



MINUTES

FINANCE, LEGAL, AND ADMINISTRATION COMMITTEE MEETING INLAND EMPIRE UTILITIES AGENCY* AGENCY HEADQUARTERS, CHINO, CA

WEDNESDAY, JULY 10, 2013
11:00 AM

COMMITTEE MEMBERS PRESENT

Gene Koopman, Chair
Steven J. Elie

STAFF PRESENT

P. Joseph Grindstaff, General Manager
Christina Valencia, Chief Financial Officer
Chris Berch, Manager of Planning and Environmental Compliance
Javier Chagoyen-Lazaro, Manager of Accounting & Fiscal Management
Pari Dezham, Manager of Pretreatment and Source Control
Gaspar Garza, Deputy Manager of Operations
Cameron Langner, Manager of Contracts and Procurement
Randy Lee, Manager of Operations
Paddy Mwembu, Manager of Financial Planning
April Woodruff, Board Secretary

OTHERS PRESENT

None.

The meeting was called to order at 11:00 a.m. There were no public comments received or additions to the agenda.

ACTION ITEMS

The Committee:

- ◆ Approved the Finance, Legal, and Administration Committee meeting minutes of June 12, 2013.
- ◆ Recommended that the Board approve the allocation of “one-time” redevelopment incremental taxes received in FY 2012/13 as follows:
 1. Designate \$4.5 million to the early retirement of the two 2005A Revenue Bond series scheduled to mature on November 1, 2021 (\$2.03 million) and November 1, 2022 (\$2.12 million);
 2. Designate \$3.5 million to partially fund the Agency’s pension unfunded accrued liability (UAL); and
 3. Authorize the transfer of \$2.2 million of RDA tax receipts from the Regional Wastewater Operations & Maintenance (RO) fund and \$0.5 million from the

Recycled Water (WC) fund to the Administration Services (GG) fund to support the UAL payment;

as an Action Item on the July 17, 2013 Board meeting agenda.

- ◆ Recommended that the Board approve the total disbursements for the month of June 2013, in the amount of \$15,239,647.58;

as a Consent Calendar Item on the July 17, 2013 Board meeting agenda.

- ◆ Recommended that the Board:

1. Approve a Memorandum of Understanding (MOU) agreement between the Agency and Western Municipal Water District for the implementation and management of a multi-agency Freesprinklernozzles.com Voucher Program for a not-to-exceed amount of \$162,500; and
2. Authorize the General Manager to execute and issue said contract;

as a Consent Calendar Item on July 17, 2013 Board meeting agenda.

- ◆ Recommended that the Board:

1. Approve issuance of Contract No. 4600001452 with California Water Technologies, LLC, for supply of ferric chloride for up to a five year term and
2. Authorize the General Manager to execute and issue said contract;

as a Consent Calendar Item on the July 17, 2013 Board meeting agenda.

- ◆ Recommended that the Board:

1. Approve a budget amendment of \$172,000 to establish an appropriation for a special project Account No. EC14010 in the Non-Reclaimable Wastewater (NC) fund;
2. Approve a contract with Trussell Technologies Inc. to investigate the sources(s) of solids discrepancy and develop a methodology to pass on the charges to the industries for a not-to-exceed amount of \$138,500; and
3. Authorize the General Manager to execute the contract;

as a Consent Calendar Item on the July 17, 2013 Board meeting agenda.

INFORMATION ITEMS

The following information items were presented, received, and filed by the Committee:

- ◆ Treasurer's Report of Financial Affairs
- ◆ Review of the Proposed Procurement Ordinance No. 91 Revisions

GENERAL MANAGER'S COMMENTS

Manager of Operations Randy Lee informed the Committee of a fire that started at approximately 11:30 a.m., on July 9. He reported that the fire started west of RP-2 and proceeded south along the RP-2 perimeter. He stated that the heat and embers ignited a couple of palm trees that reside in the plant. The fire was extinguished by 2:30 p.m., and there was no property damage or injuries reported.

COMMITTEE MEMBER COMMENTS

There were no Committee member comments.

COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

There were no Committee member requested future agenda items.

With no further business, the meeting adjourned at 11:37 a.m.

Respectfully submitted,

April Woodruff
Board Secretary

*A Municipal Water District

APPROVED: AUGUST 14, 2013