

## MINUTES

**ENGINEERING, OPERATIONS, AND BIOSOLIDS MANAGEMENT  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA  
WEDNESDAY, SEPTEMBER 8, 2010  
10:00 A.M.**

### **COMMITTEE MEMBERS PRESENT**

John Anderson  
Gene Koopman

### **COMMITTEE MEMBERS ABSENT**

Michael Camacho

### **STAFF PRESENT**

Martha Davis, Executive Manager of Policy Development  
Patrick Shields, Executive Manager of Operations  
Kathleen Baxter, Supervising Contracts and Programs Administrator  
Gabe DeSaddi, Manager of Construction Management  
Jason Gu, Grants Officer  
Majid Karim, Deputy Manager of Engineering  
Cameron Langner, Manager of Contracts and Procurement  
Randy Lee, Manager of Operations  
Sylvie Lee, Deputy Manager of Engineering  
Nasrin Maleki, Senior Engineer  
Craig Parker, Manager of Engineering  
Robert Wallin, Contracts and Programs Administrator  
April Woodruff, Board Secretary

The meeting was called to order at 10:02 a.m. There were no public comments received or additions to the agenda.

### **ACTION ITEMS**

The Committee:

- ◆ Approved the August 11, 2010, Engineering, Operations, and Biosolids Management Committee meeting minutes.
- ◆ Recommended that the Board:
  1. Approve the License and Use Permit Agreement between Inland Empire Utilities Agency (IEUA) and the City of Ontario (City) for the 1630 West Recycled Water Pump Station for the Northwest Project Area, Project No. WR08032; and
  2. Authorize the Chief Executive Officer/General Manager to execute the License and Use Permit Agreement;

as a Consent Calendar Item on the September 15, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Terminate the construction contract for the Prado Lake Discharge Modifications, Project No. EN07010.04, and TP-1 SBS Pump Improvements, Project No. EN07006.04, with Sepulveda Construction;
2. Authorize the Chief Executive Officer/General Manager to execute the termination notice;
3. Award the construction contract for the Prado Lake Discharge Modifications, Project No. EN07010.04, and TP-1 SBS Pump Improvements, Project No. EN07006.04, to the second lowest responsive bidder, Coonstruction, Inc. for their low bid of \$434,700; and
4. Authorize the Chief Executive Officer/General Manager to execute the contract;

as a Consent Calendar Item on the September 15, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Approve Contract Amendment No. 4600000105-004 with GK & Associates to perform project management services for capital improvement projects for the not-to-exceed fee of \$544,300; and
2. Authorize the Chief Executive Officer/General Manager to execute the contract;

as a Consent Calendar Item on the September 15, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Approve issuance of Contract No. 4600000787 to Basic Chemical Solutions, L.L.C. for supply of sodium bisulfite for up to a five-year period and an initial unit price of \$0.224/dry pound (delivered), plus tax; and
2. Authorize the Chief Executive Officer/General Manager to execute and issue said contract;

as a Consent Calendar Item on the September 15, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Approve to surplus manure collection and transportation equipment, which is anticipated to have an aggregate value of greater than \$200,000;
2. Approve the sale of the surplus equipment to obtain best market value; and
3. Authorize the Chief Executive Officer/General Manager to enter into agreements to sell the equipment;

as a Consent Calendar Item on the September 15, 2010, Board meeting agenda.

◆ Recommended that the Board:

1. Approve the award of Contract No. 4600000788 with Universal Protective Services, unarmed uniformed security services, for a not-to-exceed amount of \$861,000, up to a five-year term; and
2. Authorize the Chief Executive Officer/General Manager to execute the contract;

as a Consent Calendar Item on the September 15, 2010, Board meeting agenda.

**INFORMATION ITEM**

The following information items were presented, received, and filed by the Committee:

- ◆ Construction Management Quarterly Executive Summary

**COMMITTEE MEMBER COMMENTS**

There were no Committee member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no requested future agenda items.

With no further business, the meeting adjourned at 10:50 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary

\*A Municipal Water District

**APPROVED: OCTOBER 13, 2010**