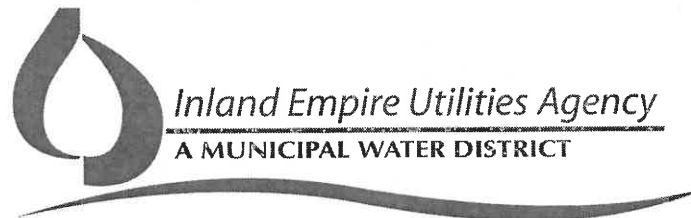


NOTICE OF MEETING

OF THE

FINANCE AND ADMINISTRATION COMMITTEE

OF THE
BOARD OF DIRECTORS
OF THE



IS SCHEDULED FOR
WEDNESDAY, JANUARY 9, 2019
10:30 A.M.

*Or immediately following the
Engineering, Operations, & Water Resources
Committee Meeting*

AT THE ADMINISTRATION HEADQUARTERS
BOARD ROOM, BUILDING A
6075 Kimball Avenue
Chino, CA 91708



**FINANCE AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, JANUARY 9, 2019
10:30 A.M.**

*Or immediately following the
Engineering, Operations, &
Water Resources Committee Meeting*

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of November 14, 2018.

B. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of November 2018, in the amount of \$17,908,222.88.

2. ACTION ITEMS

A. EMERGENCY, SAFETY, AND SMALL PROJECT BUDGET AUGMENTATION

Staff recommends that the Committee/Board:

1. Approve a total project and Fiscal Year 2018/19 budget augmentation for the Emergency, Safety, and Small Project Budgets, Project Nos. EN19019, EN19022, and EN19032 in the amount of \$250,000 for each project for a total aggregate amount of \$750,000; and
2. Authorize the Interim General Manager to execute the budget augmentation.

B. SUPPLEMENTAL LABORATORY SERVICES CONTRACT, SINGLE-SOURCE AWARD

Staff recommends that the Committee/Board:

1. Award a one-year Laboratory Services Sole Source Contract to Eurofins Eaton Analytical, LLC for the not-to-exceed amount of \$250,000; and
2. Authorize the Interim General Manager to execute the contract subject to non-substantive changes.

C. CONTRACT AWARD FOR THE 2019 RATE AND FEE STUDY

Staff recommends that the Committee/Board:

1. Award the contract for the 2019 Rate and Fee Study to Carollo Engineers, Inc. for a not-to-exceed amount of \$286,880;
2. Approve a budget amendment in the amount of \$286,880 to be allocated amongst the Regional Wastewater O & M Fund (\$65,544), Regional Wastewater Capital Improvement Fund (\$51,246), Recycled Water Fund (\$105,432), and the Water Resources Fund (\$64,658); and
3. Authorize the Interim General Manager to execute the contract.

3. INFORMATION ITEM

RECEIVE AND FILE INFORMATION ITEM

A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)

4. **GENERAL MANAGER'S COMMENTS**
5. **COMMITTEE MEMBER COMMENTS**
6. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**
7. **ADJOURN**

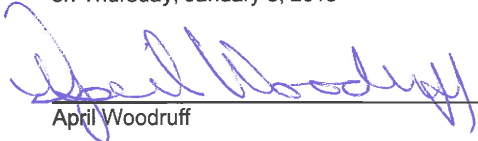
*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: jh

DECLARATION OF POSTING

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, January 3, 2019



April Woodruff