changes, and authorize certain other matters in connection therewith, as required.

3. INFORMATION ITEMS

A. FY 2020/21 PROPOSED BUDGET AMENDMENT FOR ADMINISTRATIVE SERVICES, NON-RECLAIMABLE WASTEWATER, RECHARGE WATER, AND WATER RESOURCES PROGRAMS (WRITTEN/POWERPOINT)

B. ENGINEERING AND CONSTRUCTION MANAGEMENT UPDATES (POWERPOINT) (Eng/Ops/WR)

C. MWD UPDATE (ORAL)

D. CBWM UPDATE (ORAL)

E. SAWPA UPDATE (ORAL)

F. CBP UPDATE (ORAL)

RECEIVE AND FILE INFORMATION ITEMS

G. 3rd QUARTER PLANNING & ENVIRONMENTAL RESOURCES UPDATE (POWERPOINT) (Eng/Ops/WR)

H. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)

- I. **FY 2020/21 ADOPTED BUDGET FOR THE INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN/POWERPOINT)**
 - J. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)** (*Community & Leg*)
 - K. **STATE LEGISLATIVE REPORT AND MATRIX FROM WEST COAST ADVISORS (WRITTEN)** (*Community & Leg*)
 - L. **FEDERAL LEGISLATIVE REPORT AND MATRIX FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)** (*Community & Leg*)
 - M. **CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)** (*Community & Leg*)
4. **AGENCY REPRESENTATIVES' REPORTS**
- A. **SAWPA REPORT (WRITTEN)**
May 5, 2020 and May 19, 2020 SAWPA Commission meeting.
 - B. **MWD REPORT (WRITTEN)**
May 12, 2020 Board meeting.
 - C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT**
May 7, 2020 Regional Sewerage Program Policy Committee meeting.
 - D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**
April 23, 2020 CBWM Board meeting.
 - E. **CHINO BASIN DESALTER AUTHORITY (WRITTEN)**
May 7, 2020 Special CDA Board meeting.
 - F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY**
May 4, 2020 IERCA Board meeting.
5. **GENERAL MANAGER'S REPORT (WRITTEN)**
6. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**
7. **DIRECTORS' COMMENTS**
- A. **CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

8. CLOSED SESSION

**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
2. PERB, Case No. LA-CE-1095-M

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)(e)1
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Two Cases

**C. PURSUANT TO GOVERNMENT CODE SECTION 54957(b)(1) – PUBLIC
EMPLOYMENT**

1. Board Secretary/Office Manager

9. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: *shl*

Declaration of Posting

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, May 14, 2020.

April Woodruff

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