

# NOTICE OF MEETING

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OF THE

## FINANCE AND ADMINISTRATION COMMITTEE

OF THE  
BOARD OF DIRECTORS  
OF THE



IS SCHEDULED FOR  
**WEDNESDAY, FEBRUARY 12, 2020**  
**10:30 A.M.**

AT THE ADMINISTRATION HEADQUARTERS  
BOARD ROOM, BUILDING A  
6075 Kimball Avenue  
Chino, CA 91708



**FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, FEBRUARY 12, 2020  
10:30 A.M.**

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. PRESENTATION**

**PFM INVESTMENT PERFORMANCE REVIEW FOR THE QUARTER ENDED  
DECEMBER 31, 2019**

**2. CONSENT ITEMS**

**A. MINUTES**

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of January 8, 2020.

**B. REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of December 2019, in the amount of \$20,577,472.23.

**3. ACTION ITEMS**

**A. RP-4 PRIMARY CLARIFIER AND PROCESS REHABILITATION PROJECT CONSTRUCTION CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-4 Primary Clarifier and Process Rehabilitation Project to W.M. Lyles Co., in the amount of \$10,553,000;
2. Approve a contract amendment to Carollo Engineers Inc., for engineering services during construction for the not-to-exceed amount of \$847,474, increasing the contract from \$2,159,396 to \$3,006,870 (39% increase); and
3. Authorize the General Manager to execute the contract and contract amendment, subject to non-substantive changes.

**B. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (IERCA) FISCAL YEAR (FY) 2018/19 AUDITED ANNUAL FINANCIAL REPORT**

Staff recommends that the Committee/Board review the Inland Empire Regional Composting Authority Annual Financial Report for fiscal year ended June 30, 2019.

**4. INFORMATION ITEM**

**RECEIVE AND FILE INFORMATION ITEM**

**A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)**

**5. GENERAL MANAGER'S COMMENTS**

**6. COMMITTEE MEMBER COMMENTS**

**7. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**8. ADJOURN**


\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by:     *AW*    

**DECLARATION OF POSTING**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, February 6, 2020.

  
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April Woodruff