

## MINUTES

**FINANCE, LEGAL, AND ADMINISTRATION  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA  
WEDNESDAY, APRIL 13, 2011  
11:00 AM**

### **COMMITTEE MEMBERS PRESENT**

Gene Koopman  
Steven J. Elie

### **STAFF PRESENT**

Thomas A. Love, General Manager  
Christina Valencia, Chief Financial Officer  
Tina Cheng, Budget Officer  
Warren Green, Manager of Safety and Risk Management  
Jason Gu, Grants Officer  
Alex Lopez, Senior Financial Management Analyst  
Cameron Langner, Manager of Contracts and Procurement  
Randy Lee, Manager of Operations  
Craig Parker, Manager of Engineering  
April Woodruff, Board Secretary

### **OTHERS PRESENT**

None.

The meeting was called to order at 11:02 a.m. There were no public comments received or additions to the agenda.

### **ACTION ITEMS**

The Committee:

- ◆ Approved the Finance, Legal, and Administration Committee meeting minutes of March 9, 2011.
- ◆ The Committee recommended that the Board:
  1. Adopt Resolution No. 2011-4-7, authorizing the Agency to enter into a Public Assistance Agreement with FEMA and Cal EMA for the 2010 Statewide Storms event; and
  2. Authorize the General Manager or in his absence, the Assistant General Manager, Chief Financial Officer, Executive Manager of Operations, or Executive Manager of Policy Development, to execute public assistance agreements, amendments, and payment requests to FEMA and Cal EMA; and
  3. Authorize the General Manager, Chief Financial Officer, and Grants Officer to act as Inland Empire Utilities Agency's authorized Agents in relation to the public assistance agreements using the mandated OES 130 form;

as an Action Item on the April 20, 2011, Board meeting agenda.

**INFORMATION ITEMS**

The following information items were presented, received, and filed by the Committee:

- ◆ FY 2011/12 Overview of the Draft Regional Wastewater and Recycled Water Budgets
- ◆ Treasurer's Report of Financial Affairs for February 2011
- ◆ Philadelphia Pump Station Sludge Leak Repair

**COMMITTEE MEMBER COMMENTS**

There were no Committee member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no Committee member requests for future agenda items.

With no further business, the meeting adjourned at 11:53 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary

\*A Municipal Water District

**APPROVED: MAY 11, 2011**