

## MINUTES

**ENGINEERING, OPERATIONS, AND BIOSOLIDS MANAGEMENT  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
INLAND EMPIRE REGIONAL COMPOSTING FACILITY, CONFERENCE ROOM  
WEDNESDAY, NOVEMBER 9, 2011  
10:00 A.M.**

### **COMMITTEE MEMBERS PRESENT**

Michael Camacho  
Terry Catlin

### **STAFF PRESENT**

Thomas A. Love, General Manager  
Craig Miller, Assistant General Manager  
Patrick Sheilds, Executive Manager of Operations  
Christina Valencia, Chief Financial Officer  
Rosemary Alvarado, Supervising Contract and Programs Administrator  
Gabe Desaddi, Manager of Construction Management  
Majid Karim, Deputy Manager of Engineering  
Cameron Langner, Manager of Contracts & Procurement  
Alan Lau, Associate Engineer  
Randy Lee, Manager of Operations  
Sylvie Lee, Deputy Manager of Engineering  
Craig Parker, Manager of Engineering  
Ernest Yeboah, Manager of Maintenance  
April Woodruff, Board Secretary

### **OTHERS PRESENT**

John Robinson, MWH  
Scott Mathis, Converse  
Pam Keith, Converse

The meeting was called to order at 10:02 a.m. There were no public comments received or additions to the agenda.

### **ACTION ITEMS**

The Committee:

- ◆ Approved the Engineering, Operations, and Biosolids Management Committee meeting minutes of October 12, 2011.
- ◆ Recommended that the Board:
  1. Award the construction contract for the CCWRF 12 kV Switchgear Repair, Project No. EN11032 to Delta Power, Inc. for their low bid for \$128,400; and
  2. Authorize the General Manager to execute the construction contract;as a Consent Calendar Item on the November 16, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve Contract Amendment No. 4600000105-005 with GK & Associates to perform project management services for capital improvement projects for the not-to-exceed fee of \$161,675; and
2. Authorize the General Manager to execute the contract amendment;

as a Consent Calendar Item on the November 16, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve a construction contract change order with MCC Equipment Rental (MCC) for 1630 West Recycled Water Pipeline, Segment B, Project No. EN09003.01, for \$685,840, which is inclusive of the prior change order in the amount of \$200,000 approved on August 17, 2011; and
2. Authorize the General Manager to execute the construction contract change order;

as an Action Item on the November 16, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Award the services contract to clean Digester No. 4 at Regional Plant No. 2 (RP-2) to Synagro-WWT, Inc., (Contract No. 4601088), for a not-to-exceed amount of \$330,000;
2. Authorize the General Manager to execute the contract;

as a Consent Calendar Item on the November 16, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Award a five-year contract to Pest Options, Inc. for weed control and abatement services; and
2. Authorize the General Manager to execute the contract;

as a Consent Calendar Item on the November 16, 2011, Board meeting agenda.

◆ Recommended that the Board:

3. Award a five-year contract to ValleyCrest for landscape maintenance services; and
4. Authorize the General Manager to execute the contract;

as a Consent Calendar Item on the November 16, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Adopt Resolution No. 2011-11-3, approving the application for grant funds from the California River Parkways Program; and
1. Authorize the General Manager or in his absence, any one of the following: Assistant General Manager, Chief Financial Officer, Executive Manager of Policy Development, or the Executive Manager of Operations, to conduct all negotiation, execute and submit all documents, including but not limited to applications, agreements, and amendments, which may be necessary for the completion of the project;

as a Consent Calendar Item on the November 16, 2011, Board meeting agenda.

**INFORMATION ITEMS**

The following information items were presented, received, and filed by the Committee:

- ◆ IERCF Column Repair Update
- ◆ Construction Management Executive Summary Presentation

**COMMITTEE MEMBER COMMENTS**

There were no Committee Member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no Committee member requested future agenda items.

With no further business, the meeting adjourned at 10:40 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary

\*A Municipal Water District

**APPROVED: DECEMBER 14, 2011**