

# NOTICE OF MEETING

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OF THE  
**BOARD OF DIRECTORS**  
OF THE



**WILL BE HELD ON**  
**WEDNESDAY, SEPTEMBER 19, 2018**  
**10:00 A.M.**

**BOARD ROOM**  
**Building A**  
**AT THE OFFICE OF THE AGENCY**  
**6075 KIMBALL AVENUE**  
**CHINO, CA 91708**



**AGENDA  
MEETING OF THE  
INLAND EMPIRE UTILITIES AGENCY  
BOARD OF DIRECTORS**

**WEDNESDAY, SEPTEMBER 19, 2018  
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708**

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. NEW EMPLOYEE INTRODUCTIONS**

- Mr. Christopher Waggener, Water Plant Operator IV, hired September 4, 2018, Operations & Maintenance Department

**2. PROMOTIONS/RECOGNITIONS**

Promotions:

- Mr. Jesse Pompa, Senior Engineer to Deputy Manager of Grants, effective August 27, 2018, External Affairs Department

3. **INDUSTRY RECOGNITION FOR COMPLIANCE FOR CALENDAR YEAR 2017**

4. **CONSENT ITEMS**

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. **MINUTES**

The Board will be asked to approve the minutes from the August 15, 2018 Board Meeting.

B. **REPORT ON GENERAL DISBURSEMENTS (Fin/Admin)**

Staff recommends that the Board approve the total disbursements for the month of July 2018, in the amount of \$19,581,968.95.

C. **BUDGET AMENDMENT FOR FISCAL YEAR 2017/18 CARRY FORWARD OF OPEN ENCUMBRANCES AND NON-ENCUMBERED RELATED BUDGET (Fin/Admin)**

Staff recommends that the Board:

1. Approve the carry forward of open encumbrances and non-encumbered commitment related budgets from FY 2017/18 to FY 2018/19 and amend the budget in the amount of \$16,466,736; and
2. Approve amendments to the adopted FY 2018/19 budget for grant and reimbursement revenues in the amount of \$2,082,068.

D. **ADOPTION OF RESOLUTION NO. 2018-9-1, APPROVING THE AGENCY'S 2018 HAZARD MITIGATION PLAN UPDATE (Fin/Admin)**

Staff recommends that the Board adopt Resolution No. 2018-9-1, approving the Agency's 2018 Hazard Mitigation Plan Update and its inclusion in San Bernardino County's Office of Emergency Services Multi-Jurisdictional Hazard Mitigation Plan.

E. **RESIDENTIAL PRESSURE REGULATION PROGRAM CONTRACT AWARD (Eng/Ops/WR)**

Staff recommends that the Board:

1. Award a one-year contract (\$250,000), with two one-year extension options, to EcoTech Services, Inc., for the implementation and administration of the Residential Pressure Regulation Program for a not-to-exceed amount of \$750,000 (three-year contract term); and
2. Authorize the General Manager to execute the contract, subject to non-substantive changes.

**F. WEST VALLEY WATER DISTRICT IMPORTED WATER AGREEMENT**  
*(Eng/Ops/WR)*

Staff recommends that the Board authorize the General Manager to execute the contract subject to non-substantive changes.

**G. ADOPTION OF RESOLUTION NO. 2018-9-2, ADOPTING THE 2018 UPDATE TO THE RECHARGE MASTER PLAN** *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Approve the 2018 Recharge Master Plan Update;
2. Adopt Resolution No. 2018-9-2, adopting the 2018 Update to the Recharge Master Plan; and
3. Approve a Joint Filing, with Chino Basin Watermaster, to the court.

**H. RATIFY CONTRACT FOR BROOKS BASIN EARTHWORK SERVICES FOR INFILTRATION RESTORATION** *(Eng/Ops/WR)*

Staff recommends that the Board ratify the contract executed by the General Manager to JCE Equipment Inc. for the Brooks Basin Earthwork Services for a not-to-exceed amount of \$246,920.

**I. CBWM POMONA EXTENSOMETER FACILITY CONTRACT AWARD**  
*(Eng/Ops/WR)*

Staff recommends that the Board:

1. Award a construction contract for the CBWM Pomona Extensometer Facility Construction, Project No. RW19002, to Cascade Drilling, L.P. in the amount of \$1,267,462; and
2. Authorize the General Manager to execute the construction contract subject to non-substantive changes.

**5. ACTION ITEM**

**A. RP-5 RECYCLED WATER PIPELINE BOTTLENECK CONSTRUCTION CONTRACT AWARD** *(Eng/Ops/WR) (Fin/Admin)*

Staff recommends that the Board:

1. Award a construction contract for the RP-5 Recycled Water Pipeline Bottleneck, Project No. EN14043, to T.E. Roberts, Inc. in the amount of \$2,023,600; and
2. Authorize the General Manager to execute the contract.

**6. INFORMATION ITEMS**

**A. FISCAL YEAR 2017/18 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)**

- B. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)
- C. STATEWIDE WATER USE EFFICIENCY GOALS UPDATE (WRITTEN/POWERPOINT)
- D. MWD UPDATE (ORAL)
- E. CBWM UPDATE (ORAL)
- F. SAWPA UPDATE (ORAL)

**RECEIVE AND FILE INFORMATION ITEMS**

- G. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)
- H. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- I. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- J. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- K. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- L. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
- M. STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)
- N. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT FOR SEPTEMBER 2018 (WRITTEN)
- O. AGENCY VEHICLE OPERATION FOLLOW-UP AUDIT: AUTOMOBILE INSURANCE REQUIREMENTS AND REVIEW OF VEHICLE SECURITY PROCEDURES (WRITTEN/POWERPOINT)
- P. WAREHOUSE ANNUAL PHYSICAL INVENTORY – INTERNAL AUDIT INVENTORY OBSERVATION REPORT (WRITTEN)
- Q. INTER-FUND TRANSACTIONS AUDIT REPORT (WRITTEN/POWERPOINT)

**7. AGENCY REPRESENTATIVES' REPORTS**

- A. SAWPA REPORT (WRITTEN)  
August 21, 2018 Regular Commission meeting. The September 18, 2018 agenda was not available at time of printing.
- B. MWD REPORT (WRITTEN)  
September 11, 2018 Board meeting.

- C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)**  
September 6, 2018 Committee meeting.
- D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**  
August 23, 2018 Board meeting.
- E. **CHINO BASIN DESALTER AUTHORITY (WRITTEN)**  
September 6, 2018 Board meeting.
- F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)**  
The next meeting is scheduled for November 5, 2018.

- 8. **GENERAL MANAGER'S REPORT (WRITTEN)**
- 9. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**
- 10. **DIRECTORS' COMMENTS**

- A. **CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

- 11. **CLOSED SESSION**

- A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
- B. **PURSUANT TO GOVERNMENT CODE SECTION 54954.5 – PUBLIC EMPLOYMENT**
  - 1. Manager of Internal Audit
  - 2. Board Secretary/Office Manager

- 12. **ADJOURN**

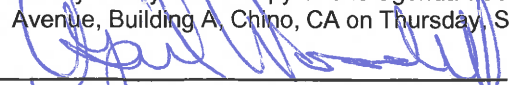
\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

**Declaration of Posting**

Proofed by: jk

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, September 13, 2018.

  
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April Woodruff