



**MINUTES OF THE REGULAR
MEETING OF
THE BOARD OF DIRECTORS
OF
THE INLAND EMPIRE UTILITIES AGENCY*
WEDNESDAY, OCTOBER 3, 2012
10:00 A.M.**

DIRECTORS PRESENT:

Michael Camacho, Vice President
Terry Catlin, President
Steven J. Elie, Secretary/Treasurer
Angel Santiago

DIRECTOR ABSENT:

Gene Koopman

STAFF PRESENT:

Thomas A. Love, General Manager
Craig Miller, Assistant General Manager
Christina Valencia, Chief Financial Officer
Rosemary Alvarado, Supervising Contracts and Programs Administrator
Andy Campbell, Groundwater Recharge Coordinator
Cameron Langner, Manager of Contracts and Procurement
Randy Lee, Acting Executive Manager of Operations
Craig Parker, Manager of Engineering
Stephanie Riley, Administrative Assistant
Ryan Shaw, Associate Engineer
Teresa Velarde, Manager of Internal Audit
Robert Wallin, Contracts/Programs Administrator
April Woodruff, Board Secretary

OTHERS PRESENT:

Jean Cihigoyenette, Cihigoyenette, Grossberg & Clouse

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A., Chino, California on the above date.

President Catlin called the meeting to order at 10:00 a.m., and he led the pledge of allegiance to the flag. A quorum was present.

President Catlin stated that members of the public may address the Board.

President Catlin announced, with great sadness, the October 1 passing of Ms. Alison Smyth, one of the Agency's loyal staff members. He stated that Alison had worked in the Laboratory for 16 years, and was a Star Award recipient in FY 2002/03. Her Laboratory family and other staff, whose lives she touched, will miss her no nonsense approach to work, as well as her infectious smile and unique laugh. President Catlin asked for a moment of silence in honor of

Ms. Alison Smyth. He also stated that today's meeting will be adjourned in memory of Ms. Alison Smyth.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

NEW HIRE INTRODUCTION

Acting Executive Manager of Operations Randy Lee introduced the following new hires:

Mr. Steven Mrochek, Compost Operator
Mr. Michael Butler, Compost Worker

The Board of Directors congratulated and welcomed Mr. Steven Mrochek and Mr. Michael Butler to the team.

EMPLOYEE RECOGNITION

Assistant General Manager Craig Miller announced that the Agency will be honored as a business that has made a significant contribution to cleaner air. Mr. Miller stated that the Agency strives to go beyond its role as a regional water provider and establish itself as a leader of sustainable practices among public agencies. He stated that the Agency has achieved that through strategic project developments, such as: solar power, wind energy, fuel cell, IERCF landfill diversion, recycled water and groundwater recharge, and emissions reductions. Mr. Miller recognized staff members, Mr. Jesse Pompa, Mr. Pietro Cambiaso, and Mr. Jason Marseilles for submitting the Agency for consideration for this award. He noted that this will take place at the South Coast Air Quality Management District's 24th Annual Clear Air Awards ceremony on October 12, 2012.

1. DIRECTOR'S EXPENSE REIMBURSEMENT POLICY PRESENTATION

General Counsel Jean Cihigoyenette gave a PowerPoint presentation on the Directors' Expense Reimbursement Policy. He highlighted the authorizing laws and policies, Ordinance 84, and Agency Policy A-77. Mr. Cihigoyenette defined what is actual and necessary expenses, what are official/authorized duties, and what are reimbursable expenses. He also provided a brief review of the Community Outreach Contribution Account.

2. CONSENT CALENDAR

President Catlin asked if anyone wished to remove any item from the Consent Calendar. There was no one desiring to do so.

Upon motion by Director Santiago, seconded by President Catlin, and unanimously carried:

M2012-10-1

MOVED, to approval of the Consent Calendar.

A. The Board approved the minutes of the September 19, 2012, regular Board meeting.

B. The Board approved the following:

1. Check Registers for the period of September 7, 2012 to September 20, 2012;
2. Directors' Payroll for September 7, 2012 and September 14, 2012;
3. Employees' Payroll for September 7, 2012; and
4. Wire Transfers/ACH Payments for the period of September 7, 2012 to September 20, 2012.

Continued...

M2012-10-1 continued.

C. The Board:

1. Accepted the work as performed by Canyon Springs Enterprises as complete under the construction contract for the 1630 W. Recycled Water Pump Station, Project No, WR08032; and
2. Authorized the General Manager to execute the Notice of Completion

3. ACTION ITEM

APPROVAL OF COST-SHARING AGREEMENT WITH CHINO BASIN WATERMASTER FOR THE PRADO BASIN HABITAT SUSTAINABILITY PROGRAM

Associate Engineer Ryan Shaw stated that staff is presenting a cost-sharing agreement between IEUA and Chino Basin Watermaster for the Prado Basin Habitat Sustainability Program. He stated that the estimated Program budget of \$440,000 will be split 50/50 between IEUA and Watermaster; and IEUA is also seeking and applied for a \$250,000 grant from the California Department of Water Resources (DWR) to help offset the costs associated with this Program. The Watermaster Board approved this reimbursement agreement on September 27, 2012, as it has already been approved by their Pool and Advisory Committees.

Upon motion by Director Elie, seconded by Director Catlin, and unanimously carried:

M2012-10-2

MOVED, to authorize the General Manager to execute the cost-sharing agreement with the Chino Basin Watermaster for work related to the Prado Basin Habitat Sustainability Program.

4. INFORMATION ITEMS

The following information items were received and filed by the Board.

- A. **RP-2 DIGESTER NO. 4 DOME GUIDES AND 8TH STREET BASIN EMERGENCY REPAIRS**
- B. **BUILDING ACTIVITY REPORTING UPDATE**
- C. **FY 2011/12 BUILDING ACTIVITY SUMMARY AND FY 2012/13 TEN-YEAR CAPACITY DEMAND FORECAST**

5. GENERAL MANAGER'S REPORT

The General Manager's Report was received and filed by the Board.

6. BOARD OF DIRECTORS REQUESTED FUTURE AGENDA ITEMS

The Board of Directors had no requested future agenda items.

7. BOARD OF DIRECTORS' COMMENTS

There were no Board of Directors' comments.

8. CLOSED SESSION

The Board went into Closed Session at 10:25 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: (1) Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010; (2) Martin vs. IEUA, Case No. CIVRS 1000767; (3) Dezham vs. IEUA, Case No. CIVRS 1109761. B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Three (3) cases. C. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS: Various Positions – Agency Restructure

The meeting resumed at 11:15 a.m. and General Counsel Jean Cihigoyenetché stated that the below-mentioned matters were discussed in Closed Session, and the Board took the following actions:

Regarding Conference with Legal Counsel – Existing Litigation:

Martin vs. IEUA, Case No. CIVRS 1000767

The Board took no reportable action.

Regarding Conference with Legal Counsel – Existing Litigation:

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

Dezham vs. IEUA, Case No. CIVRS 1109761

The Board did not discuss these items.

Regarding Conference with Legal Counsel – Anticipated Litigation:

Three (3) cases

The Board took no reportable action.

Regarding Personnel Matters

Various Positions – Agency Restructure

The Board took no reportable action.

With no further business, President Catlin adjourned the meeting at 11:17 a.m., in memory of our IEUA employee, Ms. Alison Smyth.

Secretary

APPROVED: OCTOBER 17, 2012