



## **MINUTES**

### **ENGINEERING, OPERATIONS, AND BIOSOLIDS MANAGEMENT COMMITTEE MEETING INLAND EMPIRE UTILITIES AGENCY\* AGENCY HEADQUARTERS, CHINO, CA**

**WEDNESDAY, SEPTEMBER 9, 2015  
10:00 A.M.**

#### **COMMITTEE MEMBERS PRESENT**

Michael Camacho, Chair  
Terry Catlin

#### **STAFF PRESENT**

Jasmin A. Hall, Director  
Chris Berch, Executive Manager of Engineering/AGM  
Ernest Yeboah, Executive Manager of Operations/AGM  
Connie Campbell, Accounting Supervisor  
Nel Groenveld, Manager of Laboratories  
Nasrin Maleki, Senior Engineer  
Matthew Melendrez, Deputy Manager of Operations  
David Mendez, Deputy Manager of Construction Management  
John Scherck, Acting Deputy Manager of Construction Management  
Rachael Solis, Supervisor of Engineering Administration  
Shaun Stone, Manager of Engineering  
April Woodruff, Board Secretary/Office Manager

#### **OTHERS PRESENT**

None

The meeting was called to order at 10:00 a.m. There were no public comments received or additions to the agenda.

#### **ACTION ITEMS**

The Committee:

Approved the Engineering, Operations, and Biosolids Management Committee meeting minutes of August 12, 2015.

◆ Recommended that the Board:

1. Approve an engineering services contract amendment for Stantec consulting, Inc. for the Recycled Water Program, Southern Projects Area, for the not-to-exceed fee of \$48,746; and
2. Authorize the General Manager, subject to non-substantial changes, to execute the agreements;

as a Consent Calendar Item on the September 16, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Approve a Task Order Change Order for the for the RP-1 Flare System Improvements, new iron sponge installation, Project No. EN13046, to W.A. Rasic Construction for the lump sum amount of \$160,279; and
2. Authorize the General Manager to finalize and execute the Change Order;

as a Consent Calendar Item on the September 16, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Approve Contract No. 4600001974 to Univar USA, Inc. establishing a two-year contract for the supply of 25% Sodium Bisulfite with options for three additional one-year extensions, for a potential total contract term of five years; and
2. Authorize the General Manager, or his designee to execute the contract with three potential contract extensions;

as a Consent Calendar Item on the September 16, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Approve the construction contract award for the NRW Collection System Manhole Upgrades FY 2015/16, Project No. EN15046 and Collection System Manhole Upgrades FY 2015/16, Project No. EN15045, to Genesis Construction for their low bid of \$594,777; and
2. Authorize the General Manager to execute the contract;

as a Consent Calendar Item on the September 16, 2015 Board meeting agenda.

### **INFORMATION ITEMS**

The following information items were presented or received and filed by the Committee:

- ◆ Engineering and Construction Management Program Management Plan
- ◆ Engineering and Construction Management Monthly Update

### **GENERAL MANAGER'S COMMENTS**

General Manager Joseph Grindstaff had no additional comments.

### **COMMITTEE MEMBER COMMENTS**

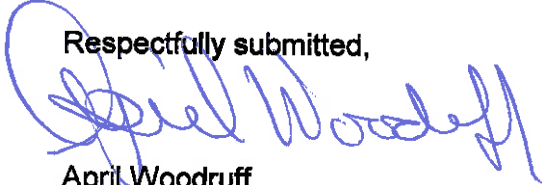
There were no Committee Member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no Committee Member requested future agenda items.

With no further business, the meeting adjourned at 10:30 a.m.

Respectfully submitted,



April Woodruff  
Board Secretary/Office Manager

\*A Municipal Water District

**APPROVED: NOVEMBER 11, 2015**