

NOTICE OF MEETING

OF THE
BOARD OF DIRECTORS

OF THE



WILL BE HELD ON

WEDNESDAY, MARCH 18, 2020
10:00 A.M.

BOARD ROOM
Building A
AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE
CHINO, CA 91708



**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS**

**WEDNESDAY, MARCH 18, 2020
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. NEW EMPLOYEE INTRODUCTIONS

- Mr. Henry Munoz, Compost Worker, hired February 10, 2020, Operations & Maintenance – Organics Management, IERCF.

- Mr. Manuel Aceves, Mechanic I, hired March 8, 2020, Operations & Maintenance – South.
- Mr. Alexander Avila, Compost Worker, hired March 16, 2020, Operation & Maintenance – Organics Management, IERCF.

2. PROMOTIONS

Promotions:

- Mr. Thomas Swezey, Mechanic IV, promoted December 29, 2019, Operations & Maintenance – North.
- Mr. Robert Delgado, Manager of Operations & Maintenance, promoted March 8, 2020, Operations & Maintenance – South.

3. PRESENTATIONS

A. DISCLOSURE RESPONSIBILITIES UNDER THE FEDERAL SECURITIES LAWS – presented by Mr. Doug Brown/Stradling Yocca Carlson & Rauth Bond Counsel

4. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the February 19, 2020 Board Meeting.

B. REPORT ON GENERAL DISBURSEMENTS (*Finance & Admin*)

Staff recommends that the Board approve the total disbursements for the month of January 2020, in the amount of \$16,090,531.02.

C. ADOPT POSITIONS ON STATE LEGISLATION (*Community & Leg*)

Staff recommends that the Board adopt:

1. A position of “Support as Proposed to be Amended” for SB 996 (Portantino);
2. A position of “Support” for SB 1052 (Hertzberg); and
3. A position of “Oppose” for AB 2093 (Gloria).

D. CONTRACT AMENDMENT FOR TRAFFIC CONTROL (Eng/Ops/WR)

Staff recommends that the Board:

1. Approve a \$130,000 amendment for Contract No. 4600002466 to Statewide Traffic Safety and Signs for a total contract amount of \$317,505 through June 30, 2021; and
2. Authorize the General Manager to execute the amendment.

E. RBC RESOURCES CONTRACT AMENDMENT (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a professional consulting services contract amendment to RBC Resources in the amount of \$135,000, for a total not-to-exceed contract of \$230,000; and
2. Authorize the General Manager to execute the contract amendment, subject to non-substantive changes.

F. RP-1 DIGESTER 7 ROOF REPAIRS CONSULTANT CONTRACT AMENDMENT

Staff recommends that the Board:

1. Approve a consultant contract amendment for the RP-1 Digester 7 Roof Repairs, Project No. EN17042, to GHD Inc., for a not-to-exceed amount of \$396,000, increasing the contract from \$383,796 to \$799,796 (103% increase); and
2. Authorize the General Manager to execute the contract amendment, subject to non-substantial changes.

5. ACTION ITEMS

A. GENERAL MANAGER APPROVAL LIMIT FOR THE REGIONAL PLANT NO. 5 EXPANSION PROJECT (Eng/Ops/WR) (Finance & Admin)

Staff recommends that the Board authorize the General Manager or his designee the authority to approve necessary purchases and change orders specifically associated to the Regional Plant No. 5 Expansion Project Nos. EN19001 and EN19006, up to \$500,000.

6. INFORMATION ITEMS

A. ENGINEERING AND CONSTRUCTION MANAGEMENT UPDATES (POWERPOINT) (Eng/Ops/WR)

B. IEUA TEN-YEAR FORECAST (POWERPOINT)

C. MWD UPDATE (ORAL)

- D. CBWM UPDATE (ORAL)
- E. SAWPA UPDATE (ORAL)
- F. CBP UPDATE (ORAL)

RECEIVE AND FILE INFORMATION ITEMS

- G. INTERIM FINANCING TO SUPPORT RP-5 EXPANSION PROJECT (WRITTEN) *(Finance & Admin)*
- H. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT) *(Finance & Admin)*
- I. FISCAL YEAR 2019/20 SECOND QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT) *(Finance & Admin)*
- J. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN) *(Community & Leg)*
- K. STATE LEGISLATIVE REPORT AND MATRIX FROM WEST COAST ADVISORS (WRITTEN) *(Community & Leg)*
- L. FEDERAL LEGISLATIVE REPORT AND MATRIX FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN) *(Community & Leg)*
- M. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN) *(Community & Leg)*
- N. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR MARCH 2020 (WRITTEN) *(Audit)*
- O. HUMAN RESOURCES: GRIEVANCE POLICIES AND PROCEDURES COMPARABLE SURVEY (WRITTEN) *(Audit)*
- P. GARDEN IN EVERY SCHOOL®: FOLLOW-UP AUDIT REPORT *(Audit)*
- Q. GATE TRANSMITTERS – RESULTS OF SIX-MONTH REVIEW *(Audit)*

7. AGENCY REPRESENTATIVES' REPORTS

- A. SAWPA REPORT (WRITTEN)
March 3, 2020 Regular Commission Meeting, March 3, 2020 Regular Project Agreement 24 Committee Meeting, and March 17, 2020 Regular Commission meeting.

- B. **MWD REPORT (WRITTEN)**
March 10, 2020 Board meeting.
- C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT**
March 5, 2020 Regional Sewerage Program Policy Committee meeting was cancelled. The next meeting is scheduled for April 2, 2020.
- D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**
February 27, 2020 CBWM Board meeting.
- E. **CHINO BASIN DESALTER AUTHORITY (WRITTEN)**
March 5, 2020 Special CDA Board meeting.
- F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY**
The next IERCA Board Meeting is scheduled for May 4, 2020.

- 8. **GENERAL MANAGER'S REPORT (WRITTEN)**
- 9. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**
- 10. **DIRECTORS' COMMENTS**
 - A. **CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

- 11. **CLOSED SESSION**
 - A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
 - 1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
 - 2. Spicer vs. W.A. Rasic Construction, Case No. CIVDS 1711812
 - B. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2)(e)1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
One Case
- 12. **ADJOURN**

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

Declaration of Posting

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, March 12, 2020.


April Woodruff