

AGENDA

**MEETING OF THE
BOARD OF DIRECTORS**

**WEDNESDAY, AUGUST 3, 2016
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

**CALL TO ORDER
OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS
BOARD MEETING**

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. **ACTION ITEM**

FILLING VACANT SEAT ON THE BOARD OF DIRECTORS

It is recommended that the Board:

1. Conduct interviews of current applicants for the vacant position on the Board of Directors; and either
2. Appoint an individual to fill the vacancy on the Board of Directors, based upon their interview and qualifications; or
3. Schedule a special meeting of the Board of Directors to conduct further discussion of the current slate of applicants.


Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.

2. **ADJOURN**

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Declaration of Posting

Proofed by: 

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, July 28, 2016.



April Woodruff

**ACTION
ITEM 1**

Date: August 3, 2016
To: The Honorable Board of Directors
From: *AW* Jean Cihigoyenette, General Counsel
Subject: Filling Vacant Seat on the Board of Directors

RECOMMENDATION

It is recommended that the Board of Directors:

1. Conduct interviews of current applicants for the vacant position on the Board of Directors; and either
2. Appoint an individual to fill the vacancy on the Board of Directors, based upon their interview and qualifications; or
3. Schedule a special meeting of the Board of Directors to conduct further discussion of the current slate of applicants.

BACKGROUND

At its most recent Board meeting, the Board of Directors determined that the vacant board seat created by the passing of Director Gene Koopman would be filled by appointment. Notice of the vacant seat was posted in three conspicuous places within the District as well as published in a newspaper of general circulation within the District.

By order of the Board of Directors, the application period ended on July 15, 2016. Three applications to fill the vacant seat have been submitted. The applications have been distributed to the Board members for review and consideration.

The appointment process must be completed on or before August 15, 2016. There is no specific appointment process outlined in the Government Code, and it is at the discretion of the Board of Directors to establish their own procedures, so long as the time deadlines prescribed by law are met. On July 20, 2016 the Board of Directors determined that interviews of the applicants would be conducted on August 3, 2016.

PRIOR BOARD ACTION

On June 15, 2016 the Board of Directors approved utilizing the appointment process to fill the vacant seat on the Board of Directors. A process to advertise the position and a cut-off date for the submission of applications was also established. On July 20, 2016 the Board determined to conduct interviews of the applicants.

IMPACT ON BUDGET

This action item is not expected to have an impact on the budget.

JC/jr