

# NOTICE OF MEETING

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OF THE  
**BOARD OF DIRECTORS**

OF THE



**WILL BE HELD ON**

**WEDNESDAY, OCTOBER 17, 2018  
10:00 A.M.**

**BOARD ROOM  
Building A  
AT THE OFFICE OF THE AGENCY  
6075 KIMBALL AVENUE  
CHINO, CA 91708**



**AGENDA  
MEETING OF THE  
INLAND EMPIRE UTILITIES AGENCY  
BOARD OF DIRECTORS**

**WEDNESDAY, OCTOBER 17, 2018  
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708**

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. NEW EMPLOYEE INTRODUCTIONS**

- Mr. Scott Francis, Wastewater Treatment Plant Operator-in-Training, hired October 8, 2018, Operations & Maintenance Department

## 2. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

### A. MINUTES

The Board will be asked to approve the minutes from the September 19, 2018 Board Meeting and the October 3, 2018 Board Workshop/Meeting.

### B. REPORT ON GENERAL DISBURSEMENTS *(Fin/Admin)*

Staff recommends that the Board approve the total disbursements for the month of August 2018, in the amount of \$19,383,144.08.

### C. CONTRACT AWARD FOR SUPPLY OF RP-1 DEWATERING POLYMER TO AQUA BEN CORPORATION *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Approve Contract No. 4600002632 to Aqua Ben Corporation, establishing a two-year contract for the supply of polymer with options for extensions up to three additional years, for a potential contract term for five years; and
2. Authorize the General Manager to execute the contract with potential contract extensions.

### D. REGIONAL RESIDENTIAL LARGE LANDSCAPE RETROFIT PROGRAM CONTRACT AWARD *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Award a one-year contract (\$210,000), with two one-year extension options, to ConServ Inc., for the implementation and administration of the Regional Residential Landscape Retrofit Program for a not-to-exceed amount of \$710,000 (three-year contract term); and
2. Authorize the General Manager to execute the Agreement, subject to non-substantive changes.

### E. IEUA & CBWM COST SHARING TASK ORDER NO. 4 FOR CHINO BASIN PROJECT SUPPORT *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Approve Task Order No. 4 with CBWM for Chino Basin Project Evaluation and Conceptual Design Support, for a not-to-exceed amount of \$190,568, under the Master Cost Sharing Agreement; and
2. Authorize the General Manager to execute Task Order No. 4, subject to non-substantive changes.

- F. **RP-1 ROOF AND SKYLIGHT REPLACEMENT CONSTRUCTION CONTRACT AWARD** *(Eng/Ops/WR)*  
Staff recommends that the Board:
1. Award a construction contract for the RP-1 PRB and MCC Building Roof and Skylight Replacement, Project No. EN19037, to Best Contracting Services Inc., in the amount of \$343,555; and
  2. Authorize the General Manager to execute the contract.
- G. **RESOLUTION NO. 2018-10-1, APPROVING AN AMENDMENT TO THE 2018-21 MEMORANDUM OF UNDERSTANDING (MOU) FOR THE INLAND EMPIRE OPERATORS' ASSOCIATION**  
Staff recommends that the Board adopt Resolution No. 2018-10-1, approving an amendment to the 2018-21 MOU for the Inland Empire Operators' Association, by adopting a Side Letter of Agreement.
- H. **RP-2 DEWATERING OF DECOMMISSIONED STRUCTURES EMERGENCY PROJECT** *(Eng/Ops/WR) (Fin/Admin)*  
Staff recommends that the Board:
1. Ratify the emergency project approval for the RP-2 Dewatering of Decommissioned Structures in the amount of \$500,000;
  2. Approve the budget amendment in the amount of \$500,000 for Project No. EN19019, RO Emergency O&M Projects FY 2018/19; and
  3. Authorize the General Manager to approve the emergency task order subject to non-substantive changes and budget augmentation.
- I. **VACUUM TRUCK MASTER SERVICES CONTRACT AMENDMENT** *(Eng/Ops/WR)*  
Staff recommends that the Board:
1. Approve a Master Service Contract Task Order with K-VAC for vacuum truck services in the amount of \$123,000;
  2. Approve an amendment to Master Services Contract 4600002293 with K-VAC for vacuum truck services in the amount of \$322,670 for a total aggregate not-to-exceed amount of \$466,000; and
  3. Authorize the General Manager to execute the task order and contract amendment subject to non-substantive changes.

3. **ACTION ITEM**

**A. VIDEO RECORDING AND BROADCASTING OF MEETINGS**

*(Eng/Ops/WR)*

Staff recommends that the Board select one of the following options:

1. Status quo – continue with audio recording only.
2. In-house video recording and posting (~\$12,500 initially; \$4,000 annually).
3. Third-party video hosting – off site hosting (\$6,500 initially; \$4,000 annually).

4. **INFORMATION ITEMS**

A. **ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)**

B. **MWD UPDATE (ORAL)**

C. **CBWM UPDATE (ORAL)**

D. **SAWPA UPDATE (ORAL)**

**RECEIVE AND FILE INFORMATION ITEMS**

E. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

F. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)**

G. **LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)**

H. **LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)**

I. **CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)**

J. **FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)**

K. **STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)**

L. **PLANNING & ENVIRONMENTAL RESOURCES ANNUAL REPORTS (WRITTEN/POWERPOINT)**

M. **1<sup>ST</sup> QUARTER PLANNING & ENVIRONMENTAL RESOURCES UPDATE (POWERPOINT)**

N. **LABORATORY SEMI-ANNUAL UPDATE (POWERPOINT)**

**5. AGENCY REPRESENTATIVES' REPORTS**

**A. SAWPA REPORT (WRITTEN)**

September 18, 2018 and October 16, 2018 Regular Commission meetings.

**B. MWD REPORT (WRITTEN)**

October 9, 2018 Board meeting.

**C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)**

The October 4, 2018 Regional Sewerage Program Policy Committee meeting was cancelled. The next meeting is scheduled for November 1, 2018.

**D. CHINO BASIN WATERMASTER REPORT (WRITTEN)**

September 27, 2018 Board meeting.

**E. CHINO BASIN DESALTER AUTHORITY (WRITTEN)**

October 4, 2018 Board meeting.

**F. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)**

The next meeting is scheduled for November 5, 2018.

**6. GENERAL MANAGER'S REPORT (WRITTEN)**

**7. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**

**8. DIRECTORS' COMMENTS**

**A. CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

**9. CLOSED SESSION**


**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

**10. ADJOURN**

\*A Municipal Water District

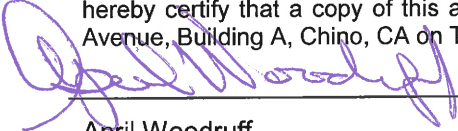
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

**Declaration of Posting**

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I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, October 11, 2018.

  
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April Woodruff