



Garden in Every School® Program

# Grant Application

Supplemental

2016/2017 Garden in Every School® Program  
Garden Funding Program Application Form

# Contacts

DATE:	
SCHOOL NAME:	
SCHOOL ADDRESS:	
SCHOOL PHONE:	
SCHOOL DISTRICT:	
SUPERINTENDENT:	
PRINCIPAL:	PHONE: E-MAIL:
LEAD TEACHER:	PHONE: E-MAIL:
LEAD PARENT:	PHONE: E-MAIL:
DISTRICT GROUNDS LEAD (or equivalent):	PHONE: E-MAIL:

**Please respond to the following seven items on the supplemental proposal.  
Keep each section separate and be direct.  
Use bullets and create lists where it's appropriate.**

**1. Describe how you intend to align your garden with curriculum and student/parent/community activities. List the names of the teachers and/or teaching assistants that will be using the garden for curriculum.**

**2. Identify the number of students in your school, classes and students who would be involved in this project during installation, classroom activities in the garden, and maintaining the garden (include clubs, etc). List the names of teachers and staff that will be involved.**

**3. Please indicate the person who will be in charge of maintaining the garden during the school year and during the summer. List how maintenance of the garden will be accomplished. Please give their name, titles, and contact information. If these persons leave, please describe how those duties will be transferred.**

**4. Include a school site map and mark the location of two potential garden sites; the location of existing irrigation/water sources, and a garden sketch of what you envision your garden containing at the site. (if you are not graphically inclined then say what type of garden you'd like and what elements; i.e.: Native, Drought Tolerant, Edible Forest, Vegetable Beds etc...) Photographs are encouraged. Include dimensions, current use, and describe activities you would like to have in your garden.**

**5. List three potential Garden Dedication Dates in Spring of 2017. It is recommended that you include dedication events with school activities like an ice cream social or open house to maximize parent involvement. (NOTE- this is an opportunity for you to celebrate your school's accomplishments with your parents and local officials. The more people present to applaud your success, the better! ) Please include a 2016-17 school year calendar for your school.**

**6. Describe in detail why your school is a good candidate for this garden funding program i.e. Will there be community and parent involvement? Will extra funding be available through outside groups? What will make this program succeed at your school? Other sponsors and outside funding are encouraged. Please attach any letters of intent from additional sponsors.**

**7. The success of your school garden depends on the commitment of a dedicated team from each school consisting of the Principal, Lead Teacher(s), and Lead Parent(s). There are many tasks and responsibilities throughout the program which require the team's involvement including site preparation, garden design, irrigation, work days, planting days, seeking outside funding and sponsors, and a dedication. Please identify who is the main contact person for your school, and what element each person on your team will be responsible for. Please mention if any of your team members have experience in gardening and/or landscaping.**

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# Signature Page

**APPLICATION DEADLINE: Thursday, April 7, 2016 by 4:00pm**

DISTRICT GROUNDS LEAD SIGNATURE:

LEAD TEACHER'S SIGNATURE:

LEAD PARENT'S SIGNATURE:

PRINCIPAL'S SIGNATURE:

SUPERINTENDENT'S SIGNATURE:

Please coordinate with fellow teachers, parents and principals to ensure one application per school is submitted.

For more information contact Katie Plank @ (909) 993-1925

To apply either email or mail to:  
kplank@ieua.org

Inland Empire Utilities Agency  
ATTN: Katie Plank  
6075 Kimball Ave.  
Chino, CA 91708