

NOTICE OF MEETING

OF THE

FINANCE AND ADMINISTRATION COMMITTEE

OF THE

BOARD OF DIRECTORS

OF THE



IS SCHEDULED FOR

WEDNESDAY, SEPTEMBER 11, 2019

10:30 A.M.

*Or immediately following the
Engineering, Operations, & Water Resources
Committee Meeting*

AT THE ADMINISTRATION HEADQUARTERS

BOARD ROOM, BUILDING A

6075 Kimball Avenue

Chino, CA 91708



**FINANCE AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, SEPTEMBER 11, 2019
10:30 A.M.**

*Or immediately following the
Engineering, Operations, &
Water Resources Committee Meeting*

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of August 14, 2019.

B. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of July 2019, in the amount of \$17,010,691.72.

2. ACTION ITEM

A. FISCAL YEAR 2018/2019 CARRY FORWARD BUDGET AMENDMENT

Staff recommends that the Committee/Board:

1. Approve the carry forward of open encumbrances and non-encumbered commitments related budgets from FY 2018/19 to FY 2019/20 and amend the budget in the amount of \$23,335,061; and
2. Approve an amendment to the FY 2019/20 budget for grant receipts in the amount of \$8,227,786.

B. RP-1 MECHANICAL RESTORATION AND IMPROVEMENTS PROJECT CONSTRUCTION CONTRACT AWARD

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-1 Mechanical Restoration and Improvements Project to Kiewit Infrastructure West Co., in the amount of \$6,627,000;
2. Approve a contract amendment to Stantec Consulting Services Inc., for engineering services during construction for the not-to-exceed amount of \$430,000; and
3. Authorize the General Manager to execute the contract and contract amendment, subject to non-substantive changes.

C. PROJECT MANAGEMENT DOCUMENTATION SYSTEM CONTRACT AWARD

Staff recommends that the Committee/Board:

1. Approve a contract award to CIPO Cloud Software, LLC for support and services on the Project Management Documentation System (CIPO) for a not-to-exceed amount of \$718,500 for a term of seven years;
2. Approve a budget amendment in the amount of \$210,000 in the Regional Wastewater Improvement Fund; and
3. Authorize the General Manager to execute the contract and budget amendment, subject to non-substantive changes.

D. RESOLUTION 2019-9-1 CONTRIBUTING CAPACITY TO THE BRINE LINE LEASE CAPACITY POOL

Staff recommends that the Committee/Board adopt Resolution No. 2019-9-1, committing an additional 0.3 MGD of Pipeline and 0.3 MGD of Treatment and Disposal Capacity to the Inland Empire Brine Line Lease Capacity Pool.

3. **INFORMATION ITEM**

A. **FISCAL YEAR 2018/19 FOURTH QUARTER BUDGET VARIANCE,
PERFORMANCE GOAL UPDATES AND BUDGET**

RECEIVE AND FILE INFORMATION ITEM

B. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/
POWERPOINT)**

4. **GENERAL MANAGER'S COMMENTS**

5. **COMMITTEE MEMBER COMMENTS**

6. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

7. **ADJOURN**

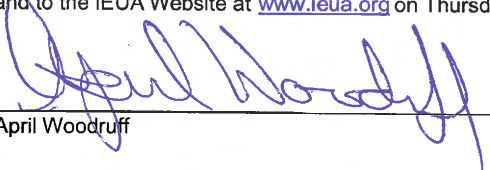
*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: sh

DECLARATION OF POSTING

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA and to the IEUA Website at www.ieua.org on Thursday, September 5, 2019.



April Woodruff