



**MINUTES OF THE REGULAR
MEETING OF
THE
INLAND EMPIRE UTILITIES AGENCY
BOARD OF DIRECTORS**

**WEDNESDAY, JUNE 6, 2018
10:00 A.M.**

DIRECTORS PRESENT:

Steven J. Elie, President
Michael Camacho, Vice President
Jasmin A. Hall, Secretary/Treasurer
Paul Hofer
Kati Parker

STAFF PRESENT:

Chris Berch, Executive Manager of Engineering/AGM
Kathy Besser, Executive Manager of External Affairs & Policy Development/AGM
Christina Valencia, Executive Manager of Finance & Administration/AGM
Blanca Arambula, Deputy Manager of Human Resources
Warren Green, Manager of Contracts & Procurement
Chander Letulle, Manager of Operations & Maintenance
David Malm, Deputy Manager of Integrated Systems Services
Sapna Nangia, Senior Internal Auditor
Claudia Neighbors, Safety Officer
Kanes Pantayatiwong, Manager of Business Information Services
April Woodruff, Board Secretary/Office Manager

OTHERS PRESENT:

Jean Cihigoyenette, JC Law Firm

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

President Elie called the meeting to order at 10:01 a.m. and led the pledge of allegiance to the flag. A quorum was present.

President Elie stated that members of the public may address the Board. There was no one desiring to do so.

President Elie asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

WORKSHOP

IEUA EMERGENCY RESPONSE PLANNING

Safety Officer Claudia Neighbors gave a presentation defining emergency response, and explained low, medium, and high response level situations. She stated that the Agency is planning for a high-level response situation, which in California will most likely be an earthquake. She gave an overview of the Agency's emergency response plan, emergency operations plan, National Incident Management System (NIMS), and Incident Command System (ICS). Discussion ensued about the emergency response process and the Agency's ICS designations. Ms. Neighbors stated that the Agency is gathering emergency contact information and updating a Mutual Aid Agreement to include in the emergency response plan. The emergency response plan will also include the Operations & Maintenance Emergency Response Plan, Information Technology Disaster Recovery Plan, and evacuation maps of all locations. Lastly, she gave an overview of plans that are in place for communication, resources, and training of employees in case of an emergency. Further discussion ensued regarding different types of emergency events, coordination with local and federal law enforcement, different scenarios of potential problems caused by natural disasters, communication to Agency customers, and coordination with the member agencies.

CLOSED SESSION

The Board went into Closed Session at 10:28 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54957(a) – AGENCY FACILITIES SAFETY AND SECURITY REVIEW

The meeting resumed at 11:28 a.m., and General Counsel Jean Cihigoyenette stated that the below-mentioned matters were discussed in Closed Session, and the Board took the following actions:

Regarding Conference about Agency Facilities Safety and Security Review:

Inland Empire Utilities Agency Risk & Security

The Board took no reportable action.

With no further business, President Elie adjourned the meeting at 11:28 a.m.



Jasmin A. Hall, Secretary/Treasurer

APPROVED: JULY 18, 2018