



# “Water-Wise” Garden in Every School® 2019/20 Garden Funding Program

## Introduction to the Garden in Every School® Program:

The Garden in Every School® Program (GIES) in the western Inland Empire region was initiated in 2004 to provide a native landscape garden to approximately four schools per year within Inland Empire Utilities Agency’s (IEUA) service area (Chino, Chino Hills, Fontana, Upland, Ontario, Montclair, and Rancho Cucamonga). Each year, approximately four schools will be selected from a pool of competitive applicants to participate in the Garden in Every School® Program (GIES).



The purpose of the GIES program is to educate school-age children and their families, school staff, and other community members about the efficient use of water through the establishment of thematic school gardens that feature climate appropriate plants and water-efficient irrigation methods that are coordinated with provision state-aligned curriculum materials. Building this relationship with the schools is significantly important to IEUA and its partners. Through GIES, participating schools, school boards/administration, school maintenance teams, and community members are introduced to water-use efficiency opportunities through new irrigation techniques, low water use plants, and curriculum.

Schools participating in the garden funding program will receive the following:

- Assistance in the establishment of a thematic garden, including site selection, irrigation installation, design and installation of the garden (*Note: Site clearing is the responsibility of the school and maintenance team*);
- Funding of climate appropriate plants, vegetables, garden tools, and irrigation equipment;
- Access to state-aligned curriculum materials promoting the efficient use of water for teachers and parents;
- An opportunity to showcase your school and stand out as an environmental steward in your community.



## Program Sponsors and Partners:

Sponsors and partners in the Garden in Every School® Program include the Inland Empire Utilities Agency (IEUA), Chino Basin Water Conservation District (CBWCD), the Cities of Chino, Chino Hills, Ontario, Upland, Cucamonga Valley Water District (City of Rancho Cucamonga), Monte Vista Water District (City of Montclair), Fontana Water Company; and San Antonio Water Company (City of Upland). Each of the partners in the Garden in Every School® Program strive to enhance the quality of life in the Inland Empire by promoting water-use efficiency and environmental protection through the Garden in Every School® Program.



### CONTACTS:

**Michelle O’Brien (IEUA):** 909.993.1741; [mobrien@ieua.org](mailto:mobrien@ieua.org)

**Andrea Carruthers (IEUA):** 909.993.1935; [acarruthers@ieua.org](mailto:acarruthers@ieua.org)

**Lisa Morgan-Perales (IEUA):** 909.993.1520; [lperales@ieua.org](mailto:lperales@ieua.org)





## **School Qualifications:**

Public and private schools in IEUA and its retail agencies' service area (i.e. schools within the cities of Chino, Chino Hills, Fontana, Ontario, Montclair, Rancho Cucamonga, Upland, and a small portion of Rialto and Bloomington) are eligible to apply for the school garden funding program, providing the following:

- Schools must attend the recruitment and program overview workshop.
- A completed application must be submitted by the **April 18, 2019 deadline**. The application must contain signatures of commitment from the Maintenance/Facilities Manager, the appointed Lead Teacher, Lead Parent, Principal, and District Superintendent.
- **Within 30-days, schools will notify IEUA when the Lead Teacher is no longer a part of the program. Replacement contact information is to be provided in writing to IEUA.**
- Sites are not limited in size, but if the site is large, a suitable support team of volunteers must be demonstrated. ***Note: The limit of vegetable beds is to not exceed seven.***
- Eligible schools must exhibit a commitment to sustaining the garden and intend to use it for curriculum connections in post-project years for a **minimum of four-years from initial planting**. Lead teacher shall email a **minimum of three current garden photos to IEUA at the end of each school year, for at least four-years from initial garden planting**.
- The school must commit to hands-on participation by teachers, parents and students on specified planting and garden work days.
- In accepting this funding, the school also agrees to provide a summary and evaluation of the project describing how the teachers used the landscape for garden-based education, including efficient water usage. This summary/report should be provided during September following the garden's installation. IEUA staff will distribute an electronic survey to all current and past participants to address comments and concerns on an annual basis.
- Schools must participate in a garden dedication ceremony for the students, school staff, parents, and community members, including partnering agencies and the media.
- **Prior to completion of the education garden, IEUA or its contractor will install a permanent sign in the garden area. The sign specifications include: 8" x 10" aluminum plaque, single line border, black background mounted on an aluminum stake. Sign will be placed 3' above ground level. Base of the stake will be 2' below grade. Soil will be compacted to secure stake and sign. Costs associated with the sign and install are funded by IEUA.**
- **All funded items become the property of the school and IEUA and partners are not liable or responsible for the continued maintenance/care of the garden.**

## **Garden in Every School® Grant Amount:**

Participants will be awarded a garden grant valued up to a maximum of \$4,500 in contract labor (not for site preparation)/equipment rentals, irrigation hardware, plants, and additional garden equipment/materials (per approval) relating to the garden. Staff time in coordinating and administering the program is not included in the grant award.

- **Schools not properly maintaining gardens continually for a minimum of four-years may be ineligible for additional IEUA grants, including but not limited to environmental education program grants.**



## Past Participants:

### **2004/2005**

Alta Loma Elementary  
Butterfield Ranch Elementary  
Euclid Elementary  
Grant Elementary  
Lehigh Elementary  
Magnolia Elementary  
Rhodes Elementary

### **2005/2006**

Coyote Canyon Elementary  
Foothill Knolls Elementary  
Hidden Trails Elementary  
Newman Elementary  
North Tamarind Elementary  
Ranch View Elementary

### **2006/2007**

Buena Vista Arts-Integrated  
El Rancho Elementary  
Liberty Elementary  
Litel Elementary  
Poplar Elementary  
Sycamore Elementary  
Victoria Groves Elementary

### **2007/2008**

Chaparral Elementary  
Linda Vista Elementary  
Peppertree Elementary  
Los Amigos Elementary  
Oak Park Elementary  
Our Lady of the Lourdes

### **2008/2009**

Glenmeade Elementary  
Jasper Elementary  
Ontario Center School  
Perdew Elementary  
Grapeland Elementary

### **2009/2010**

Stork Elementary  
Baldy View Elementary  
Howard Cattle Elementary  
Mariposa Center School

### **2010/2011**

Rancho Cucamonga High  
Montera Elementary  
Briggs Elementary  
Mission Elementary  
Oxford Prep. Academy

### **2011/2012**

Los Osos High School  
Monte Vista Elementary  
Redeemer Lutheran  
Upland High School

### **2012/2013**

Edison Academy  
Etiwanda Intermediate  
Sultana Elementary  
Vina Danks Middle School

### **2013/2014 Mini Grant**

Chaparral Elementary  
Grapeland Elementary  
Hidden Trails Elementary  
Oak Park Elementary  
Ranch View Elementary

### **2014/2015**

Cal Aero Preserve  
Cypress Elementary  
Country Springs Elementary

### **2015/2016**

Citrus Elementary  
Cortez Elementary  
Eagle Canyon Elementary  
Etiwanda Colony  
Golden Elementary  
Truman Middle School

### **2016/2017**

Arroyo Elementary  
Montclair High School  
Rolling Ridge Elementary  
Townsend Junior High

### **2017/2018 Mini Grant**

Arroyo Elementary  
Briggs Elementary  
Citrus Elementary  
Country Springs Elementary  
Grapeland Elementary  
Hidden Trails Elementary  
Montclair High School  
Pepper Tree Elementary  
Rolling Ridge Elementary  
Stork Elementary  
Townsend Junior High  
Truman Middle School

### **2018/2019**

Hillside High School  
St. George Parish School  
Valley View High School



## **Grant Application Supplemental Checklist:**

- Contacts (p.1)
- GIES School Proposal (p.2)
  - Box 1 (p.3)
  - Box 2 (p.4)
  - Box 3 (p.5)
  - Box 4 (p.6)
  - Box 5 (p.7)
  - Box 6 (p.8)
  - Box 7 (p.9)
- Signature Page (p.10)



Garden in Every School® Program

# Grant Application

Supplemental

**2019/2020 Garden in Every School® Program  
Garden Funding Program Application Form**



# Contacts

<b>DATE:</b>	
<b>SCHOOL NAME:</b>	
<b>SCHOOL ADDRESS:</b>	
<b>SCHOOL PHONE:</b>	
<b>SCHOOL DISTRICT:</b>	
<b>SUPERINTENDENT:</b>	
<b>PRINCIPAL:</b>	<b>PHONE:</b> <b>E-MAIL:</b>
<b>LEAD TEACHER:</b>	<b>PHONE:</b> <b>E-MAIL:</b>
<b>LEAD PARENT:</b>	<b>PHONE:</b> <b>E-MAIL:</b>
<b>DISTRICT GROUNDS LEAD (or equivalent):</b>	<b>PHONE:</b> <b>E-MAIL:</b>

**Please respond to the following seven items on the supplemental proposal.  
Keep each section separate and be direct.  
Use bullets and create lists where it's appropriate.**

**1. Describe how you intend to align your garden with curriculum and student/parent/community activities. List the names of the teachers and/or teaching assistants that will be using the garden for curriculum.**

**2. Identify the number of students in your school, classes and students who would be involved in this project during installation, classroom activities in the garden, and maintaining the garden (include clubs, etc.). List the names of teachers and staff that will be involved.**

**3. Please indicate the person who will be in charge of maintaining the garden during the school year and during the summer. List how maintenance of the garden will be accomplished. Please give their name, titles, and contact information. If these persons leave, please describe how those duties will be transferred.**

**4. Include a school site map and mark the location of two potential garden sites; the location of existing irrigation/water sources, and a garden sketch of what you envision your garden containing at the site. (if you are not graphically inclined then say what type of garden you'd like and what elements; i.e.: Native, Drought Tolerant, Edible Forest, Vegetable Beds etc...) Photographs are encouraged. Include dimensions, current use, and describe activities you would like to have in your garden.**

**5. List three potential Garden Dedication Dates in Spring of 2020. It is recommended that you include dedication events with school activities like an ice cream social or open house to maximize parent involvement. (NOTE- this is an opportunity for you to celebrate your school's accomplishments with your parents and local officials. The more people present to applaud your success, the better! ) Please include a 2019-20 school year calendar for your school.**

**6. Describe in detail why your school is a good candidate for this garden funding program i.e. Will there be community and parent involvement? Will extra funding be available through outside groups? What will make this program succeed at your school? Other sponsors and outside funding are encouraged. Please attach any letters of intent from additional sponsors.**

**7. The success of your school garden depends on the commitment of a dedicated team from each school consisting of the Principal, Lead Teacher(s), and Lead Parent(s). There are many tasks and responsibilities throughout the program which require the team's involvement including site preparation, garden design, irrigation, work days, planting days, seeking outside funding and sponsors, and a dedication. Please identify who is the main contact person for your school, and what element each person on your team will be responsible for. Please mention if any of your team members have experience in gardening and/or landscaping.**

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# Signature Page

**APPLICATION DEADLINE: Thursday, April 18, 2019 by 4:00pm**

DISTRICT GROUNDS LEAD SIGNATURE:

LEAD TEACHER'S SIGNATURE:

LEAD PARENT'S SIGNATURE:

PRINCIPAL'S SIGNATURE:

SUPERINTENDENT'S SIGNATURE:

*By executing this signature page, all parties agree to abide by qualification requirements listed on Page 2 "School Qualifications".*

Please coordinate with fellow teachers, parents and principals to ensure one application per school is submitted.

For more information contact Michelle O'Brien @ (909) 993-1741

To apply either email or mail to:  
mobrien@ieua.org

Inland Empire Utilities Agency  
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Chino, CA 91708