



**FINANCE, LEGAL, AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, MAY 14, 2014
11:00 A.M.**

***Or immediately following the
Engineering, Operations, and Biosolids Management
Committee Meeting***

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. ACTION ITEMS

A. MINUTES

The Committee will be asked to approve the Finance, Legal, and Administration Committee meeting minutes of April 9, 2014.

B. TREASURER'S REPORT ON GENERAL DISBURSEMENTS

It is recommended that the Committee/Board approve the total disbursements for the month of March 2014 in the amount of \$10,860,123.77.

C. ADOPTION OF ORDINANCE NO. 98, BOARD COMPENSATION/BENEFITS

It is recommended that the Committee/Board approve the changes in Ordinance No. 98, which is scheduled for a Public Hearing at the May 21 Board of Directors meeting, and adoption following the Public Hearing.

D. DISCLOSURES PROCEDURES POLICY

It is recommended that the Committee/Board approve the Disclosure Procedures Policy to ensure that the Agency continues to comply with all applicable disclosure obligations and requirements under the federal securities laws.

E. FUNDING OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) UNFUNDED ACCRUED LIABILITY

It is recommended that the Committee/Board:

1. Approve California Employer's Retiree Benefit Trust (CERBT) as the Agency's third party irrevocable trust provider;
2. Approve payments of \$3.5 million in FY 2013/14 and \$3.5 million in FY 2014/15 to fund a portion of the Agency's OPEB accrued unfunded liability (UAL) as reported in the Agency's financial statements as of June 30, 2013;
3. Approve a funding strategy that fully funds the Agency's Annual Required Contribution beginning FY 2014/15; and
4. Authorize the General Manager and Chief Financial Officer/Assistant General Manager to negotiate the terms and prepare the agreement forms, and any other necessary documents.

F. RESERVE POLICY UPDATE

It is recommended that the Committee/Board approve the updated Reserve Policy governing all Agency funds.

G. CONSTRUCTION CONTRACT AWARD FOR THE WINEVILLE EXTENSION RECYCLED WATER PIPELINE, SEGMENT B

It is recommended that the Committee/Board:

1. Award the construction contract for the Wineville Extension Recycled Water Pipeline, Segment B, Project No. EN13045, to Mike Bubalo Construction, for their low bid of \$8,900,000; and
2. Authorize the General Manager to execute the construction contract.

H. REIMBURSEMENT AGREEMENT FOR CITY OF CHINO PRESERVE LIFT STATION OPERATIONS & MAINTENANCE, PROJECT NO. EN13028

It is recommended that the Committee/Board:

1. Approve the Reimbursement Agreement No. 4600000401 with the City of Chino for the operations and maintenance of the Preserve Lift Station, Project No. EN13028; and
2. Authorize the General Manager to make non-substantive changes, and execute the Reimbursement Agreement.

I. MULTI-YEAR BIO-FILTER MEDIA REPLACEMENT CONTRACT

It is recommended that the Committee/Board:

1. Approve Contract Number 4600001640 to Viramontes Express, Inc. (Viramontes) for the production, delivery, installation, removal, and disposal of bio-filter media services, for a not-to-exceed total amount of \$225,000 per year, for five years; and
2. Authorize the General Manager to execute the contract.

J. WASTEWATER CONNECTION FEE EVALUATION

It is recommended that the Committee/Board:

1. Award a professional services contract for a Connection Fee Evaluation to Carollo Engineers, for a not-to-exceed amount of \$80,000; and
2. Authorize the General Manager to execute the contract.

K. REGIONAL PRETREATMENT PROGRAM LOCAL LIMITS STUDY CONTRACT AWARD

It is recommended that the Committee/Board:

1. Approve the consulting services contract award to Arcadis for the Regional Pretreatment Program Local Limit Study, Project No. EC14011, for the not-to-exceed amount of \$156,282; and
2. Authorize the General Manager to execute the contract.

2. INFORMATION ITEMS

A. NON-RECLAIMABLE WASTEWATER SYSTEM/ ETIWANDA WASTEWATER LINE DRAFT ORDINANCE NO. 99 (WRITTEN/POWERPOINT)

RECEIVE AND FILE INFORMATION ITEMS

- B. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**
- C. **3RD QUARTER BUDGET VARIANCE REPORT (WRITTEN/POWERPOINT)**
- D. **FY 2014/15 IERCA PROPOSED BUDGET (WRITTEN)**
- 3. **GENERAL MANAGER'S COMMENTS**
- 4. **COMMITTEE MEMBER COMMENTS**
- 5. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**
- 6. **ADJOURN**

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: _____

DECLARATION OF POSTING

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, May 8, 2014.

April Woodruff