

NOTICE OF MEETING

**OF THE
REGIONAL SEWERAGE PROGRAM
POLICY COMMITTEE**

OF THE



WILL BE HELD ON

THURSDAY, SEPTEMBER 6, 2018

4:00 P.M.

**BOARDROOM
AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE, BUILDING A
CHINO, CA 91710**



Regional Sewerage Program Policy Committee Meeting

AGENDA

Thursday, September 6, 2018

4:00 p.m.

Location

Inland Empire Utilities Agency
Boardroom
6075 Kimball Avenue
Chino, CA 91708

Call to Order and Roll Call

Pledge of Allegiance

Public Comment

Changes/Additions/Deletions to the Agenda

1. Technical Committee Report (*Oral*)

2. Action Item

- A. Meeting Minutes for August 2, 2018
- B. RP-5 RW Pipeline Bottleneck Construction Contract Award

3. Informational Items

- A. Regional Contract Update (*Oral*)
- B. Legislative Update

4. Receive and File

- A. Building Activity Update
- B. Recycled Water Distribution – Operations Summary
- C. Septic to Sewer Feasibility Study
- D. Kearns & West Preliminary Negotiation Schedule

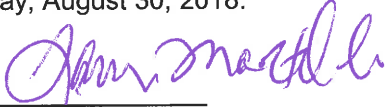
5. Other Business

- A. IEUA General Manager's Update
- B. Committee Member Requested Agenda Items for Next Meeting
- C. Committee Member Comments
- D. Next Meeting – October 4, 2018

6. Adjournment

DECLARATION OF POSTING

I, Laura Mantilla, Executive Assistant of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of this agenda has been posted to the IEUA Website at www.ieua.org and posted in the foyer at the Agency's main office at 6075 Kimball Avenue, Building A, Chino, CA, on Thursday, August 30, 2018.



Laura Mantilla

ACTION ITEM

2A



Regional Sewerage Program Policy Committee Meeting

MINUTES OF AUGUST 2, 2018 MEETING

CALL TO ORDER

A meeting of the IEUA/Regional Sewerage Program – Policy Committee was held on Thursday, August 2, 2018, at the Inland Empire Utilities Agency located at 6075 Kimball Avenue, California. Chairwoman Trisha Martinez, City of Montclair, called the meeting to order at 4:06 p.m.

ATTENDANCE

Committee Members:

Eunice Ulloa	City of Chino
Peter Rogers	City of Chino Hills
Luis Cetina (alternate)	Cucamonga Valley Water District
Trisha Martinez (alternate)	City of Montclair
Debbie Stone	City of Upland
Michael Camacho (alternate)	Inland Empire Utilities Agency

Absent:

Jesse Armendarez	City of Fontana
Jim Bowman	City of Ontario

Others Present:

Eduardo Espinoza	Cucamonga Valley Water District
Katie Gienger	City of Ontario
Courtney Jones	City of Ontario
Halla Razak	Inland Empire Utilities Agency
Chris Berch	Inland Empire Utilities Agency
Chander Letulle	Inland Empire Utilities Agency
Craig Proctor	Inland Empire Utilities Agency
Shaun Stone	Inland Empire Utilities Agency
Laura Mantilla	Inland Empire Utilities Agency

PLEDGE OF ALLEGIANCE

Committee Member Eunice Ulloa led those present in the pledge of allegiance to the flag. A quorum was present.

PUBLIC COMMENTS

There were no public comments.

ADDITIONS/CHANGES TO THE AGENDA

There were none.

1. TECHNICAL COMMITTEE REPORT

Noel Castillo/City of Montclair reported that the two following action items were approved unanimously at the July Technical Committee meeting:

- The Technical Committee Meeting Minutes of July 26, 2018
- The recommendation of the RP-1 Generator Controls Upgrade design build contract award to Big Sky Electric for \$4.4 million.

2. ACTION ITEMS**A. APPROVAL OF THE MINUTES OF THE JUNE 7, 2018 POLICY COMMITTEE MEETING**

Motion: By Peter Rogers/City of Chino Hills and seconded by Eunice Ulloa/City of Chino to approve the minutes of June 7, 2018 Regional Policy Committee meeting.

Motion carried: Unanimously.

B. RP-1 GENERATOR CONTROLS UPGRADE DESIGN-BUILD CONTRACT AWARD

Shaun Stone/IEUA stated that the Generator Controls Upgrade and Switchgear Design Build Contract is for the Regional Plant No. 1. The scope of the project is to replace the 12kV switchgear with spare breaker space, replace control panels for generator control, new digital engine control panels at generators, and provide emergency power during construction. Mr. Stone stated that this project was originally bid on September 2017. A study was completed and the switchgear had failed several key tests. Mr. Stone stated that IEUA had identified the switchgear replacement as a future project as it is 25 years old and parts are obsolete. Big Sky Electric had recommended an added value replacement of the switchgear based on their observations.

Mr. Stone explained that by doing the switchgear now; it would result in a net savings of approximately \$2 million. IEUA selected Big Sky Electric pursuant to SB 785. Mr. Stone then reviewed the project milestones. Mr. Stone requested that the Committee recommend to the IEUA Board of Directors to award the design build contract to Big Sky Electric for \$4.4 million.

Eunice Ulloa/City of Chino asked if there were any issues from CDM or CSI since they did not propose for the replacement of the switchgear. Mr. Stone stated no, the reason being that they did not make the offer originally and cannot go back and amend the added value under SB 785.

Debbie Stone entered the meeting room at 4:12 p.m.

Motion:

By Debbie Stone/City of Chino and seconded by Luis Cetina/Cucamonga Valley Water District to recommend to the IEUA Board of Directors to award the construction contract for the RP-1 12kV Switchgear and Generator Control Upgrades, to Big Sky Electric in the amount of \$4,427,000.

Motion carried: Unanimously.

3. INFORMATIONAL ITEMS**A. REGIONAL CONTRACT UPDATE**

Mr. Castillo/City of Montclair provided an update on the Sewerage Regional Contract. He stated that negotiations will begin on August 8 – 9, 2018 where the Technical Committee will discuss the terms that will be utilized throughout the process and reclaim water. Mr. Castillo stated there are about 12 issues to discuss and will take at least 18 months to complete. The Policy Committee will be updated quarterly on the progress. Luis Cetina/CVWD asked what the timeline and what is the approach in addressing each issue. Mr. Castillo stated that at the last Technical Committee meeting, this was discussed. He stated there will be consensus and expect everyone to be subjective and not go backwards with the negotiations.

B. OPERATIONS DIVISION UPDATE

Chander Letulle, Manager of Operations and Maintenance South/IEUA provided an update on the Operations Division. Mr. Letulle reported that IERCA celebrated seven years of no lost time incidents. Mr. Letulle stated that the trends for safety have continued to improve. Mr. Letulle then gave a brief overview on Groundwater Recharge. For Fiscal Years 2017/18, IEUA had a total of 52,000-acre feet (AF). The Agency had the highest amount of imported water recharge of 34,000 AF, the fourth lowest stormwater capture in a 13-year period. Mr. Letulle reported that recycled water deliveries have been steady at 35,000 AF. IEUA has a couple of projects that will provide additional recycled water deliveries, which are the San Sevaime Basin Improvement project as well as the 1158 Recycled Water Pump Station Improvement Project.

Mr. Letulle stated that RP-5 had a coliform violation on August 19, 2017. IEUA believes the cause was due to 19 mud nests in the basins. Operations worked with the Engineering team and had a contractor install devices to deter the birds from nesting in the basins. Mr. Letulle then gave an overview of the operations at the Carbon Canyon Water Reclamation Facility (CCWRF). He discussed the asset management plan and the following maintenance projects performed at the facility: 12KV, aeration, headworks, recycled water pump station inspection, primary clarifier inspection, and headworks condition assessment.

4. RECEIVE AND FILE**A. BUILDING ACTIVITY UPDATE**

The Building Activity Update for May and April 2018 were received and filed by the Committee.

B. RECYCLED WATER DISTRIBUTION – OPERATIONS SUMMARY

The Recycled Water Distribution Operations Summary for June 2018 was received and filed by the Committee.

C. LEGISLATIVE UPDATE

The Legislative Update was received and filed by the Committee.

D. KEARNS & WEST REGIONAL CONTRACT FACILITATION CONTRACT AMENDMENT

The Kearns & West Regional Contract Facilitation Amendment was received and filed by the Committee.

5. OTHER BUSINESS

A. IEUA GENERAL MANAGER’S UPDATE

- Halla Razak informed the Committee that the California Water Commission (CWC) awarded the Chino Basin Conjunctive Use Project \$206 million. IEUA has started doing analysis funding, environmental impact, and security agreements. IEUA will update the Committee on the progress. Ms. Razak thanked everyone for their letters of support.
- Ms. Razak asked Mr. Stone to discuss the plan check fee. Mr. Stone stated that IEUA is reinstating the plan check fee to cover the level-of-effort to perform plan review and inspection. Ms. Ulloa asked if IEUA will be notifying the contracting agencies. Mr. Stone stated this item will be going to the board in August for their approval as a resolution. IEUA informed the Technical Committee at the July meeting and a letter will be sent if the Board approves.

B. COMMITTEE MEMBER REQUESTED AGENDA ITEMS FOR NEXT MEETING

Mr. Cetina requested an outline and timeline on each segment and parameters on the Regional Contract negotiations be provided at the next Committee meeting.

C. COMMITTEE MEMBER COMMENTS

Ms. Martinez thanked the Committee for their support and prayers for Mayor Eaton, who passed away on July 22.

D. NEXT MEETING – SEPTEMBER 6, 2018

6. ADJOURNMENT – Mr. Cetina adjourned the meeting at 4:33 p.m. in honor of Mayor Eaton.

Transcribed by:

Laura Mantilla, Executive Assistant

ACTION ITEM

2B

Date: August 30, 2018/September 6, 2018

To: Regional Committees

From: Inland Empire Utilities Agency *HR*

Subject: RP-5 RW Pipeline Bottleneck Construction Contract Award

RECOMMENDATION

It is requested that the Regional Committees recommend the IEUA Board of Directors award the construction contract for the RP-5 RW Pipeline Bottleneck, Project No. EN14043, to T.E. Roberts, Inc., in the amount of \$2,023,600.

BACKGROUND

Regional Water Recycling Plant No. 5 (RP-5) has been operating and producing quality recycled water (RW) pursuant to the State of California Title 22 regulations since 2004. The RP-5 RW Pipeline Bottleneck project was launched after completing the 2015 RW Program Strategy with a primary goal to maximize the recharge and beneficial reuse of the RW. To achieve this goal, it is essential to upgrade the RW piping system, remove existing hydraulic limitations, and enhance system reliability.

The project improvements include up-sizing and reconfiguring the existing piping system downstream of the RW pump station, installation of a surge control system, replacement of buried RW isolation valves throughout the RP-5 Plant, and upgrade of pressure regulating devices and flow meters.

This project will be funded under California Clean Water State Revolving Fund Program with principle forgiveness of 50% of the total project cost.

In September 2016, the Inland Empire Utilities Agency (IEUA) retained Stantec Consulting Services, Inc. (Stantec) to provide consulting engineering services associated with the project including design, construction administration services, and commissioning. Stantec completed the design phase in November 2017.

Upon completion of the design in November 2017, IEUA prequalified nine general contractors to bid on the project. On May 9, 2018, IEUA released an invitation for bid to the eligible contractors through *PlanetBids*. Six out of the nine prequalified contractors participated in the job walk on May 17, 2018.

On July 12, 2018, the following bids were received:

Bidder's Name	Total Price
T.E. Roberts, Inc.	\$ 2,023,600
SCW Contracting Corp.	\$ 2,140,411
Ferreira Construction Co.	\$ 2,342,285
W.A. Rasic Construction	\$ 2,473,188
Norstar Plumbing and Engineering, Inc.	\$ 3,613,000
Engineer's Estimate	\$2,000,000

T.E. Roberts, Inc., was the lowest responsible responsive bidder with a bid price of \$ 2,023,600. T.E. Roberts was pre-qualified by IEUA by presenting the required experience on performing similar projects with other utilities and cities showing good workmanship and responsiveness. T.E. Roberts' bid forms met the required submittal and demonstrated a good faith effort to solicit for disadvantage and small business enterprise as required by California Clean Water State Revolving Fund Program.

The following table presents the anticipated project cost:

Description	Estimated Cost
Design Services	\$395,685
Project Development	\$76,900
Design Consultant	\$237,785
IEUA Design Services	\$81,000
Construction Services	\$235,437
Design Consultant Construction Services	\$80,437
IEUA Construction Services	\$155,000
Construction	\$2,123,600
Construction Contract	\$2,023,600
Contingency (~5%)	\$100,000
Total Project Cost:	\$2,754,722
Total Project Budget:	\$2,756,637

The following is the anticipated project schedule:

Project Milestone	Date
Construction Contract Award	September 2018
Construction Completion	September 2019

The RP-5 RW Pipeline Bottleneck Project is consistent with IEUA's *Business Goal of Water Reliability*, specifically the RW objective that IEUA will maximize the use of RW to enhance regional water reliability.

RP-5 Recycled Water Pipeline Bottleneck Construction Contract Award

Project No. EN14043



Regional Water Recycling Plant No. 5 Project Location



The Project

- Maximize recharge and beneficial use of RW and eliminate RW system hydraulic limitations
- Piping system surge protection
- Install a new surge control system
- Replace all buried RW isolation valves and install additional valves in strategic locations
- Upgrade pressure regulating valves and flow meters
- Install a new wetwell access hatch for maintenance
- Funded by California Clean Water State Revolving Fund Program



RW Pipe Rupture Repair Due to Surge

Contractor Selection

Five bids were received on July 12, 2018:

Bids Received

Bidder's Name	Total
T.E. Roberts, Inc.	\$ 2,023,600
SCW Contracting Corp.	\$ 2,140,411
Ferreira Construction Co.	\$ 2,342,285
W.A. Rasic Construction Company, Inc.	\$ 2,473,188
Norstar Plumbing and Engineering, Inc.	\$ 3,613,000
Engineer's Estimate	\$ 2,000,000

Project Budget and Schedule

Description	Estimated Cost
Design Services	\$395,685
Project Development	\$76,900
Design Consultant	\$237,785
IEUA Design Services	\$81,000
Construction Services	\$235,437
Design Consultant Construction Services	\$80,437
IEUA Construction Services (~7.5%)	\$155,000
Construction	\$2,123,600
Construction Contract	\$2,023,600
Contingency (5%)	\$100,000
Total Project Cost:	\$2,754,722
Total Project Budget:	\$2,756,637

Project Milestone	Date
Construction	
Construction Contract Award	August 2018
Construction Completion	August 2019

Recommendation

It is requested that the Regional Committees recommend to the IEUA Board of Directors to award the construction contract for the RP-5 Recycled Water Pipeline Bottleneck, Project No. EN14043, to the lowest responsive and responsible bidder, T.E. Roberts.

The RP-5 Recycled Water Pipeline Bottleneck Project is consistent with **IEUA's Business Goal of Water Reliability**, specifically the Recycled Water objective that IEUA will maximize the use of recycled water to enhance regional water reliability.

INFORMATION
ITEM

3B

IEUA Bill Matrix

Last Updated 8-13-18

Year	IEUA Action	Bill No.	Author	Bill Name	Final Status	Comments
2017	Support	<u>Prop 68 (SB 5)</u>	de León, (D- Los Angeles)	Water Bond	Passed on the primary ballot on June 5, 2018	Joined Californians for Clean Water and Safe Parks Coalition - Prop 68 (2/18)
2018	Support	<u>SB 606</u>	Hertzberg, (D- Van Nuys)	Water Management Planning	Signed by the Governor	Approved by the IEUA Board in May 2018
2018	Support	<u>AB 1668</u>	Friedman, (D- Glendale)	Water Management Planning		
2018	Support	<u>SB 2050</u>	Caballero, (D- Salinas)	Small System Water Authority Act of 2018	-	IEUA Board approved support position in April 2018. (Eastern MWD Bill)
2018	Oppose	<u>SB 623</u>	Monning, (D- Carmel)	Water quality: Safe and Affordable Drinking Water Fund	-	Similar language removed from budget trailer bill; signed on to ACWA coalition letter in opposition in June 2018.
2018	Support	Water Bond	Jerry Meral	<u>Water Supply and Water Quality Act of 2018</u>	General Election Ballot in Nov. '18	Signatures have been verified for inclusion on the November ballot. Support position approved by the IEUA Board in June 2018.
2018	Watch	<u>AB 2697</u>	Gallagher (R- Chico)	Idled Ag Land and Water Transfers	-	Signed on to MWD Coalition. Opposition has been pulled.
2018	Oppose	<u>SB 998</u>	Dodd (D-Napa)	Discontinuation of residential water service: urban and community water systems	-	Concerns for partnering agencies
2018	Watch	<u>AB 2447</u>	Reyes (D-Grand Terrace)	CEQA	-	CASA Opposed
2018	Watch	<u>Potential Budget Trailer Bill</u>	Administration	Water quality: Safe and Affordable Drinking Water Fund	-	Budget trailer bill language to require that retail water providers invoice and collect a "voluntary donation" from each customer. Retail customers can choose to "opt out" by adjusting their payment to the water provider.

**RECEIVE AND
FILE**

4A

Building Activity Report - YTD Fiscal Year 2017/18



Legend

- Service Area
- Unincorporated

EDU (YTD)

Residential

- ≤1.0
- 1.0 - 10.0
- >10.0

Commercial

- ≤1.0
- 1.0 - 10.0
- >10.0

Industrial

- ≤1.0
- 1.0 - 10.0
- >10.0

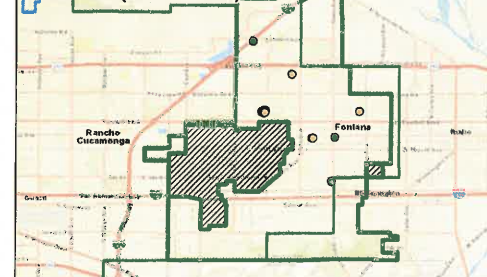
HALF MILE GRID: TOTAL EDU's (YTD)



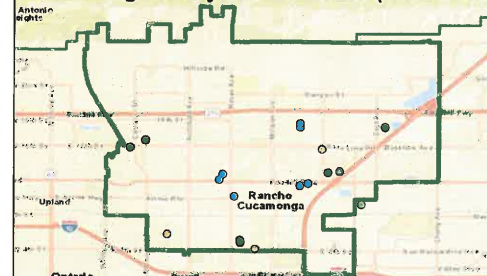
TOTAL EDU BY WASTEWATER CONNECTION TYPE (YTD)

Contracting Agency	YTD Actual			Total (EDUs)	Projected
	Residential (EDUs)	Commercial (EDUs)	Industrial (EDUs)		
Chino	1165	68	1	1234	725
Chino Hills	290	35	0	325	702
CVWD	1173	201	10	1383	364
Fontana	438	60	0	498	960
Montclair	251	13	0	264	115
Ontario	1115	175	42	1332	2350
Upland	126	60	0	186	226
Total	4558	612	53	5223	5442

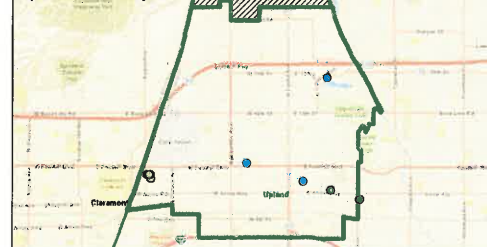
Fontana (June 2018)



Cucamonga Valley Water District (June 2018)



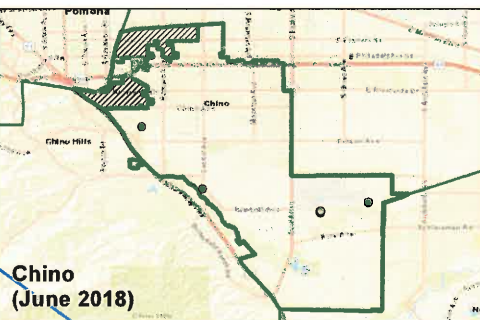
Upland (June 2018)



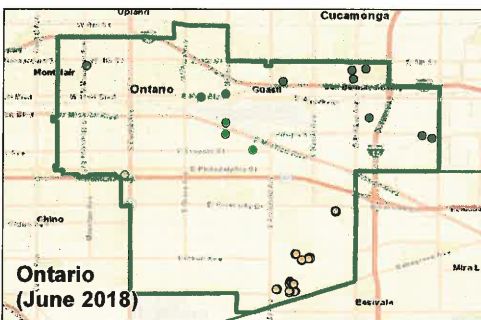
Chino Hills (June 2018)



Chino (June 2018)



Ontario (June 2018)



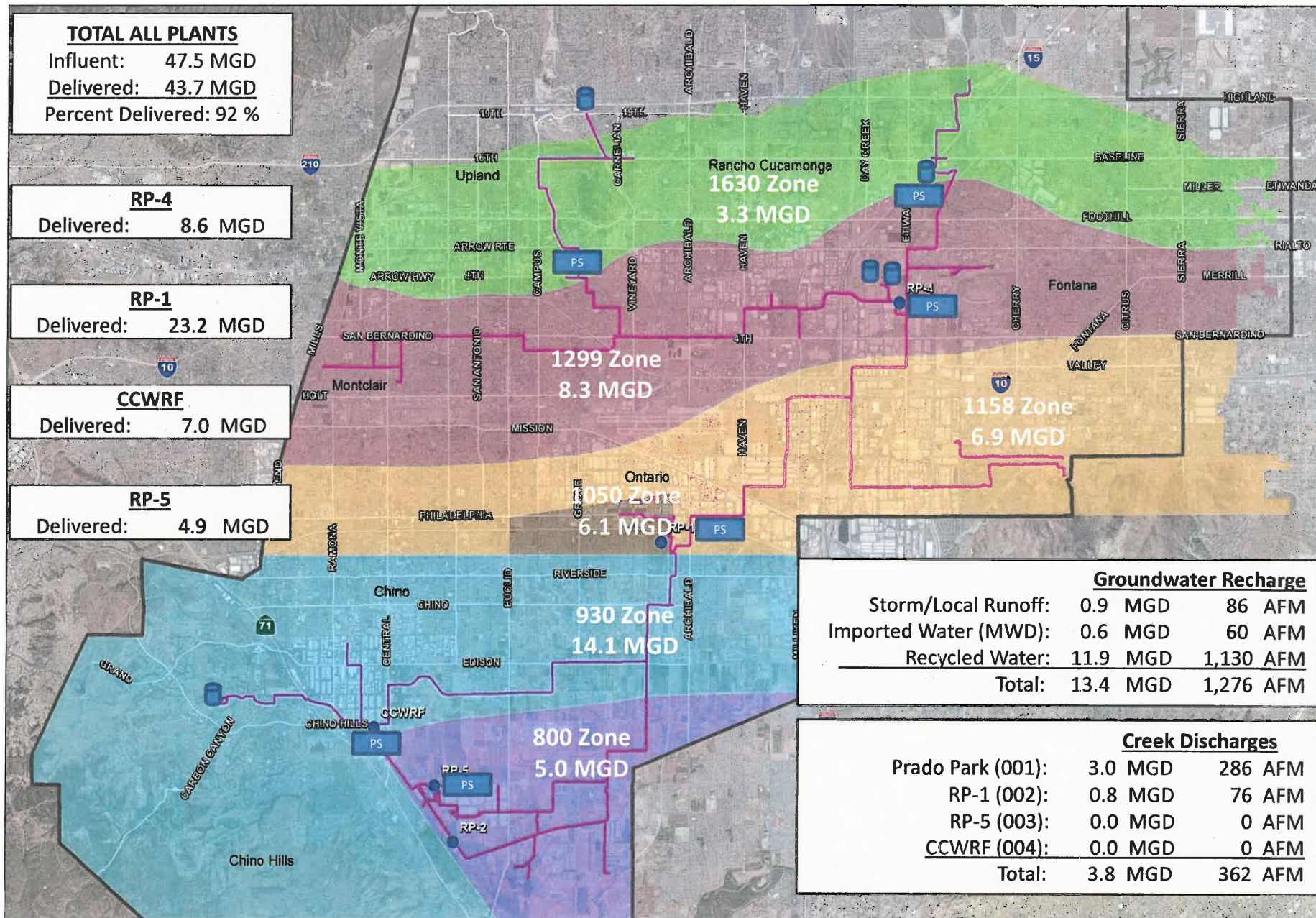
Montclair (June 2018)



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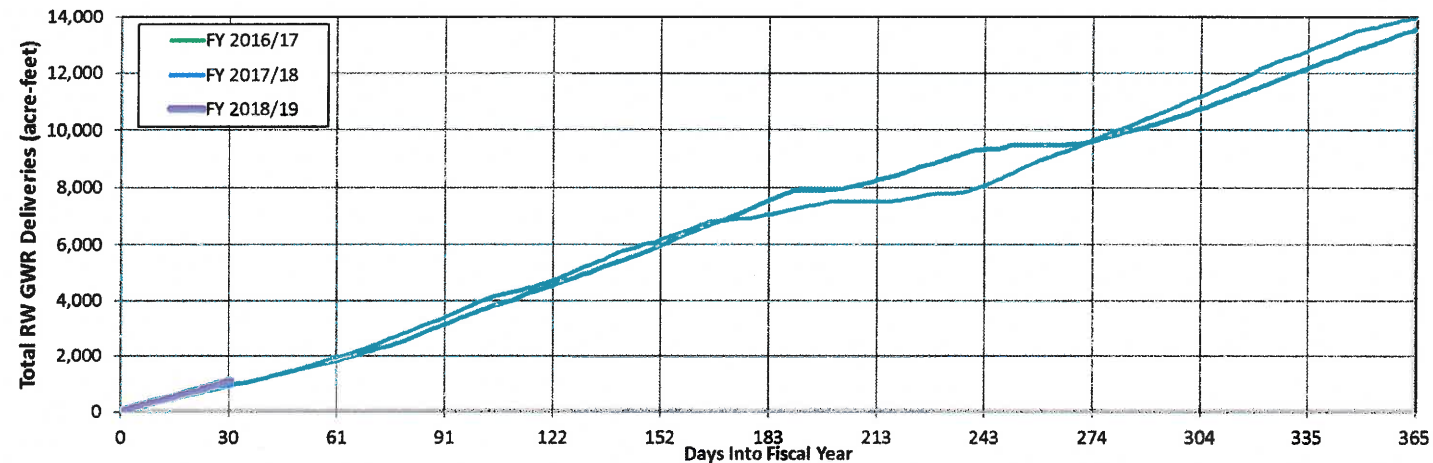
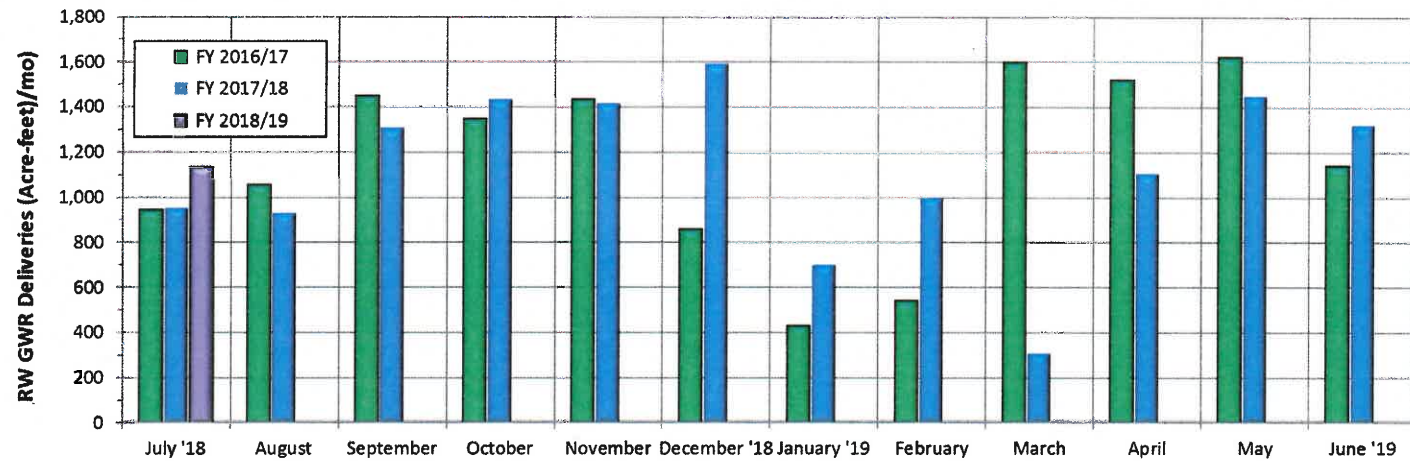
4B

IEUA RECYCLED WATER DISTRIBUTION – JULY 2018



Recycled Water Recharge Actuals / Plan - July 2018 (Acre-Feet)

Basin	7/1-7/7	7/8-7/14	7/15-7/21	7/22-7/31	Month Actual	FY To Date Actual	Deliveries are draft until reported as final.
Ely	38.2	40.6	51.2	88.3	218.3	218	
Banana	35.5	0.0	53.6	63.8	152.9	153	
Hickory	0.0	0.2	14.6	3.8	18.6	19	
Turner 1 & 2	20.6	10.5	20.7	19.1	70.9	97	
Turner 3 & 4	23.8	2.1	0.0	0.0	25.9		
8th Street	3.2	37.7	12.8	43.8	97.5	98	
Brooks	1.3	0.0	0.0	0.0	1.3	1	
RP3	64.8	40.8	23.2	33.2	161.9	162	
Declez	46.4	48.4	70.0	113.1	277.8	278	
Victoria	36.1	41.4	10.5	16.5	104.5	105	
San Sevaime	0.0	0.0	0.0	0.0	0.0	0	
Total	269.8	221.6	256.6	381.7	1,129.7	1,130	952 AF previous FY to day actual



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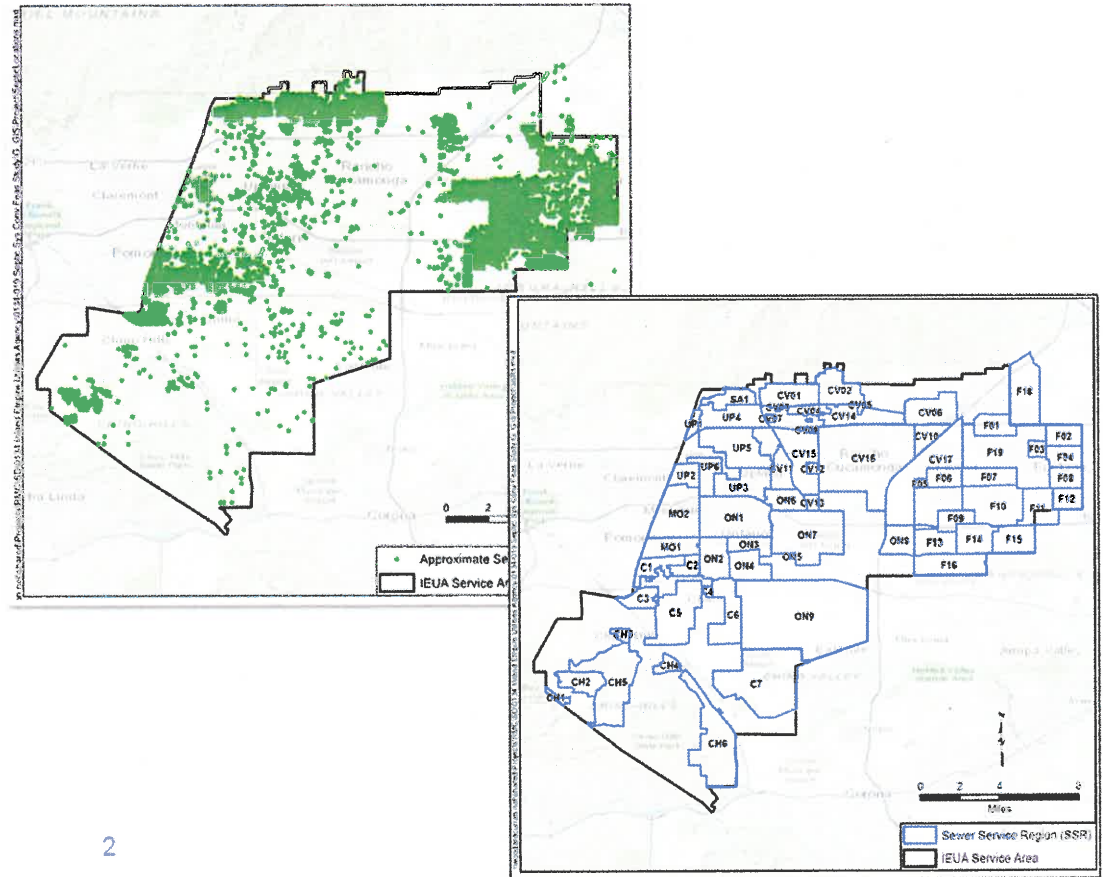
4C

Septic to Sewer Feasibility Study Update



Project Update

- **Septic System Parcels and Project Grouping**
 - 21,800 septic system parcels
 - Residential: 18,000 parcels
- **Prioritization of Projects**
 - Cost estimates generated for each contracting agency
- **Grant Funding Opportunities**
 - Prop 1 Groundwater Grant Program



Project Update – Cost Summary

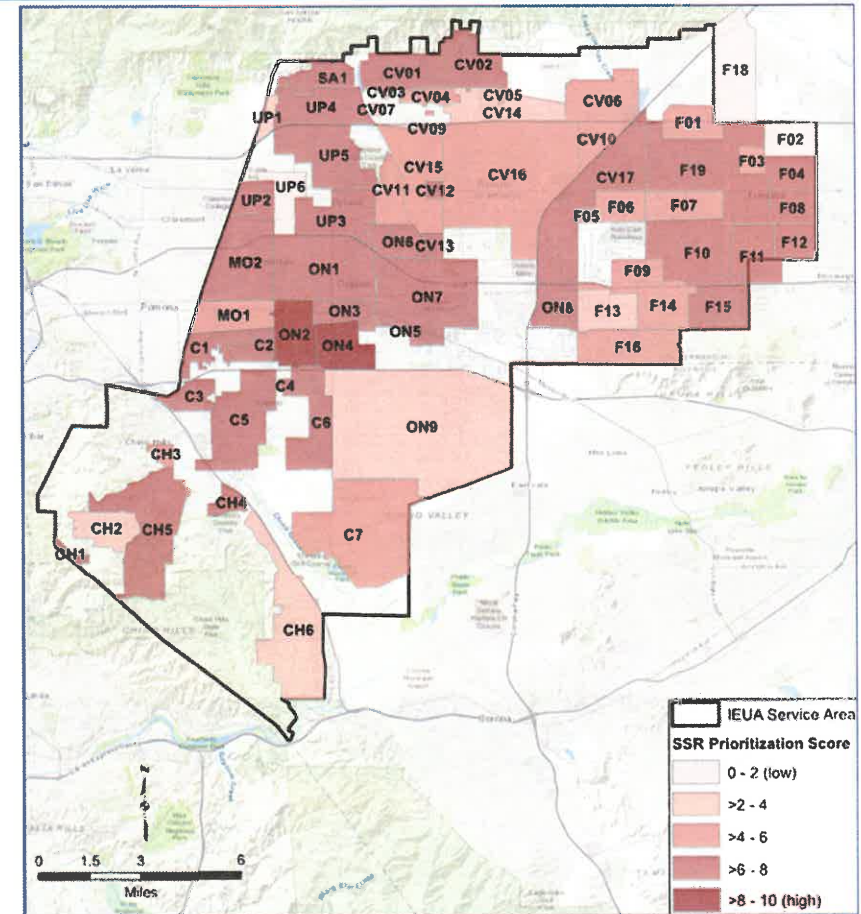
	Chino	Chino Hills	CVWD	Fontana	Montclair	Ontario	Upland*
# of Septic Systems	1,895	689	4,666	11,766	510	661	1,617
Sewer Lines (LF)	128,800	84,676	375,154	639,625	24,674	116,237	95,295
Estimated Capital Cost (\$M)	\$88	\$57	\$236	\$497	\$19	\$89	\$69
Connection Fees (\$M)**	\$13	\$4	\$35	\$64	\$2	\$4	\$11
Total Estimated Cost (\$M)	\$101	\$62	\$271	\$561	\$21	\$94	\$80
Estimated Cost/Septic Tank	\$53,000	\$90,000	\$58,000	\$48,000	\$41,000	\$142,000	\$49,000

* Includes San Antonio Heights

** Includes IEUA Connection Fees (post-1979) and Contracting Agency Sewer Impact Fees

Contracting Agency Workshop

- Draft Feasibility Study to Contracting Agencies – April 6, 2018
- Workshop with RMC and Contracting Agencies – May 9, 2018
 - Contracting Agency participation and comments
 - Prioritization comments and review
- Finalization of Feasibility Study
 - Implementation of comments – June 2018
 - Distribution of final study – August 2018
 - Provide support to Contracting Agencies as requested



RECEIVE AND
FILE

4D



June 18, 2018

To: Technical Committee
From: K&W Team
Subject: *Preliminary Negotiation Schedule, Topic Sequence, Progress Tracking*

As requested by the TC, we have developed a preliminary negotiation schedule for review and discussion with the TC. We also have developed a preliminary sequence of topics for negotiation based on results of the Phase 2A survey, and a template for tracking progress on negotiation of those topics. Additional information about each item follows.

Our goal is to strike a balance between establishing reasonable shared expectations about how the contract negotiations will take place, and ensuring that all Contract Agencies understand the need for flexibility to make adjustments based on experience. Our proposed approach incorporates structure, guidelines, and consistency, along with transparency in decision making about future course changes.

Preliminary Negotiation Schedule. We developed a very preliminary schedule (July 2018-February 2019) for negotiations in response to a TC request. This preliminary schedule is organized around guidance provided by the TC regarding likely availability, including information about potentially competing commitments such as City Council meetings or Watermaster sessions. We assumed it would be useful to report back to the PC on a quarterly schedule about progress. We also assumed it would not be desirable for a majority of the TC to be negotiating during consecutive weeks and made schedule shifts to create spacing. As with the Preliminary Issue Sequence (below) we view this preliminary schedule as a starting point that is subject to modification as needed by the TC. *One important step will be to confirm availability of TC members and the K&W team for each planned session.* Once you have approved a model negotiation schedule we will confirm dates through the end of 2019.

Preliminary Negotiation Issue Sequence. We developed a preliminary proposal for sequencing negotiation topics in response to a TC request. We made initial sorting decisions into Groups A and B of the comprehensive list of topics developed in Phase 2A. We assumed that each topic in Group A would be addressed using the negotiation steps described in our report back to the TC; we made a similar assumption for Group B topics, with fewer steps also as described. Negotiation steps will be reviewed and confirmed or adjusted when the TC initiates discussions on specific topics. We identified topics to start with for Groups A and B during the first three months of negotiations (July – September). In each following quarter we would confirm negotiation topics in consultation with the TC. This quarter-by-quarter approach allows for adjustments and flexibility.



This preliminary sequence is best viewed as a starting point rather than a fixed approach; the actual negotiation process likely will involve sequence adjustments, various topic combinations, and learning that could improve efficiency.

Preliminary Negotiation Progress Templates. We believe it will be useful to track negotiation progress using a consistent template and have created two preliminary versions, for Group A and Group B topics. Each topic will have its own tracking sheet that is updated as we progress through specific negotiation steps. No time is fixed for any single step, and steps can be combined.

Evaluating Progress. We appreciate the importance of being able to document progress in contract negotiations. Progress can be subjective and unpredictable; sometimes a period without apparent progress is needed to generate progress. We recommend a quarterly review of progress in the TC that relies on results reflected in tracking tools described above as well as each Contract Agency's perspectives. We also recommend a quarterly progress update to the PC by the TC.

PRELIMINARY SEWAGE CONTRACT NEGOTIATION SCHEDULE

August 2018 – February 2019

**Denotes potential conflict with some members' watermaster meetings*

***Denotes a Technical Committee Meeting moved from 2-3pm to 4-5pm*

July 2018

- *Preparation for negotiations with contract agencies*

August 2018 (TC)

- Wed Aug 8:
 - **Negotiation Session, 1-4pm – Group A Topic #1**
- Thurs Aug 9:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 1-4pm – Group A Topic #1**
- Wed Aug 22:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 1-4pm – Group B Topic # 1,2,3**
- Thurs Aug 23:
 - Consultation sessions (as needed), 9am-12am
 - **Negotiation Session, 10am- 1pm – Group B Topic # 1,2,3**
- Thurs Aug 30:
 - *Technical Committee Meeting, 2-3pm*

September 2018 (PC/TC)

- Wed Sept 5:
 - **Negotiation Session, 1-4pm – Group A Topic #1**
- Thurs Sept 6:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 12:30-3:30pm – Group A Topic #1**
 - *Policy Committee Meeting, Quarterly Update, 4-5pm*
- Wed Sept 26:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 1-4pm – Group B Topic # 1,2,3**
- Thurs Sept 27:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 12:30-3:30 pm – Group B Topic # 1,2,3**
 - *Technical Committee Meeting, 4-5 pm ***

October 2018 (TC)

- Wed Oct 10:
 - **Negotiation Session, 1-4pm** – *Group A Topic #1*
- Thurs Oct 11:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 1-4pm** -- *Group A Topic #1*
- Wed Oct 24:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 1-4pm** -- *Group B Topic # 1,2,3*
- Thurs Oct 25:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 12:30-3:30 pm** – **QUARTERLY EVALUATION & PLANNING**
*Technical Committee Meeting, 4-5 pm***

November 2018 (TC)

- Wed Nov 7:
 - **Negotiation Session, 1-4pm**
- Thurs Nov 8:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 1-4pm**
- Wed Nov 28:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 1-4pm**
- Thurs Nov 29:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 12:30-3:30 pm**
 - *Technical Committee Meeting, 4-5 pm***

December 2018 (PC)

- Thurs Dec 6:
 - *Policy Committee Meeting, Quarterly Update, 4-5pm*
- Wed Dec 12:
 - **Negotiation Session, 1-4pm**
- Thurs Dec 13:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 1-4pm**

January 2019 (TC)

- Wed Jan 9:
 - **Negotiation Session, 1-4pm**
- Thurs Jan 10:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 12:30-3:30pm**
- Wed Jan 30:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 1-4pm**
- Thurs Jan 31:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 12:30-3:30 pm**
 - *Technical Committee Meeting, 4-5 pm***

February 2019 (TC)

- Wed Feb 13:
 - **Negotiation Session, 1-4pm, QUARTERLY EVALUATION & PLANNING**
- Thurs Feb 14:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 1-4pm**
- Wed Feb 27:
 - Consultation sessions (as needed), 9am-12pm
 - **Negotiation Session, 1-4pm**
- Thurs Feb 28:
 - Consultation sessions (as needed), 9am-12pm*
 - **Negotiation Session, 12:30-3:30 pm**
 - *Technical Committee Meeting, 4-5 pm***

PRELIMINARY SEWAGE CONTRACT NEGOTIATION TOPIC SEQUENCES

Original Topic No.	New Topic No.	Topic Description	Meeting Schedule A Topics	Sch. A Sequence/ Schedule	Meeting Schedule B Topics	Sch. B Sequence/ Schedule	Comments
2	1	Future Role and Responsibilities of Technical Committee			X	1st	Topics 1, 2 & 3 negotiated together
3	2	Future role and responsibilities of Policy Committee			X	2nd	" "
4	3	Future role of IEUA Board in decision making related to issues covered by contract			X	3rd	" "
5	4	Term of contract			X	10th	
6	5	Reports required under contract from IEUA to contract agencies			X	4th	Topics 5 & 6 negotiated together
7	6	Reports Required Under Contract Agencies to IEUA			X	5th	" "
8	7	Allocation of Regional Wastewater System Capacity	X	10th			Topics 7 & 8 negotiated after CASA Study done
9	8	Updating of EDU cost methodology	X	11th			" "
10	9	Recycled Water Issues	X	1st			
11	10	Process for Setting of Wastewater Rates	X	2nd			
12	11	Collection of connection fees			X	7th	Topics 11 & 12 negotiated together
13	12	Collection of Monthly Billing Charges			X	8th	" "
14	13	"Fair Share" Principle	X	9th			
15	14	Process for Capital Calls by IEUA to Contract Agencies			X	6th	
16	15	IEUA Uses of Revenues Generated from Sewerage Services Including Reporting	X	4th			
19	16	Issues Related to Forecasting by Contract Agencies	X	5th			
18.1	17	IEUA Service Agreements with Third Parties	X	6th			

18.2	18	Existing Tolling Agreement between IEUA and Member Agencies	X	3rd			Replacement for Exhibit J in initial negotiation topics
18.3	19	Regional Contract Amendments	X	7th			
18.4	20	Property Tax Allocation	X	8th			
18.5	21	IEUA Audit(s)			X	9th	
18.6	22	Process to Amend the Contract			X	11th	

Group A Negotiation Topic:

Negotiation Steps	Start Date	Milestones and Deadlines (add as needed)	Step Completed? (check box below)
(Step 1) Scope Issues and Interests in Detail Based on Phase 2A			
Date: Status			
Date: Status			
Date: Status			
Date: Status			
Date: Status			
(Step 2) Explore Interests & Gather Needed Information			
Date: Status			
Date: Status			
Date: Status			
Date: Status			
Date: Status			
(Step 3) Option Generation Part 1			
Date: Status			
Date: Status			
Date: Status			
Date: Status			

(Step 4) Evaluation Part 1/Refine Interests

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status

(Step 5) Option Generation Part 2

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status

(Step 6) Evaluation Part 2

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status

(Step 7) Build Agreement at Table

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status

Group B Negotiation Topic:

[illegible]

(Step 3) Evaluation Part 1

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status

(Step 4) Option Generation Part 2/Evaluation Part 2

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status

(Step 5) Build Agreement at Table

Date: Status

Date: Status

Date: Status

Date: Status

Date: Status