



## MINUTES

**ENGINEERING, OPERATIONS, AND BIOSOLIDS MANAGEMENT  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA**

**WEDNESDAY, AUGUST 14, 2013  
10:00 A.M.**

### **COMMITTEE MEMBERS PRESENT**

Michael Camacho, Chair  
Angel Santiago

### **COMMITTEE MEMBER ABSENT**

Terry Catlin

### **STAFF PRESENT**

P. Joseph Grindstaff, General Manager  
Christina Valencia, Chief Financial Officer  
Chris Berch, Manager of Planning and Environmental Compliance  
Nel Groenveld, Manager of Laboratories  
Joel Ignacio, Senior Engineer  
Majid Karim, Deputy Manager of Engineering  
Cameron Langner, Manager of Contracts and Procurement  
Randy Lee, Manager of Operations  
Sylvie Lee, Deputy Manager of Engineering  
Nasrin Maleki, Senior Engineer  
Jason Marseilles, Senior Operations Assistant  
David Mendez, Deputy Manager of Construction Management  
Liza Munoz, Senior Office Engineer  
Ryan Shaw, Senior Associate Engineer  
Travis Sprague, Senior Operations Assistant  
Teresa Velarde, Manager of Internal Audit  
April Woodruff, Board Secretary

### **OTHERS PRESENT**

None.

The meeting was called to order at 9:40 a.m. There were no public comments received or additions to the agenda.

### **ACTION ITEMS**

The Committee:

- ◆ Approved the Engineering, Operations, and Biosolids Management Committee meeting minutes of July 10, 2013.

◆ Recommended that the Board:

1. Adopt the California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring, and Reporting Program for the Mountain Avenue Improvements, Project No. EN13024; and
2. Authorize the General Manager to file the Notice of Determination (NOD) with the San Bernardino County Clerk of the Board;

as a Consent Calendar Item on August 21, 2013 Board meeting agenda.

◆ Recommended that the Board:

1. Award the construction contract for the RP-4 Drainage Improvements Phase 3, Project No. EN12017, and RP-5 Drainage Improvements, Project No. EN12021, to the lowest responsive bidder for the not-to-exceed amount of \$600,000; and
2. Authorize the General Manager to execute the contract after the bid opening on August 22, 2013;

as an Action Item on August 21, 2013 Board meeting agenda.

◆ Recommended that the Board:

1. Award the construction contract for the casing extensions on the 27-inch Regional and 8-inch NRW sewers crossing Union Pacific Railroad North, Project Nos. EN11044 and EN13027, to Bali Construction, Inc. for their low bid of \$258,740; and
2. Authorize the General Manager to execute the construction contract;

as a Consent Calendar Item on August 21, 2013 Board meeting agenda.

◆ Recommended that the Board approve the purchase and installation of 36 total chlorine residual analyzers, Project No. EP14004, (16 of the units to be delivered and installed in FY 2014/15), from Electro-Chemical Devices of Irvine, California for a not-to-exceed amount of \$360,000, including sales tax and freight charges;

as a Consent Calendar Item on August 21, 2013 Board meeting agenda.

◆ Recommended that the Board approve a budget amendment of \$725,000 in FY 2012/13 for the RP-1 Dewatering Facility Project, Project No. EN06015, to support additional biosolids hauling and processing costs incurred during FY 2012/13 due to the delay in the project start-up, and authorize staff to record the budget amendment in fiscal year 2012/13;

Chief Financial Officer Christina Valencia informed the Committee that during the startup and transition period of April 2013 through July 2013, RP-1 Operations continued to purchase Polymer from Aqua Ben for an aggregate amount of approximately \$43,000. Ms. Valencia stated that the Aqua Ben contract expired in April 2013, and was not renewed due to the expectation that the RP-1 Dewatering Facility would be fully operational. She stated that staff will be requesting approval for this transaction at the next Board meeting. The Committee recommended that staff amend

the current Committee letter to include the \$43,000; prior to going to the Board on August 21.

as an Action Item on the August 21, 2013 Board meeting agenda.

- ◆ Recommended that the Board approve the purchase of 15 luminescent dissolved oxygen (LDO) meters from Hach Company of Loveland, Colorado for a not-to-exceed amount of \$100,000, including sales tax freight charges;

as a Consent Calendar Item on the August 21, 2013 Board meeting agenda.

**INFORMATION ITEM**

The following items were presented, received, and filed by the Committee:

- ◆ Laboratory Semi-Annual Status Report
- ◆ Recharge Master Plan Update – Draft Update and Recommendations

**GENERAL MANAGER'S COMMENTS**

There were no General Manager's comments.

**COMMITTEE MEMBER COMMENTS**

There were no Committee member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no Committee member request for future agenda items.

With no further business, the meeting adjourned at 10:40 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary

\*A Municipal Water District

**APPROVED: SEPTEMBER 11, 2013**