

NOTICE OF MEETING

OF THE
**AUDIT
COMMITTEE**

OF THE
BOARD OF DIRECTORS
OF THE



IS SCHEDULED FOR
MONDAY, SEPTEMBER 9, 2019
9:00 A.M.

AT THE ADMINISTRATION HEADQUARTERS
BARTON CONFERENCE ROOM, BUILDING A
6075 Kimball Avenue
Chino, CA 91708



**AGENDA
AUDIT COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CA 91708**

**MONDAY, SEPTEMBER 9, 2019
9:00 A.M.**

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form, which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. ACTION ITEM

A. MINUTES

The Committee will be asked to approve the Audit Committee meeting minutes of June 10, 2019.

B. FISCAL YEAR 2019/20 AMENDED ANNUAL AUDIT PLAN

Staff recommends that the Committee/Board approve the Fiscal Year 2019/20 Annual Audit Plan Amendment to be consistent with the requirements of the IA Charter.

2. INFORMATION ITEMS

A. WATER CONNECTION FEES (WCF): FOLLOW-UP AUDIT (WRITTEN)

- B. WAREHOUSE ANNUAL PHYSICAL INVENTORY - INTERNAL AUDIT INVENTORY OBSERVATION REPORT (WRITTEN)
 - C. AGENCY VEHICLE OPERATIONAL AUDIT: REVIEW OF VEHICLE SECURITY PROCEDURES FOLLOW-UP (WRITTEN)
 - D. REPORT OF OPEN AUDIT RECOMMENDATIONS AS OF SEPTEMBER 2019 (WRITTEN)
 - E. AUDIT COMMITTEE CHARTER AND INTERNAL AUDIT DEPARTMENT CHARTER (WRITTEN)
 - F. INTERNAL AUDIT DEPARTMENT STANDARD OPERATING PROCEDURES (SOPS) (WRITTEN)
 - G. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR SEPTEMBER 2019 (WRITTEN)
- 3. GENERAL MANAGER'S COMMENTS
 - 4. AUDIT COMMITTEE ADVISOR COMMENTS
 - 5. COMMITTEE MEMBER COMMENTS
 - 6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS
 - 7. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: zh

DECLARATION OF POSTING

I, Sally H. Lee, Executive Assistant of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA and to the IEUA Website at www.ieua.org on Thursday, September 5, 2019.

Sally H. Lee
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