

## MINUTES

**ENGINEERING, OPERATIONS, AND BIOSOLIDS MANAGEMENT  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA  
WEDNESDAY, MAY 11, 2011  
10:00 A.M.**

### **COMMITTEE MEMBERS PRESENT**

Terry Catlin  
Michael Camacho

### **STAFF PRESENT**

Thomas A. Love, General Manager  
Patrick Sheilds, Executive Manager of Operations  
Christina Valencia, Chief Financial Officer  
Joshua Aguilar, Associate Engineer  
Rosemary Alvarado, Supervising Contracts and Programs Administrator  
Chris Berch, Manager of Planning and Environmental Compliance  
Gabe DeSaddi, Manager of Construction Management  
Warren Green, Manager of Safety and Risk Management  
Majid Karim, Deputy Manager of Engineering  
Cameron Langner, Manager of Contracts and Procurement  
Randy Lee, Manager of Operations  
Sylvie Lee, Deputy Manager of Engineering  
Craig Parker, Manager of Engineering  
Robert Wallin, Contract and Programs Administrator  
Ernest Yeboah, Manager of Maintenance  
Jamal Zughbi, Senior Engineer  
April Woodruff, Board Secretary

### **OTHERS PRESENT**

None.

The meeting was called to order at 10:00 a.m. There were no public comments received or additions to the agenda.

### **ACTION ITEMS**

The Committee:

- ◆ Approved the Engineering, Operations, and Biosolids Management Committee meeting minutes of April 13, 2011.
- ◆ Recommended that the Board:
  1. Authorize the transfer of \$501,000 from the FY 2010/11 Regional Capital Improvement (RC) Fund budget, Project No. EN11017, Capital Improvements to RP-1, RP-2, CCWRF, RP-4, and RP-5 to the Regional Operation and Maintenance (RO) Fund, Project No. EN11045, CCWRF Rehabilitation of Secondary Clarifier Phase 1;
  2. Award the construction contract for the CCWRF Rehabilitation of Secondary Clarifier Phase 1, Project No. EN11045, to Sancon Engineering, Inc. for their low bid of \$661,160; and

3. Authorize the General Manager to execute the construction contract;  
as a Consent Calendar Item on the May 18, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Award the construction contract for the CCWRF Rehabilitation of the Tertiary Filters, Project No. EN11041, to ERS Industrial Services for their low bid of \$335,670; and

2. Authorize the General Manager to execute the construction contract;

as a Consent Calendar Item on the May 18, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve the Consulting Engineering Services Contract Award for the Agency-wide HVAC Improvements and Server Room Fire Suppression, Project No. EN11036, to Kitchell Corporation for the not-to-exceed amount of \$252,727; and

2. Authorize the General Manager to finalize and execute the contract;

as a Consent Calendar Item on the May 18, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve an engineering services contract amendment with MWH Americas, Inc. for the Northwest Area Recycled Water Projects, for the not-to-exceed amount of \$105,520; and

2. Authorize the General Manager to execute the contract amendment;

as a Consent Calendar Item on the May 18, 2011, Board meeting agenda.

### **INFORMATION ITEMS**

The following information items were presented, received, and filed by the Committee:

- ◆ Agency Disaster Drills
- ◆ Quarterly Maintenance Update
- ◆ Philadelphia Pump Station Wastewater Leak Repair
- ◆ Construction Management Executive Summary Presentation

### **COMMITTEE MEMBER COMMENTS**

There were no Committee member comments.

### **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no Committee member requested future agenda items.

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With no further business, the meeting adjourned at 10:45 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary

\*A Municipal Water District

**APPROVED: JUNE 8, 2011**