



MINUTES

FINANCE, LEGAL, AND ADMINISTRATION COMMITTEE MEETING INLAND EMPIRE UTILITIES AGENCY* AGENCY HEADQUARTERS, CHINO, CA

WEDNESDAY, AUGUST 13, 2014
11:00 AM

COMMITTEE MEMBERS PRESENT

Steven J. Elie, Alternate Chair
Jasmin A. Hall

COMMITTEE MEMBERS ABSENT

Gene Koopman, Chair
Terry Catlin

STAFF PRESENT

P. Joseph Grindstaff, General Manager
Christina Valencia, Chief Financial Officer/Assistant General Manager
Chris Berch, Executive Manager of Engineering/Assistant General Manager
Ernest Yeboah, Executive Manager of Operations/Assistant General Manager
Tina Cheng, Budget Officer
Warren Green, Manager of Contracts and Facilities Services
Jason Gu, Grants Officer
Joel Ignacio, Senior Engineer
Matthew Melendrez, Deputy Manager of Operations
Dave Mendez, Deputy Manager of Construction Management
Liza Munoz, Senior Office Manager
Teresa Velarde, Manager of Internal Audit
April Woodruff, Board Secretary/Office Manager

OTHERS PRESENT

None.

The meeting was called to order at 10:40 a.m. There were no public comments received or additions to the agenda.

ACTION ITEMS

The Committee:

- ◆ Approved the Finance, Legal, and Administration Committee meeting minutes of July 9, 2014.
- ◆ Recommended that the Board approve the total disbursements for the month of June 2014 in the amount of \$22,291,758.38;

as a Consent Calendar Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board:

1. Adopt Resolution No. 2014-8-1, ratifying the SAWPA OWOW 2.0 Integrated Regional Water Management Plan; and
2. Authorize the General Manager or his designees to execute financial assistance agreements with SAWPA for Proposition 84 grant funding through the Department of Water Resources;

as a Consent Calendar Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board:

1. Approve an amendment to the FY 2014/15 Recycled Water Capital (WDC) Fund to increase the budget for the RP-1 Outfall Relocation and Upsizing, Project No. EN13038, from \$2,000,000 to \$5,200,000; and
2. Authorize the General Manager to execute the Holding Escrow Agreement with Forestar Development Company and Foremost Communities for the project;

as an Action Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board:

1. Approve a three-year contract for construction inspection, soils testing, and material testing services on an "as needed" basis to Heider Engineering Services Inc., for a not-to-exceed amount of \$2,100,000 with two optional one-year extensions;
2. Approve a three-year contract for construction inspection, soils testing, and material testing on an "as needed" basis to RMA Group, for a not-to-exceed amount of \$2,100,000 with two optional one-year extensions; and
3. Authorize the General Manager to execute the consultant contracts;

as a Consent Calendar Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board:

1. Approve the new recharge project, the Lower Day Basin Improvements RMPU, Project No. RW15004, within the Recharge Water fund with a total budget of \$2,480,000 and a \$70,000 allocation in FY 2014/15 to initiate the design and construction activities under Task Order No. 2 of the Master Cost Sharing Agreement; and
2. Authorize the General Manager to make non-substantive changes and execute the eight new Task Orders under the Master Cost Sharing Agreement between Inland Empire Utilities Agency and Chino Basin Watermaster.

as an Action Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board:

1. Approve a contract amendment to Aqua Ben Corporation, for a two-year period through October 31, 2016, for supply of Hydrofloc 748E polymer at a firm fixed price of \$1.085/pound, inclusive of all sales tax and delivery charges; and
2. Authorize the General Manager to execute the contract amendment;

as a Consent Calendar Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board:

1. Approve a contract amendment to Royal Wholesale Electric, for a two-year period, not-to-exceed amount of \$400,000 through June 30, 2016; and
2. Authorize the General Manager to execute the contract amendment;

as a Consent Calendar Item on the August 20, 2014 Board meeting agenda.

◆ Recommended that the Board approve the rejection of both proposals for the RP-1 Preliminary Treatment Rehabilitation Project submitted by Coconstruction, Inc. and Environmental Construction, Inc.

as a Consent Calendar Item on the August 20, 2014 Board meeting agenda.

INFORMATION ITEMS

The following information items were presented, or received and filed by the Committee:

- ◆ Treasurer's Report of Financial Affairs

GENERAL MANAGER'S COMMENTS

None.

COMMITTEE MEMBER COMMENTS

None.

COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

None.

With no further business, the meeting adjourned at 11:00 a.m.

Respectfully submitted,

April Woodruff
Board Secretary/Office Manager

*A Municipal Water District

APPROVED: SEPTEMBER 10, 2014