

NOTICE OF MEETING

**OF THE
BOARD OF DIRECTORS**

OF THE



WILL BE HELD ON

**WEDNESDAY, FEBRUARY 21, 2018
10:00 A.M.**

**BOARD ROOM
Building A
AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE
CHINO, CA 91708**



AGENDA

**MEETING OF THE
BOARD OF DIRECTORS**

**WEDNESDAY, FEBRUARY 21, 2018
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF
DIRECTORS MEETING**

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. NEW HIRE INTRODUCTIONS

- Mr. Kirols Nashed, Water Plant Operator II, hired 12/31/17 (Randy Lee)

2. PUBLIC HEARING

A. PUBLIC HEARING AND ADOPTION OF ORDINANCE NO. 106, ADOPTING ORDINANCE NO. 8 OF THE SAWPA, ESTABLISHING REGULATIONS FOR THE USE OF THE INLAND EMPIRE BRINE LINE

It is recommended that the Board:

1. Hold a Public Hearing to receive public comments prior to adoption of Ordinance No. 106, regulating the availability and use of the Inland Empire Brine Line; and
2. After closing the Public Hearing, by roll call vote, adopt the Inland Empire Brine Line Ordinance No. 106.

3. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the January 3, 2018 Board Workshop and the January 17, 2018 Board meeting.

B. ADOPTION OF RESOLUTION NO. 2018-2-7, RESCINDING RESOLUTION NO. 2005-2-9

Staff recommends that the Board adopt Resolution No. 2018-2-7, rescinding Resolution No. 2005-2-9.

C. REPORT ON GENERAL DISBURSEMENTS (*Finance & Admin*)

Staff recommends that the Board approve the total disbursements for the month of December 2017, in the amount of \$32,982,821.50.

D. SUPPORT OF PROPOSITION 68 – THE CALIFORNIA CLEAN WATER AND SAFE PARKS ACT (*Community & Leg*)

Staff recommends that the Board support Proposition 68 – The California Clean Water and Safe Parks Act.

E. ADOPTION OF RESOLUTION NO. 2018-2-4, FOR THE USBR WATERSMART DROUGHT RESPONSE PROGRAM: DROUGHT RESILIENCY PROJECTS (*Finance & Admin*)

Staff recommends that the Board:

1. Adopt Resolution No. 2018-2-4, authorizing the Agency to enter into a financial assistance agreement with the U.S. Department of Interior - Bureau of Reclamation for the WaterSMART Drought Response Program: Drought Resiliency Projects for Fiscal Year 2018; and
2. Authorize the General Manager to execute the financial assistance agreement, any amendments, and any grant related documents thereto.

F. ADOPTION OF RESOLUTION NOS. 2018-2-1 THROUGH 3, APPROVING THE SWRCB APPLICATION FOR THE RP-1/RP-5 EXPANSION PROJECT (*Finance & Admin*)

Staff recommends that the Board:

1. Adopt Resolution No. 2018-2-1, authorizing the General Manager to sign and file the State Revolving Fund (SRF) loan application with the SWRCB for construction for projects in the RP-1/RP-5 Construction Expansion Project (Project);
2. Adopt Resolution No. 2018-2-2, dedicating certain revenues in connection with the construction of the Project SRF financing from the SWRCB;
3. Adopt Resolution No. 2018-2-3, establishing the Agency's intention to apply for and be reimbursed for expenditures related to the construction of the Project; and
4. Authorize the General Manager to execute the financial assistance agreement, any amendments, and any grant related documents thereto.

G. MAINTENANCE PROCESS AND SAP ENHANCEMENT PROJECT PROPOSAL REJECTION (*Eng/Ops/WR*)

Staff recommends that the Board reject the September 14, 2017 bids for the Maintenance Process and SAP Enhancement Project.

H. CCWRF IMPROVEMENTS PACKAGE III CONSULTANT CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a consultant contract for the CCWRF Asset Management and Improvements Package III, Project No. EN18036, to GHD for the not-to-exceed amount of \$242,362; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

I. RP-1 MAINTENANCE BUILDING CONSTRUCTION AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a construction contract for the RP-1 Maintenance Building HVAC Replacement, Project No. EN18040, to Allison Mechanical, Inc., in the amount of \$167,967; and
2. Authorize the General Manager to execute the contract.

J. SCADA TRAINING CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a single source service contract for the PlantPax training program to support the SCADA Enterprise System, Project No. EN13016, to Royal Industrial Solutions, for a not-to-exceed amount of \$156,039; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

K. CCWRF IMPROVEMENTS PACKAGE II CONSULTANT CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a consultant contract for the CCWRF Asset Management and Improvements Package II, Project No. EN18037, to Gillis and Panichapan Architects, Inc., for a not-to-exceed amount of \$140,125; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

L. LABOR COMPLIANCE SERVICES TASK ORDER AMENDMENT

(Eng/Ops/WR)

Staff recommends that the Board:

1. Award a master service contract amendment to Golden State Labor Compliance for a not-to-exceed total amount of \$45,120 and for a one-year term extension; and
2. Authorize the General Manager to execute the task order amendment subject to non-substantive changes.

M. ADOPTION OF RESOLUTION NO. 2018-2-6, ESTABLISHING GUIDELINES FOR CAPACITY RIGHT AGREEMENTS *(Eng/Ops/WR)*

Staff recommends that the Board adopt Resolution No. 2018-2-6, establishing guidelines to create Capacity Right Agreements between the Inland Empire Utilities Agency and potential users of the Inland Empire Brine Line.

N. MASTER SERVICE CONTRACTS FOR CONDITION ASSESSMENT *(Eng/Ops/WR)*

Staff recommends that the Board increase the spending authorization to perform corrosion and condition assessment services for a total aggregate not-to-exceed amount of \$600,000 to the following:

- Contract No. 4600001614 to V&A Consulting Engineering Inc.
- Contract No. 4600001616 to Lockwood, Andrews, & Newman, Inc.
- Contract No. 4600001622 to HDR Engineering, Inc.

4. ACTION ITEM

A. ADOPTION OF RESOLUTION NO. 2018-2-5, TO UPDATE THE AGENCY'S INVESTMENT POLICY *(Finance & Admin)*

Staff recommends that the Board adopt Resolution No. 2018-2-5, approving the update of the Agency's Investment Policy.

5. INFORMATION ITEMS

A. LAFCO REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER NOMINATIONS FOR COUNTYWIDE REDEVELOPMENT OVERSIGHT BOARD (WRITTEN)

B. LAFCO COMMISSION REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER NOMINATIONS (WRITTEN)

C. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)

D. MWD UPDATE (ORAL)

RECEIVE AND FILE INFORMATION ITEMS

- E. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**
 - F. **IERCA FISCAL YEAR 2016/17 AUDITED ANNUAL FINANCIAL REPORT (WRITTEN/POWERPOINT)**
 - G. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)**
 - H. **LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)**
 - I. **LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)**
 - J. **CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)**
 - K. **FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)**
 - L. **STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)**
 - M. **MID-YEAR BUILDING ACTIVITY REPORT & WATER CONNECTIONS SUMMARY (POWERPOINT)**
6. **AGENCY REPRESENTATIVES' REPORTS**
- A. **SAWPA REPORT (WRITTEN)**
Meeting agenda not available at time of printing.
 - B. **MWD REPORT (WRITTEN)**
 - C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)**
The Special Joint Workshop of the Regional Sewerage Program Technical & Policy Committee was held on February 1, 2018.
 - D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**
 - E. **CHINO BASIN DESALTER AUTHORITY (WRITTEN)**
 - F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)**
The next meeting is scheduled for Monday, May 7.
7. **GENERAL MANAGER'S REPORT (WRITTEN)**
8. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**

A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

10. CLOSED SESSION

**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION;
INITIATION OF LITIGATION**

One Case


**C. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 –
CONFERENCE WITH LABOR NEGOTIATIONS**

Meet and Confer Negotiations – All Bargaining Units
Negotiating Parties: General Manager Halla Razak

11. ADJOURN

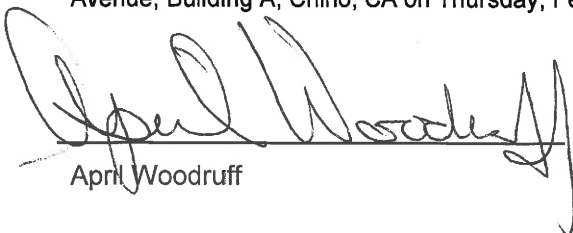
**A Municipal Water District*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

Declaration of Posting

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, February 15, 2018.


April Woodruff