NOTICE OF MEETING

OF THE

FINANCE AND ADMINISTRATION COMMITTEE

OF THE BOARD OF DIRECTORS OF THE



WEDNESDAY, OCTOBER 11, 2017
10:30 A.M.

Or immediately following the Engineering, Operations, & Water Resources Committee Meeting

AT THE ADMINISTRATION HEADQUARTERS
BOARD ROOM, BUILDING A
6075 Kimball Avenue
Chino, CA 91708



FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE BOARD OF DIRECTORS INLAND EMPIRE UTILITIES AGENCY* AGENCY HEADQUARTERS, CHINO, CALIFORNIA

WEDNESDAY, OCTOBER 11, 2017 10:30 A.M.

Or immediately following the Engineering, Operations, & Water Resources Committee Meeting

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of September 13, 2017.

B. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of August 2017, in the amount of \$19,180,948.43.

2. ACTION ITEMS

A. <u>RP-1 HEADWORKS UPGRADES PROJECT CONSTRUCTION</u> CONTRACT AWARD

Staff recommends that the Committee/Board:

- 1. Award a construction contract for the RP-1 Headworks, Primary, and Secondary Upgrades, Project No. EN14019, to Myers & Sons Construction LP in the amount of \$5,690,000;
- 2. Approve a contract amendment to RMC Water and Environment for engineering services during construction for the not-to-exceed amount of \$510,558; and
- 3. Authorize the General Manager to execute the contract and contract amendment.

B. ADOPTION OF A RESOLUTION FOR A STATE DEPARTMENT OF PARKS AND RECREATION (DPR) OUTDOOR ENVIRONMENTAL EDUCATION FACILITIES GRANT PROGRAM

Staff recommends that the Committee/Board:

- 1. Adopt Resolution No. 2017-10-1, authorizing IEUA to apply for and enter into a financial assistance agreement with the DPR for the Outdoor Environmental Education Facilities Grant Program; and
- 2. Authorize the General Manager or his designee, to prepare the necessary data, conduct investigations, file such application, execute a funding agreement and any amendment thereto, and sign invoices with DPR.

3. INFORMATIONAL ITEMS

- A. <u>FUNDING OF ESTIMATED WORKERS' COMPENSATION LIABILITIES</u> (WRITTEN)
- B. <u>POLICY PRINCIPLES ON WATER STORAGE AND PURCHASE</u> OPPORTUNITIES (WRITTEN/POWERPOINT)
- C. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)
- 4. GENERAL MANAGER'S COMMENTS
- 5. COMMITTEE MEMBER COMMENTS

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6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

7. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: ___

DECLARATION OF POSTING

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, October 5, 2017.

April Woodruff