



MINUTES

FINANCE, LEGAL, AND ADMINISTRATION COMMITTEE MEETING INLAND EMPIRE UTILITIES AGENCY* AGENCY HEADQUARTERS, CHINO, CA

WEDNESDAY, APRIL 8, 2015
11:00 AM

COMMITTEE MEMBERS PRESENT

Gene Koopman, Chair
Steven J. Elie

STAFF PRESENT

Jasmin Hall, Director
P. Joseph Grindstaff, General Manager
Christina Valencia, Chief Financial Officer/Assistant General Manager
Ernest Yeboah, Executive Manager of Operations/Assistant General Manager
Javier Chagoyen-Lazaro, Manager of Finance and Accounting
Tina Cheng, Budget Officer
Francis Concemino, Deputy Manager of Maintenance Planning
Lucia Diaz, Senior Site Administrator
Warren Green, Manager of Contracts and Facilities Services
Jason Gu, Grants Officer
Majid Karim, Acting Manager of Engineering
Sylvie Lee, Manager of Planning & Environmental Compliance
Lisa Morgan-Perales, Water Resources Analyst II
Jesse Pompa, Senior Associate Engineer
Teresa Velarde, Manager of Internal Audit
April Woodruff, Board Secretary/Office Manager

OTHERS PRESENT

None.

The meeting was called to order at 11:05 a.m. There were no public comments received or additions to the agenda.

ACTION ITEMS

The Committee:

- ◆ Approved the Finance, Legal, and Administration Committee meeting minutes of March 11, 2015.
- ◆ Recommended that the Board approve the total disbursements for the month of February 2015 in the amount of \$13,317,976.71;

as a Consent Calendar Item on the April 15, 2015 Board meeting agenda.
- ◆ Recommended that the Board adopt Resolution No. 2015-4-2, authorizing the IEUA to enter into a Financial Assistance Agreement under the Bay-Delta Restoration Program: CALFED Water Use Efficiency Grants with the U.S. Department of Interior – Bureau of Reclamation and designating a representative to execute the Financial Assistance

Agreement, and any amendments thereto for the Groundwater Recharge Yield Enhancement Project for stormwater capture;

as a Consent Calendar Item on the April 15, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Approve the landscape services contract for the Regional Water Recycling Plant No. 5 Lawn Conversion Improvement, Project CP15001, for a not-to-exceed amount of \$340,000; and
2. Authorize the General Manager to execute the contract;

as an Action Item on the April 15, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Award Contract No. 4600001845 to J.F. Shea Construction, Inc. for the Regional Water Recycling Plant No. 1 (RP-1) Preliminary Treatment Rehabilitation Project for a total amount of \$623,041;
2. Award Contract No. 4600001842 to Sunbelt Rentals Pump and Power Services to provide by-pass pumping service at the preliminary treatment area for a total not-to-exceed amount of \$175,483.50; and
3. Authorize the General Manager to execute the contracts;

as an Action Item on the April 15, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Award Contract No. 4600001847 to AMP Mechanical Inc., for the provision of Agency-wide heating, ventilating, and air conditioning (HVAC) maintenance and emergency/call-out services for a three-year term for the not-to-exceed amount of \$156,100 with a one-year option to extend; and
2. Authorize the General Manager to execute the contract;

as a Consent Calendar Item on the April 15, 2015 Board meeting agenda.

◆ Recommended that the Board:

1. Amend the current agreement with Shell Energy North America (SENA) US, L.P. for one year to purchase 1.5 megawatts (MW) of electricity per hour at a variable rate;
2. Amend the current agreement with SENA US, L.P. for one year to purchase 200 MMBtu per day of natural gas at a variable rate; and
3. Authorize the General Manager to finalize and execute the amended agreements.

as a Consent Calendar Item on the April 15, 2015 Board meeting agenda.

INFORMATION ITEMS

The following information items were presented, or received and filed by the Committee:

- ◆ Treasurer's Report of Financial Affairs

GENERAL MANAGER'S COMMENTS

General Manager P. Joseph Grindstaff reported that last night the State Board released their draft plan to implement the Governor's Executive Order, which the Governor issued a week ago. He stated that the draft plan would require two of the member agencies – Cucamonga Valley Water District and the City of Upland – to reduce water use by 35%, the rest of the member agencies by 25%, of total water usage based on 2013 usage. Mr. Grindstaff reported that the Governor's Executive Order calls for a 25% statewide reduction in urban water usage by February 28, 2016. He stated that this is going to be very financially challenging for the member agencies. He stated that it foretells a dramatic change in landscape. He mentioned that by using a lot less water on landscape, it may impact safe yield long-term. Mr. Grindstaff noted that the Governor's Executive Order is strong by stating that we have to reduce urban usage by 25%. Director Koopman asked if agricultural potable usage is subject to the 25% reduction. Mr. Grindstaff replied – They are not; although it raises the question – do we want to work on conservation for agricultural?

COMMITTEE MEMBER COMMENTS

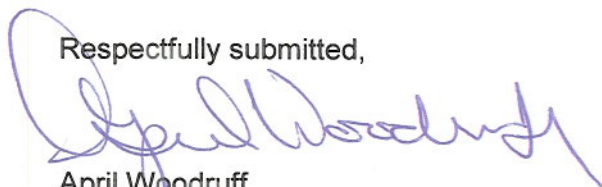
None.

COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

None.

With no further business, the meeting adjourned at 11:31 a.m.

Respectfully submitted,



April Woodruff
Board Secretary/Office Manager

*A Municipal Water District

APPROVED: MAY 13, 2015