



**MINUTES OF THE SPECIAL
MEETING OF
THE
INLAND EMPIRE UTILITIES AGENCY
BOARD OF DIRECTORS**

**WEDNESDAY, FEBRUARY 6, 2019
9:30 A.M.**

DIRECTORS PRESENT:

Jasmin A. Hall, Vice President
Kati Parker, Secretary/Treasurer
Steven J. Elie

DIRECTORS ABSENT:

Paul Hofer, President
Michael Camacho

STAFF PRESENT:

Kirby Brill, Interim General Manager
Kathy Besser, Executive Manager of External Affairs & Policy Development/AGM
Randy Lee, Executive Manager of Operations/AGM
Christina Valencia, Executive Manager of Finance & Administration/AGM
Javier Chagoyen-Lazaro, Manager of Finance & Accounting
Tina Cheng, Budget Officer
Warren Green, Manager of Contracts & Procurement
Nel Groenveld, Manager of Laboratories
Jason Gu, Manager of Grants
Chander Letulle, Manager of Operations
James McQueen, Manager of Human Resources
Cathleen Pieroni, Manager of Government Relations
Teresa Velarde, Manager of Internal Audit
April Woodruff, Board Secretary/Office Manager
Jeff Ziegenbein, Manager of Regional Compost Operations

OTHERS PRESENT:

Jean Cihigoyenette, JC Law Firm
Greg Tross, JC Law Firm

A special meeting of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

Vice President Hall called the meeting to order at 9:34 a.m. and Director Parker led the Pledge of Allegiance to the flag. A quorum was present.

Vice President Hall stated that members of the public may address the Board. There was no one desiring to do so.


Vice President Hall asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

AB 1234 (ETHICS) TRAINING – JC LAW FIRM

General Counsel Jean Cihigoyenette and Attorney Greg Tross presented on Ethics in Public Service. Mr. Cihigoyenette gave a brief overview of AB 1234, the ethics principles in general, and laws relating to personal financial gain by public servants, including, but not limited to, laws prohibiting bribery and conflict-of-interest laws. Mr. Tross discussed laws relating to claiming perquisites (“perks”) of office, including, but not limited to, gift and travel restrictions, prohibitions against the use of public resources for personal or political purposes, prohibitions against gifts of public funds, mass mailing restrictions and prohibitions against acceptance of free or discounted transportation by transportation companies. Mr. Cihigoyenette presented government transparency laws, including, but not limited to, financial interest disclosure requirements and open government laws as well as laws relating to fair processes, including, but not limited to, common law bias prohibitions, due process requirements, incompatible offices, competitive bidding requirements for public contracts, and disqualification from participating decisions affecting family members.

Mr. Cihigoyenette ended with final thoughts: courts interpret conflict of interest laws generally, which means if you think you may have a conflict, it is best to err on the side of caution and if you do not know whether you have a conflict, ask legal counsel; if there are any questions pertaining to campaign finance conflicts, it is best to consult your attorney.

With no further business, Vice President Hall adjourned the meeting at 11:55 a.m.


Kati Parker, Secretary/Treasurer

APPROVED: FEBRUARY 20, 2019