### **NOTICE OF MEETING**

#### **OF THE**

# FINANCE, LEGAL, AND ADMINISTRATION COMMITTEE

OF THE BOARD OF DIRECTORS OF THE



## WEDNESDAY, AUGUST 10, 2016 11:00 A.M.

Or immediately following the Engineering, Operations, and Biosolids Management Committee Meeting

AT THE ADMINISTRATION HEADQUARTERS 6075 Kimball Avenue, Building A Chino, CA 91708



## FINANCE, LEGAL, AND ADMINISTRATION COMMITTEE MEETING OF THE BOARD OF DIRECTORS INLAND EMPIRE UTILITIES AGENCY\* AGENCY HEADQUARTERS, CHINO, CALIFORNIA

WEDNESDAY, AUGUST 10, 2016 11:00 A.M.

Or immediately following the Engineering, Operations, and Biosolids Management Committee Meeting

#### **CALL TO ORDER**

#### PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

#### **ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

#### 1. CONSENT ITEMS

#### A. MINUTES

The Committee will be asked to approve the Finance, Legal, and Administration Committee meeting minutes of July 13, 2016.

#### B. REPORT ON GENERAL DISBURSEMENTS

It is recommended that the Committee/Board approve the total disbursements for the month of May 2016, in the amount of \$17,390,309.12.

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#### 2. <u>ACTION ITEMS</u>

A. AGENCY-WIDE PUMPS EFFICIENCY IMPROVEMENTS
CONSTRUCTION CONTRACT AWARDS

It is recommended that the Committee/Board:

- 1. Approve the construction contract for the Agency-wide Sewage Pump Efficiency Improvements Project No. EN16070, to PAMCO Industries, for a not-to-exceed amount of \$142,060;
- 2. Approve the construction contract for the Agency-wide Recycled Water Pump Efficiency Improvements Project No. EN17053, to PAMCO Industries, for a not-to-exceed amount of \$466,319;
- 3. Approve a budget amendment for \$625,000 from Project No. EN16070 in the Regional Wastewater O&M (RO) Fund, to Project No. EN17053 in the Recycled Water (WC) Fund;
- Approve a budget transfer from capital to non-capital (O&M) within Project Nos. EN16070 and EN17053 for \$25,000 each, to support non-capital expenses; and
- 5. Authorize the General Manager to execute the contracts and the budget amendments.

#### 3. <u>INFORMATIONAL ITEMS</u>

#### RECEIVE AND FILE INFORMATION ITEM

- A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN)
- 4. **GENERAL MANAGER'S COMMENTS**
- 5. COMMITTEE MEMBER COMMENTS
- 6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS
- 7. <u>ADJOURN</u>

\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by:

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#### **DECLARATION OF POSTING**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, August 8, 2016.

April Woodruff