

NOTICE OF MEETING

OF THE
BOARD OF DIRECTORS
OF THE



WILL BE HELD ON

**WEDNESDAY, JULY 18, 2018
10:00 A.M.**

**BOARD ROOM
Building A
AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE
CHINO, CA 91708**



**AGENDA
MEETING OF THE
INLAND EMPIRE UTILITIES AGENCY
BOARD OF DIRECTORS**

**WEDNESDAY, JULY 18, 2018
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. NEW EMPLOYEE INTRODUCTIONS

- Ivan Cheng, Assistant Engineer, hired June 3, 2018, Engineering & Construction Management Department
- Ryan Ward, Collection System Operator I, hired July 1, 2018, Operations & Maintenance Department

2. PROMOTIONS

- Niki Becker, Laboratory Scientist I to Laboratory Scientist II, effective May 20, 2018, Laboratory Department
- Edward Chavez, Collection System Operator II to Collection Systems Operator III, effective June 17, 2018, Operations & Maintenance Department
- Ian Tillery, Operations Supervisor to Deputy Manager of Operations, effective July 1, 2018, Operations & Maintenance Department

3. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the June 6, 2018 Board Workshop and the June 20, 2018 Board Meeting.

B. REPORT ON GENERAL DISBURSEMENTS (Fin/Admin)

Staff recommends that the Board approve the total disbursements for the month of May 2018, in the amount of \$15,994,042.13.

C. PURCHASE OF AGENCY-WIDE INSURANCE POLICIES FOR FY 2018/19 (Fin/Admin)

Staff recommends that the Board ratify the purchase of Agency-wide insurance policies providing coverage through Fiscal Year 2018/19, for the following:

- Excess General Liability insurance in the amount of \$398,556;
- Property, Boiler & Machinery insurance in the amount of \$266,000; and
- Excess Workers' Compensation insurance in the amount of \$67,865.

D. ADOPTION OF RESOLUTIONS FOR THE USBR WATERSMART GRANT FUNDING FOR FISCAL YEAR 2018

Staff recommends that the Board:

1. Adopt Resolution Nos. 2018-7-1 and 2018-7-2, authorizing the Agency to enter into financial assistance agreements with the U.S. Department of Interior – Bureau of Reclamation (USBR) WaterSMART: Title XVI Water Reclamation and Reuse Program Funding for Fiscal Year 2018; and
2. Authorize the General Manager to execute the financial assistance agreements, any amendments, and any grant-related documents thereto.

E. ADOPTION OF NOTICE OF DETERMINATION AS CEQA-RESPONSIBLE AGENCY

Staff recommends that the Board:

1. Adopt a Notice of Determination (NOD), approving and adopting Addendum No. 2 to the Mitigated Negative Declaration for Jurupa Community Services District Recycled Water Expansion as a CEQA-responsible agency; and
2. Authorize the General Manager to file the NOD with the San Bernardino County and Riverside County Clerks of the Board.

F. CONTRACT AWARD FOR REGIONAL WATER RECYCLING PLANT NO. 4 PROCESS PAINTING (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a service contract for the RP-4 Process Painting to Tony Painting, for a not-to-exceed amount of \$268,450; and
2. Authorize the General Manager to execute the service contract.

G. 8th STREET BASIN RECYCLED WATER CONSTRUCTION CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a construction contract for the 8th Street Basin Recycled Water Retrofit, Project No. EN17039, to Schuler Constructors in the amount of \$250,367; and
2. Authorize the General Manager to execute the construction contract subject to non-substantive changes.

H. AGENCY-WIDE LIGHT POLE CONSTRUCTION CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a construction contract for the Agency-wide Light Pole Replacement and Upgrades, Project No. EN18039, to Southern Contracting Company in the amount of \$236,700; and
2. Authorize the General Manager to execute the construction contract subject to non-substantive changes.

I. RP-1 PIPING & INSTRUMENTATION DIAGRAMS DEVELOPMENT CONSULTANT CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a consulting engineering services contract for the SCADA Enterprise System, RP-1 Migration, Project No. EN13016.05, to Arcadis U.S., Inc. for a not-to-exceed amount of \$246,300; and

2. Authorize the General Manager to execute the consulting engineering services contract subject to non-substantive changes.

**J. ENGINEERING SERVICES MASTER CONTRACTS AWARD
(Eng/Ops/WR)**

Staff recommends that the Board:

1. Award a three-year master service contract for Task Order/On-Call Engineering Services to GHD, Kennedy-Jenks Consulting, Stantec, Arcadis, Michael Baker International, and WSC with options for up to four one-year extensions;
2. Contracts shall be limited to a single shared aggregate not-to-exceed amount of \$15,000,000; and
3. Authorize the General Manager to execute the contracts subject to non-substantive changes.

K. CHINO BASIN WATER BANK PROFESSIONAL SERVICES CONTRACT AMENDMENT (Eng/Ops/WR) (Fin/Admin)

Staff recommends that the Board:

1. Approve the budget amendment of \$450,000 for the Chino Basin Water Bank Program, Project No. WR18028 and corresponding reimbursements;
2. Approve a contract amendment for professional consulting services related to Arcadis U.S., Inc. for the not-to-exceed amount of \$484,584; and
3. Authorize the General Manager to execute the contract amendment subject to non-substantive changes.

4. ACTION ITEM

A. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR ELECTION FOR SEAT A, SOUTHERN NETWORK

Staff recommends that the Board cast one vote on behalf of Inland Empire Utilities Agency for CSDA's 2018 Board of Directors' election for Seat A, Southern Network from the following candidates:

1. Ms. Jo MacKenzie, Vista Irrigation District, Incumbent
2. Mr. Joseph Kelly, Big Bear Airport District

B. RP-1 PRIMARY EFFLUENT CONVEYANCE CONSTRUCTION CONTRACT AWARD (Eng/Ops/WR) (Fin/Admin)

Staff recommends that the Board:

1. Award a construction contract for the RP-1 Primary Effluent Conveyance Improvements, Project No. EN15012, to Kiewit

Infrastructure West Co., in the amount of \$4,519,000;

2. Approve a contract amendment to Stantec Consulting Services Inc., for engineering services during construction for the not-to-exceed amount of \$302,500; and
3. Authorize the General Manager to execute the contract and contract amendment subject to non-substantive changes.

C. MASTER SERVICE CONTRACT FOR THE REPAIR, REBUILD, OR REFURBISHMENT OF ROTATING MACHINERY (Eng/Ops/WR)

Staff recommends that the Board:

1. Approve the award of Contract No. 4600002562 to Vaughan's Industrial Repair, Inc. to provide repair, rebuild, or refurbishment services of rotating machinery for a total aggregate not-to-exceed amount of \$1,500,000 over a three-year period, with two, one-year options to extend; and
2. Authorize the General Manager to execute the contract.

D. FORCE MAIN IMPROVEMENTS CONSULTANT CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a consulting engineering services contract for the Force Main Improvements, Project Nos. EN23002 and EN19025, to GHD for a not-to-exceed amount of \$873,696; and
2. Authorize the General Manager to execute the consulting engineering services contract subject to non-substantive changes.

E. RP-1 & RP-5 EXPANSION OFFICE ENGINEER SUPPORT SERVICES CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a consultant contract for the RP-5 Liquids Treatment Expansion, RP-5 Solids Treatment Facility, and RP-1 Capacity Recovery, Project Nos. EN19001, EN19006, EN24001, and EN24002, for office engineer support services to CDM Smith, Inc. for the not-to-exceed amount of \$1,250,000; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

5. INFORMATION ITEMS

A. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)

B. MWD UPDATE (ORAL)

- C. CBWM UPDATE (ORAL)
- D. SAWPA UPDATE (ORAL)

RECEIVE AND FILE INFORMATION ITEMS

- E. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)
- F. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- G. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- H. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- I. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- J. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
- K. STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)
- L. FISCAL YEAR 2017/18 THIRD QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/ POWERPOINT)
- M. 2017 ANNUAL REPORT OF THE PRADO BASIN HABITAT SUSTAINABILITY COMMITTEE (WRITTEN)
- N. 4TH QUARTER PLANNING & ENVIRONMENTAL RESOURCES UPDATE (POWERPOINT)

6. AGENCY REPRESENTATIVES' REPORTS

- A. SAWPA REPORT (WRITTEN)
Meeting agenda not available at time of printing.
- B. MWD REPORT (WRITTEN)
- C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)
The July 5, 2018 Regional Sewerage Program Policy Committee Report was cancelled. The next meeting is scheduled for Thursday, August 2, 2018.
- D. CHINO BASIN WATERMASTER REPORT (WRITTEN)
- E. CHINO BASIN DESALTER AUTHORITY (WRITTEN)

F. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)

The next meeting dates are as follows:

August 6

November 5

7. GENERAL MANAGER'S REPORT (WRITTEN)

8. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS

9. DIRECTORS' COMMENTS

A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

10. CLOSED SESSION

**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION;
INITIATION OF LITIGATION**

One Case

**C. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 –
CONFERENCE WITH LABOR NEGOTIATIONS**

Meet and Confer Negotiations – All Bargaining Units
Negotiating Parties: General Manager Halla Razak

11. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Declaration of Posting

Proofed by: jh

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, July 12, 2018.

April Woodruff
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