



*Inland Empire Utilities Agency*  
A MUNICIPAL WATER DISTRICT

**MINUTES**

**FINANCE, LEGAL, AND ADMINISTRATION  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA**

**WEDNESDAY, MAY 13, 2015  
11:00 AM**

**COMMITTEE MEMBERS PRESENT**

Gene Koopman, Chair  
Steven J. Elie

**STAFF PRESENT**

Jasmin Hall, Director  
P. Joseph Grindstaff, General Manager  
Chris Berch, Executive Manager of Engineering/Assistant General Manager  
Christina Valencia, Chief Financial Officer/Assistant General Manager  
Ernest Yeboah, Executive Manager of Operations/Assistant General Manager  
Andy Campbell, Deputy Manager of Planning and Environmental Resources  
Javier Chagoyen-Lazaro, Manager of Finance and Accounting  
Tina Cheng, Budget Officer  
Francis Concemino, Deputy Manager of Maintenance Planning  
Warren Green, Manager of Contracts and Facilities Services  
Nel Groenveld, Manager of Laboratories  
Majid Karim, Acting Manager of Engineering  
Teresa Velarde, Manager of Internal Audit  
Jamal Zughbi, Senior Engineer  
April Woodruff, Board Secretary/Office Manager

**OTHERS PRESENT**

None.

The meeting was called to order at 11:00 a.m. There were no public comments received or additions to the agenda.

**ACTION ITEMS**

The Committee:

- ◆ Approved the Finance, Legal, and Administration Committee meeting minutes of April 8, 2015.
- ◆ Recommended that the Board approve the total disbursements for the month of March 2015 in the amount of \$12,608,608.36;  
  
as a Consent Calendar Item on the May 20, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Adopt rate Resolution Nos. 2015-5-4 through 2015-5-7, 2015-5-9, and 2015-5-10, for the Regional Wastewater Operations and Maintenance (RO) fund, Regional Wastewater Capital Improvement (RC) fund, Recycled Water (WC) fund, Water Resources (WW) fund; and
2. Adopt rate Resolution Nos. 2015-5-11 and 2015-5-12, for Fiscal Year (FY) 2015/16 equipment rental rates and laboratory fees.

as an Action Item on the May 20, 2015 Board meeting agenda.

◆ Recommended that the Board adopt Resolution No. 2015-5-1, pertaining to the procedures for records retention, destruction, and amendment of the records retention schedules;

as a Consent Calendar Item on the May 20, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Approve the consulting engineering services contract award to The Austin Company for the New Water Quality Laboratory, Project No. EN15008, for the not-to-exceed amount of \$1,273,900;
2. Approve a Fiscal Year (FY) 2014/15 budget appropriation in the amount of \$100,000; and
3. Authorize the General Manager to execute the budget appropriation and contract;

as an Action Item on the May 20, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Approve the Foundational Principles of the Santa Ana River Watermaster Action Team;
2. Approve the final draft Memorandum of Understanding (MOU) for the Santa Ana River Watershed-Scale Conjunctive Use Program (SARCUP);
3. Authorize the General Manager to make non-substantive changes and execute the final MOU; and
4. Approve, in concept, the submission of a grant application for \$60 million in funding from SAWPA and DWR for projects totaling \$125 million;

as an Action Item on the May 20, 2015 Board meeting agenda.

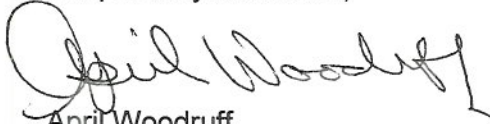
*(Director Elie left the meeting room at 11:30 a.m. Director Elie returned to the meeting room at 11:33 a.m.)*

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

None.

With no further business, the meeting adjourned at 11:48 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "April Woodruff", written over a horizontal line.

April Woodruff  
Board Secretary/Office Manager

\*A Municipal Water District

**APPROVED: JUNE 10, 2015**