

NOTICE OF MEETING

A BOARD OF DIRECTORS MEETING

OF THE



Inland Empire Utilities Agency

A MUNICIPAL WATER DISTRICT

WILL BE HELD ON

**WEDNESDAY, OCTOBER 16, 2013
10:00 A.M.**

**AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE, BUILDING A
CHINO, CA 91708**



**AGENDA
MEETING OF THE
BOARD OF DIRECTORS**

**WEDNESDAY, OCTOBER 16, 2013
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

**CALL TO ORDER
OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

- 1. NEW HIRE INTRODUCTION**
- 2. CONSENT CALENDAR**

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the September 18, 2013 and October 2, 2013 Board meeting.

B. TREASURER'S REPORT ON GENERAL DISBURSEMENTS

It is recommended that the Board approve the total disbursements for the month of September 2013 in the amount of \$14,564,536.84.

C. CONSTRUCTION CONTRACT AWARD FOR THE NRW COLLECTION SYSTEM REPAIRS PHASE III AND RAMONA SIPHON REPAIRS AND MANHOLES MODIFICATION

It is recommended that the Board:

1. Award the construction contract for the NRW Collection System Repairs Phase III, Project No. EN11034, and Ramona Siphon Repairs and Manholes Modifications, Project No. EN12027, to Mladen Buntich for their low bid of \$529,000; and
2. Authorize the General Manager to execute the contract

D. PROJECT ACCEPTANCE FOR THE TURNER BASIN TURNOUT CAPACITY IMPROVEMENTS, PROJECT NO. EN11050

It is recommended that the Board:

1. Accept the work as performed by Mike Bubalo Construction Co., Inc. as complete under the construction contract for the Turner Basin Turnout Capacity Improvements, Project No. EN11050; and
2. Authorize the General Manager to execute the Notice of Completion.

E. HYDROFLOC 750A POLYMER CONTRACT AWARD

It is recommended that the Board:

1. Approve the issuance of a one-year, firm-fixed price contract (Contract No. 4600001544), with four one-year CPI-based renewal options to Aqua Ben Corporation for supply of Hydrofloc 750A polymer, at an initial firm-fixed unit price of \$1.2852/pound, which includes all sales tax and delivery charges; and
2. Authorize the General Manager to execute the contract.

F. REGIONAL PLANT NO. 1 DIGESTER NO. 4 CLEANING PROJECT CONTRACT AWARD

It is recommended that the Board:

1. Award the services contract (Contract No. 4600001553) to clean Digester No. 4 at Regional Plant No. 1 (RP-1) to Synagro-WWT, Inc., for a not-to-exceed amount of \$357,875; and
2. Authorize the General Manager to execute the contract.

G. ADOPTION OF RESOLUTION NO. 2013-10-2, IN SUPPORT OF THE MWD FOUNDATIONAL ACTIONS FUNDING PROGRAM

It is recommended that the Board adopt Resolution No. 2013-10-2, authorizing the General Manager to sign and file the grant application and agreement with Metropolitan Water District of Southern California (MWD) for the Foundational Actions Funding Program.

H. FY 2012/13 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE GOALS UPDATES, AND BUDGET TRANSFERS

It is recommended that the Board approve reclassification of FY 2012/13 costs, pursuant to the Agency's Fiscal Ordinance No. 90, as part of the year-end reconciliation resulting from the annual audit process. The costs to be reclassified are:

1. \$5.0 million of capital expenditures to operation and maintenance costs (O&M) primarily due to reimbursable costs from the City of Chino for the restoration of the Magnolia Channel (EN06020 – RP-5 Upgrade) and from Carson Company for street improvements performed in the city's right of way (EN12012 – El Prado Road Improvements); and
2. \$2.4 million of O&M costs to capital expenditures primarily from professional fees and services expenses to Capital Project EN08018, 1630 W. Recycled Water Pipeline in the Recycled Water (WC) Fund.

I. ADOPTION OF RESOLUTION NOS. 2013-10-3 AND 2013-10-4, CONGRATULATING THE CITY OF CHINO AND THE LEWIS GROUP OF COMPANIES, RESPECTIVELY, FOR RECEIVING THE SOUTHERN CALIFORNIA WATER COMMITTEE'S HARRIETT WIEDER WATER LEADERSHIP AWARD

It is recommended that the Board adopt Resolution Nos. 2013-10-3 and 2013-10-4, congratulating the City of Chino and the Lewis Group of Companies, respectively, for receiving the Southern California Water Committee's Harriett Wieder Water Leadership Award.

3. ACTION ITEMS

A. APPROVAL OF THE 2013 AMENDMENT TO THE 2010 CHINO BASIN RECHARGE MASTER PLAN UPDATE

It is recommended that the Board:

1. Approve the 2013 Amendment to the 2010 Chino Basin Recharge Master Plan Update;
2. Adopt Resolution No. 2013-10-1, adopting the 2013 Amendment to the 2010 Chino Basin Recharge Master Plan Update; and

3. Approve the Joint Filing, with Chino Basin Watermaster, to the court.

B. ADOPTION OF 2013 BUSINESS GOALS

It is recommended that the Board review and formally adopt the 2013 IEUA Business Goals.

4. INFORMATION ITEMS

A. MWD UPDATE (ORAL)

B. CONSTRUCTION MANAGEMENT PROJECTS QUARTERLY UPDATE (POWERPOINT)

C. REGIONAL PLANT NO. 1 NET ENERGY METERING AND REGIONAL PLANT NO. 5 BIOGAS NET ENERGY METERING INTERCONNECTION AGREEMENT REJECTION (WRITTEN)

D. RECEIVE, REVIEW, AND DISCUSS BOARD APPOINTMENT APPLICATIONS

RECEIVE AND FILE INFORMATION ITEMS

E. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)

F. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)

G. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)

H. LEGISLATIVE REPORT FROM THE DOLPHIN GROUP (WRITTEN)

I. LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)

J. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)

K. STATUS REPORT OF AGENCY'S TRAINING DEVELOPMENT PROGRAM (WRITTEN)

L. 1ST QUARTER PLANNING AND ENVIRONMENTAL COMPLIANCE UPDATE (POWERPOINT)

M. IEUA QUARTERLY WATER NEWSLETTER (WRITTEN)

Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.

5. **AGENCY REPRESENTATIVES' REPORTS**
 - A. **SAWPA REPORT (WRITTEN)**
 - B. **MWD REPORT (WRITTEN)**
 - C. **REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT
(Meeting was cancelled in October)**
 - D. **CHINO BASIN WATERMASTER REPORT**
6. **GENERAL MANAGER'S REPORT (WRITTEN)**
7. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**
8. **DIRECTORS' COMMENTS**
 - A. **CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

9. **CLOSED SESSION**
 - A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
 - 1) Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
 - 2) Martin vs. IEUA, Case No. CIVRS 1000767
 - 3) Dezham vs. IEUA, Case No. CIVRS 1109761
 - 4) Sheilds vs. IEUA, Case No. CIVRS 1301638
 - 5) Desaddi vs. IEUA, Case No. CIVRS 1304617
 - B. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9 –
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

One (1) Case
 - C. **PURSUANT TO GOVERNMENT CODE SECTION 54956.8 –
CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Property: 117.509036, 34.076044 (Prologis Lagoon)
Negotiating Parties: General Manager P. Joseph Grindstaff
Under Negotiation: Price and Terms of Purchase

D. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 –
CONFERENCE WITH LABOR NEGOTIATOR

Meet and Confer Negotiations – Professional's Unit
Negotiating Parties: Mr. Mark Meyerhoff
Liebert, Cassidy, Whitmore

E. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL
MATTERS

Various Positions – Agency Restructure

10. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Declaration of Posting

Proofed by: CRJ

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, October 10, 2013.

for April Woodruff #853
April Woodruff

**CONSENT
CALENDAR
ITEM**

2A

**MINUTES OF THE REGULAR
MEETING OF
THE BOARD OF DIRECTORS
OF
THE INLAND EMPIRE UTILITIES AGENCY*
WEDNESDAY, SEPTEMBER 18, 2013
10:00 A.M.**

DIRECTORS PRESENT:

Michael Camacho, Vice President
Terry Catlin, President
Steven J. Elie, Secretary/Treasurer
Gene Koopman

STAFF PRESENT:

P. Joseph Grindstaff, General Manager
Christina Valencia, Chief Financial Officer
Ernest Yeboah, Executive Manager of Operations
Kathleen Baxter, Supervisor of Contracts and Programs Administration
Chris Berch, Manager of Planning & Environmental Compliance
Maria Catalan, Records Management Coordinator
Jonathan Glazier, Manager of Business Information Services
Warren Green, Interim Manager of Human Resources, Safety & Support Services
Mike Gutierrez, Operations Supervisor
LeAnne Hamilton, Senior Engineer
Joel Ignacio, Senior Engineer
Jeffrey King, Compost Facility Superintendent
Cameron Langner, Manager of Contracts and Procurement
Randy Lee, Manager of Operations
Rebecca Long, Manager of External Affairs
Manuel Moreno, Operations Supervisor
Liza Munoz, Senior Office Engineer
Paddy Mwembu, Manager of Financial Planning
Craig Parker, Manager of Engineering
April Woodruff, Board Secretary

OTHERS PRESENT:

Jean Cihigoyenette, Cihigoyenette, Grossberg & Clouse
Jasmine Hall

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

President Catlin called the meeting to order at 10:04 a.m., and he led the pledge of allegiance to the flag. A quorum was present.

President Catlin stated that members of the public may address the Board. There was no one desiring to do so.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

1. EMPLOYEE RECOGNITION

Chief Financial Officer Christina Valencia announced that the Manager of Contracts and Procurement Cameron Langner, and Manager of Business Information Services Jonathan Glazier, who after 30 years of combined service and dedication to the Agency, are now looking ahead to retirement.

She stated that Cameron started with the Agency in August of 1990. She stated that Cameron established a "world class" Contracts and Procurement Department that has been recognized both nationally and at the state level for its achievements.

Ms. Valencia stated that Jonathan started with the Agency on September of 2005. She stated that Jonathan was successful in building a highly competent and professional team who are highly regarded throughout the Agency.

On behalf of the IEUA Board of Directors and staff, she extended best wishes and congratulations to Messrs. Langner and Glazier on their retirement and years of service.

President Catlin stated that the Southern California Local Government Supervisory Program is a 3-day program which partners local public agencies with Cal Poly Pomona to train public sector supervisors to become effective supervisors. He stated that the course focuses on key supervisory areas, such as effective communications, coaching, delegation, motivation skills, teambuilding, and conflict resolutions.

He congratulated the following individuals who have completed the Southern California Local Government Supervisory Program:

1. Maria Catalan, Records Management Coordinator
2. Manuel Moreno, Operations Supervisor
3. Joel Ignacio, Senior Engineer
4. Jeffrey King, Compost Facility Superintendent
5. Mike Gutierrez, Operations Supervisor

2. CONSENT CALENDAR

Upon motion by Director Elie, seconded by Director Koopman, and unanimously carried:

M2013-9-2

MOVED, to approve the Consent Calendar.

- A. The Board approved the minutes from the August 21, 2013 and September 4, 2013 Board Meeting.
- B. The Board approved the total disbursements for the month of August 2013 in the amount of \$15,171,872.84.
- C. The Board approved the carry forward of open encumbrances and related budget in the amount of \$8,505,075 from FY 2012/13 to FY 2013/14.

Continued....

M2013-9-2, continued.

D. The Board:

1. Awarded a Professional Engineering Services Master Contract for the on-call Recycled Water Hydraulic Modeling, Project No. EN14044, to Stantec Consulting Inc., for a not-to-exceed amount of \$150,000;
2. Awarded a Professional Engineering Services Contract for the Recycled Water Program Strategy, Project No. EN14045, to Stantec Consulting Inc., for a not-to-exceed amount of \$65,200; and
3. Authorized the General Manager to execute the contracts.

E. The Board:

1. Accepted the work as performed by Tamang Electric, Inc. as complete under the construction contract for the 800 Zone PRV and Flow Meter Installation, Project No. EN13025; and
2. Authorized the General Manager to execute the Notice of Completion.

F. The Board approved the purchase of a rag compactor system for Regional Water Recycling Plant No. 1 (RP-1), from JWC Environmental, Inc. for a not-to-exceed amount of \$175,000, including freight and sales tax.

G. The Board approved the purchase of parts, required materials, and labor to modify and install an existing Agency-owned unused conveyor unit for Regional Water Recycling Plant No. 1 (RP-1), from JDV Equipment Corporation for a not-to-exceed amount of \$78,000, including freight and sales tax.

H. The Board:

1. Accepted the work as performed by SSC Construction, Inc. as complete under the construction contract for the RP-1 Dewatering Facility Expansion, Project No. EN06015;
2. Approved a construction change order with SSC Construction, Inc. for the RP-1 Dewatering Facility Expansion, Project No. EN06015, for the not-to-exceed amount of \$340,000;
3. Authorized the General Manager to execute the construction contract change order; and
4. Authorized the General Manager to execute the Notice of Completion.

3. ACTION ITEM

A. FILLING VACANT SEAT ON THE BOARD OF DIRECTORS

General Counsel Jean Cihigoyenetché stated that due to the resignation of Director Angel Santiago effective on 9/11/13, the Division 4 seat on the Board of Directors is now open. He stated that the purpose of today's action item is for the Board to consider and determine how to fill the vacancy. He stated that as the Board letter suggests, statutes under the Municipal Water District Law of 1911, states that whenever there is a vacancy on the Board of Directors, it will be filled pursuant to Government Code Section 1780. He stated that Government Code Section 1780, provides a couple of alternatives for the Board to consider; one being to appoint a replacement or to request the San Bernardino County Registrar of Voters' Election Official to conduct a Special Election to fill the vacancy. Mr. Cihigoyenetché stated that in the Board letter as a Staff Recommendation, he recommends that the Agency fill the position by appointment. His reason for recommending an appointment is that it seems to be the most cost efficient – both in terms of time and money, because whoever fills that position, will only serve to the next general election at which point that position will be filled by vote of the general population. The next election for District 4 is scheduled for November 2014. He stated that holding a Special Election could result in a significant expense to the Agency.

Mr. Cihigoyenetché stated that there are two Resolutions that accompany this Board letter, with one being adopted based on the decision of the Board to appoint or hold a Special Election.

A brief discussion ensued regarding procedure, schedule, and timing of the appointment on the Board of Directors.

Upon motion by Director Camacho, seconded by Director Elie, and unanimously carried:

M2013-9-3

MOVED, to:

1. Adopt Resolution No. 2013-9-8, determining that the vacancy on the Board of Directors shall be filled by appointment as opposed to special election;

RESOLUTION NO. 2013-9-8

RESOLUTION OF THE INLAND EMPIRE UTILITIES AGENCY, A MUNICIPAL WATER DISTRICT, SAN BERNARDINO COUNTY, CALIFORNIA, RESOLVING TO FILL VACANCY ON THE BOARD OF DIRECTORS OF SAID AGENCY BY APPOINTMENT*(For full text, see Resolution Book)*

2. Authorize the Board President to notify the County Election Official of the existence of a vacant seat on the Board of Directors of the Agency; and
3. Authorize staff to post a Notice of Vacancy on the IEUA Board of Directors in three or more conspicuous places within Division 4.

B. ACWA REGION 9 BOARD BALLOT

General Manager P. Joseph Grindstaff stated that the Agency has received the ACWA Region 9 Ballot for the 2014/15 term, by which the Agency has the option to vote for the slate recommended by the Region 9 Nominating Committee, or vote for individual region Board members, who are listed on the Ballot.

Upon motion by Director Elie, seconded by Director Camacho, and unanimously carried:

M2013-9-4

MOVED, to nominate the Committees' recommended slate for the Region 9 ACWA Board.

C. FACILITIES MASTER PLAN CONTRACT AWARD

Senior Engineer LeAnne Hamilton stated that this item was presented to the Engineering, Operations, and Biosolids Committee, and the Finance, Legal, and Administration Committee on September 11, 2013. Ms. Hamilton highlighted the general objectives of the Master Plan, which are to update flow/solids projections; layout the phasing and timing of the future plant expansions, identify major capital projects, closely integrate with other major initiatives, and provide a basis of a new programmatic CEQA document. She stated that in addition to the general objectives, staff also identified some focused analyses that this plan will concentrate on, which define a long-term strategy for RP-2; develop a flow diversion/management strategy to delay RP-5 expansion, and address treatment process constraints. Ms. Hamilton stated that staff is recommending that the Board of Directors award a contract to CH2M Hill for \$655,000.

Upon motion by Director Camacho, seconded by Director Koopman, and unanimously carried:

M2013-9-5

MOVED, to:

1. Amend the Wastewater Facilities Master Plan (WR14003) total project budget from \$433,325 to \$655,000, and increase the annual appropriation for FY 2013/14 from \$293,325 to \$505,000;
2. Award a professional services contract for the Facilities Master Plan to CH2M Hill, for a not-to-exceed amount of \$655,000; and
3. Authorize the General Manager to execute the contract.

4. CLOSED SESSION

The Board went into Closed Session at 10:50 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: (1) Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010; (2) Martin vs. IEUA, Case No. CIVRS 1000767; (3) Dezhm vs. IEUA, Case No. CIVRS 1109761; (4) Sheilds vs. IEUA, Case No. CIVRS 1301638; (5) Desaddi vs. IEUA, Case No. CIVRS 1304617. B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: One (1) Case; C. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 - CONFERENCE WITH REAL

PROPERTY NEGOTIATOR: Property: 117.509036, 34.076044 (Prologis Lagoon),
Negotiating Parties: General Manager P. Joseph Grindstaff, Under Negotiation: Price and
Terms of Purchase; D. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 –
CONFERENCE WITH LABOR NEGOTIATOR: Meet and Confer Negotiations –
Professionals' Unit; Negotiating Parties: Mark Meyerhoff, Liebert, Cassidy, Whitmore

The meeting resumed at 11:45 a.m. and General Counsel Jean Cihigoyenette stated that the below-mentioned matters were discussed in Closed Session, and the Board took the following actions:

Regarding Conference with Legal Counsel – Existing Litigation:

Martin vs. IEUA, Case No. CIVRS 1000767

Dezham vs. IEUA, Case No. CIVRS 1109761

Sheilds vs. IEUA, Case No. CIVRS 1301638

Desaddi vs. IEUA, Case No. CIVRS 1304617

The Board took no reportable action.

Regarding Conference with Legal Counsel – Existing Litigation:

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

The Board did not discuss this item.

Regarding Conference with Legal Counsel – Anticipated Litigation:

One (1) case

The Board took no reportable action.

Regarding Conference with Real Property Negotiator:

Property: 117.509036, 34.076044 (Prologis Lagoon)
Negotiating Parties: General Manager P. Joseph Grindstaff
Under Negotiation: Price and Terms of Purchase

The Board took no reportable action.

Regarding Meet and Confer Negotiations

Meet and Confer Negotiations – Professionals' Unit;
Negotiating Parties: Mark Meyerhoff, Liebert Cassidy Whitmore

The Board took no reportable action.

5. INFORMATION ITEMS

THE FOLLOWING INFORMATION ITEMS WERE RECEIVED AND FILED BY THE BOARD:

- A. MWD UPDATE (ORAL)
- B. ANNUAL WATER USE REPORT FOR FISCAL YEAR 2012/13 (WRITTEN/POWERPOINT)
- C. RECHARGE MASTER PAN UPDATE – DRAFT IEUA RECOMMENDED PROJECTS (POWERPOINT)
- D. SAFE YIELD RECALCULATION PROPOSAL (POWERPOINT)
- E. TREASURER’S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)
- F. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- G. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- H. LEGISLATIVE REPORT FROM DOLPHIN GROUP (WRITTEN)
- I. LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)
- J. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- K. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT (POWERPOINT)

6. AGENCY REPRESENTATIVES’ REPORTS

A. SAWPA REPORT

President Catlin reported that the Riverside Grand Jury conducted a survey of wastewater and water agencies in terms of compensation and transparency of information provided on the website, including the General Manager’s contract. He reported that SAWPA is providing a reply to the Grand Jury’s recommendations in their report.

B. MWD REPORT

Director Camacho reported that MWD is working on Department Heads’ performance evaluations. He stated that MWD continues to discuss the water bond issues. Mr. Grindstaff reported that MWD is finally getting back to IEUA with a response on the Dry Year Yield contract proposal for an alternative solution.

C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT

Policy Committee meeting was cancelled for September 2013.

D. CHINO BASIN WATERMASTER REPORT

Director Elie reported that last month there was discussion about minutes, and what should and should not be said in the minutes. He stated that the City of Fontana objected to minutes that omitted a portion of the discussion. Director Elie reported that the recommendation is going to be that minutes going forward, will continue to be transcribed in the same format; however, the recorded tapes of the minutes will be retained permanently.

7. GENERAL MANAGER'S REPORT

The General Manager's Report was received and filed by the Board.

8. BOARD OF DIRECTORS REQUESTED FUTURE AGENDA ITEMS

Director Camacho requested that the Board Secretary/Office Manager provide a list of events that the Directors have attended to be reported on by the attending Board during the Board of Directors' Comments portion of the Agenda.

9. BOARD OF DIRECTORS' COMMENTS

Director Camacho stated that he is looking forward to participating in this weekend's MWD Hoover Dam Tour (September 20-22, 2013).

With no further business, President Catlin adjourned the meeting at 11:55 a.m.

Steven J. Elie, Secretary/Treasurer

APPROVED: OCTOBER 16, 2013

**MINUTES OF THE
WORKSHOP
OF
THE BOARD OF DIRECTORS
OF
THE INLAND EMPIRE UTILITIES AGENCY*
WEDNESDAY, OCTOBER 2, 2013
10:00 A.M.**

DIRECTORS PRESENT:

Michael Camacho, Vice President
Terry Catlin, President
Steven J. Elie, Secretary/Treasurer

DIRECTOR ABSENT:

Gene Koopman

STAFF PRESENT:

Christina Valencia, Chief Financial Officer
Chris Berch, Manager of Planning and Environmental Compliance
Andrea Carruthers, Community Outreach & Education Coordinator II
Pari Dezham, Manager of Pretreatment and Source Control
Glenn Edwards, Supervising Management Analyst
Majid Karim, Deputy Manager of Engineering
Rebecca Long, Manager of External Affairs
Jeff Noelte, Deputy Manager of Technical Services
Craig Parker, Manager of Engineering
Lauramae Recupero, Supervisor of Engineering Administration
Ryan Shaw, Senior Associate Engineer
Teresa Velarde, Manager of Internal Audit
April Woodruff, Board Secretary/Office Manager
Ernest Yeboah, Manager of Maintenance

OTHERS PRESENT:

Dan Bunce, Brown and Caldwell
Jean Cihigoyenetché, Cihigoyenetché Grossberg & Clouse
Vamsi Seeta, Brown and Caldwell

A meeting of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A., Chino, California on the above date.

President Catlin called the meeting to order at 10:05 a.m., and he led the pledge of allegiance to the flag. A quorum was present.

President Catlin stated that members of the public may address the Board. There was no one desiring to do so.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

1. ASSET MANAGEMENT WORKSHOP

Deputy Manager of Technical Services Jeff Noelte gave a PowerPoint presentation on the Agency's Asset Management Program. Mr. Noelte briefly reviewed the asset management terms and definition and the background of the development of the Asset Management Plan. Mr. Noelte stated that the purpose of the Asset Management Plan is to communicate to external and internal stakeholders the condition and upkeep of existing assets and infrastructure and what is required to support the Agency's level of service. He stated that the Asset Management Plan will communicate future funding requirements and project to manage assets in a manner appropriate for meeting business goals. Mr. Noelte briefly highlighted the five core asset management questions, life-cycle cost of an asset, and asset management drivers. He stated that the Asset Management Plan will include: 1. Introduction; 2. Agency Overview; 3. Business Goals; 4. Future Demand and Growth; 5. Asset Management System Summaries; 6. Asset Management Model; 7. State of the Assets Summary; and 8. Long Term Asset Management. Mr. Noelte reviewed, in detail, a sample Asset Management System Summary for RP-1. He concluded his presentation by stating that the anticipated completion of the Asset Management Plan is January 2014.

With no further business, President Catlin adjourned the meeting at 10:50 a.m.

Steven J. Elie, Secretary/Treasurer

APPROVED: OCTOBER 16, 2013

**CONSENT
CALENDAR
ITEM**

2B

Date: October 16, 2013

To: The Honorable Board of Directors

Through: Finance, Legal, and Administration Committee (10/09/13)

From: *for* P. Joseph Grindstaff *WJG*
General Manager

Submitted by: Christina Valencia
Chief Financial Officer *CV*
Javier Chagoyen-Lazaro *JCL #882*
Manager of Accounting and Fiscal Management

Subject: Treasurer's Report on General Disbursements

RECOMMENDATION

It is recommended that the Board of Directors approve the total disbursements for the month of September 2013 in the amount of **\$14,564,536.84**.

Payment Type		Checks From - To	Transactions	Total Amount
Check	Vendors	199656-200030	375	4,838,978.94
	Workers-Comp	03504-03511	8	7,831.45
	Payroll- Directors'	104920-104924	5	3,867.52
	Payroll-Others	104918- 104919,104925	3	5,069.23
Subtotal Check			391	\$4,855,747.14
ACH			111	\$1,921,282.61
Wire Transfer	Payroll-Net Pay		2	1,643,662.83
	Others		19	6,143,844.26
Subtotal Wires			21	\$7,787,507.09
TOTAL			523	\$14,564,536.84

BACKGROUND

September disbursement activity includes check remittance for vendor payment covering check numbers 199656-200030 for a total amount of \$4,838,978.94 and workers comp account check numbers 03504-03511 for a total amount of \$7,831.45. The total amount of ACH and wire transfer payments is \$9,708,789.70, which includes payroll taxes in the amount of \$891,632.78. The total employee payroll net pay for the month is \$1,648,732.06. The total Directors payroll net pay for the month is \$3,867.52.

Payments to vendors this month above \$500,000 include:

Vendor	Amount	Description
City of Chino Hills	\$ 1,111,111.00	EN07010-2.5 MGD Strg Capacity Purch
IERCA	\$ 1,591,498.56	3/13 - 8/13 Biosolids
MWD	\$ 4,410,275.87	July 2013 Imported Water Purchase
Paso Robles Tank, Inc	\$ 559,698.06	EN13022-8/31 Pay Est 7

PRIOR BOARD ACTION

None.

IMPACT ON BUDGET

The cash held by the Agency's various funds, including the Administrative Services (GG) Fund, is reduced as a result of paying the Agency's authorized expenditures.

Check Register

Inland Empire Util. Agency
 Chino, CA
 Company code 1000

Bank CBB CITIZENS BUSINESS BANK ONTARIO CA 917610000
 Bank Key 122234149
 Acct number CHECK 231167641

Check number	from to	Payment	Pmnt date	Ccy	Amount paid (FC)	Recipient/void reason code	Enca./void
199656		2200053113	09/03/2013	USD	25.00	ARGUELLES, ALEX CHINO HILLS CA	09/16/2013
199657		2200053112	09/03/2013	USD	528.25	HIGH IMPACT INC. LA HABRA CA	09/09/2013
199658		2200053111	09/03/2013	USD	4,750.40	INSPIRED TILE PERRIS CA	09/05/2013
199659		2200053114	09/03/2013	USD	528.00	O'BRIEN, MICHELLE CHINO HILLS CA	09/05/2013
199660		2200053146	09/05/2013	USD	2,074.50	ABI CASC CONSULTING COLTON CA	09/11/2013
199661		2200053127	09/05/2013	USD	628.44	AIRGAS WEST INC PASADENA CA	09/11/2013
199662		2200053135	09/05/2013	USD	869.72	ALL AMERICAN CRANE MAINTENANCEWALNUT CA	09/11/2013
199663		2200053157	09/05/2013	USD	1,585.02	AMERICAN MATERIAL COMPANY LAKE ELSINORE CA	09/11/2013
199664		2200053153	09/05/2013	USD	4,997.16	APPLIED NETWORK SECURITY ANTIOCH CA	09/12/2013
199665		2200053148	09/05/2013	USD	300.00	APPLIED TECHNOLOGY GROUP INC BAKERSFIELD CA	09/12/2013
199666		2200053187	09/05/2013	USD	38.42	BARRER, SATURNINO CHINO HILLS CA	09/18/2013
199667		2200053149	09/05/2013	USD	20,060.00	BUREAU OF RECLAMATION LOS ANGELES CA	09/10/2013
199668		2200053133	09/05/2013	USD	77.00	CALIF WATER ENVIRONMENT ASSOC OAKLAND CA	09/13/2013
199669		2200053140	09/05/2013	USD	175.00	CALIFORNIA MUNICIPAL TREASURERSACRAMENTO CA	09/16/2013
199670		2200053163	09/05/2013	USD	735.75	CALIFORNIA TRUCK EQUIP CO DOWNEY CA	09/16/2013
199671		2200053159	09/05/2013	USD	6,080.00	CALVADA SURVEYING INC CORONA CA	09/10/2013
199672		2200053192	09/05/2013	USD	491.04	CAMACHO, MICHAEL CHINO HILLS CA	09/19/2013
199673		2200053185	09/05/2013	USD	147.63	CARL H TAYLOR III CRYSTAL RIVER FL	09/12/2013
199674		2200053154	09/05/2013	USD	799.73	CASCADE LUBE CORONA CA	09/10/2013
199675		2200053137	09/05/2013	USD	1,145.00	CEPA OPERATIONS INC ONTARIO CA	09/10/2013
199676		2200053194	09/05/2013	USD	300.00	CHA, JAIME CHINO HILLS CA	09/11/2013
199677		2200053134	09/05/2013	USD	9,675.00	CHINO BASIN WATER CONSERVATIONMONTCLAIR CA	09/12/2013
199678		2200053155	09/05/2013	USD	1,758.48	CINTAS CORPORATION LOCH150 PHOENIX AZ	09/11/2013
199679		2200053184	09/05/2013	USD	560.25	CITY EMPLOYEES ASSOCIATES LONG BEACH CA	09/11/2013
199680		2200053170	09/05/2013	USD	1,445.59	COMMUNICATIONS USA INC ESCONDI DO CA	09/11/2013
199681		2200053130	09/05/2013	USD	3,020.00	COOMBS-HOPKINS CO. THE CARLSBAD CA	09/17/2013
199682		2200053150	09/05/2013	USD	84.00	COUNTY OF RIVERSIDE RIVERSIDE CA	09/17/2013
199683		2200053160	09/05/2013	USD	300.00	DAVID WHEELER'S PEST CONTROL NORCO CA	09/18/2013
199684		2200053132	09/05/2013	USD	512.90	DELL MARKETING L P PASADENA CA	09/12/2013
199685		2200053139	09/05/2013	USD	55.00	DEPT OF PUBLIC HEALTH-DRINKINGSACRAMENTO CA	09/16/2013
199686		2200053161	09/05/2013	USD	115.00	DEPT OF CONSUMER AFFAIRS SACRAMENTO CA	09/20/2013
199687		2200053167	09/05/2013	USD	790.48	DOWN'S ENERGY CORONA CA	09/10/2013
199688		2200053193	09/05/2013	USD	295.00	ELECTRONIC DATA SOLUTIONS JEROME ID	09/10/2013
199689		2200053166	09/05/2013	USD	51.70	ELIE, STEVE CHINO HILLS CA	09/13/2013
199690		2200053124	09/05/2013	USD	520.00	EUFROFINS EATON ANALYTICAL, INGRAPEVINE TX	09/11/2013
199691		2200053131	09/05/2013	USD	4,978.03	FISHER SCIENTIFIC LOS ANGELES CA	09/10/2013
199692		2200053175	09/05/2013	USD	1,510.64	FLUID COMPONENTS INTERNATIONALSAN MARCOS CA	09/11/2013
199693		2200053168	09/05/2013	USD	359.73	FONTANA WATER COMPANY FONTANA CA	09/11/2013
199694		2200053183	09/05/2013	USD	80.99	FRANCHISE TAX BOARD SACRAMENTO CA	09/26/2013
199695		2200053195	09/05/2013	USD	73,666.50	FRITTS FORD RIVERSIDE CA	09/10/2013
199696		2200053158	09/05/2013	USD	300.00	FUENTES, ROBERT UPLAND CA	09/26/2013
199697		2200053128	09/05/2013	USD	21,615.71	GIC TRANSPORT INC BAKERSFIELD CA	09/10/2013
199698		2200053156	09/05/2013	USD	484.01	GRAINGER PALATINE IL	09/10/2013
199699		2200053156	09/05/2013	USD	5,750.52	GRISWOLD INDUSTRIES NEWPORT BEACH CA	09/10/2013

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Acct number CHECK 231167641

ONTARIO CA 917610000

Check	Check number from to	Payment	Emnt date	Crcy	Amount paid (FC)	Recipient/Void reason code	Enca./void
199700	2200053125		09/05/2013	USD	1,587.64	HARRINGTON INDUSTRIAL PLASTICSCHINO CA	09/10/2013
199701	2200053126		09/05/2013	USD	353.90	HOME DEPOT CREDIT SERVICES DES MOINES IA	09/10/2013
199702	2200053178		09/05/2013	USD	201.00	IEUA EMPLOYEES' ASSOCIATION CHINO HILLS CA	
199703	2200053147		09/05/2013	USD	1,362,491.60	INLAND EMPIRE REGIONAL COMPOSTCHINO HILLS CA	
199704	2200053182		09/05/2013	USD	111.00	INLAND EMPIRE UNITED WAY RANCHO CUCAMONGA CA	09/06/2013
199705	2200053144		09/05/2013	USD	452.49	INLAND WATER WORKS SUPPLY CO SAN BERNARDINO CA	09/10/2013
199706	2200053152		09/05/2013	USD	125.00	INSTITUTE OF INTERNAL AUDITORSTAMPA FL	09/10/2013
199707	2200053164		09/05/2013	USD	234.00	KIM'S MASTER AUTO REPAIR CHINO CA	09/16/2013
199708	2200053186		09/05/2013	USD	288.00	MARIA FRESQUEZ LAS VEGAS NV	09/11/2013
199709	2200053145		09/05/2013	USD	125.00	NATIONAL BUSINESS INVESTIGATIONMURRIETA CA	09/10/2013
199710	2200053143		09/05/2013	USD	50,000.00	NATIONAL WATER RESEARCH INSTITFOUNTAIN VALLEY CA	09/11/2013
199711	2200053171		09/05/2013	USD	237.39	ONTARIO MUNICIPAL UTILITIES COONTARIO CA	09/09/2013
199712	2200053174		09/05/2013	USD	1,302.50	RANCHO DISPOSAL SERVICES INC BUENA PARK CA	09/11/2013
199713	2200053162		09/05/2013	USD	1,880.00	RANDSTAD ENGINEERING ATLANTA GA	09/10/2013
199714	2200053138		09/05/2013	USD	225.00	RED WING SHOE STORE COVINA CA	09/17/2013
199715	2200053191		09/05/2013	USD	988.75	ROBISON, JOHN CHINO HILLS CA	09/10/2013
199716	2200053177		09/05/2013	USD	216,571.21	RPI FUEL CELL LOS ANGELES CA	09/11/2013
199717	2200053141		09/05/2013	USD	142.00	SAN BERNARDINO COUNTY SAN BERNARDINO CA	09/23/2013
199718	2200053188		09/05/2013	USD	105.09	SANTIAGO, ANGEL CHINO HILLS CA	09/09/2013
199719	2200053165		09/05/2013	USD	550.00	SCHAEVEL ENGINEERING LLC ANAHEIM CA	09/11/2013
199720	2200053196		09/05/2013	USD	300.00	SMITH, CAREY FONTANA CA	09/24/2013
199721	2200053173		09/05/2013	USD	14,864.93	SO CALIF EDISON ROSEMEAD CA	09/10/2013
199722	2200053169		09/05/2013	USD	1,040.00	STAFFING NETWORK LLC ITASCA IL	09/12/2013
199723	2200053142		09/05/2013	USD	138.00	U S HEALTHWORKS MEDICAL GROUP LOS ANGELES CA	09/10/2013
199724	2200053190		09/05/2013	USD	879.78	VELARDE, TERESA CHINO HILLS CA	09/10/2013
199725	2200053172		09/05/2013	USD	1,058.79	VERIZON CALIFORNIA DALLAS TX	09/13/2013
199726	2200053176		09/05/2013	USD	304.99	VERIZON COMMUNICATIONS DALLAS TX	09/13/2013
199727	2200053129		09/05/2013	USD	187.00	WATER ENVIRONMENT FEDERATION BOSTON MA	09/11/2013
199728	2200053151		09/05/2013	USD	1,187.36	WORLDWIDE EXPRESS ALBANY NY	09/10/2013
199729	2200053189		09/05/2013	USD	28.00	ZIEGENEIN, JEFF CHINO HILLS CA	09/17/2013
199730	2200053218		09/05/2013	USD	16,228.01	DELTA DENTAL SAN FRANCISCO CA	09/11/2013
199731	2200053219		09/05/2013	USD	1,989.80	FIDELITY SECURITY LIFE INSURANCINCINNATI OH	09/11/2013
199732	2200053210		09/05/2013	USD	9,992.31	MERCHANTS BUILDING MAINTENANCEONTREY PARK CA	09/10/2013
199733	2200053202		09/05/2013	USD	442.03	MISSION REPROGRAPHICS RIVERSIDE CA	09/12/2013
199734	2200053204		09/05/2013	USD	31,350.14	POLYDYNE INC ATLANTA GA	09/10/2013
199735	2200053213		09/05/2013	USD	28,146.58	RDO TRUST # 80-5800 LAKESIDE CA	09/10/2013
199736	2200053209		09/05/2013	USD	2,047.59	RED VALVE COMPANY INC CARNEGIE PA	09/10/2013
199737	2200053205		09/05/2013	USD	41,580.00	RMS ENGINEERING & DESIGN NEWPORT BEACH CA	09/10/2013
199738	2200053216		09/05/2013	USD	2,872.62	SC FUELS ORANGE CA	09/10/2013
199739	2200053212		09/05/2013	USD	1,735.01	SIGMA-ALDRICH KTC INC LARAMEE WY	09/12/2013
199740	2200053217		09/05/2013	USD	1,809.70	SO CALIF GAS MCNTREY PARK CA	09/11/2013
199741	2200053211		09/05/2013	USD	9,600.00	SUNGARD PUBLIC SECTOR CHICAGO IL	09/16/2013
199742	2200053201		09/05/2013	USD	3,757.81	THATCHER COMPANY OF CALIFORNIASALT LAKE CITY UT	09/10/2013
199743	2200053206		09/05/2013	USD	15,275.00	THE BRICKMAN GROUP LTD. LLC CHICAGO IL	09/11/2013
199744	2200053215		09/05/2013	USD			09/30/2013

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Acct number CHECK 231167641

Check	Check number	from to	Payment	Print date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
199747	2200053211			09/05/2013	USD	8,931.55	THOMAS HARDER & CO INC ANAHEIM CA	09/17/2013
199748	2200053208			09/05/2013	USD	5,755.80	TOM DODSON & ASSOCIATES SAN BERNARDINO CA	09/11/2013
199749	2200053207			09/05/2013	USD	400.00	TRI STATE ENVIRONMENTAL VICTORVILLE CA	09/25/2013
199750	2200053214			09/05/2013	USD	22,947.50	UTILIQUESH LLC ATLANTA GA	09/10/2013
199751	2200053203			09/05/2013	USD	1,260.00	VALVE AUTOMATION & CONTROLS ATLANTA GA	09/11/2013
199752	2200053225			09/09/2013	USD	36,049.28	SO CALIF EDISON ROSEMEAD CA	09/11/2013
199753	2200053228			09/10/2013	USD	550.00	GOVERNMENT FINANCE OFFICERS ASCHICAGO IL	09/20/2013
199754	2200053229			09/10/2013	USD	24.86	SANTIAGO ANGEL CHINO HILLS CA	09/13/2013
199755	2200053267			09/12/2013	USD	605.92	ABATIX CORPORATION DALLAS TX	09/18/2013
199756	2200053275			09/12/2013	USD	3,064.96	ACCOUNTING PRINCIPALS INC PALMANTINE IL	09/19/2013
199757	2200053244			09/12/2013	USD	9,726.69	AERATION INDUSTRIES INT'L INC CHASKA MN	09/17/2013
199758	2200053240			09/12/2013	USD	601.93	AIRGAS WEST INC PASADENA CA	09/19/2013
199759	2200053273			09/12/2013	USD	1,498.49	AKINS IT, INC COSTA MESA CA	09/19/2013
199760	2200053246			09/12/2013	USD	316.87	AMERICAN COMPRESSOR CO SANTA FE SPRINGS CA	09/18/2013
199761	2200053257			09/12/2013	USD	1,193.99	AMERICAN MATERIAL COMPANY LAKE ELSINORE CA	09/18/2013
199762	2200053250			09/12/2013	USD	20.00	ARMA RIVERSIDE CA	09/19/2013
199763	2200053288			09/12/2013	USD	17.23	BALDON, CONNIE CHINO HILLS CA	09/18/2013
199764	2200053253			09/12/2013	USD	331.10	BAYCO LONG BEACH CA	09/18/2013
199765	2200053234			09/12/2013	USD	402.29	BRITHINEE ELECTRIC COLTON CA	09/18/2013
199766	2200053260			09/12/2013	USD	357.96	BURLINGTON SAFETY LAB OF CALIFWESTMINSTER CA	09/19/2013
199767	2200053259			09/12/2013	USD	4,968.00	C H HEATHCOAT CONSTRUCTION UPLAND CA	09/18/2013
199768	2200053254			09/12/2013	USD	395.17	CASCADE LUBE CORONA CA	09/17/2013
199769	2200053271			09/12/2013	USD	1,350.00	CENTRICS IT LLC ATLANTA GA	09/18/2013
199770	2200053255			09/12/2013	USD	1,311.48	CINTAS CORPORATION LOC#150 PHOENIX AZ	09/18/2013
199771	2200053277			09/12/2013	USD	654.26	CITY OF CHINO CHINO CA	09/18/2013
199772	2200053235			09/12/2013	USD	315.11	CITY RENTALS INC ONTARIO CA	09/18/2013
199773	2200053270			09/12/2013	USD	42,364.22	CONSERV CONSTRUCTION, INC MURRIETA CA	09/18/2013
199774	2200053252			09/12/2013	USD	25.92	Chino Basin Desalter Authority CHINO CA	09/20/2013
199775	2200053236			09/12/2013	USD	1,049.69	DATALOK COMPANY, THE LOS ANGELES CA	09/17/2013
199776	2200053245			09/12/2013	USD	13,499.30	DELL MARKETING L.P PASADENA CA	09/17/2013
199777	2200053243			09/12/2013	USD	48.91	DME INC SANTA FE SPRINGS CA	09/17/2013
199778	2200053276			09/12/2013	USD	1,250.00	EARTHCAPADES PACIFICA CA	09/20/2013
199779	2200053272			09/12/2013	USD	1,800.00	EPI-USE LABS LLC ATLANTA GA	09/17/2013
199780	2200053237			09/12/2013	USD	38.35	FISHER SCIENTIFIC LOS ANGELES CA	09/17/2013
199781	2200053265			09/12/2013	USD	582.71	FOODCRAFT COFFEE SERVICE ORANGE CA	09/18/2013
199782	2200053287			09/12/2013	USD	350.00	GARZA, GASPAR CHINO HILLS CA	09/18/2013
199783	2200053258			09/12/2013	USD	13,295.11	GIC TRANSPORT INC BAKERSFIELD CA	09/17/2013
199784	2200053289			09/12/2013	USD	12.00	GLAZIER, JONATHAN CHINO HILLS CA	09/17/2013
199785	2200053242			09/12/2013	USD	1,676.46	GRAINGER PALMATEINE IL	09/17/2013
199786	2200053256			09/12/2013	USD	5,538.61	GRISWOLD INDUSTRIES NEWPORT BEACH CA	09/17/2013
199787	2200053252			09/12/2013	USD	1,347.04	HACH COMPANY CHICAGO IL	09/17/2013
199788	2200053238			09/12/2013	USD	4,748.38	HARRINGTON INDUSTRIAL PLASTICS CHINO CA	09/17/2013
199789	2200053239			09/12/2013	USD	2,196.38	HOME DEPOT CREDIT SERVICES DES MOINES IA	09/17/2013
199790	2200053284			09/12/2013	USD	6.00	IEUA EMPLOYEES ASSOCIATION CHINO HILLS CA	09/17/2013

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ONTARIO CA 917610000

Check	Check number	From to	Payment	Print date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
199791	2200053241			09/12/2013	USD	1,861.54	INTERSTATE BATTERY SYSTEM ALTA LOMA CA	09/20/2013
199792	2200053262			09/12/2013	USD	2,900.00	JE.S. POOLS & PONDS INC UPLAND CA	09/18/2013
199793	2200053266			09/12/2013	USD	7,500.00	KITCHELL CEM SACRAMENTO CA	09/17/2013
199794	2200053264			09/12/2013	USD	4,000.00	KROLL ONTRACK INC EDEN PRAIRIE MN	09/17/2013
199795	2200053261			09/12/2013	USD	5,000.00	LAWNSCAPE SYSTEMS INC MONTCLAIR CA	09/17/2013
199796	2200053290			09/12/2013	USD	845.89	LITTLETON, DANNY CHINO HILLS CA	09/18/2013
199797	2200053285			09/12/2013	USD	914.74	MELENDREZ, MATTHEW CHINO HILLS CA	09/19/2013
199798	2200053291			09/12/2013	USD	222.00	MORENO, MANUEL CHINO HILLS CA	09/25/2013
199799	2200053286			09/12/2013	USD	159.00	OLAGUNJU, TITILAYO CHINO HILLS CA	
199800	2200053251			09/12/2013	USD	334.50	OLSON HAGEL & FISHBURN LLP SACRAMENTO CA	09/18/2013
199801	2200053278			09/12/2013	USD	4,751.56	ONTARIO MUNICIPAL UTILITIES COONTARIO CA	09/16/2013
199802	2200053263			09/12/2013	USD	55.00	ORANGE COUNTY CHAPTER ARMA SANTA ANA CA	
199803	2200053249			09/12/2013	USD	7,167.26	PLATINUM PLUS FOR BUSINESS WILMINGTON DE	09/17/2013
199804	2200053269			09/12/2013	USD	1,880.00	RANDSTAD ENGINEERING ATLANTA GA	09/18/2013
199805	2200053283			09/12/2013	USD	431.12	SHERIFF'S COURT SERVICES SAN BERNARDINO CA	
199806	2200053268			09/12/2013	USD	22,950.17	SINNOTT, FUEBLA, CAMPAGNE & CULOS ANGELES CA	09/17/2013
199807	2200053280			09/12/2013	USD	108,300.39	SO CALIF EDISON ROSEMEAD CA	09/17/2013
199808	2200053274			09/12/2013	USD	1,040.00	STAFFING NETWORK LLC ITASCA IL	09/23/2013
199809	2200053247			09/12/2013	USD	640.00	STATE WATER RESOURCES CNTRL BRACRAMENTO CA	09/24/2013
199810	2200053248			09/12/2013	USD	340.00	STATE WATER RESOURCES CNTRL BRACRAMENTO CA	
199811	2200053281			09/12/2013	USD	1,103.04	TIME WARNER TELECOM DENVER CO	09/18/2013
199812	2200053279			09/12/2013	USD	537.64	VERIZON CALIFORNIA DALLAS TX	09/20/2013
199813	2200053282			09/12/2013	USD	187.51	VERIZON COMMUNICATIONS DALLAS TX	09/20/2013
199814	2200053322			09/13/2013	USD	300.00	BROWN, THEODORE FONTANA CA	09/20/2013
199815	2200053323			09/13/2013	USD	300.00	CENTENO, LEONARDO CHINO CA	09/23/2013
199816	2200053324			09/13/2013	USD	300.00	KEEN, JOHN UPLAND CA	09/24/2013
199817	2200053320			09/13/2013	USD	47.01	KLING, WANDA CHINO HILLS CA	09/24/2013
199818	2200053302			09/13/2013	USD	8,002.39	MISCO WATER FOOTHILL RANCH CA	09/23/2013
199819	2200053314			09/13/2013	USD	7,358.60	NALCO COMPANY DALLAS TX	09/23/2013
199820	2200053309			09/13/2013	USD	455.00	NATIONAL BUSINESS INVESTIGATION RRIETA CA	09/23/2013
199821	2200053310			09/13/2013	USD	22,440.67	NINYO & MOORE SAN DIEGO CA	09/23/2013
199822	2200053307			09/13/2013	USD	1,767.60	PALM AUTO DETAIL INC COLTON CA	09/23/2013
199823	2200053325			09/13/2013	USD	300.00	PARKER, NANCY UPLAND CA	09/20/2013
199824	2200053301			09/13/2013	USD	5,323.39	PENINSULA PUMP ORANGE CA	09/23/2013
199825	2200053318			09/13/2013	USD	528.12	PHOTO ART INDUSTRIES CHINO CA	09/23/2013
199826	2200053313			09/13/2013	USD	3,102.01	RICOH USA INC PASADENA CA	09/20/2013
199827	2200053311			09/13/2013	USD	8,995.00	RMC WATER AND ENVIRONMENT WALNUT CREEK CA	09/23/2013
199828	2200053303			09/13/2013	USD	7,218.95	SHAPE PRODUCTS CO OAKLAND CA	09/20/2013
199829	2200053299			09/13/2013	USD	120.64	SMART & FINAL LOS ANGELES CA	09/24/2013
199830	2200053319			09/13/2013	USD	645.69	SO CALIF GAS MONTEREY PARK CA	09/23/2013
199831	2200053304			09/13/2013	USD	467.07	SOLINST CANADA LTD GEORGETOWN ON	09/20/2013
199832	2200053306			09/13/2013	USD	3,837.50	TOM DODSON & ASSOCIATES SAN BERNARDINO CA	09/23/2013
199833	2200053321			09/13/2013	USD	57.63	TRAUGOTT, JEFF CHINO HILLS CA	09/23/2013
199834	2200053315			09/13/2013	USD	13,861.70	U S BANK ST LOUIS MO	09/24/2013

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199835	2200053308	09/13/2013	USD	251.00	U S HEALTHWORKS MEDICAL GROUP LOS ANGELES CA	09/20/2013	
199836	2200053312	09/13/2013	USD	5,229.78	VALLEY COURIERS INC CALAPASAS CA	09/20/2013	
199837	2200053300	09/13/2013	USD	5,261.03	VWR INTERNATIONAL LLC PITTSBURGH PA	09/23/2013	
199838	2200053305	09/13/2013	USD	5,132.86	WASTE MANAGEMENT OF LOS ANGELES CA	09/23/2013	
199839	2200053316	09/13/2013	USD	7,800.45	XYLEM WATER SOLUTIONS USA INC PITTSBURGH PA	09/23/2013	
199840	2200053317	09/13/2013	USD	28,800.00	YELLOW JACKET DRILLING SERVICE GILBERT AZ	09/24/2013	
199841	2200053437	09/19/2013	USD	29,457.79	1ST ENTERPRISE BANK/RETENTION LOS ANGELES CA	09/24/2013	
199842	2200053434	09/19/2013	USD	9,134.10	ACCOUNTING PRINCIPALS, INC PALATINE IL	09/26/2013	
199843	2200053378	09/19/2013	USD	453.91	AGM ELECTRONICS TUCSON AZ	09/26/2013	
199844	2200053352	09/19/2013	USD	861.87	AIRGAS WEST INC PASADENA CA	09/26/2013	
199845	2200053373	09/19/2013	USD	329.99	ALL AMERICAN CRANE MAINTENANCE WALNUT CA	09/26/2013	
199846	2200053411	09/19/2013	USD	2,107.51	AMERICAN MATERIAL COMPANY LAKE ELSINORE CA	09/25/2013	
199847	2200053430	09/19/2013	USD	23,918.79	ATKINSON, ANDELMAN, LOYA, RUDECERRITOS CA	09/25/2013	
199848	2200053372	09/19/2013	USD	1,482.53	AUTOZONE INC ATLANTA GA	09/25/2013	
199849	2200053372	09/19/2013	USD	1,629.00	BLACK & VEATCH CORPORATION KANSAS CITY MO	09/25/2013	
199850	2200053436	09/19/2013	USD	82,517.00	BON AIR INC. LOS ANGELES CA	09/25/2013	
199851	2200053379	09/19/2013	USD	57.39	CALOLYMPIC SAFETY CORONA CA	09/24/2013	
199852	2200053466	09/19/2013	USD	337.50	CAMPBELL, ANDREW CHINO HILLS CA	09/25/2013	
199853	2200053459	09/19/2013	USD	147.63	CARL H TAYLOR III CRYSTAL RIVER FL	09/25/2013	
199854	2200053467	09/19/2013	USD	56.50	CARTER, JOSEPH CHINO HILLS CA	09/25/2013	
199855	2200053469	09/19/2013	USD	13.56	CATALAN, JOSE L CHINO HILLS CA	09/25/2013	
199856	2200053405	09/19/2013	USD	3,121.75	CINTAS CORPORATION LOCH150 PHOENIX AZ	09/24/2013	
199857	2200053399	09/19/2013	USD	3,579.53	CITIZENS BUSINESS BANK ONTARIO CA	09/25/2013	
199858	2200053458	09/19/2013	USD	660.25	CITY EMPLOYEES ASSOCIATES LONG BEACH CA	09/25/2013	
199859	2200053393	09/19/2013	USD	250.00	CITY NATIONAL BANK LOS ANGELES CA	09/25/2013	
199860	2200053368	09/19/2013	USD	298.00	CITY OF ONTARIO ONTARIO CA	09/25/2013	
199861	2200053410	09/19/2013	USD	8,379.22	COMMUNITY BANK PASADENA CA	09/25/2013	
199862	2200053403	09/19/2013	USD	2,321.55	COMPUCOM CITY OF INDUSTRY CA	09/24/2013	
199863	2200053456	09/19/2013	USD	61.44	CONSECO LIFE INSURANCE COMPANY PITTSBURGH CA	09/26/2013	
199864	2200053445	09/19/2013	USD	55.20	CUCAMONGA VALLEY WATER DISTRICT LOS ANGELES CA	09/24/2013	
199865	2200053442	09/19/2013	USD	1,881.92	D & H WATER SYSTEMS, INC. OCEANSIDE CA	09/24/2013	
199866	2200053377	09/19/2013	USD	115.00	DEPT OF CONSUMER AFFAIRS SACRAMENTO CA	09/24/2013	
199867	2200053453	09/19/2013	USD	25,152.00	EMPLOYMENT DEVELOPMENT DEPARTMENT SACRAMENTO CA	09/24/2013	
199868	2200053404	09/19/2013	USD	3,860.10	ENVIRONMENTAL SCIENCE ASSOCIATION SAN FRANCISCO CA	09/26/2013	
199869	2200053431	09/19/2013	USD	8,665.25	ENVIRONMENTAL SCIENCE ASSOCIATION SAN FRANCISCO CA	09/26/2013	
199870	2200053427	09/19/2013	USD	7,437.50	EPI-USE LABS LLC ATLANTA GA	09/24/2013	
199871	2200053426	09/19/2013	USD	12,440.00	EUROFINS EATON ANALYTICAL, INC GRAPEVINE TX	09/24/2013	
199872	2200053352	09/19/2013	USD	271.94	FISHER SCIENTIFIC LOS ANGELES CA	09/24/2013	
199873	2200053382	09/19/2013	USD	1,468.21	FLORENCE FILTER CORP COMPTON CA	09/24/2013	
199874	2200053457	09/19/2013	USD	647.65	FRANCHISE TAX BOARD SACRAMENTO CA	09/24/2013	
199875	2200053391	09/19/2013	USD	1,165.89	GENERAL AIR COMPRESSOR INC ANAHEIM CA	09/26/2013	
199876	2200053369	09/19/2013	USD	294.05	GENERAL BOTTLE INC LOS ANGELES CA	09/24/2013	
199877	2200053412	09/19/2013	USD	15,535.63	GIC TRANSPORT INC BAKERSFIELD CA	09/24/2013	
199878	2200053366	09/19/2013	USD	1,193.22	GRAINGER PALATINE IL	09/24/2013	

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	199879	2200053415	09/19/2013	USD	373.25	GRAPHIC DETAILS INC CHINO CA	09/26/2013
	199880	2200053399	09/19/2013	USD	5,703.45	HACH COMPANY CHICAGO IL	09/24/2013
	199881	2200053353	09/19/2013	USD	865.93	HARRINGTON INDUSTRIAL PLASTICS CHINO CA	09/24/2013
	199882	2200053354	09/19/2013	USD	971.30	HOME DEPOT CREDIT SERVICES DES MOINES IA	09/24/2013
	199883	2200053461	09/19/2013	USD	114.68	HUSS, KERRY CHINO HILLS CA	09/23/2013
	199884	2200053452	09/19/2013	USD	222.00	IEUA EMPLOYEES' ASSOCIATION CHINO HILLS CA	09/25/2013
	199885	2200053414	09/19/2013	USD	764.04	INDUSTRIAL NETWORKING SOLUTION ADDISON TX	09/20/2013
	199886	2200053397	09/19/2013	USD	229,006.96	INLAND EMPIRE REGIONAL COMPOST CHINO HILLS CA	09/20/2013
	199887	2200053454	09/19/2013	USD	111.00	INLAND EMPIRE UNITED WAY RANCHO CUCAMONGA CA	09/20/2013
	199888	2200053439	09/19/2013	USD	1,437.50	INSPIRED TILE PERRIS CA	09/20/2013
	199889	2200053355	09/19/2013	USD	196.13	J G TUCKER & SON INC POMONA CA	09/24/2013
	199890	2200053356	09/19/2013	USD	10,946.37	J R FILANC CONSTRUCTION CO. INC ESCONDIDO CA	09/26/2013
	199891	2200053471	09/19/2013	USD	56.39	JONES, KYLE CHINO HILLS CA	09/25/2013
	199892	2200053441	09/19/2013	USD	41,814.25	KIP INCORPORATED MURRIETA CA	09/25/2013
	199893	2200053375	09/19/2013	USD	1,391.61	KONICA MINOLTA BUSINESS SOLUTION PASADENA CA	09/26/2013
	199894	2200053464	09/19/2013	USD	55.09	LEE, SYLVIE CHINO HILLS CA	09/23/2013
	199895	2200053468	09/19/2013	USD	129.25	LIM, VIVIAN CHINO HILLS CA	09/26/2013
	199896	2200053443	09/19/2013	USD	5,122.00	LINEMARE USA, LLC WHISPERING PINES NC	09/26/2013
	199897	2200053386	09/19/2013	USD	359.00	LOMAN EDUCATION SERVICES MILWAUKEE WI	09/24/2013
	199898	2200053397	09/19/2013	USD	19,860.88	MARCAB COMPANY INC SAN MARCOS CA	09/24/2013
	199899	2200053460	09/19/2013	USD	288.00	MARIA FRESQUEZ LAS VEGAS NV	09/26/2013
	199900	2200053472	09/19/2013	USD	495.00	MCALLASTER, LAURIE CHINO HILLS CA	09/26/2013
	199901	2200053473	09/19/2013	USD	229.00	MCCORKELL, GREGORY CHINO HILLS CA	09/25/2013
	199902	2200053391	09/19/2013	USD	1,989.76	MCWASLER CARR SUPPLY CO CHICAGO IL	09/25/2013
	199903	2200053462	09/19/2013	USD	221.48	MEDEIROS, SHAWN CHINO HILLS CA	09/24/2013
	199904	2200053413	09/19/2013	USD	9,992.31	MERCHANTS BUILDING MAINTENANCE MONTEREY PARK CA	09/24/2013
	199905	2200053383	09/19/2013	USD	101.88	MIDPOINT BEARING ONTARIO CA	09/24/2013
	199906	2200053370	09/19/2013	USD	9,858.12	MISCO WATER FOOTHILL RANCH CA	09/24/2013
	199907	2200053363	09/19/2013	USD	1,171.91	MISSION REPROGRAPHICS RIVERSIDE CA	09/24/2013
	199908	2200053433	09/19/2013	USD	159,205.18	MNR CONSTRUCTION INC BALDWIN PARK CA	09/24/2013
	199909	2200053421	09/19/2013	USD	8,383.75	MORROW MEADOWS CORPORATION CITY OF INDUSTRY CA	09/25/2013
	199910	2200053406	09/19/2013	USD	377.60	NATIONAL CONSTRUCTION RENTALS PACOIMA CA	09/25/2013
	199911	2200053376	09/19/2013	USD	2,605.65	NEPTUNE CHEMICAL PUMP CO CHICAGO IL	09/25/2013
	199912	2200053418	09/19/2013	USD	2,966.61	NKS MECHANICAL CONTRACTING INC ANAHEIM CA	09/25/2013
	199913	2200053463	09/19/2013	USD	28.25	NOEL, STEVE CHINO HILLS CA	09/23/2013
	199914	2200053470	09/19/2013	USD	40.50	O'BRIEN, MICHELLE CHINO HILLS CA	09/25/2013
	199915	2200053438	09/19/2013	USD	31,587.50	ODC ENGINEERING & TECHNOLOGY AGOURA HILLS CA	09/23/2013
	199916	2200053351	09/19/2013	USD	3,241.06	OFFICE DEPOT LOS ANGELES CA	09/23/2013
	199917	2200053384	09/19/2013	USD	245,707.31	OLSSON CONSTRUCTION ORANGE CA	09/25/2013
	199918	2200053444	09/19/2013	USD	1,560.02	ONTARIO MUNICIPAL UTILITIES COONTARIO CA	09/23/2013
	199919	2200053390	09/19/2013	USD	27,146.66	PARKSON CORP ORLANDO FL	09/24/2013
	199920	2200053394	09/19/2013	USD	68,011.07	PASCAL & LUDWIG CONSTRUCTORS ONTARIO CA	09/23/2013
	199921	2200053429	09/19/2013	USD	559,698.06	PASO ROBLES TANK, INC PASO ROBLES CA	09/24/2013
	199922	2200053357	09/19/2013	USD	533.39	PATTON SALES CORP ONTARIO CA	09/24/2013

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199923	2200053455	09/19/2013	USD	137.66	PERS LONG TERM CARE PROGRAM PASADENA CA	09/26/2013	
199924	2200053365	09/19/2013	USD	535.40	PETE'S ROAD SERVICE FULLERTON CA	09/25/2013	
199925	2200053401	09/19/2013	USD	1,873.05	PLUMBERS DEPOT INC HAWTHORNE CA	09/25/2013	
199926	2200053435	09/19/2013	USD	715.18	PMC ENGINEERING LLC DANBURY CT	09/26/2013	
199927	2200053371	09/19/2013	USD	44,145.02	POLYDYNE INC ATLANTA GA	09/23/2013	
199928	2200053396	09/19/2013	USD	1,013.83	PONTON INDUSTRIES INC YORBA LINDA CA	09/25/2013	
199929	2200053440	09/19/2013	USD	16,395.00	POWER ENGINEERING SERVICES, INRECA CA	09/25/2013	
199930	2200053449	09/19/2013	USD	7,117.04	RANCHO DISPOSAL SERVICES INC BUENA PARK CA	09/23/2013	
199931	2200053358	09/19/2013	USD	480.00	RAYNE WATER CONDITIONING COVINA CA	09/24/2013	
199932	2200053385	09/19/2013	USD	444.76	RED WING SHOE STORE UPLAND CA	09/25/2013	
199933	2200053389	09/19/2013	USD	1,701.38	RESTEK CORP LANCASTER PA	09/26/2013	
199934	2200053392	09/19/2013	USD	2,229.66	ROSEMOUNT INC CHARLOTTE NC	09/26/2013	
199935	2200053407	09/19/2013	USD	9,369.19	RSD LAKE FOREST CA	09/24/2013	
199936	2200053359	09/19/2013	USD	44.07	SCHLAPKOHL, JACK CHINO HILLS CA	09/25/2013	
199937	2200053465	09/19/2013	USD	2,275.21	SCOTT HEALTH & SAFETY PALATINE IL	09/26/2013	
199938	2200053417	09/19/2013	USD	296.76	SHAPE PRODUCTS CO OAKLAND CA	09/24/2013	
199939	2200053374	09/19/2013	USD	5,325.32	SIEMENS INDUSTRY INC PITTSBURGH PA	09/26/2013	
199940	2200053422	09/19/2013	USD	15,998.76	SINNOTT, PUEBLA, CAMPAGNE & CULOS ANGELES CA	09/25/2013	
199941	2200053447	09/19/2013	USD	14,418.03	SO CALIF EDISON ROSEHEAD CA	09/24/2013	
199942	2200053448	09/19/2013	USD	1,691.11	SPRINT CAROL STREAM IL	09/26/2013	
199943	2200053416	09/19/2013	USD	9,750.00	SSC CONSTRUCTION INC. CORONA CA	09/25/2013	
199944	2200053432	09/19/2013	USD	1,040.00	STAFFING NETWORK LLC CHICAGO IL	09/26/2013	
199945	2200053405	09/19/2013	USD	54,496.36	STANTEC CONSULTING INC CHICAGO IL	09/24/2013	
199946	2200053420	09/19/2013	USD	31,837.00	TERRA PAVE INC WHITTIER CA	09/24/2013	
199947	2200053387	09/19/2013	USD	5,016.35	TOM DODSON & ASSOCIATES SAN BERNARDINO CA	09/25/2013	
199948	2200053364	09/19/2013	USD	3,421.46	TRANSCAT INC BALTIMORE MD	09/24/2013	
199949	2200053425	09/19/2013	USD	31.82	TRICO CORPORATION PEWAUKEE WI	09/25/2013	
199950	2200053380	09/19/2013	USD	286.55	ULTRA SCIENTIFIC NORTH KINGSTOWN RI	09/25/2013	
199951	2200053360	09/19/2013	USD	334.50	UNDERGROUND SERVICE ALERT/SC CORONA CA	09/26/2013	
199952	2200053395	09/19/2013	USD	252.17	UNITED STATES PLASTIC CORP LIMA OH	09/25/2013	
199953	2200053419	09/19/2013	USD	4,273.72	UNIVERSAL PROTECTION SERVICE PASADENA CA	09/26/2013	
199954	2200053402	09/19/2013	USD	48.60	URIMAGE BLOOMINGTON CA	09/24/2013	
199955	2200053451	09/19/2013	USD	707.16	VERIZON BUSINESS DALLAS TX	09/25/2013	
199956	2200053446	09/19/2013	USD	4,495.13	VERIZON CALIFORNIA DALLAS TX	09/25/2013	
199957	2200053388	09/19/2013	USD	568.97	VERIZON COMMUNICATIONS DALLAS TX	09/25/2013	
199958	2200053450	09/19/2013	USD	6,417.16	VERIZON WIRELESS DALLAS TX	09/25/2013	
199959	2200053403	09/19/2013	USD	3,598.98	WAUKESHA-FEARCE INDUSTRIES INC DALLAS TX	09/25/2013	
199960	2200053361	09/19/2013	USD	2,042.50	WAXIE SANITARY SUPPLY SAN DIEGO CA	09/23/2013	
199961	2200053424	09/19/2013	USD	3,825.00	WEATHERITE CORPORATION WALNUT CA	09/24/2013	
199962	2200053400	09/19/2013	USD	71.13	WORLDWIDE EXPRESS ALBANY NY	09/25/2013	
199963	2200053483	09/23/2013	USD	611.71	SIGNA-ALDRICH RTC INC LARAMIE WY	09/25/2013	
199964	2200053483	09/23/2013	USD	9,228.57	U S HOSE INC ONTARIO CA	09/25/2013	
199965	2200053496	09/25/2013	USD	73,886.66	SO CALIF EDISON ROSEHEAD CA	09/26/2013	
199966	2200053496	09/25/2013	USD				

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	199967		2200053626	09/26/2013	USD	3,308.08	ACCOUNTING PRINCIPALS, INC PALANTINE IL	
	199968		2200053620	09/26/2013	USD	980.00	ADVANCED CHEMICAL TECHNOLOGY FRANCO CUCAMONGA CA	
	199969		2200053611	09/26/2013	USD	1,542.00	AEI CASC CONSULTING COLTON CA	
	199970		2200053591	09/26/2013	USD	1,085.90	AIRGAS WEST INC PASADENA CA	
	199971		2200053598	09/26/2013	USD	283.50	ALL AMERICAN CRANE MAINTENANCEVALNUT CA	
	199972		2200053617	09/26/2013	USD	1,764.88	AMERICAN MATERIAL COMPANY LAKE ELSINORE CA	
	199973		2200053619	09/26/2013	USD	1,782.00	AMP MECHANICAL INC COSTA MESA CA	
	199974		2200053580	09/26/2013	USD	390.34	ARNEL COMPRESSOR CO INDUSTRY CA	
	199975		2200053597	09/26/2013	USD	5,207.70	BLACK & VEATCH CORPORATION KANSAS CITY MO	
	199976		2200053635	09/26/2013	USD	173.37	BREIG, ANNA VICTORVILLE CA	
	199977		2200053581	09/26/2013	USD	183.29	BRENNER-FIEDLER & ASSOCIATES, RIVERSIDE CA	
	199978		2200053603	09/26/2013	USD	729.24	CALIFORNIA NEWSPAPER SERVICE BLOS ANGELES CA	
	199979		2200053582	09/26/2013	USD	514.72	CALTRON INC LOS ANGELES CA	
	199980		2200053629	09/26/2013	USD	3,975.00	CAMET RESEARCH, INC. GOLETA CA	
	199981		2200053615	09/26/2013	USD	1,677.93	CASCADE LUBE CORONA CA	
	199982		2200053624	09/26/2013	USD	14,400.00	CENTRICS IT LLC ATLANTA GA	
	199983		2200053616	09/26/2013	USD	1,334.63	CINTAS CORPORATION LOC#150 PHOENIX AZ	
	199984		2200053595	09/26/2013	USD	11,654.80	COOMBS-HOPKINS CO, THE CARLSBAD CA	
	199985		2200053594	09/26/2013	USD	6,427.00	DEPT OF HEALTH SERVICES RICHMOND CA	
	199986		2200053612	09/26/2013	USD	29.43	EL NATIVO GROWERS INC AZUSA CA	
	199987		2200053622	09/26/2013	USD	50.00	EPIC LAND SOLUTIONS INC PHOENIX AZ	
	199988		2200053628	09/26/2013	USD	1,725.00	EXOVA, INC. GLENDALE HEIGHTS IL	
	199989		2200053595	09/26/2013	USD	499.68	FISHER SCIENTIFIC LOS ANGELES CA	
	199990		2200053618	09/26/2013	USD	10,107.72	FLO SYSTEMS INC BURENKA CA	
	199991		2200053618	09/26/2013	USD	8,638.02	GIC TRANSPORT INC BAKERSFIELD CA	
	199992		2200053592	09/26/2013	USD	6,692.65	GRAINGER PALATINE IL	
	199993		2200053587	09/26/2013	USD	17,777.71	HARRINGTON INDUSTRIAL PLASTICSCHINO CA	
	199994		2200053638	09/26/2013	USD	461.74	HORBS, DIANA APPLE VALLEY CA	
	199995		2200053588	09/26/2013	USD	781.86	HOME DEPOT CREDIT SERVICES DES MOINES IA	
	199996		2200053636	09/26/2013	USD	461.74	HOENE, WILLIAM YUCCA VALLEY CA	
	199997		2200053608	09/26/2013	USD	1,800.00	INDUSTRIAL HEARING & PULMONARYUPLAND CA	
	199998		2200053606	09/26/2013	USD	158.20	INDUSTRIAL SUPPLY COMPANY ONTARIO CA	
	199999		2200053613	09/26/2013	USD	6,500.00	INNOVATIVE FEDERAL STRATEGIES WASHINGTON DC	
	200000		2200053630	09/26/2013	USD	1,352.40	IOWEST INFORMATION TECHNOLOGIEUSTIN CA	
	200001		2200053623	09/26/2013	USD	78.00	KIM'S MASTER AUTO REPAIR CHINO CA	
	200002		2200053601	09/26/2013	USD	1,489.04	KONICA MINOLTA PASADENA CA	
	200003		2200053600	09/26/2013	USD	1,845.95	KONICA MINOLTA BUSINESS SOLUTIPASADENA CA	
	200004		2200053627	09/26/2013	USD	400.00	KOPP ILLUSTRATION, INC. ST. PETERS MO	
	200005		2200053641	09/26/2013	USD	403.55	LEGAISHIELD ADA OK	
	200006		2200053607	09/26/2013	USD	12,120.00	LIEBERT CASSIDY WHITMORE LOS ANGELES CA	
	200007		2200053640	09/26/2013	USD	93.20	LINCOLN LIFE-TERM LIFE CHICAGO IL	
	200008		2200053637	09/26/2013	USD	675.77	MILLER, ELMER L. BLUE JAY CA	
	200009		2200053642	09/26/2013	USD	28.00	MORGAN-PERALES, LISA CHINO HILLS CA	
	200010		2200053643	09/26/2013	USD	2,316.71	NOH, BRIAN CHINO HILLS CA	

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	200011		2200053584	09/26/2013	USD	676.64	OFFICE DEPOT LOS ANGELES CA	
	200012		2200053569	09/26/2013	USD	312.98	P.L. HAWN COMPANY INC. HUNTINGTON BEACH CA	
	200013		2200053596	09/26/2013	USD	46,464.41	POLYDYNE INC ATLANTA GA	
	200014		2200053583	09/26/2013	USD	2,871.95	REM LOCK & KEY ONTARIO CA	
	200015		2200053605	09/26/2013	USD	219.76	RED WING SHOE STORE FONTANA CA	
	200016		2200053504	09/26/2013	USD	208.97	RED WING SHOE STORE UPLAND CA	
	200017		2200053590	09/26/2013	USD	6,612.59	ROYAL WHOLESale ELECTRIC ORANGE CA	
	200018		2200053614	09/26/2013	USD	11,500.83	RSD LAKE FOREST CA	
	200019		2200053609	09/26/2013	USD	1,440.00	RSE-SIERRA ONTARIO CA	
	200020		2200053621	09/26/2013	USD	8,198.28	RUSSELL SIGLER INC. LOS ANGELES CA	
	200021		2200053599	09/26/2013	USD	7,319.20	SHAPE PRODUCTS CO OAKLAND CA	
	200022		2200053633	09/26/2013	USD	26,862.05	SO CALIF EDISON ROSEMEAD CA	
	200023		2200053634	09/26/2013	USD	68.58	SO CALIF GAS MONTEREY PARK CA	
	200024		2200053593	09/26/2013	USD	400.00	SOUTH COAST QMD DIAMOND BAR CA	
	200025		2200053625	09/26/2013	USD	832.00	STAFFING NETWORK LLC CHICAGO IL	
	200026		2200053631	09/26/2013	USD	7,900.00	SUSAN MARGARET WOOLLEY PASADENA CA	
	200027		2200053610	09/26/2013	USD	2,200.00	U S BANK ST PAUL MN	
	200028		2200053632	09/26/2013	USD	1,793.03	VERIZON CALIFORNIA DALLAS TX	
	200029		2200053602	09/26/2013	USD	1,500.00	WATER EDUCATION WTR AWARENESS LA VERNE CA	
	200030		2200053639	09/26/2013	USD	2,857.85	WESTERN DENTAL PLAN ORANGE CA	

* Payment method Check 4,818,229.73

Bank		CITIZENS BUSINESS BANK		ONTARIO CA 917610000		
Bank Key		122234149				
Acct number		CHECK		231167641		
Separate Check						
Check number from to	Payment	Emat date	Crcy	Amount paid (FC)	Recipient/void reason code	Emat./void
199730	2200053179	09/05/2013	USD	16,520.01	STANDARD INSURANCE CO PORTLAND OR	09/10/2013
199731	2200053180	09/05/2013	USD	2,684.80	STANDARD INSURANCE CO PORTLAND OR	09/11/2013
199732	2200053181	09/05/2013	USD	1,544.40	STANDARD INSURANCE CO PORTLAND OR	09/10/2013
* Payment method Separate Check				20,749.21		

Check number from to	Payment	Print date	Ccy	Amount paid (FC)	Recipient/vold reason code	Each/vold
**			USD	4,838,978.94		

Bank CBB CITIZENS BUSINESS BANK
Bank Key 122234149
Acct number WCOMP 231159290
ONTARIO CA 917610000

Checks created manually

Check number	From to	Payment	Prmt date	Ccy	Amount paid (FC)	Recipient/void reason code	Enca./void
03504		2200053296	09/11/2013	USD	592.00	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03505		2200053297	09/11/2013	USD	228.04	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03506		2200053345	09/18/2013	USD	17.90	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03507		2200053346	09/18/2013	USD	48.00	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03508		2200053347	09/18/2013	USD	48.00	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03509		2200053348	09/18/2013	USD	10.51	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03510		2200053349	09/18/2013	USD	12.00	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	
03511		2200053350	09/18/2013	USD	6,875.00	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	

* Payment method Checks created manually USD 7,831.45

Check number	From to	Payment	Print date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
**				USD	7,831.45		

Check Payee / Description Amount

Wire	EMPLOYMENT DEVELOPMENT DEPARTM			
	P/R 118 9/9 Taxes	HR	0007100	4.95
	P/R 118 9/9 Taxes	HR	0007100	14.46
	P/R 118 9/9 Taxes	HR	0007200	13.23
	P/R 118 9/9 Taxes	HR	0007200	4.80
				- - - - -
	EMPLOYMENT DEVELOPMENT DEPARTM\$			37.44
Wire	INTERNAL REVENUE SERVICE			
	P/R 118 9/9 Taxes	HR	0007200	140.54
	P/R 118 9/9 Taxes	HR	0007100	138.34
				- - - - -
	INTERNAL REVENUE SERVICE		\$	278.88
Wire	INTERNAL REVENUE SERVICE			
	P/R DIR 109 9/10 Taxes	HR	0008100	285.70
				- - - - -
	INTERNAL REVENUE SERVICE		\$	285.70
Wire	BANK OF AMERICA NT&SA			
	P/R 18 9/6 EFT Direct Deposit		090613	603,015.42
				- - - - -
	BANK OF AMERICA NT&SA		\$	603,015.42
Wire	BANK OF AMERICA NT&SA			
	P/R 19 9/20 EFT Direct Deposit		092013	1,040,647.41
				- - - - -
	BANK OF AMERICA NT&SA		\$	1,040,647.41
Wire	EMPLOYMENT DEVELOPMENT DEPARTM			
	P/R 19 9/20 Taxes	HR	0006500	15,415.18
	P/R DIR 009 9/20 Taxes	HR	0006400	331.86
	P/R 19 9/20 Taxes	HR	0006500	95,211.75
				- - - - -
	EMPLOYMENT DEVELOPMENT DEPARTM\$			110,958.79
Wire	INTERNAL REVENUE SERVICE			
	P/R DIR 009 9/20 Taxes	HR	0006400	1,586.46
	P/R 19 9/20 Taxes	HR	0006500	490,311.00
				- - - - -
	INTERNAL REVENUE SERVICE		\$	491,897.46
Wire	INTERNAL REVENUE SERVICE			
	P/R 19 9/20 Taxes-Medicare/SocSec Adj Au	HR	0006500001	0.62
				- - - - -
	INTERNAL REVENUE SERVICE		\$	0.62
Wire	EMPLOYMENT DEVELOPMENT DEPARTM			
	P/R 18 9/6 Taxes	HR	0006300	38,093.84
	P/R 18 9/6 Taxes	HR	0006300	8,576.45
				- - - - -
	EMPLOYMENT DEVELOPMENT DEPARTM\$			46,670.29
Wire	INTERNAL REVENUE SERVICE			
	P/R 18 9/6 Taxes-Medicare/SocSec Adj Aut	HR	0006300001	0.62
	P/R 18 9/6 Taxes	HR	0006300	241,504.22
				- - - - -
	INTERNAL REVENUE SERVICE		\$	241,503.60

Check	Payee / Description	Amount
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ACH	CITY OF CHINO HILLS EN07010-2.5 MGD Storage Capacity Purchas 2.5 MGD STORA	1,111,111.00
	CITY OF CHINO HILLS	\$ 1,111,111.00
ACH	NAPA GENUINE PARTS COMPANY	
	Batteries 095624	430.49
	Credit f/Core Deposits 094563	25.92
	Batteries 092812	259.39
	Bearing Grease 091430	215.57
	NAPA GENUINE PARTS COMPANY	\$ 879.53
ACH	JCI JONES CHEMICALS INC	
	TP1-5,037 Gals Sdm Hypchlrt 591457	2,908.87
	TP1-5,031 Gals Sdm Hypchlrt 590754	2,905.40
	TP1-5,003 Gals Sdm Hypchlrt 590942	2,889.23
	TP1-5,069 Gals Sdm Hypchlrt 590603	2,927.35
	CCWRP-5,041 Gals Sdm Hypchlrt 591800	2,911.18
	TP1-5,061 Gals Sdm Hypchlrt 590755	2,922.73
	TP1-5,041 Gals Sdm Hypchlrt 591093	2,911.18
	TP1-5,059 Gals Sdm Hypchlrt 591798	2,921.57
	TP1-5,019 Gals Sdm Hypchlrt 591821	2,898.47
	CCWRP-3,009 Gals Sdm Hypchlrt 590758	1,737.70
	TP1-5,041 Gals Sdm Hypchlrt 591634	2,911.18
	TP1-5,033 Gals Sdm Hypchlrt 591472	2,906.56
	CCWRP-5,017 Gals Sdm Hypchlrt 591458	2,897.32
	TP1-5,051 Gals Sdm Hypchlrt 590597	2,916.95
	CCWRP-3,033 Gals Sdm Hypchlrt 591095	1,751.56
	RP5-5,049 Gals Sdm Hypchlrt 591225	2,915.80
	TP1-5,049 Gals Sdm Hypchlrt 591359	2,915.80
	JCI JONES CHEMICALS INC	\$ 47,148.85
ACH	GK & ASSOCIATES INC	
	46-1141-7/13 Prof Svcs-EN13055,EN11036,E 13-053 REVISE	19,480.16
	GK & ASSOCIATES INC	\$ 19,480.16
ACH	ICMA RETIREMENT TRUST 457	
	P/R 18 9/6 Deferred Comp Ded HR 0006300	12,799.39
	ICMA RETIREMENT TRUST 457	\$ 12,799.39
ACH	LINCOLN NATIONAL LIFE INS CO	
	P/R 18 9/6 Deferred Comp Ded HR 0006300	19,478.12
	LINCOLN NATIONAL LIFE INS CO	\$ 19,478.12
ACH	ICMA RETIREMENT TRUST 401	
	P/R 18 9/6 Exec Deferred Comp HR 0006300	9,516.13
	ICMA RETIREMENT TRUST 401	\$ 9,516.13
ACH	AQUA BEN CORPORATION	
	DAFT-4,600 Lbs Polymer 748E 31280	4,928.26
	DAFT-4,600 Lbs Polymer 748E 31292	4,928.26
	DAFT-6,900 Lbs Polymer 748E 31321	7,392.38

Check	Payee / Description		Amount
	DAFT-4,600 Lbs Polymer 748E	31322	4,928.26
	DAFT-2,300 Lbs Polymer 748E	31387	2,464.13
	DAFT-6,900 Lbs Polymer 748E	31386	7,392.38
			- - - - -
	AQUA BEN CORPORATION	\$	32,033.67
ACH	UNIVAR USA INC		
	RP1-13,005 Lbs Sodium Bisulfite	LA895258	3,169.38
	RP1-12,172 Lbs Sodium Bisulfite	LA903658	2,998.64
	CCWRP-13,035 Lbs Sodium Bisulfite	LA891353	3,176.80
	RP5-11,386 Lbs Sodium Bisulfite	LA918430	2,774.84
			- - - - -
	UNIVAR USA INC	\$	12,119.66
ACH	SHELL ENERGY NORTH AMERICA LP		
	7/13 Gas Commodity-Non Core	2348190	22,677.51
	7/13 Gas Cmmnty-Core,5/13 Adj	1100002880307	13,340.64
			- - - - -
	SHELL ENERGY NORTH AMERICA LP	\$	36,018.15
ACH	JCI JONES CHEMICALS INC		
	RP4-5,009 Gals Sdm Hypchlrt	589043	2,785.00
	TP1-5,051 Gals Sdm Hypchlrt	592510	2,916.95
	TP1-4,991 Gals Sdm Hypchlrt	592389	2,882.30
	TP1-5,051 Gals Sdm Hypchlrt	592239	2,916.95
	TP1-5,061 Gals Sdm Hypchlrt	592207	2,922.73
	RP1-3,031 Gals Sdm Hypchlrt	592232	1,750.40
	RP4-4,595 Gals Sdm Hypchlrt	592231	2,647.84
	CCWRP-3,037 Gals Sdm Hypchlrt	592648	1,753.87
	CCWRP-5,047 Gals Sdm Hypchlrt	592208	2,914.64
	TP1-5,081 Gals Sdm Hypchlrt	592063	2,934.28
	TP1-5,031 Gals Sdm Hypchlrt	592082	2,905.40
	RP5-5,033 Gals Sdm Hypchlrt	591907	2,906.56
	RP4-4,966 Gals Sdm Hypchlrt	589877	2,761.10
			- - - - -
	JCI JONES CHEMICALS INC	\$	34,998.02
ACH	KEMIRA WATER SOLUTIONS		
	Phills-19,631 Lbs Frrc Chlrd	9017349125	6,148.34
	RP1-20,646 Lbs Frrc Chlrd	9017348664	6,466.43
	RP1-20,932 Lbs Frrc Chlrd	9017348888	6,555.88
	RP1-21,141 Lbs Frrc Chlrd	9017345822	6,621.40
	RP1-20,683 Lbs Frrc Chlrd	9017349192	6,477.86
			- - - - -
	KEMIRA WATER SOLUTIONS	\$	32,269.91
ACH	SOLAR STAR CALIFORNIA V LLC		
	6/13 Solar Energy	IEUA0056	53,550.48
	7/13 Solar Energy	IEUA0057	57,980.13
			- - - - -
	SOLAR STAR CALIFORNIA V LLC	\$	111,530.61
ACH	PACIFIC PARTS & CONTROLS		
	Retrofit SPX Inverter	344558	5,920.00
	SPX Inverter & Miscellaneous Parts	344050	23,596.71
			- - - - -
	PACIFIC PARTS & CONTROLS	\$	29,516.71
ACH	AGRICULTURAL RESOURCES		

Check	Payee / Description	Amount
	10/13 Wtr Quality Consult	6,000.00
	10/13 WTR QLT	6,000.00
	AGRICULTURAL RESOURCES	\$ 6,000.00
ACH	CARSON ESTATE TRUST	
	EN13024-7/13 Professional Services	3,707.47
	CARSON ESTATE TRUST	\$ 3,707.47
ACH	HASCO OIL CO INC	
	RP1-Mobilgrease XHP 222	243.74
	RP1-2,387 Gals Diesel Fuel - NA1993	10,498.00
	HASCO OIL CO INC	\$ 10,741.74
ACH	JCI JONES CHEMICALS INC	
	TP1-5,025 Gals Sdm Hypchlrt	2,901.94
	CCWRP-3,021 Gals Sdm Hypchlrt	1,744.63
	RP4-4,509 Gals Sdm Hypchlrt	2,624.16
	TP1-5,055 Gals Sdm Hypchlrt	2,919.26
	RP4-4,509 Gals Sdm Hypchlrt	2,603.95
	TP1-5,011 Gals Sdm Hypchlrt	2,893.85
	RP5-5,035 Gals Sdm Hypchlrt	2,907.71
	RP5-5,059 Gals Sdm Hypchlrt	2,921.57
	TP1-5,013 Gals Sdm Hypchlrt	2,895.01
	JCI JONES CHEMICALS INC	\$ 24,412.08
ACH	LASER LINE	
	HQA-Rpr Printer, Fuser Unit	440.95
	RP1-Rpr Printer, Fuser Unit	535.90
	HQA-Rpr Printer, Pick Up Kit, Seperation R	223.80
	Inv-Toner Cartidges-3015/55X, 4300/39A, 40	1,509.55
	LASER LINE	\$ 2,710.20
ACH	KEMIRA WATER SOLUTIONS	
	RP1-20,793 Lbs Frrc Chlrd	6,512.51
	KEMIRA WATER SOLUTIONS	\$ 6,512.51
ACH	INVENSYS SYSTEMS INC	
	8/14/13-11/13/13 IA/DCS Tech Support Svc	23,900.39
	INVENSYS SYSTEMS INC	\$ 23,900.39
ACH	SHELL ENERGY NORTH AMERICA LP	
	RP4/TP4/RCA-7/1-7/31 12811 6th St 4/1-4/	111,400.16
	CCWRP/TP/RWPS-7/1-7/31 14950 Tlphn 4/1-4	40,616.44
	RP2/RP5-7/1-7/31 16400 El Prado 4/1-4/30	4,698.88
	RP1-7/1-7/31 2450 Phila 4/1-4/30 Adj	63,109.72
	SHELL ENERGY NORTH AMERICA LP	\$ 219,825.20
ACH	AQUA BEN CORPORATION	
	RP2-18,400 Lbs Polymer 748E	19,713.02
	DAFT-4,600 Lbs Polymer 748E	4,928.26
	AQUA BEN CORPORATION	\$ 24,641.28

Check	Payee / Description	Amount
ACH	ADVANCED ENVIRONMENTAL COMPLIA RPI-Biofilter Compliance Testing 6139B	3,620.00
	ADVANCED ENVIRONMENTAL COMPLIAS	3,620.00
ACH	ICMA RETIREMENT TRUST 457 P/R 19 9/20 Deferred Comp Ded HR 0006500	13,360.79
	ICMA RETIREMENT TRUST 457 \$	13,360.79
ACH	LINCOLN NATIONAL LIFE INS CO P/R 19 9/20 Deferred Comp Ded HR 0006500	24,369.36
	LINCOLN NATIONAL LIFE INS CO \$	24,369.36
ACH	ICMA RETIREMENT TRUST 401 P/R 19 9/20 Exec Deferred Comp HR 0006500	11,612.55
	ICMA RETIREMENT TRUST 401 \$	11,612.55
ACH	IEUA GENERAL EMPLOYEES ASSOCIA P/R 18 9/6 Employee Ded HR 0006300	971.71
	P/R 19 9/20 Employee Ded HR 0006500	971.71
	IEUA GENERAL EMPLOYEES ASSOCIAS	1,943.42
ACH	IEUA PROFESSIONAL EMPLOYEES AS P/R 19 9/20 Employee Ded HR 0006500	760.00
	IEUA PROFESSIONAL EMPLOYEES ASS	760.00
ACH	ESTRADA, JIMMIE J Reim Monthly Health Prem HEALTH PREM	461.74
	ESTRADA, JIMMIE J \$	461.74
ACH	LICHTI, ALICE Reim Monthly Health Prem HEALTH PREM	173.37
	LICHTI, ALICE \$	173.37
ACH	MORASSE, EDNA Reim Monthly Health Prem HEALTH PREM	173.37
	MORASSE, EDNA \$	173.37
ACH	NOWAK, THEO T Reim Monthly Health Prem HEALTH PREM	461.74
	NOWAK, THEO T \$	461.74
ACH	SONNENBURG, ILSE Reim Monthly Health Prem HEALTH PREM	173.37
	SONNENBURG, ILSE \$	173.37
ACH	DYKSTRA, BETTY Reim Monthly Health Prem HEALTH PREM	173.37

Check	Payee / Description	Amount
	DYKSTRA, BETTY	\$ 173.37
ACH	TORRES, ROBERT G Reim Monthly Health Prem	HEALTH PREM 461.74
	TORRES, ROBERT G	\$ 461.74
ACH	MUELLER, CAROLYN Reim Monthly Health Prem	HEALTH PREM 173.37
	MUELLER, CAROLYN	\$ 173.37
ACH	GRIFFIN, GEORGE Reim Monthly Health Prem	HEALTH PREM 173.37
	GRIFFIN, GEORGE	\$ 173.37
ACH	CANADA, ANGELA Reim Monthly Health Prem	HEALTH PREM 173.37
	CANADA, ANGELA	\$ 173.37
ACH	CUPERSMITH, LEIZAR Reim Monthly Health Prem	HEALTH PREM 173.37
	CUPERSMITH, LEIZAR	\$ 173.37
ACH	DELGADO-ORAMAS JR, JOSE Reim Monthly Health Prem	HEALTH PREM 288.37
	DELGADO-ORAMAS JR, JOSE	\$ 288.37
ACH	GRANGER, BRANDON Reim Monthly Health Prem	HEALTH PREM 185.95
	GRANGER, BRANDON	\$ 185.95
ACH	GADDY, CHARLES L Reim Monthly Health Prem	HEALTH PREM 185.95
	GADDY, CHARLES L	\$ 185.95
ACH	BAKER, CHRIS Reim Monthly Health Prem	HEALTH PREM 323.23
	BAKER, CHRIS	\$ 323.23
ACH	WEBB, DANNY C Reim Monthly Health Prem	HEALTH PREM 115.00
	WEBB, DANNY C	\$ 115.00
ACH	HUMPHREYS, DEBORAH E Reim Monthly Health Prem	HEALTH PREM 251.20
	HUMPHREYS, DEBORAH E	\$ 251.20
ACH	MOUAT, FREDERICK W	

Check	Payee / Description		Amount
ACH	ADAMS, RICHARD Reim Monthly Health Prem	HEALTH PREM	624.18
	ADAMS, RICHARD	\$	624.18
ACH	DIETZ, JUDY Reim Monthly Health Prem	HEALTH PREM	115.00
	DIETZ, JUDY	\$	115.00
ACH	DAVIS, GEORGE Reim Monthly Health Prem	HEALTH PREM	70.95
	DAVIS, GEORGE	\$	70.95
ACH	MONZAVI, TAGHI Reim Monthly Health Prem	HEALTH PREM	29.19
	MONZAVI, TAGHI	\$	29.19
ACH	PETERSEN, KENNETH Reim Monthly Health Prem	HEALTH PREM	173.37
	PETERSEN, KENNETH	\$	173.37
ACH	TRAUTERMAN, HELEN Reim Monthly Health Prem	HEALTH PREM	173.37
	TRAUTERMAN, HELEN	\$	173.37
ACH	TIEGS, KATHLEEN Reim Monthly Health Prem	HEALTH PREM	1,004.80
	TIEGS, KATHLEEN	\$	1,004.80
ACH	DIGGS, GEORGE Reim Monthly Health Prem	HEALTH PREM	732.32
	DIGGS, GEORGE	\$	732.32
ACH	HAYES, KENNETH Reim Monthly Health Prem	HEALTH PREM	1,067.69
	HAYES, KENNETH	\$	1,067.69
ACH	HUNTON, STEVE Reim Monthly Health Prem	HEALTH PREM	185.95
	HUNTON, STEVE	\$	185.95
ACH	RODRIGUEZ, LOUIS Reim Monthly Health Prem	HEALTH PREM	144.19
	RODRIGUEZ, LOUIS	\$	144.19
ACH	VARBEL, VAN Reim Monthly Health Prem	HEALTH PREM	502.40
	VARBEL, VAN	\$	502.40

Check	Payee / Description	Amount
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ACH	CLIFTON, NEIL Reim Monthly Health Prem	HEALTH PREM	387.40
	CLIFTON, NEIL	\$	387.40
ACH	DELGADO, FRANCOIS Reim Monthly Health Prem	HEALTH PREM	115.00
	DELGADO, FRANCOIS	\$	115.00
ACH	WELLMAN, JOHN THOMAS Reim Monthly Health Prem	HEALTH PREM	502.40
	WELLMAN, JOHN THOMAS	\$	502.40
ACH	SPEARS, SUSAN Reim Monthly Health Prem	HEALTH PREM	29.19
	SPEARS, SUSAN	\$	29.19
ACH	TROXEL, WYATT Reim Monthly Health Prem	HEALTH PREM	395.39
	TROXEL, WYATT	\$	395.39
ACH	CORLEY, WILLIAM Reim Monthly Health Prem	HEALTH PREM	423.66
	CORLEY, WILLIAM	\$	423.66
ACH	CALLAHAN, CHARLES Reim Monthly Health Prem	HEALTH PREM	323.23
	CALLAHAN, CHARLES	\$	323.23
ACH	LESNIAKOWSKI, NORBERT Reim Monthly Health Prem	HEALTH PREM	256.89
	LESNIAKOWSKI, NORBERT	\$	256.89
ACH	VERSTEEG, ALLEN Reim Monthly Health Prem	HEALTH PREM	279.48
	VERSTEEG, ALLEN	\$	279.48
ACH	HACKNEY, GARY Reim Monthly Health Prem	HEALTH PREM	502.40
	HACKNEY, GARY	\$	502.40
ACH	TOL, HAROLD Reim Monthly Health Prem	HEALTH PREM	308.66
	TOL, HAROLD	\$	308.66
ACH	BANKSTON, GARY Reim Monthly Health Prem	HEALTH PREM	443.95

Check	Payee / Description	Amount
	BANKSTON, GARY	\$ 443.95
ACH	ATWATER, RICHARD Reim Monthly Health Prem	HEALTH PREM 115.00
	ATWATER, RICHARD	\$ 115.00
ACH	FIESTA, PATRICIA Reim Monthly Health Prem	HEALTH PREM 423.66
	FIESTA, PATRICIA	\$ 423.66
ACH	DIGGS, JANET Reim Monthly Health Prem	HEALTH PREM 847.32
	DIGGS, JANET	\$ 847.32
ACH	CARAZA, TERESA Reim Monthly Health Prem	HEALTH PREM 136.20
	CARAZA, TERESA	\$ 136.20
ACH	ANDERSON, JOHN Reim Monthly Health Prem	HEALTH PREM 461.74
	ANDERSON, JOHN	\$ 461.74
ACH	DECOITE, DENNIS Reim Monthly Health Prem	HEALTH PREM 115.00
	DECOITE, DENNIS	\$ 115.00
ACH	SANTA CRUZ, JACQUELYN Reim Monthly Health Prem	HEALTH PREM 726.64
	SANTA CRUZ, JACQUELYN	\$ 726.64
ACH	HECK, ROSELYN Reim Monthly Health Prem	HEALTH PREM 29.19
	HECK, ROSELYN	\$ 29.19
ACH	SOPICKI, LEO Reim Monthly Health Prem	HEALTH PREM 395.39
	SOPICKI, LEO	\$ 395.39
ACH	HERNANDEZ, BENJAMIN Reim Monthly Health Prem	HEALTH PREM 443.95
	HERNANDEZ, BENJAMIN	\$ 443.95
ACH	GOSE, ROSEMARY Reim Monthly Health Prem	HEALTH PREM 115.00
	GOSE, ROSEMARY	\$ 115.00
ACH	KEHL, BARRETT Reim Monthly Health Prem	HEALTH PREM 115.00

Check	Payee / Description	Amount
	KEHL, BARRETT	\$ 115.00
ACH	RITCHIE, JANN Reim Monthly Health Prem	HEALTH PREM 115.00
	RITCHIE, JANN	\$ 115.00
ACH	LONG, ROCKWELL DEE Reim Monthly Health Prem	HEALTH PREM 387.40
	LONG, ROCKWELL DEE	\$ 387.40
ACH	FATTAHI, MIR Reim Monthly Health Prem	HEALTH PLAN 115.00
	FATTAHI, MIR	\$ 115.00
ACH	VERGARA, FLORENTINO Reim Monthly Health Prem	HEALTH PLAN 502.40
	VERGARA, FLORENTINO	\$ 502.40
ACH	WARMAN, RALPH Reim Monthly Health Prem	HEATH PREM 387.40
	WARMAN, RALPH	\$ 387.40
ACH	ROGERS, SHIRLEY Reim Monthly Health Prem	HEATH PREM 173.37
	ROGERS, SHIRLEY	\$ 173.37
ACH	WALL, DAVID Reim Monthly Health Prem	HEALTH PREM 251.20
	WALL, DAVID	\$ 251.20
ACH	CHUNG, MICHAEL Reim Monthly Health Prem	HEALTH PREM 251.20
	CHUNG, MICHAEL	\$ 251.20
ACH	ADAMS, PAMELA Reim Monthly Health Prem	HEALTH PREM 280.39
	ADAMS, PAMELA	\$ 280.39
ACH	BLASINGAME, MARY Reim Monthly Health Prem	HEALTH PREM 1,191.24
	BLASINGAME, MARY	\$ 1,191.24
ACH	ANDERSON, KENNETH Reim Monthly Health Prem	HEALTH PREM 164.48
	ANDERSON, KENNETH	\$ 164.48
ACH	MOE, JAMES	

Check	Payee / Description	Amount
	Reim Monthly Health Prem	136.20
	MOE, JAMES	\$ 136.20
ACH	POLACEK, KEVIN Reim Monthly Health Prem	653.12
	POLACEK, KEVIN	\$ 653.12
ACH	ELROD, SONDR Reim Monthly Health Prem	251.20
	ELROD, SONDR	\$ 251.20
ACH	FRAZIER, JACK Reim Monthly Health Prem	387.40
	FRAZIER, JACK	\$ 387.40
ACH	AQUA BEN CORPORATION DAFT-4,600 Lbs Polymer 748E	4,928.26
	AQUA BEN CORPORATION	\$ 4,928.26
ACH	DANRAE, INC EN13022-8/2013 Professional Services	1,312.50
	RA11004-8/2013 Professional Services	1,925.00
	EN13023-8/2013 Professional Services	2,668.75
	DANRAE, INC	\$ 5,906.25
Wire	STATE BOARD OF EQUALIZATION 8/13 Sales Tax Deposit	18,537.00
	STATE BOARD OF EQUALIZATION	\$ 18,537.00
Wire	PUBLIC EMPLOYEES RETIREMENT SY P/R 18 9/6 Deferred Comp Ded	7,300.30
	PUBLIC EMPLOYEES RETIREMENT SY\$	7,300.30
Wire	STATE DISBURSEMENT UNIT P/R 18 9/6	1,625.98
	STATE DISBURSEMENT UNIT	\$ 1,625.98
Wire	PUBLIC EMPLOYEES RETIREMENT SY P/R 18 9/6 PERS	201,342.91
	PUBLIC EMPLOYEES RETIREMENT SY\$	201,342.91
Wire	STATE DISBURSEMENT UNIT P/R 19 9/20	1,625.98
	STATE DISBURSEMENT UNIT	\$ 1,625.98
Wire	PUBLIC EMPLOYEES' RETIREMENT S 9/13 Health Ins-Retirees, Board, Employees 1067 9/13	216,831.35

Check	Payee / Description	Amount
	PUBLIC EMPLOYEES' RETIREMENT S\$	216,831.35
Wire	PUBLIC EMPLOYEES RETIREMENT SY P/R 19 9/20 Deferred Comp Ded	HR 0006500 24,169.02
	PUBLIC EMPLOYEES RETIREMENT SY\$	24,169.02
Wire	METROPOLITAN WATER DISTRICT July 2013 Water Purchase	7746 4,410,275.87
	METROPOLITAN WATER DISTRICT \$	4,410,275.87
Wire	TASC P/R 18 9/6 Cafeteria Plan	P/R 18 9/6 2,686.12
	TASC \$	2,686.12
Wire	TASC P/R 19 9/20 Cafeteria Plan	P/R 19 9/20 2,606.12
	TASC \$	2,606.12
Wire	PUBLIC EMPLOYEES RETIREMENT SY P/R 19 9/20 PERS	HR 0006500 363,871.46
	P/R 19 9/20 PERS - Retro Adjustment	HR 0006500001 1,339.37
	PUBLIC EMPLOYEES RETIREMENT SY\$	365,210.83

Grand Total Payment Amount: \$ 9,708,789.70

INLAND EMPIRE UTILITIES AGENCY

RATIFICATION OF BOARD OF DIRECTORS

PAYROLL FOR SEPTEMBER 10 & 20, 2013
PRESENTED AT BOARD MEETING ON OCTOBER 16, 2013

DIRECTOR NAME	GROSS PAYROLL	NET PAYROLL
MICHAEL CAMACHO	\$3,466.89	\$1,091.53
TERRY L. CATLIN	\$1,911.26	\$428.02
STEVEN J. ELIE	\$3,860.79	\$528.53
GENE T. KOOPMAN	\$1,875.67	\$536.15
ANGEL SANTIAGO	\$3,362.56	\$1,283.29
<i>TOTALS</i>	\$14,477.17	\$3,867.52

TOTAL EFTS PROCESSED	0
BEGINNING CHECK NO.	104920
ENDING CHECK NO.	104924
TOTAL CHECKS PROCESSED	5

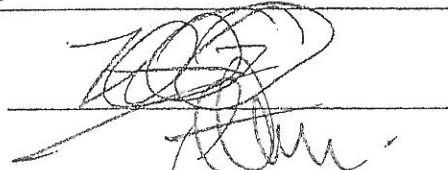
IEUA DIRECTOR PAYSHEET

MICHAEL CAMACHO
 EMPLOYEE NO. 1140
 ACCOUNT NO. 10200 110100 100000 501010


AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-07-13	IEUA Board Meeting	Yes	\$195.00
08-14-13	Public, Legislative Affairs, & Water Resources Committee	Yes	\$195.00
08-14-13	Engineering, Operations & Biosolids Solids Committee Meeting	Yes (same day)	\$-0-
08-16-13	Fontana Water dedication on Perchlorate Removal Plant	Yes	\$195.00
08-21-13	IEUA Board Meeting	Yes	\$195.00
08-23-13	San Bernardino Water Conference	Yes	\$195.00
08-30-13	Meeting with Fontana Mayor Aquanetta Warren	Yes	\$195.00
TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83, including MWD meetings)			\$1,170.00 ✓
Total No. of Meetings Attended			7
Total No. of Meetings Paid			6 ✓

DIRECTOR
SIGNATURE



Approved by:


Terry Catlin, President, Board of Directors

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE
ON MWD BOARD**

MICHAEL CAMACHO
EMPLOYEE NO. 1140
ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013


DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-12-13	Meeting with S. Mares to discuss Operations Personnel and Tech Committee issues	Yes	\$195.00
08-13-13	Meeting with MWD staff to discuss Real Property and Asset Management Committee issues	Yes	\$195.00
08-19-13	MWD Standing Committees	Yes	\$195.00
08-20-13	MWD Committee and Board Meetings	Yes	\$195.00
08-24-13	Meeting with Congresswoman Gloria Negrete-McLeod & MWD staff	Yes (10 mtgs. max.)	\$-0-
08-27-13	Special MWD Committee Meeting	Yes (10 mtgs. max.)	-0-
08-29-13	Mtg. w/W Mendoza from MWD	Yes (10 mtgs. max)	\$-0-

TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83)	\$780.00 ✓
Total No. of Meetings Attended	4
Total No. of Meetings Paid	4 ✓

DIRECTOR
SIGNATURE



Approved by:



Terry Catlin
President, Board of Directors

IEUA DIRECTOR PAYSHEET


TERRY CATLIN
 EMPLOYEE NO. 615
 ACCOUNT NO. 10200 110100 100000 501010

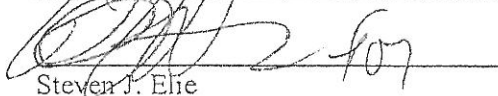
AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-07-13	Board Meeting	Yes	\$195.00
08-14-13	Engineering, Operations & Biosolids Management Committee Meeting	No	\$-0-
08-14-13	Montclair Oversight Meeting	No	\$-0-
08-21-13	IEUA Board Meeting	Yes	\$195.00
08-27-13	Mtg. with GM Grindstaff to discuss Agency business	Yes (staff)	\$-0-
08-29-13	Upland Oversight Meeting	Yes (Declined Pymt.)	\$-0-

TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83)	\$390.00 ✓
Total No. of Meetings Attended	4
Total No. of Meetings Paid	2 ✓

DIRECTOR SIGNATURE





Approved by:

Steven J. Elie
 Secretary/Treasurer, Board of Directors

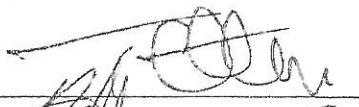
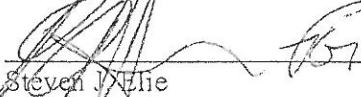
DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE
ON SAWPA COMMISSION

TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-06-13	SAWPA Commission Workshop	Yes	\$195.00
08-08-13	SAWPA PA-21 Meeting	Cancelled	\$-0-
08-20-13	SAWPA Commission Meeting	Cancelled	\$-0-

TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) including Agency meetings*	\$195.00 ✓
Total No. of SAWPA Meetings Attended	1
Total No. of SAWPA Meetings Paid	1 ✓

DIRECTOR SIGNATURE _____

 Approved by: _____

 Steven J. Elie
 Secretary/Treasurer, Board of Directors

*SAWPA will pay \$127.65 per meeting directly to the Agency.

DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE
ON WATERMASTER BOARD (ALTERNATE)


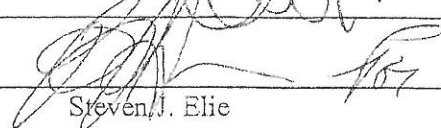
TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-01-13	Recharge Master Plan Update	Yes (declined pymt.)	\$-0-
08-15-13	IEUA DYY meeting	No	\$-0-
08-15-13	Recharge Master Plan Update	No	\$-0-
08-15-13	CBWM Advisory Committee Meeting	No	\$-0-
08-22-13	CBWM Board Meeting	No	\$-0-
08-29-13	Recharge Master Plan Update	Yes (declined pymt.)	\$-0-
TOTAL REIMBURSEMENT			\$-0-
Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) (i.e., \$70.00- difference between Watermaster \$125.00 and District meetings \$195.00), including District meetings			
Total No. of Watermaster Meetings Attended			2
Total No. of Watermaster Meetings Paid			0

DIRECTOR
SIGNATURE _____

Approved by: _____



 Steven J. Elie
 Secretary/Treasurer, Board of Directors

DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE
ON REGIONAL POLICY COMMITTEE


TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

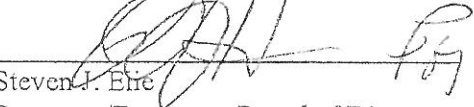
DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-01-13	Policy Committee Meeting	Cancelled	\$-0-

TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 73, Section 1 (d) (i.e., \$95.00 – difference between Regional Policy Committee (\$100.00 and Agency meetings \$195.00) including Agency meetings	\$-0-
Total No. of Meetings Attended	0
Total No. of Meetings Paid	\$-0-

DIRECTOR
SIGNATURE



Approved by:


Steven J. Erie
Secretary/Treasurer, Board of Directors

IEUA DIRECTOR PAYSHEET

STEVEN J. ELIE
 EMPLOYEE NO. 1175
 ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

08-5-13	Met w/General Counsel & G. Newmark	Yes	\$195.00
08-07-13	Board Meeting	Yes	\$195.00
08-14-13	Public, Legislative Affairs and Water Resources Committee	No	\$-0-
08-14-13	Finance, Legal, & Administration Committee	Yes	\$195.00
08-16-13	Fontana Water Perchlorate Removal Dedication	Yes	\$195.00
08-21-13	IEUA Board Meeting	Yes	\$195.00
08-22-13	SCWC Telecon Meeting	Yes	\$195.00
TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83)			\$1,170.00 ✓
Total No. of Meetings Attended			6
Total No. of Meetings Paid			6 ✓

DIRECTOR
SIGNATURE

Handwritten signature: David [unclear] for Steven J. Elie

Approved By:

 Terry Catlin
 President, Board of Directors

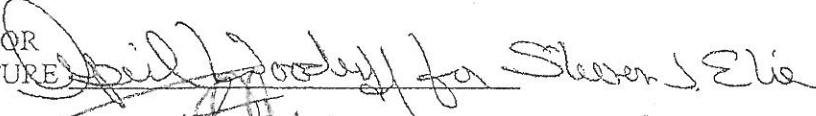
DIRECTOR PAYSHEET FOR IEUA
ON WATERMASTER BOARD


STEVEN J. ELIE
EMPLOYEE NO. 1175
ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-12-13	CBWM Board Special Confidential Session	Yes (decline IEUA portion)	\$-0-
8-22-13	CBWM Board Meeting	Yes (decline IEUA portion)	\$-0-

TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) (i.e., \$70.00 – difference between Watermaster \$125.00 and District meetings \$195.00), including District meetings	\$-0-
Total No. of Watermaster Meetings Attended	2
Total No. of Watermaster Meetings Paid	0

DIRECTOR SIGNATURE 

Approved by: 
Terry Callin
President, Board of Directors

*Decline IEUA portion

IEUA DIRECTOR PAYSHEET

GENE KOOPMAN
 EMPLOYEE NO. 642
 ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-07-13	Board Meeting	Yes	\$195.00
08-14-13	Finance, Legal & Administration Committee	Yes	\$195.00
08-21-13	Board Meeting	Yes	\$195.00
TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83)			\$585.00 ✓
Total No. of Meetings Attended			3
Total No. of Meetings Paid			3 ✓

REPRESENTATIVE'S
 SIGNATURE

Gene Koopman
 for Director Gene Koopman

Approved by:


Terry Catlin
 President, Board of Directors


IEUA DIRECTOR PAYSHEET

ANGEL SANTIAGO
 EMPLOYEE NO. 751
 ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-07-13	IEUA Board Meeting	Yes	\$195.00
08-08-13	Meeting in Chuck Hayes	Yes	\$195.00
08-14-13	Engineering, Operations, Biosolids Management Committee	Yes	\$195.00
08-15-13	Mtg. w/C Hayes, City of Fontana	Yes	\$195.00
08-16-13	Fontana Water Perchlorate Removal Dedication	Yes	\$195.00
08-21-13	IEUA Board Meeting	No	\$-0-
08-23-13	SBC Water Conference	Yes	\$195.00
08-27-13	Mtg. w/C Hayes, City of Fontana	Yes	\$195.00
TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83)			\$1,365.00
Total No. of Meetings Attended			7
Total No. of Meetings Paid			7

DIRECTOR SIGNATURE 

Approved by: 
 Terry Catlin
 President, Board of Directors

DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE
ON CHINO DESALTER AUTHORITY

ANGEL SANTIAGO
EMPLOYEE NO. 751
ACCOUNT NO. 10200 110100 100000 501010

AUGUST 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
08-01-13	CDA Board meeting	Yes	\$ 45.00
08-29-13	Special CDA Finance meeting	Yes	\$195.00*
TOTAL REIMBURSEMENT			\$240.00
Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) (i.e., \$45.00 – difference between CDA (\$150.00 And Agency meetings \$195.00) including Agency meetings			
* IEUA pays full payment.			
Total No. of CDA Meetings Attended			2
Total No. of CDA Meetings Paid			2

DIRECTOR
SIGNATURE

Angel Santiago
Director of Angel Santiago

Approved by:

Terry Catlin

Terry Catlin
President, Board of Directors

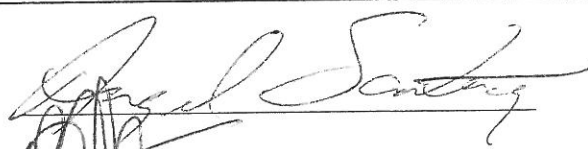
IEUA DIRECTOR PAYSHEET

ANGEL SANTIAGO
 EMPLOYEE NO. 751
 ACCOUNT NO. 10200 110100 100000 501010

SEPTEMBER 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
09-04-13	IEUA Board Meeting	Yes	\$195.00
TOTAL REIMBURSEMENT (Up to 10 days of service per month per Ordinance No. 83)			\$195.00
Total No. of Meetings Attended			1
Total No. of Meetings Paid			1

DIRECTOR
SIGNATURE



Approved by:



 Terry Catlin
 President, Board of Directors

DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE
ON CHINO DESALTER AUTHORITY

ANGEL SANTIAGO
EMPLOYEE NO. 751
ACCOUNT NO. 10200 110100 100000 501010

SEPTEMBER 2013

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
09-05-13	CDA Board meeting	No	\$ -0-
TOTAL REIMBURSEMENT			\$-0-
Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) (i.e., \$45.00 – difference between CDA (\$150.00 And Agency meetings \$195.00) including Agency meetings * <i>IEUA pays full payment.</i>			
Total No. of CDA Meetings Attended			0
Total No. of CDA Meetings Paid			0

DIRECTOR
SIGNATURE



Approved by:

for

Terry Catlin
President, Board of Directors

INLAND EMPIRE UTILITIES AGENCY

PAYROLL FOR SEPTEMBER 6, 2013

PRESENTED AT BOARD MEETING ON OCTOBER 16, 2013

GROSS PAYROLL COSTS			\$1,015,650.99
DEDUCTIONS			(\$411,902.30)
NET PAYROLL			<u>\$603,748.69</u>
NET PAYROLL BREAKDOWN	CHECKS	EFT	TOTAL
CHECKS USED	104918 - 104919		
TRANSACTION PROCESSED	2	328	330
AMOUNT	\$733.27	\$603,015.42	<u>\$603,748.69</u>

INLAND EMPIRE UTILITIES AGENCY

PAYROLL FOR SEPTEMBER 20, 2013

PRESENTED AT BOARD MEETING ON OCTOBER 16, 2013

GROSS PAYROLL COSTS			\$1,767,980.31
DEDUCTIONS			(\$722,996.94)
NET PAYROLL			\$1,044,983.37 =====
NET PAYROLL BREAKDOWN	CHECKS	EFT	TOTAL
CHECKS USED	104925 - 104925		
TRANSACTION PROCESSED	1	331	332
AMOUNT	\$4,335.96	\$1,040,647.41	\$1,044,983.37 <u> </u>

**CONSENT
CALENDAR
ITEM**

2C

Date: October 16, 2013

To: The Honorable Board of Directors

Through: Engineering, Operations, and Biosolids Management Committee
(10/09/13)

From: *for* P. Joseph Grindstaff *CP*
General Manager

Submitted by: Craig J. Parker *CP*
Manager of Engineering & Construction Management

Subject: Construction Contract Award for the NRW Collection System Repairs
Phase III and Ramona Siphon Repairs and Manholes Modifications

RECOMMENDATION

It is recommended that the Board of Directors:

1. Award the construction contract for the NRW Collection System Repairs Phase III, Project No. EN11034, and Ramona Siphon Repairs and Manholes Modifications, Project No. EN12027, to Mladen Buntich for their low bid of \$529,000; and
2. Authorize the General Manager to execute the contract.

BACKGROUND

This single construction contract combines two similar capital projects, the Non-Reclaimable Wastewater (NRW) Collection System Repairs, Phase III, Project No. EN11034 (NRWS Project), and the Ramona Siphon Repairs and Manholes Modifications, Project No. EN12027 (Ramona Siphon Project), located in the Cities of Fontana, Ontario, and Chino. Both projects have had a scheduled maintenance closed-circuit television (CCTV) inspection, and the scope of the projects was developed.

The scope of work for the NRWS Project is as follows:

- Point repairs of the existing 8-inch to 15-inch diameter NRWS vitrified clay pipe (VCP) pipeline.
- Approximately 900 feet of Cured-in-Place Pipe (CIPP) repair of the existing 12-inch pipelines
- Remove and replace approximately 40 feet of 10-inch diameter VCP NRWS Pipelines

Contract Award for NRW Collection System Repairs, Phase III
and Ramona Siphon Repairs and Manhole Modifications
October 16, 2013
Page 2 of 3

- Slip Lining of 500 linear feet of NRWS Pipeline

The scope of work for the Ramona Siphon Project is as follows:

- Rehabilitation of the existing 72-inch corroded manholes (Ramona Siphon) located within a 20-foot wide Agency Easement.
- Raise to grade and replace the existing double lid manhole frame and cover.
- Demolish existing manhole and construct a new 36-inch diameter manhole cover and frame in the Wineville Basin.

Agency staff completed an in-house design and advertised the projects for construction on August 5, 2013. Bids were received on September 12, 2013. The following bids were received in response to the advertisement:

CONTRACTOR	NRW Collection System Repairs Phase III TOTAL	Ramona Siphon Repairs & Manholes Modifications TOTAL	TOTAL BID AMOUNT
Mladen Buntich	\$451,000	\$78,000	\$529,000
Lucas Builders, Inc.	\$568,396	\$100,259	\$668,655
Mocon Corp	\$675,000	\$87,300	\$762,300
Engineer's Estimate	\$533,000	\$107,000	\$640,000

Mladen Buntich Construction Co., Inc., (California Class A License No. 532604) was the lowest apparent bidder, and has received good references from previous clients. In addition, they are in good standing with their license.

The Engineers' projected costs for the projects are as follows:

PROJECT PHASE	NRW Collection System Repairs Phase III	Ramona Siphon Repairs & Manholes Modifications	TOTAL COST
Design	\$120,000	\$96,000	\$216,000
Construction	\$451,000	\$78,000	\$529,000
Construction Mgmt.	\$90,000	\$16,000	\$106,000
Contingency	\$90,000	\$16,000	\$106,000
Total	\$751,000	\$206,000	\$957,000

Construction is scheduled to be completed for both projects by April 2014.

Contract Award for NRW Collection System Repairs, Phase III
and Ramona Siphon Repairs and Manhole Modifications
October 16, 2013
Page 3 of 3

PRIOR BOARD ACTION

None.

IMPACT ON BUDGET

The NRW Collection System Repairs Phase III Project No. EN11034 has a total project budget of \$800,000 and a Fiscal Year 13/14 budget of \$679,161 within the Non-Reclaimable Wastewater (NRW) Fund.

The Ramona Siphon Repairs and Manholes Modifications Project No. EN12027 has a total project budget of \$380,118 and a Fiscal Year 13/14 budget of \$288,820 within the Regional Waste Water Capital (RC) Fund.

The design phase portion of the project costs were consumed in Fiscal Year 12/13 for both projects. The FY13/14 project budgets will be for a total amount of \$967,981 which includes the construction contract for the not-to-exceed amount of \$529,000; construction management estimated cost of \$106,000; and estimated contingency cost of \$106,000.

PJG:CJP:SL:nm

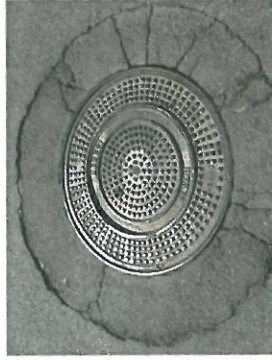


Inland Empire Utilities Agency

A MUNICIPAL WATER DISTRICT

**NRW Collection System Repairs Phase III
and
Ramona Siphon Repairs & Manholes Modifications
Improvements**

**Project Nos. EN11034 and EN12027
Construction Contract Award
October 16, 2013**



**Craig J. Parker, P.E., BCEE, Manager of Engineering &
Construction Management**

**Sylvie Lee, P.E., Deputy Manager of Engineering
Nasrin Maleki, P.E., Project Manager**

Scope of Work

NRW Collection System Repairs Phase III

Project No. EN11034

- Work located in Cities of Fontana and Chino
- All work related to NRWS VCP Pipelines
- Several point repairs of 8 to 15-inch Pipelines
- ~ 900 feet of CIPP repair of 12-inch Pipeline
- Remove and replace ~40 feet of 10-inch Pipeline
- Slip lining of 500 linear feet



Slip lining location in Chino, CA

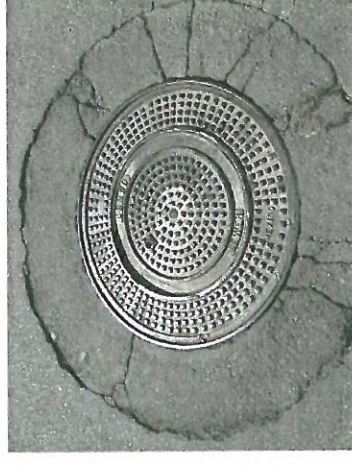
Scope of Work

Ramona Siphon repairs and Manhole Modifications, Project No. EN12027

- Ramona Siphon:
 - Rehabilitation of 72-inch corroded manholes
 - Located within a 20 feet Easement.
- Manhole Modifications:
 - Raise to grade manhole
 - Replace double lid manhole frame & cover
 - Demolish existing 36-inch manhole
 - Construct new 36-inch manhole cover and frame @ Wineville Basin.



Ramona Corroded Siphon Manhole



Double Lid Manhole

Bid Results

CONTRACTOR	NRWS Phase III	Ramona Siphon Repairs	TOTAL BID AMOUNT
Mladen Buntich	\$451,000	\$78,000	\$529,000
Lucas Builders, Inc.	\$568,396	\$100,259	\$668,655
Mocon Corp	\$675,000	\$87,300	\$762,300
Engineer's Estimate	\$533,750	\$106,680	\$640,430

Project Cost

PROJECT PHASE	NRW Collection System Repairs Phase III	Ramona Siphon Repairs & Manholes Modifications	TOTAL COST
Design	\$120,000	\$96,000	\$216,000
Construction	\$451,000	\$78,000	\$529,000
Construction Mgmt.	\$90,000	\$16,000	\$106,000
Contingency	\$90,000	\$16,000	\$106,000
Total	\$751,000	\$206,000	\$957,000

Project Schedule

Schedule	DATE
Board Award	October 16, 2013
Complete construction	April 2014

CONTRACT

THIS CONTRACT, made and entered into this _____ day of October, 2013, by and between Mladen Buntich Construction Co., Inc., hereinafter referred to as "Contractor," and The Inland Empire Utilities Agency, a Municipal Water District, located in San Bernardino County, California, hereinafter referred to as "Agency".

WITNESSETH:

That for and in consideration of the promises and agreements hereinafter made and exchanged, the Agency and the Contractor agree as follows:

1. Contractor agrees to perform and complete in a workmanlike manner, all work required under the bidding schedule of said Agency's specifications entitled SPECIFICATIONS FOR NRW Collection System Repairs Phase III, Project No. EN11034 & Ramona Siphon Repairs and Manholes Modifications, Project No. 12027 in accordance with the specifications and drawings, and to furnish at their own expense, all labor, materials, equipment, tools, and services necessary, except such materials, equipment, and services as may be stipulated in said specifications to be furnished by said Agency, and to do everything required by this Contract and the said specifications and drawings.
2. For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools and equipment, and doing everything required by this Contract and said specifications and drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said Agency, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said specifications are expressly stipulated to be borne by said Agency; and for completing the work in accordance with the requirements of said specifications and drawings, said Agency will pay and said Contractor shall receive, in full compensation therefore, the price(s) set forth in this Contract.
3. That the Agency will pay the Contractor progress payments and the final payment, in accordance with the provisions of the contract documents, with warrants drawn on the appropriate fund or funds as required, at the prices bid in the Bidding and Contract Requirements, Section C - Bid Forms and accepted by the Agency, and set forth in this below.

Total Bid Price \$529,000.00

Five Hundred Twenty Nine Thousand Dollars and Zero Cents.

If this is not a lump sum bid and the contract price is dependent upon the quantities constructed, the Agency will pay and said Contractor shall receive, in full compensation

for the work the prices named in the Bidding and Contract Requirements, Section C - Bid Forms.

4. The Agency hereby employs the Contractor to perform the work according to the terms of this Contract for the above-mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.
5. The Notice Inviting Bids, Instructions to Bidders, Bid Forms, Information Required of Bidder, Performance Bond, Payment Bond, Contractors License Declaration, Specifications, Drawings, all General Conditions and all Special Conditions, and all addenda issued by the Agency with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Contract, as if fully set forth.
6. The Contractor agrees to commence work under this Contract on or before the date to be specified in a written "Notice To Proceed" and to complete said work to the satisfaction of the Agency two hundred and ten (210) calendar days after award of the Contract. All work shall be completed before final payment is made.
7. Time is of the essence on this Contract.
8. Contractor agrees that in case the work is not completed before or upon the expiration of the contract time, damage will be sustained by the Agency, and that it is and will be impracticable to determine the actual damage which the Agency will sustain in the event and by reason of such delay, and it is therefore agreed that the Contractor shall pay to the Agency the amount of four thousand (\$4,000) dollars for each day of delay, which shall be the period between the expiration of the contract time and the date of final acceptance by the Agency, as liquidated damages and not as a penalty. It is further agreed that the amount stipulated for liquidated damages per day of delay is a reasonable estimate of the damages that would be sustained by the Agency, and the Contractor agrees to pay such liquidated damages as herein provided. In case the liquidated damages are not paid, the Contractor agrees that the Agency may deduct the amount thereof from any money due or that may become due to the Contractor by progress payments or otherwise under the Contract, or if said amount is not sufficient, recover the total amount.

In addition to the liquidated damages, which may be imposed if the Contractor fails to complete the work within the time agreed upon, the Agency may also deduct from any sums due or to become due the Contractor, liquidated damages in accordance with the Bidding and Contract Requirements, Section B - Instruction to Bidders, Part 5.0 "Liquidated Damages", for any violation of the General Conditions, Section D - Contractor's Responsibilities, Part 8, "Law and Regulations"; Bidding and Contract Requirements Contract Section D -Contract and Relevant Documents, Part 1.0, Paragraphs 9 through 11; General Conditions , Section D - Contractor's Responsibilities, Part 4.0, "Labor, Materials and Equipment"; General Conditions

Section D – Contractor's Responsibilities, Part 12.0, "Safety and Protection" or General Conditions Section H – Legal Responsibilities, Part 8.0, "Disturbance of the Peace".


9. That the Contractor will pay, and will require subcontractors to pay, employees on the work a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations and wage standards applicable to this work, contained in or referenced in the contract documents.
10. That, in accordance with Section 1775 of the California Labor Code, Contractor shall forfeit to the Agency, as a penalty, not more than Fifty (\$50.00) Dollars for each day, or portion thereof, for each worker paid, either by the Contractor or any subcontractor, less than the prevailing rates as determined by the Director of the California Department of Industrial Relations for the work.
11. That, except as provided in Section 1815 of the California Labor Code, in the performance of the work not more than eight (8) hours shall constitute a day's work, and not more than forty (40) hours shall constitute a week's work; that the Contractor shall not require more than eight (8) hours of labor in a day nor more than forty hours of labor in a week from any person employed by the Contractor or any subcontractor; that the Contractor shall conform to Division 2, Part 7, Chapter 1, Article 3 (Section 1810, et seq.) of the California Labor Code; and that the Contractor shall forfeit to the Agency, as a penalty, the sum of Twenty-Five (\$25.00) Dollars for each worker employed in the execution of the work by Contractor or any subcontractor for each day during which any worker is required or permitted to labor more than eight (8) hours in violation of said Article 3.
12. That the Contractor shall carry Workers' Compensation Insurance and require all subcontractors to carry Workers' Compensation Insurance as required by the California Labor Code.
13. That the Contractor shall have furnished, prior to execution of the Contract, two bonds approved by the Agency, one in the amount of one hundred (100) percent of the contract price, to guarantee the faithful performance of the work, and one in the amount of one hundred (100) percent of the contract price to guarantee payment of all claims for labor and materials furnished.
14. The Contractor hereby agrees to protect, defend, indemnify and hold the Agency and its employees, agents, officers, directors, servants and volunteers free and harmless from any and all liability, claims, judgments, costs and demands, including demands arising from injuries or death of persons (including employees of the Agency and the Contractor) and damage to property, arising directly or indirectly out of the obligation herein undertaken or out of the operations conducted by the Contractor, its employees agents, representatives or subcontractors under or in connection with this Contract.

The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands or suit at the sole expense of the Contractor.

IN WITNESS WHEREOF, The Contractor and the General Manager of Inland Empire Utilities Agency*, thereunto duly authorized, have caused the names of said parties to be affixed hereto, each in duplicate, the day and year first above written.

Inland Empire Utilities Agency,*
San Bernardino County, California.

By _____
General Manager


Contractor
By 
Title Corporate Secretary


**CONSENT
CALENDAR
ITEM**

2D

Date: October 16, 2013

To: The Honorable Board of Directors

From:  P. Joseph Grindstaff
General Manager

Submitted by: Craig J. Parker 
Manager of Engineering & Construction Management

Subject: Project Acceptance for the Turner Basin Turnout Capacity Improvements,
Project No. EN11050

RECOMMENDATION

It is recommended that the Board of Directors:

1. Accept the work as performed by Mike Bubalo Construction Co., Inc. as complete under the construction contract for the Turner Basin Turnout Capacity Improvements, Project No. EN11050; and
2. Authorize the General Manager to execute the Notice of Completion.

BACKGROUND

The bid opening for the construction of the Turner Basin Turnout Capacity Improvements, Project No. EN11050 was held on September 20, 2012, with a notice of contract award issued to Mike Bubalo Construction Co., Inc. on October 31, 2012.

The project installed two new recycled water pipes for ground water recharge purposes. The first was a 16-inch ductile iron pipe lateral which connects to an existing 24-inch recycled water main on 4th Street in the City of Rancho Cucamonga. This lateral will be used to connect a future recharge turnout system for Turner Basin which is scheduled to be completed by January 2014. A new 4-inch PVC piping was also installed which will provide recycled water to a temporary turnout system. This connection provided immediate recycled water for Turner Basin before the completion of the permanent turnout facility.

The contractor began construction activities on November 10, 2012, and Construction activities were completed with the full scope of work on June 17, 2013. Project closure was delayed by

Turner Basin Turnout Capacity Improvements,
Project No. EN11050
October 16, 2013
Page 2 of 2

labor compliance issues, negotiations and close-out of justifiable change orders. Regardless of these delays, staff was able to bring the temporary turnout online by January, 2013.

The original construction contract award was \$79,050. There were five additive change orders on the project for a total amount of \$5,792. Total construction contract cost for this project is \$84,842.

PRIOR BOARD ACTION

None

IMPACT ON BUDGET

Turner Basin Turnout Capacity Improvements, Project No. EN11050 has a total project budget of \$350,861 within the Recycled Water Fund. The total amount expended on the project was \$328,685, which includes the as-built construction cost in the amount of \$84,842. The unspent budget in the amount of \$22,176 will remain in the project for closeout, warranty items, and administrative costs.

CJP:DM

Order No.
Escrow No.
Loan No.

WHEN RECORDED MAIL TO:

INLAND EMPIRE UTILITIES AGENCY
6075 KIMBALL AVENUE
CHINO, CA 91708

Record without fee subject to Government Code 6103
Recordation required to complete chain of title

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is Inland Empire Utilities Agency
3. The FULL ADDRESS of the OWNER is 6075 Kimball Avenue, Chino, CA 91708
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is:
In Fee
(If other than fee, strike "In Fee" and insert, for example, "purchaser under contract of purchase," or "Leasee.")
5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

NAME	ADDRESSES
None	N/A
6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

NAME	ADDRESSES
None	N/A
7. A work of improvement on the property hereinafter described was COMPLETED October 16, 2013
8. The work of improvement completed is described as follows: Turner Basin Turnout Capacity Improvements
Project Number EN11050
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Mike Bubalo Construction
10. The street address of said property is N/A
11. The property on which said work of improvement was completed is in the City of Chino
County of San Bernardino, State of California, and is described as follows:

Parcel Number Not Applicable

Date: 10-16-13 Signature of owner
Or agent of owner _____
P. Joseph Grindstaff
General Manager
Inland Empire Utilities Agency

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the General Manager of the aforesaid interest of estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

10-16-13
Date and Place

I.E.U.A. Headquarters

(Signature of person signing on behalf of owner)

P. Joseph Grindstaff
General Manager
Inland Empire Utilities Agency

**CONSENT
CALENDAR
ITEM**

2E

Date: October 16, 2013

To: The Honorable Board of Directors

Through: Engineering, Operations, and Biosolids Management Committee
(10/09/13)
Finance, Legal, and Administration Committee (10/09/13)

From: P. Joseph Grindstaff
General Manager

Submitted by: Ernest Yeboah
Executive Manager of Operations

Subject: Hydrofloc 750A Polymer Contract Award

RECOMMENDATION

It is recommended that the Board of Directors:

1. Approve the issuance of a one-year, firm-fixed price contract (Contract No. 4600001544), with four one-year CPI-based renewal options to Aqua Ben Corporation for supply of Hydrofloc 750A polymer, at an initial firm-fixed unit price of \$1.2852/pound, which includes all sales tax and delivery charges; and
2. Authorize the General Manager to execute the contract.

BACKGROUND

Polymer is used as an integral part of the Agency's digested sludge dewatering processes. Addition of the polymer chemical to the sludge feed improves the efficiency of the centrifuge operations. The purpose of dewatering is to remove a substantial portion of the water contained in the sludge which reduces disposal costs.

As the existing polymer purchase contracts were nearing expiration, a request for proposal (RFP) was issued in April 2012. Vendors were asked to sample sludge at RP-1 and RP-2 to perform jar trials and then provide a recommended polymer, recommended chemical dose, and their proposed price. Two manufacturers provided proposals; Aqua Ben Corporation at \$11.024 per gallon and Polydyne, Inc. at \$10.448 per gallon. A full scale test of the proposed polymers was conducted at RP-2 and the product proposed by Polydyne was the better performing product. A contract was subsequently approved to purchase polymer from Polydyne for five years at RP-2 and RP-1.

At the time that the RFP was issued in 2012, the RP-1 centrifuges were still in the startup phase and were unavailable to perform full scale testing with the proposed polymers. In July 2013, the RP-1 centrifuges were commissioned and began full time production using the Polydyne polymer. A full scale polymer test was conducted in July and August of 2013 using the recommendations that were received from Aqua Ben and Polydyne during the RFP process in 2012 to determine which polymer would perform the best at RP-1. The data was analyzed to determine which polymer provided the lowest overall operating costs. Based on the full scale test at RP-1, staff recommends entering into a contract for Aqua Ben Hydrofloc 750A because it provides the best value at RP-1.

Aqua Ben agreed to honor their proposal provided in August of 2012. The proposed contract with Aqua Ben is for an initial one year term at an all-inclusive fixed price of \$1.2852 per pound (\$11.024 per gallon) of polymer. The contract will also contain provisions for four unilateral follow-on options, each lasting one year. During these option years, the unit price of the polymer will be adjusted annually and in direct proportion to the then-current published consumer price index (CPI) for the Los Angeles/Riverside region.

The anticipated value of this award is approximately \$800,000 over the initial one-year term of the contract.

PRIOR BOARD ACTION

On February 20, 2013, the Board authorized the purchase of polymer from Polydyne, Inc. for the RP-2 and RP-1 centrifuge dewatering processes.

IMPACT ON BUDGET

The costs of the polymer are budgeted under Chemicals in the FY2013/14 Regional Operations and Maintenance (RO) Fund Budget.



Inland Empire Utilities Agency

A MUNICIPAL WATER DISTRICT

RP-1 Centrifuge Polymer Contract Award

Board of Directors Meeting

October 16, 2013

Background

- Polymer jar trials conducted in May 2012 for RP-1 and RP-2
- RP-1 centrifuges were unavailable for full scale testing at that time
- RP-1 centrifuges were commissioned in July 2013
- Full scale polymer trial conducted in July and August of 2013 for RP-1 centrifuges



Full Scale Polymer Trial

- Aqua Ben Hydrofloc 750A produced better treatment at lower chemical cost.

PRODUCT	Aqua Ben Hydrofloc 750A	Polydyne Clarifloc WE-687
Feed TS	1.8	1.8
Feed VS	68.5	67.7
Cake TS	25.4	25.0
Capture (%)	99.4	96.4
Actual Dose (Active Pounds per Dry Ton)	31.9	34.5
Vendor Recommended Dose (Active Pounds per Dry Ton)	29.0	23.4
Polymer Cost (\$ per Ton of Solids Treated)	\$97.30	\$103.16
Approximate Annual Savings (Chemical Dosing Costs)	\$53,500	
Average Polymer Performance Data		



Proposed Contract

- Initial one-year fixed price contract.
 - All-inclusive price of \$1.2852 per pound.
- First year cost is approximately \$800,000.
- Contract contains provisions for four unilateral follow-on options, each lasting one year.
 - Price will be adjusted in follow on years based on the then current CPI.



Inland Empire Utilities Agency

A MUNICIPAL WATER DISTRICT

Questions?




**CONSENT
CALENDAR
ITEM**

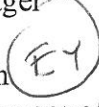
2F

Date: October 16, 2013

To: The Honorable Board of Directors

Through: Engineering, Operations, and Biosolids Management Committee
(10/09/13)
Finance, Legal, and Administration Committee (10/09/13)

From: P. Joseph Grindstaff
General Manager 

Submitted by: Ernest Yeboah 
Executive Manager of Operations

Subject: Regional Plant No. 1 Digester No. 4 Cleaning Project Contract Award

RECOMMENDATION

It is recommended that the Board of Directors:

1. Award the services contract (Contract No. 4600001553) to clean Digester No. 4 at Regional Plant No. 1 (RP-1) to Synagro-WWT, Inc., for a not-to-exceed amount of \$357,875; and
2. Authorize the General Manager to execute the contract.

BACKGROUND

The RP-1 wastewater treatment facility has seven aerobic digesters that are used for the treatment of sludge. Sludge is a byproduct of the wastewater treatment process. Anaerobic digestion of sludge reduces the total amount of solids generated and produces biogas (mostly methane and carbon dioxide) that is used by the fuel cell and boilers to produce electricity and heat for the facility. At the end of the digestion process, the biosolids are dewatered and hauled away to the Inland Empire Regional Composting Facility for composting.

Over time, debris such as grit and fibrous material inevitably accumulate in the digesters. This reduces the effective volume of the digester and negatively impacts solids reduction, biogas production, and solids handling equipment reliability. In order to mitigate the problems posed by the debris buildup, the digesters must be thoroughly cleaned every five to seven years. Digester No. 4 was last cleaned in 2006.

On August 14, 2013, staff issued a Request for Proposal (RFP-RW-13-049) through The Network Bid System. One proposal was received on September 18, 2013 from Synagro-WWT, Inc. Synagro-WWT, Inc. offered reasonable pricing and terms of \$357,875.

Synagro has successfully completed multiple digester cleaning projects for the Agency within the past few years, and they completed all the projects on time and without any substantial change orders.

PRIOR BOARD ACTION

On November 16, 2011, the Board awarded the services contact to clean Digester No. 4 at Regional Plant No. 2 (RP-2) to Synagro-WWT, Inc., (Contract No. 46001088), for a not-to-exceed amount of \$330,000.

On September 21, 2011, the Board approved a carry forward of \$254,637 from FY 2010/11 to FY 2011/12 for outstanding commitments increasing the project budget to \$604,637.

On June 15, 2011, the Board approved the FY 2011/12 O&M and Capital Budget, which included an appropriation of \$350,000 for Project No. EP11020, RP-2 Digester Cleaning.

IMPACT ON BUDGET

If approved, budget required to fund the contract are included in the FY2013/14 Regional Operations and Maintenance (RO) Fund Amended Budget under Project No. EP14001, Digester Cleaning.



CONTRACT NUMBER: 4600001553

FOR

RP-1 DIGESTER NO. 4 CLEANING SERVICES

THIS CONTRACT (the "Contract"), is made and entered into this _____ day of _____, 2013, by and between the Inland Empire Utilities Agency, a Municipal Water District, organized and existing in the County of San Bernardino under and by virtue of the laws of the State of California (hereinafter referred to as "Agency"), and Synagro-WWT, Inc. of Suisun City, CA (hereinafter referred to as "Contractor"), to conduct the cleaning of RP-1's Digester Number 4.

NOW, THEREFORE, in consideration of the mutual promises and obligations set forth herein, the parties agree as follows:

1. PROJECT MANAGER ASSIGNMENT: All technical direction related to this Contract shall come from the designated Project Manager. Details of the Agency's assignment are listed below.

Project Manager: Albert VanBreukelen
Address: RP-1 Facility, 2662 East Walnut Street
Ontario, California 91761
Telephone: (909) 993-1628
Email: avanbreukelen@ieua.org

2. CONTRACTOR ASSIGNMENT: Special inquiries related to this Contract and the effects of this Contract shall be referred to the following:

Contractor: Jacob Collins, Technical Services Manager
Address: 3845 Bithell Lane
Suisun City, CA 94585
Telephone: (707) 438-3730
Email: jcollins@SYNAGRO.com

3. ORDER OF PRECEDENCE: The documents referenced below represent the Contract Documents. Where any conflicts exist between the General Terms and Conditions, or addenda attached, then the governing order of precedence shall be as follows:

1. Amendments to Contract Number 4600001553;
2. Contract Number 4600001553 General Terms and Conditions;
3. Project Manager's Request for Proposals RFP-RW-13-049;
4. Contractor's Proposal, dated 9/17/13 (made a part hereof by reference).

4. SCOPE OF WORK AND SERVICES: Contractor's services and responsibilities shall be in accordance with Project Manager's Request for Proposals Scope of Work which is

expressed in RFP-RW-13-049, incorporated herein and made a part hereof by this reference and Contractor's Proposal dated September 17, 2013.

5. TERM: The term of this Contract shall extend from the date of the Notice to Proceed and terminate on June 30, 2014 unless agreed to by both parties, reduced to writing, and amended to this Contract.
6. PAYMENT, INVOICING AND COMPENSATION: The Contractor may submit an invoice not more than once during the term of this Contract. Agency shall pay Contractor's properly-executed invoice, approved by the Project Manager, within thirty (30) days following receipt of the invoice. Payment will be withheld for any service which does not meet the requirements of this Contract until such service is revised and the invoice resubmitted and accepted by the Project Manager.

Contractor's invoice shall be submitted as follows:

Inland Empire Utilities Agency
Attention: Accounts Payable Department
P.O. Box 9020
Chino Hills, CA 91709

Concurrent with submittal of original invoice to the Agency's Accounts Payable Department, the Contractor shall forward a copy of said invoice to the Agency's designated Project Manager identified on page 1 of this Contract.

As compensation for the work performed under this Contract, Agency shall pay Contractor, **on a firm-fixed price** basis, a total **not-to-exceed \$357,875.00** for all work satisfactorily provided hereunder.

7. CONTROL OF THE WORK: The Contractor shall perform the Work in compliance with the Work Schedule. If performance of the Work falls behind schedule, the Contractor shall accelerate the performance of the Work to comply with the Work Schedule as directed by the Project Manager. If the nature of the Work is such that Contractor is unable to accelerate the Work, Contractor shall promptly notify the Project Manager of the delay, the causes of the delay, and submit a proposed revised Work Schedule.
8. FITNESS FOR DUTY:
 - A. Fitness: Contractor on the Jobsite:
 1. shall report for work in a manner fit to do their job;
 2. shall not be under the influence of or in possession of any alcoholic beverages or of any controlled substance (except a controlled substance as prescribed by a physician so long as the performance or safety of the Work is not affected thereby); and
 3. shall not have been convicted of any serious criminal offense which, by its nature, may have a discernible adverse impact on the business or reputation of Agency.
 - B. Inspection: Searches by Agency authorized personnel may be made of lockers, storage areas, vehicles, persons or personal effects on Agency-owned, or leased

property at various times without prior announcement. Such facility inspections may be conducted using detection dog teams to search work areas and other common areas in order to detect evidence of unlawful drug use or the presence of pyrotechnics, explosives, firearms, weapons, or facsimiles thereof, alcoholic beverages and illegal drugs ("Prohibited Items"). Prohibited Items must not be brought onto, or kept on, Agency property.

C. Compliance: Contractor shall advise all Contractor and subcontractor personnel and associated third parties of the requirements of this Contract ("Fitness for Duty Requirements") before they enter on the Jobsite and shall immediately remove from the Jobsite any employee determined to be in violation of these requirements. Contractor shall impose these requirements on its Subcontractors. Agency may cancel the Contract if Contractor violates these Fitness for Duty Requirements.

D. Confined Space Work: Work requiring confined space entry must follow Cal-OSHA Regulation 8 CCR, Sections 5157 - 5158. This regulation requires the following to be submitted to IEUA's Safety & Risk Department for approval prior to entry:

1. A written plan that includes identification of confined spaces within the construction site, alternate procedures where appropriate, contractor provisions, specific procedures for permit-required and non-permit required spaces, a rescue plan, and monthly status of each confined space defining any changes to the space.
2. Proof of training on confined space procedures, as defined in Cal-OSHA Regulation 8 CCR, Section 5157, must also be submitted to IEUA's Safety & Risk Department for approval prior to confined space entry.

9. INSURANCE: During the term of this Contract, the Contractor shall maintain at its sole expense, the following insurance.

A. Minimum Scope of Insurance:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. Coverage shall be at least as broad as Insurance Services Office form number GL 00 01 10 01 covering Commercial General Liability. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be twice.
2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage shall be at least as broad as Insurance Services Office form number CA 00 01 10 01, covering Automobile Liability, including "any auto."
3. Workers' Compensation and Employers Liability: Workers' compensation limits as required by the Labor Code of the State of California and employers Liability limits of \$1,000,000 per accident.

- B. Deductibles and Self-Insured Retention: Any deductibles or self-insured retention must be declared to and approved by the Agency. At the option of the Agency, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Agency, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- C. Other Insurance Provisions: The policies are to contain, or be endorsed to contain, the following provisions:
1. General Liability and Automobile Liability Coverage
 - a. The Agency, its officers, officials, employees, volunteers, property owners and any engineers under contract to the Agency are to be covered as insureds, endorsements CG2010 1185 as respects: liability arising out of activities performed by or on behalf of the Contractor, products and completed operations of the Contractor, premises owned, occupied or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its officers, officials, employees or volunteers. If Form CG 2010 10 93 or CG 2010 03 97 are issued in place of the CG 2010 11 85 form, then it is necessary to issue Form CG 2037 10 01 in addition to the 10 93 or 03 97 Forms.
 - b. The Contractor's insurance coverage shall be primary insurance as respects the Agency, its officer, officials, employees and volunteers. Any insurance or self-insurance maintained by the Agency, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
 - c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Agency, its officers, officials, employees or volunteers.
 - d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - e. The Contractor may satisfy the limit requirements in a single policy or multiple policies. Any Such additional policies written as excess insurance shall not provide any less coverage than that provided by the first or primary policy.
 2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the Agency.
 3. All Coverages

Each insurance policy required by this contract shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Agency.

- D. Acceptability of Insurers: With the exception of Professional Liability Insurance, all insurance is to be placed with insurers with a Best's rating of no less than A:VII, and who are admitted insurers in the State of California. Professional Liability Insurance is to be placed with insurers with a Best's rating of no less than B:VII, and who are admitted insurers in the State of California.
- E. Verification of Coverage: Contractor shall furnish the Agency with certificates of insurance and with original endorsements effecting coverage required by the Agency for themselves and all subcontractors prior to commencing work or allowing any subcontractor to commence work under any subcontract. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be approved by the Agency before work commences. The Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.
- F. Submittal of Certificates: Contractor shall submit all required certificates and endorsements to the following:

Attn. Mr. Warren T. Green, Interim Manager of Human Resources,
Safety, Risk & Support Services
c/o Inland Empire Utilities Agency
P.O. Box 9020
Chino Hills, California 91709

10. LEGAL RELATIONS AND RESPONSIBILITIES

- A. Professional Responsibility: The Contractor shall be responsible, to the level of competency presently maintained by other practicing professionals performing the same or similar type of work for a design/build project.
- B. Status of Contractor: The Contractor is retained as an independent Contractor only, for the sole purpose of rendering the services described herein, and is not an employee of the Agency.
- C. Observing Laws and Ordinances: The Contractor shall keep itself fully informed of all existing and future state and federal laws and all county and city ordinances and regulations which in any manner affect the conduct of any services or tasks performed under this Contract, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. The Contractor shall at all times observe and comply with all such existing and future laws, ordinances, regulations, orders and decrees, and shall protect and indemnify, as required herein, the Agency, its officers, employees and agents against any claim or liability arising

from or based on the violation of any such law, ordinance, regulation, order or decree, whether by the Contractor or its employees.

- D. Subcontract Services: Any subcontracts for the performance of any services under this Contract shall be subject to the written approval of the Project Manager. For this project subcontractor list law shall apply.
- E. Hours of Labor: The Contractor shall comply with all applicable provisions of California Labor Code Sections 1810 to 1817 relating to working hours. The Contractor shall, as a penalty to the Agency, forfeit \$25.00 for each worker employed in the execution of the Contract by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of the Labor Code.
- F. Travel and Subsistence Pay: The Contractor shall make payment to each worker for travel and subsistence payments which are needed to execute the work and/or service, as such travel and subsistence payments are defined in the applicable collective bargaining agreements with the worker.
- G. Liens: Contractor shall pay all sums of money that become due from any labor, services, materials or equipment furnished to Contractor on account of said services to be rendered or said materials to be furnished under this Contract and that may be secured by any lien against the Agency. Contractor shall fully discharge each such lien at the time performance of the obligation secured matures and becomes due.
- H. Conflict of Interest: No official of the Agency who is authorized in such capacity and on behalf of the Agency to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving this Contract, or any subcontract relating to services or tasks to be performed pursuant to this Contract, shall become directly or indirectly personally interested in this Contract.
- I. Equal Opportunity and Unlawful Discrimination: During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or employment applicant because of race, color, religion, sex, age, marital status, ancestry, physical or mental disability, sexual orientation, veteran status or national origin. The Agency is committed to creating and maintaining an environment free from harassment and discrimination. To accomplish these goals the Agency has established procedures regarding the implementation and enforcement of the Agency's Harassment Prohibition and Equal Employment Opportunity commitments. Please refer to Agency Policies A-29 (Equal Employment Opportunity) and A-30 Harassment Prohibition for detailed information or contact the Agency's Human Resources Administrator. A copy of either of these Policies can be obtained by contacting the Project Manager for your respective Contract. Please advise any of your staff that believes they might have been harassed or discriminated against while on Agency property, to report said possible incident to either the Project Manager, or the Agency's Human Resources Administrator. Please be assured that any possible infraction will be thoroughly investigated by the Agency.

J. Non-Conforming Work and Warranty: Contractor represents and warrants that the Work and Documentation shall be adequate to serve the purposes described in the Contract. For a period of not less than one (1) year after acceptance of the completed Work, Contractor shall, at no additional cost to Agency, correct any and all errors in and shortcomings of the Work or Documentation, regardless of whether any such errors or shortcoming is brought to the attention of Contractor by Agency, or any other person or entity. Contractor shall within three (3) calendar days, correct any error or shortcoming that renders the Work or Documentation dysfunctional or unusable and shall correct other errors within thirty (30) calendar days after Contractor's receipt of notice of the error. Upon request of Agency, Contractor shall correct any such error deemed important by Agency in its sole discretion to Agency's continued use of the Work or Documentation within seven (7) calendar days after Contractor's receipt of notice of the error. If the Project Manager rejects all or any part of the Work or Documentation as unacceptable and agreement to correct such Work or Documentation cannot be reached without modification to the Contract, Contractor shall notify the Project Manager, in writing, detailing the dispute and reason for the Contractor's position. Any dispute that cannot be resolved between the Project Manager and Contractor shall be resolved in accordance with the provisions of this Contract.

K. Disputes:

1. All disputes arising out of or in relation to this Contract shall be determined in accordance with this section. The Contractor shall pursue the work to completion in accordance with the instruction of the Agency's Project Manager notwithstanding the existence of dispute. By entering into this Contract, both parties are obligated, and hereby agree, to submit all disputes arising under or relating to the Contract, which remain unresolved after the exhaustion of the procedures provided herein, to independent arbitration. Except as otherwise provided herein, arbitration shall be conducted under California Code of Civil Procedure Sections 1280, et. seq, or their successor.
2. Any and all disputes during the pendency of the work shall be subject to resolution by the Agency Project Manager and the Contractor shall comply, pursuant to the Agency Project Manager instructions. If the Contractor is not satisfied with any such resolution by the Agency Project Manager, they may file a written protest with the Agency Project Manager within seven (7) calendar days after receiving written notice of the Agency's decision. Failure by Contractor to file a written protest within seven (7) calendar days shall constitute waiver of protest, and acceptance of the Agency Project Manager's resolution. The Agency's Project Manager shall submit the Contractor's written protests to the General Manager, together with a copy of the Agency Project Manager's written decision, for his or her consideration within seven (7) calendar days after receipt of said protest(s). The General Manager shall make his or her determination with respect to each protest filed with the Agency Project Manager within ten (10) calendar days after receipt of said protest(s). If Contractor is not satisfied with any such resolution by the General Manager, they may file a written request for arbitration with the

Project Manager within seven (7) calendar days after receiving written notice of the General Manager's decision.

3. In the event of arbitration, the parties hereto agree that there shall be a single neutral Arbitrator who shall be selected in the following manner:
 - a. The Demand for Arbitration shall include a list of five names of persons acceptable to the Contractor to be appointed as Arbitrator. The Agency shall determine if any of the names submitted by Contractor are acceptable and, if so, such person will be designated as Arbitrator.
 - b. In the event that none of the names submitted by Contractor are acceptable to Agency, or if for any reason the Arbitrator selected in Step (a) is unable to serve, the Agency shall submit to Contractor a list of five names of persons acceptable to Agency for appointment as Arbitrator. The Contractor shall, in turn, have seven (7) calendar days in which to determine if one such person is acceptable.
 - c. If after Steps (a) and (b), the parties are unable to mutually agree upon a neutral Arbitrator, the matter of selection of an Arbitrator shall be submitted to the San Bernardino County Superior Court pursuant to Code of Civil Procedure Section 1281.6, or its successor. The costs of arbitration, including but not limited to reasonable attorneys' fees, shall be recoverable by the party prevailing in the arbitration. If this arbitration is appealed to a court pursuant to the procedure under California Code of Civil Procedure Section 1294, et. seq., or their successor, the costs of arbitration shall also include court costs associated with such appeals, including but not limited to reasonable attorneys' fees which shall be recoverable by the prevailing party.
4. Joinder in Mediation/Arbitration: The Agency may join the Contractor in mediation or arbitration commenced by a Contractor on the Project pursuant to Public Contracts Code Sections 20104 et seq. Such joinder shall be initiated by written notice from the Agency's representative to the Contractor.
- L. Workers' Legal Status: For performance against this Contract, Supplier shall only utilize employees and/or subcontractors that are authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986.
11. INDEMNIFICATION: Contractor shall indemnify the Agency, its directors, employees and assigns, and shall defend and hold them harmless from all liabilities, demands, actions, claims, losses and expenses, including reasonable attorneys' fees, which arise out of or are related to the negligence, recklessness or willful misconduct of the Contractor, its directors, employees, agents and assigns, in the performance of work under this contract.
12. OWNERSHIP OF MATERIALS AND DOCUMENTS/CONFIDENTIALITY: The Agency retains ownership of any and all partial or complete reports, drawings, plans, notes, computations, lists, and/or other materials, documents, information, or data prepared by the Contractor and/or the Contractor's subcontractor(s) pertaining to this Contract. Said materials and documents are confidential and shall be available to the Agency from the

moment of their preparation, and the Contractor shall deliver same to the Agency whenever requested to do so by the Project Manager and/or Agency. The Contractor agrees that same shall not be made available to any individual or organization, private or public, without the prior written consent of the Agency.

13. TITLE AND RISK OF LOSS:

- A. Documentation: Title to the Documentation shall pass to Agency when prepared; however, a copy may be retained by Contractor for its records and internal use. Contractor shall retain such Documentation in a controlled access file, and shall not reveal, display or disclose the contents of the Documentation to others without the prior written authorization of Agency or for the performance of Work related to the Work.
- B. Material: Title to all Material, field or research equipment, and laboratory models, procured or fabricated under the Contract shall pass to Agency when procured or fabricated, and such title shall be free and clear of any and all encumbrances. Contractor shall have risk of loss of any Material or Agency-owned equipment of which it has custody.
- C. Disposition: Contractor shall dispose of items to which Agency has title as directed in writing by the Agreement Administrator and/or Agency.

14. PROPRIETARY RIGHTS:

- A. Rights and Ownership: Agency's rights to inventions, discoveries, trade secrets, patents, copyrights, and other intellectual property, including the Information and Documentation, and revisions thereto (hereinafter collectively referred to as "Proprietary Rights"), used or developed by Contractor in the performance of the Work, shall be governed by the following provisions:
 - 1. Proprietary Rights conceived, developed, or reduced to practice by Contractor in the performance of the Work shall be the property of Agency, and Contractor shall cooperate with all appropriate requests to assign and transfer same to Agency.
 - 2. If Proprietary Rights conceived, developed, or reduced to practice by Contractor prior to the performance of the Work are used in and become integral with the Work or Documentation, or are necessary for Agency to have complete enjoyment of the Work or Documentation, Contractor shall grant to Agency a non-exclusive, irrevocable, royalty-free license, as may be required by Agency for the complete enjoyment of the Work and Documentation, including the right to reproduce, correct, repair, replace, maintain, translate, publish, use, modify, copy or dispose of any or all of the Work and Documentation and grant sublicenses to others with respect to the Work and Documentation.
 - 3. If the Work or Documentation includes the Proprietary Rights of others, Contractor shall procure, at no additional cost to Agency, all necessary licenses regarding such Proprietary Rights so as to allow Agency the complete enjoyment of the Work and Documentation, including the right to

reproduce, correct, repair, replace, maintain, translate, publish, use, modify, copy or dispose of any or all of the Work and Documentation and grant sublicenses to others with respect to the Work and Documentation. All such licenses shall be in writing and shall be irrevocable and royalty-free to Agency.

B. No Additional Compensation: Nothing Set forth in this Contract shall be deemed to require payment by Agency to Contractor of any compensation specifically for the assignments and assurances required hereby, other than the payment of expenses as may be actually incurred by Contractor in complying with this Contract.

15. INFRINGEMENT: Contractor represents and warrants that the Work and Documentation shall be free of any claim of trade secret, trade mark, trade name, copyright, or patent infringement or other violations of any Proprietary Rights of any person.

Contractor shall defend, indemnify and hold harmless, Agency, its officers, directors, agents, employees, successors, assigns, servants, and volunteers free and harmless from any and all liability, damages, losses, claims, demands, actions, causes of action, and costs including reasonable attorney's fees and expenses arising out of any claim that use of the Work or Documentation infringes upon any trade secret, trade mark, trade name, copyright, patent, or other Proprietary Rights.

Contractor shall, at its expense and at Agency's option, refund any amount paid by Agency under the Contract, or exert its best efforts to procure for Agency the right to use the Work and Documentation, to replace or modify the Work and Documentation as approved by Agency so as to obviate any such claim of infringement, or to put up a satisfactory bond to permit Agency's continued use of the Work and Documentation.

16. NOTICES: Any notice may be served upon either party by delivering it in person, or by depositing it in a United States Mail deposit box with the postage thereon fully prepaid, and addressed to the party at the address set forth below:

Agency: Kathleen Baxter
Interim Manager of Contracts and Procurement
Inland Empire Utilities Agency
P.O. Box 9020
Chino Hills, California 91709

Contractor: Sue Gregory, Legal Manager
Synagro-WWT, Inc.
3845 Bithell Lane
Suisun City, CA 94585

Any notice given hereunder shall be deemed effective in the case of personal delivery, upon receipt thereof, or, in the case of mailing, at the moment of deposit in the course of transmission with the United States Postal Service.

17. SUCCESSORS AND ASSIGNS: All of the terms, conditions and provisions of this Contract shall inure to the benefit of and be binding upon the Agency, the Contractor, and their respective successors and assigns. Notwithstanding the foregoing, no assignment of the duties or benefits of the Contractor under this Contract may be assigned, transferred or

otherwise disposed of without the prior written consent of the Agency; and any such purported or attempted assignment, transfer or disposal without the prior written consent of the Agency shall be null, void and of no legal effect whatsoever.

18. PUBLIC RECORDS POLICY: Information made available to the Agency may be subject to the California Public Records Act (Government Code Section 6250 et seq.) The Agency's use and disclosure of its records are governed by this Act. The Agency shall use its best efforts to notify Contractor of any requests for disclosure of any documents pertaining to this work.

In the event of litigation concerning disclosure of information Contractor considers exempt from disclosure; (e.g., Trade Secret, Confidential, or Proprietary) Agency shall act as a stakeholder only, holding the information until otherwise ordered by a court or other legal process. If Agency is required to defend an action arising out of a Public Records Act request for any of the information Contractor has marked "Confidential," "Proprietary," or "Trade Secret," Contractor shall defend and indemnify Agency from all liability, damages, costs, and expenses, including attorneys' fees, in any action or proceeding arising under the Public Records Act.

19. RIGHT TO AUDIT: The Agency reserves the right to review and/or audit all Contractor's records related to the Work. The option to review and/or audit may be exercised during the term of the Contract, upon termination, upon completion of the Contract, or at any time thereafter up to twelve (12) months after termination of the Contract. The Contractor shall make all records and related documentation available within three (3) working days after said records are requested by the Agency.
20. INTEGRATION: The Contract Documents represent the entire Contract of the Agency and the Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered by the Contract Documents. This Contract may not be modified, altered or amended except by written mutual agreement by the Agency and the Contractor.
21. GOVERNING LAW: This Contract is to be governed by and constructed in accordance with the laws of the State of California, County of San Bernardino.
22. TERMINATION FOR CONVENIENCE: The Agency reserves and has the right to immediately suspend, cancel or terminate this Contract at any time upon written notice to the Contractor. In the event of such termination, the Agency shall pay Contractor for all authorized and Contractor-invoiced services up to the date of such termination.
23. FORCE MAJEURE: Neither party shall hold the other responsible for the effects of acts occurring beyond their control; e.g., war, riots, strikes, natural disasters, etcetera.
24. CHANGES: The Agency may, at any time, make changes to this Contract's Scope of Work; including additions, reductions and other alterations to any or all of the work. However, such changes shall only be made via written amendment to this Contract. The

Contract Price and Work Schedule shall be equitably adjusted, if required, to account for such changes and shall be set forth within the Contract Amendment.

25. NOTICE TO PROCEED: No services shall be performed or furnished under this Contract unless and until this document has been properly signed by all responsible parties and a Notice to Proceed order has been issued to the Contractor.

AS WITNESS HEREOF, the parties hereto have caused the Contract to be entered as of the day and year written above.

INLAND EMPIRE UTILITIES AGENCY:

SYNAGRO-WWT, INC.:

P. Joseph Grindstaff
General Manager

(Date)

Brian Voss
Business Development Manager

(Date)


**CONSENT
CALENDAR
ITEM**


2G


Date: October 16, 2013


To: The Honorable Board of Directors

Through: Public, Legislative Affairs, and Water Resources Committee (10/09/13)
Finance, Legal, and Administration Committee (10/09/13)

From:  P. Joseph Grindstaff
General Manager

Submitted by: Christina Valencia 
Chief Financial Officer

Paddy Mwembu 
Manager of Financial Planning

Jason Gu 
Grants Officer

Subject: Adoption of Resolution No. 2013-10-2 in Support of the MWD
Foundational Actions Funding Program

RECOMMENDATION

It is recommended that the Board of Directors adopt Resolution No. 2013-10-2, authorizing the General Manager to sign and file the grant application and agreement with the Metropolitan Water District of Southern California (MWD) for the Foundational Actions Funding Program.

BACKGROUND

In April 2013, the MWD Board of Directors approved the Foundational Action Funding (FAF) Program and the issuance of the Request for Proposal to help address regional funding needs for actions that reduce barriers to future water resource production, and provide results that are unique, yet transferable to other areas in the region. IEUA and Western Municipal Water District (WMWD) jointly submitted a grant application for the FAF Program. In September 2013, 16 out of the 23 grant proposals received by MWD were recommended for funding. A total of \$3.3 million was awarded. IEUA's joint proposal received \$490,200 for the following three projects:

Project 1-The Pilot Scale 3-D Fluorescence Excitation Emission Matrix will be used to develop a monitoring method that would allow the California Department of Public Health to

update IEUA's recycled water recharge permit blending requirements, which would allow additional recycled water recharge into the Chino Basin.

Project 2-The Recycled Water Intertie Permit Study will be used by the Regional Water Quality Control Board to determine the permit requirements for a recycled water intertie between IEUA's recycled water system and the Western Riverside Corona Wastewater Regional Authority recycled water system.

Project 3-The Pilot Scale Biological Treatment Process (BIOTTTA™) will evaluate the applicability of the BIOTTTA™ treatment system for the removal of TCE, TCP, DBCP and nitrate located within the Chino and Cucamonga Basins. The data of this study would enable other agencies with similar issues to determine the effectiveness of the process to treat and recover contaminated groundwater supplies.

The MWD FAF grant requires a 50% local match. The project cost is allocated as the follows:

Project Cost Share Allocation						
Cost Share	IEUA	WMWD	CVWD	EPA Grant	MWD Grant	Total
Project 1	\$25,000	\$25,000			\$50,000	\$100,000
Project 2	\$12,500	\$12,500			\$25,000	\$50,000
Project 3		\$175,600	\$64,000	\$175,600	\$415,200	\$830,400
Grand Total	\$37,500	\$213,100	\$64,000	\$175,600	\$490,200	\$980,400

Project 1 and 2 will be performed by IEUA. Approximated 65% of the total project cost of Project 1 and 2, or \$97,500, will be incurred by IEUA in FY2013/14. Project 3 will be performed by WMWD and CVWD. IEUA is the grants administrator for this project. The project cost will be incurred by WMWD and CVWD.

PRIOR BOARD ACTION

None.

IMPACT ON BUDGET

If the resolution is approved, IEUA's commitments of \$97,500 in FY2013/14 and \$52,500 in FY2014/15 are included in the \$600,000 budget for project (WR14020) in the Recycled Water Fund.

Attachment
Resolution 2013-10-2

RESOLUTION NO. 2013-10-2

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY*, SAN BERNARDINO COUNTY, CALIFORNIA, AUTHORIZING THE INLAND EMPIRE UTILITIES AGENCY TO ENTER INTO A FINANCIAL ASSISTANCE AGREEMENT WITH THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA FOR THE FOUNDATIONAL ACTIONS GRANT FUNDING PROGRAM

BE IT RESOLVED, that the Inland Empire Utilities Agency* Board of Directors authorizes the General Manager, or in his absence, the Chief Financial Officer, the Executive Manager of Policy Development, or the Executive Manager of Operations to execute the financial assistance agreement, and any amendments thereto; and

BE IT RESOLVED, that the Inland Empire Utilities Agency* Board of Directors supports the application under the Foundational Actions Grant Funding Program of the Metropolitan Water District of Southern California; and

BE IT RESOLVED, that the Inland Empire Utilities Agency has the capacity to provide the amount of contributions specified in the funding plan; and

BE IT FURTHER RESOLVED, that the Inland Empire Utilities Agency* Board of Directors hereby adopts Resolution No. 2013-10-2 on this 16th day of October, 2013.

ADOPTED on this 16th day of October, 2013.

Terry Catlin, President of the Inland Empire Utilities Agency* and of the Board of Directors thereof

ATTEST:

Steven J. Elie, Secretary/Treasurer of the Inland Empire Utilities Agency* and of the Board of Directors thereof

* A Municipal Water District

**CONSENT
CALENDAR
ITEM**

2H

Date: October 16, 2013

To: The Honorable Board of Directors

Through: Finance, Legal, and Administration Committee (10/09/13)

From: P. Joseph Grindstaff *WJG*
General Manager

Submitted by: Christina Valencia *WJG*
Chief Financial Officer

Paddy Mwembu *PM*
Manager of Financial Planning

Subject: FY 2012/13 Fourth Quarter Budget Variance, Performance Goals Updates,
and Budget Transfers

RECOMMENDATION

It is recommended that the Board of Directors approve reclassification of FY 2012/13 costs, pursuant to the Agency's Fiscal Ordinance No. 90, as part of the year-end reconciliation resulting from the annual audit process. The costs to be reclassified are:

1. \$5.0 million of capital expenditures to operation and maintenance costs (O&M) primarily due to reimbursable costs from the City of Chino for the restoration of the Magnolia Channel (EN06020 – RP-5 Upgrade) and from Carson Company for street improvements performed in the city's right of way (EN12012 – El Prado Road Improvements); and
2. \$2.4 million of O&M costs to capital expenditures primarily from professional fees and services expenses to Capital Project EN08018, 1630 W. Recycled Water Pipeline in the Recycled Water (WC) Fund.

BACKGROUND

Budget Transfers

In accordance with the Agency's Fiscal Ordinance 90, any reclassification/transfer between Operating and Capital appropriations shall require Board approval. Total costs to be reclassified are \$7.4 million which consists of \$5.0 million of capital expenditures to be reclassified as operations and maintenance expenses and \$2.4 million of construction costs to be reclassified as capital expenditures. Exhibit D shows the itemized listing of costs to be reclassified. In addition,

Exhibit C presents a summary of intra-fund Capital and O&M budget transfers processed during the fourth quarter within management authority.

Budget Variance Report

FY 2012/13 Fourth Quarter Budget Variance report presents preliminary results of the Agency's financial performance through June 30, 2013. Exhibit A provides a comparison of preliminary actual revenues and expenses to the FY 2012/13 Amended Budget, including an explanation of significant variances by categories. Also included are the projected actual amounts reported in June as part of the FY 2013/14 budget adoption process. Upon conclusion of the annual audit, a supplemental report will be provided to the Board identifying any material changes.

Total Sources and Uses of Funds Highlight

Overall, the Agency received total revenues and other funding sources of \$146.6 million or 17.3% higher than the Amended budget of \$125.0 million (exhibit A detail). Total expenditures were \$115.6 million or 26.3% lower than the Amended budget of \$156.8 million. Total expenditures include operating, capital, and debt service costs.

Revenues and Other Funding Sources

The Agency's total revenues and other funding sources at the end of the fourth quarter were \$146.6 million, or 17.3% higher than the Amended Budget. The following section highlights key Agency revenue sources:

- **Connection Fees** – Total new Equivalent Dwelling Unit (EDU) connections reported through the end of the fourth quarter were 2,997 for total connection revenues of \$14.6 million. Compared to the Amended Budget of 1,100 new connections, the end of the year total of 2,997 units represents 170.6% favorable variance. New connections are primarily from residential, retail stores, restaurants, and industrial facilities developments. Cucamonga Valley Water District, City of Montclair, and City of Chino reported a combined number of new connections of approximately 2,312 EDU units, or 78% of the Agency-wide total.
- **User Charges** – User charges were \$52.5 million, or 104.1% of the Amended Budget. The favorable variance is accounted for by a 3% growth in EDU volumetric fees or \$39.3 million actual fees paid by users discharging to the regional wastewater system. The user charges also include \$6.7 million for Non-Reclaimable Wastewater pass-through fees paid by industrial and commercial users connected to the brine line system; \$3.6 million for imported water meter service charges to meet the Readiness-to-Serve obligation from MWD and water use efficiency programs. Water purchased from MWD was \$34.0 million or 58,853 AF which was directly passed through to member agencies. The Agency, as a result of the pass-through service collected \$0.7 million for imported potable water surcharge. Table 1 below shows the imported water deliveries/purchased in FY 2011/12 and FY 2012/13.

**Table 1: MWD Imported Water
 Pass-Through Deliveries**

Fiscal Year	Acre Feet (AF)	MWD Pass-Thru Purchases (\$Millions)	IEUA AF Surcharge (\$Millions)
2012/13	58,853	\$34.0	\$.709
2011/12*	77,348	\$38.4	\$.927

* Includes 25,982 AF of replenishment water purchases for \$10.5 million

- **Recycled Water Sales** – Actual direct and groundwater recharge sales were \$3.8 million for 21,840 Acre-Feet (AF) and \$2.1 million for 10,479 AF, respectively, for total sales of \$5.9 million or 32,319 AF. The total actual recycled water deliveries of 32,319 AF at the end of FY 2012/13 were approximately 98% of Amended Budget of 33,000 AF.
- **MWD LPP Rebate** –MWD LPP rebate is based on the recycled water sales in excess of 3,500 AF up to 17,000 AF at a rate of \$154/AF, for a maximum of \$2.1 million a year. The Agency received the full rebate of \$2.1 million or 100% by April 2013.
- **Property Taxes** – Total property tax receipts were \$47.9 million or 148% of the Amended budget. The receipts include \$25.2 million of general ad-valorem property tax, \$21.7 million of RDA taxes, and \$1.1 million from the City of Fontana for extra-territorial tax receipts. Included in the \$21.7 million of RDA tax receipts were \$11.5 million for pass-through collections and \$10.2 million in one-time payment for the Agency’s share of the unobligated funds returned by the Successor Agencies for re-distribution to eligible taxing agencies. The “one-time” receipts are the result of the dissolution of redevelopment agencies which took effect on February 1, 2012.
- **Grants** – Total grant receipts were \$3.2 million or 89.3% of the Amended Budget of \$3.5 million (Table 2). The delay in Southern and Central/Wineville Areas impacted the actual grant receipts from SWRCB.

**Table 2: FY 2012/13 Grants Receipts
 (\$Thousands)**

Projects	Grantor	Amended Budget	Actual	% of Actual
Recycled Water Distribution System	SWRCB/USBR	\$3,333	\$2,494	79
Multi-Family Program	DWR	147	590	19
Chino Creek and Greater Prado	SWRCB	0	26	1
CA Dept. of Parks & Recreation	DPR	49	42	1
Total		\$3,529	\$3,152	100%

- **Loans** – Actual SRF Loan proceeds were \$7.9 million or 59.5% of the Amended Budget of \$13.3 million (Table 3). SRF loan receipts are directly correlated to capital project spending; therefore, the delay in Southern and Central/Wineville Areas impacted the actual grants and loan receipts. SRF Loan proceeds of \$7.9 million received from the State Water Resources Control Board (SWRCB) were for the following capital projects:

**Table 3: FY 2012/13 SRF Loan Proceeds
 (\$Thousands)**

Project	Amended Budget	Actual	% of Actual
Southern Area Recycled Water (Phase VI)	\$7,164	\$4,805	61
Central/Wineville Recycled Water (Phase VII)	6,168	1,221	15
RP-1 Dewatering Facility	0	1,901	24
Total	\$13,332	\$7,927	100%

- **Cost Reimbursement/Other Revenues** – The Agency received \$3.3 million from Inland Empire Regional Composting Authority (IERCA), \$1.4 million from Chino Basin Desalter Authority (CDA), and \$1.1 million from Chino Basin Watermaster (CBWM) for reimbursement of administrative, operating and debt service costs. Other revenues included \$4.7 million received as full payment from Chino Holding Company, LLC (by assignment from Lewis Investment Company) for the Co-Composter Relocation Mitigation fee and \$411,000 from Environ for RP-5 Solids Handling Facility/REEP lease.

Expenses

Total expenses for FY 2012/13 were \$115.6 million or 74% of Amended Budget. Total expenses include \$70 million of administration & operating expenses, \$24.2 million of capital expenditure, and \$21.4 million of financial and other expenses.

The Amended Budget of \$156.8 million includes Board approved encumbrances and budget carry forward from FY 2011/12 to FY 2012/13 in the amount of \$12.7 million; \$11.1 million for capital projects and \$1.6 million for O&M expenses. In January 2013, a total of \$838,815 in unexpended carry forward encumbrances were cancelled (\$818,372 for projects and \$20,443 for O&M expenses) and corresponding budget returned to the prior fiscal year. In September 2013, a total of \$8.5 million is expected to be carried forward to FY 2013/14 (\$7.3 million for capital projects and \$1.2 million for O&M expenses). The following section highlights key Agency expenditure categories:

- **Employment Expenses** – The employment expenses at the end of the fourth quarter were \$32.8 million, or approximately 96.8% of the Amended Budget. The favorable variance is due to a significantly higher vacancy factor of 8.0% compared to the target of 5.0%. The high number of vacancies was primarily due to cost containment and a temporary hiring freeze put in place in January 2013 and lifted in late April.

- **Office and Administrative Expenses** – This category expended \$1.0 million or 70.7% of the Amended Budget. Favorable variance was due to lower than anticipated costs for director’s expenses; computer software & licenses fees; training and related travel expense; sponsorship contributions; subscriptions & publications; advertising; and agency wide membership expenses. Included in this category is the GM Contingency account originally budgeted at \$400,000 in the Regional Wastewater Operations & Maintenance (RO) Fund. In January 2013, the Board approved a transfer of \$300,000 from Election Expenses, increasing the total budget to \$700,000. Through the end of the fourth quarter, the GM Contingency was fully expended in support the following expenses:
 - \$578,000 to support legal fees in Regional Wastewater (RC & RO) Fund, Non-Reclaimable Wastewater (NC) Fund, and Recycled (WC) Fund.
 - \$77,000 to the Administrative Services (GG) Fund for consulting services
 - \$25,000 for RP-1 Fuel Cell consulting services (RO) Fund
 - \$20,000 to the Recharge Water (RW) Fund to support completion of construction of the Hickory Basin Arizona crossing
- **Professional Fees & Services** – This category expended \$5.5 million, or 79.8% of the Amended Budget. The favorable variance is due to effective cost containment measures implemented in monitoring contract services for laboratory, landscape, security, consultants, janitorial, and software support.
- **Chemicals** – Total chemical expenses for the year were \$3.6 million or 79.5% compared to the Amended Budget of \$4.6 million. Favorable variance is due to process control augmentation to reduce overall chemical usage and to maintain permit compliance at a reduced cost. The application of key performance measures (KPIs) to monitor consumption at various facilities continues to be an effective tool in reducing chemical usage. This category supports facility operations such as process control, solids thickening, odor control, coagulation, disinfection, and dechlorination.
- **Utilities** – This category expended \$8.8 million or 90.6% of the Amended Budget. The favorable variance in this category can be attributed to lower actual energy costs for electricity and natural gas and also the delayed commissioning of the fuel cell and RP-1 Dewatering facilities. The combined average cost per kWh of direct access and SCE electricity was \$0.113 compared to a budget rate of \$0.125/kWh. The cost of natural gas averaged \$0.503/therm compared to a budgeted rate of \$0.80/therm.
- **Operating Fees** – Total operating fees were \$7.1 million or 89.4% of the Amended Budget of \$8.0 million. The favorable variance was due to lower than budgeted non-reclaimable wastewater strength and imbalance and SAWPA’s revision of TSS formation calculation.
- **Financial Expenses** – Financial expenses for the year were \$21.3 million or 92.5% of the Amended Budget. This category was below budget due to the low interest rates on the

2008B Variable Rate Demands Bonds which averaged at 0.14% compared to the budgeted 3% rate. These savings were partially offset by the full recording of the deferred financing or cost of issuance relative to the 2005A and 2010A refinancing which is in compliance with GASB 62 regulation. FY 2012/13 outstanding debt is approximately \$500 million which consists of \$329 million in principal and \$171 million in interest. As illustrated in Table 4, breakdown for the \$500 million outstanding debt is \$386 million in bonds, \$103 million in SRF loans, and \$10 million in notes payables.

**Table 4: FY 2012/13 Debt Summary
 (\$ Millions)**

	Debt Issue Par			FY 2012/13 Debt Service Costs			FY 2012/13 Outstanding Debt		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
Bonds	\$251.1	\$216.0	\$467.1	\$6.7	\$9.0	\$15.7	\$228.7	\$157.6	\$386.3
SRF Loans	104.2	15.0	119.2	3.0	0.8	3.7	91.8	11.5	103.3
Notes Payable	15.1	1.6	16.7	0.7	0.1	0.8	8.5	1.5	10.0
Financial Expenses						1.0			
Total	\$370.4	\$232.6	\$603.0	\$10.4	\$9.9	\$21.3	\$329.0	\$170.6	\$499.6

- **Capital** - Capital project expenditures through the end of the fourth quarter were \$24.2 million, or 41.1% of the \$58.7 million Amended Budget. Lower capital spending through the end of the quarter is attributed to delays in the Southern Area Recycled Water project. Delays resulted from lengthy bid processes and prolonged approval process of construction projects by the State Water Resources Control Board. Construction on the Southern area projects began in early July. In addition, the Central/Wineville construction originally delayed due to contractors' concerns will begin the bid process in late September and October 2013. Approximately 53% of the Amended Budget is allocated to Recycled Water capital improvement plan (CIP) and 28% to the Regional Wastewater CIP program. Of the total CIP in the Amended Budget, \$10.3 million is carry forward commitments from FY 2011/12. Based on current projections, over \$6.6 million or nearly 12%, of the FY 2012/13 CIP Amended Budget of \$58.7 million is expected to be carried forward to FY 2013/14.

Fund Balance

Based on preliminary year-end results, total revenues and other funding sources exceeded expenses and other uses of funds by approximately \$31.1 million. As a result, the FY 2012/13 preliminary ending fund balance is approximately \$139.2 million or 29% higher than beginning fund balance of \$108.2 million.

Goals and Objectives

Exhibit B provides a progress status of the Division and related Department goals and objectives (G&O) through the end of the fiscal year. Key performance indicators (KPIs) are used by management to measure and track the achievement of their department G&O.

PRIOR BOARD ACTION

On May 15, 2013, the Board reviewed the Agency's variance report for FY 2012/13 Third Quarter Ending March 31, 2013.

IMPACT ON BUDGET

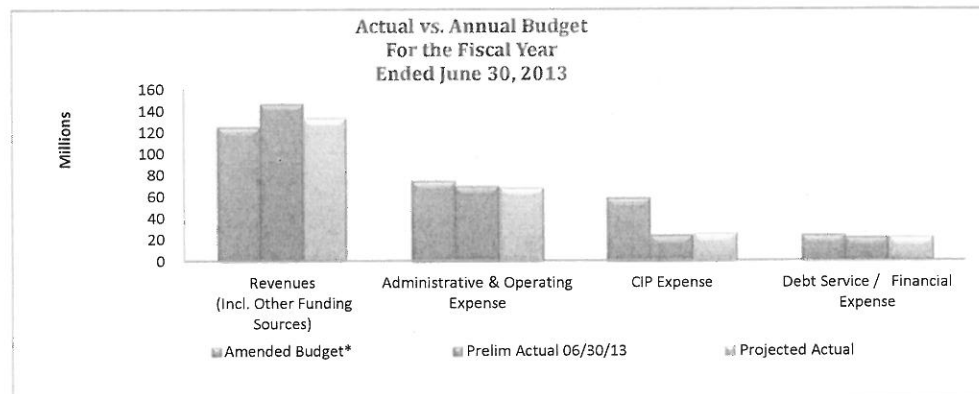
The increase in total revenues over total expenses in the amount of \$31.1 million results in a total estimated ending fund balance of \$139.2 million in FY 2012/13.

I. Actual vs. Budget Summary:

Fourth Quarter Ended June 30, 2013

	Adopted Annual Budget	Amended Annual Budget*	Projected Actual reported June 2013	Preliminary Actual Quarter Ended 06/30/13	Amended Budget* vs. Prelim Actual	% Prelim Actual vs Amended Budget
Revenues	\$67,553,835	\$67,553,835	\$67,642,986	\$71,504,399	\$3,950,564	105.8%
Other Sources of Funds	57,480,318	57,480,318	65,392,191	75,124,675	17,644,357	130.7%
Administrative & Operating Expense	(73,494,922)	(74,655,322)	(68,333,879)	(70,047,511)	4,607,811	93.8%
CIP Expense	(43,409,774)	(58,736,556)	(25,644,041)	(24,163,379)	34,573,177	41.1%
Debt Service / Financial Expense	(23,330,036)	(23,448,314)	(21,082,583)	(21,352,832)	2,095,482	91.1%
Surplus/(Deficit)	(15,200,579)	(31,806,038)	17,974,674	31,065,354	62,871,392	
Beginning Fund Balances	91,982,593	108,164,350	108,164,350	108,164,350	108,164,350	
Ending Fund Ending Balances	\$76,782,014	\$76,358,312	\$126,139,024	\$139,229,704	\$62,871,392	

*Before Carry Over to FY 2013/14



2. Actual Revenue vs. Budget:

	Adopted Annual Budget	Amended Annual Budget*	Projected Actual reported June 2013	Preliminary Actual Quarter Ended 06/30/13	Amended Budget* vs. Prelim Actual	% Prelim Actual vs Amended Budget
Operating Revenues:						
User Charges	\$50,422,734	\$50,422,734	\$50,223,682	\$52,481,756	\$2,059,022	104.1%
Recycled Water Sales	5,675,000	5,675,000	5,050,000	5,872,605	197,605	103.5%
MWD LPP Rebate	2,079,000	2,079,000	2,079,000	2,079,000	0	100.0%
Property Tax - O&M	2,980,493	2,980,493	3,774,990	4,386,207	1,405,714	147.2%
Cost Reimbursement from JPA	5,428,555	5,428,555	5,166,578	5,892,044	463,489	108.5%
Interest Revenue	968,053	968,053	985,101	792,787	(175,266)	81.9%
Other Sources of Fund (Non-Operating):						
Property Tax - Debt, Capital	\$29,626,761	\$29,626,761	\$43,412,387	\$43,599,871	\$13,973,110	147.2%
Connection Fees	\$5,399,900	\$5,399,900	\$8,345,300	\$14,614,387	9,214,487	270.6%
Grants & Loans	16,861,589	16,861,589	5,377,330	11,079,265	(5,782,324)	65.7%
Other Revenue	5,592,068	5,592,068	8,620,809	5,831,152	239,084	104.3%
Total Revenues & Other Sources of Fund	\$125,034,153	\$125,034,153	\$133,035,177	\$146,629,075	\$21,594,922	117.3%

*Before Carry Over to FY 2013/14

User Charges	User charges were \$52.5 million, or 104.1% of the Amended Budget. Favorable variance was accounted by 3% growth in monthly EDU volumetric fees, resulted in \$39.3 million actual fees paid by users discharging to the regional wastewater system. The actual also includes \$6.7 million for Non-Reclaimable Wastewater fees paid by industrial and commercial users connected to the brine line system; \$3.6 million for water meter service charge to meet our Readiness-to-Serve obligation from MWD and water use efficiency programs. MWD water purchased is \$34.0 million or 58,853 AF which was directly pass-thru to our member agencies and the agency collected \$0.7 million for imported potable water surcharge.
Property Tax/ AdValorem	Total of \$47.9 million for property tax receipts, operating and non-operating combined, included \$25.2 million of general ad-valorem property tax, \$21.7 million of RDA taxes, and \$1.1 million from the City of Fontana for extra-territorial tax receipts. Included in the \$21.7 million RDA tax receipts are \$11.5 million for "pass through" collections and a one-time payment of \$10.2 million for the Agency's share of the unobligated funds returned by the Successor Agencies for re-allocation to eligible taxing agencies (as required by "due diligence" audit under redevelopment). The "one-time" receipts are the result of the dissolution of redevelopment agencies (RDAs) which took effect on February 1, 2012.
Cost Reimbursement from JPA/CBWM	Total revenue receipts for labor reimbursement from CDA and IERCA at \$1.4 million and \$3.3 million, respectively for a total of \$4.7 million. We have also received \$1.1 million from CBWM for their share of the recharge basins facilities costs and debt service payments.
Recycled Water	Actual direct and groundwater recharge sales are \$3.8 million or 21,840 AF and \$2.1 million or 10,479 AF, respectively for a total of \$5.9 million or 32,319 acre-feet (AF), represented 98% of the Amended Budget of 33,000.
Interest Revenue	Interest Revenue is \$0.80 million or approximately 81.9% of the annual budget due to lower actual average interest rate of 0.46%, compared to the budgeted interest rate of 0.75%.
MWD LPP Rebates	MWD LPP rebate is based on recycled water sales in excess of 3,500 AF up to 17,000 at a rate of \$154, for a maximum of \$2.1 million per year. Total allowable rebate was 100% achieved in April 2013.
Connection Fees	Member agencies reported a total of 2,997 new connections through the end of the fourth quarter. Total revenue of \$14.6 million for new EDU connection fees reported are 270.6% of the budgeted amount of \$5.4 million. Favorable variance is mainly due to 2,312 new connections collectively reported by Cucamonga Valley Water District, City of Montclair, and City of Chino.
Grants and Loans	Actual receipts were \$3.2 million grants and \$7.9 million of SRF loan proceeds for a total of \$11.1 million or 65.7% of Amended Budget. SRF Loan proceeds for \$7.9 million were from SWRCB for the RP-1 Dewatering Facility Expansion for \$1.9 million, Recycled Water Program Southern for \$4.8 million, and Recycled Water Program Central/Wineville for \$1.2 million. Conversely, SRF Loan debt service payment total is \$3.7 million, principal for \$3.0 million and interest for \$0.7 million. Total budget of \$16.9 million is comprised of \$3.6 million grant receipts and \$13.3 million of SRF loans proceeds.
Other Revenues	Total actual other revenue was \$5.9 million or 104.6% of the Amended Budget of \$5.6 million. Favorable variance is primarily due to \$4.7 million received as full payment from Chino Holding Company, LLC (by assignment from Lewis Investment Company) for the Co-Composter Relocation Mitigation fee; \$425,000 from Black & Veatch as final litigation settlement for RP-4 Liquid Expansion project; and \$411,000 from Environ for RP-5 Solids Handling Facility/REEP lease.

3. Actual Operating and Capital Expense vs. Budget:

	Adopted Annual Budget	Amended Annual Budget*	Projected Actual reported June 2013	Preliminary Actual Quarter Ended 06/30/13	Amended Budget* vs. Prelim Actual	% Prelim Actual vs Amended Budget
Operating Expenses:						
Employment	\$33,415,050	\$33,900,050	\$32,712,648	\$32,818,435	\$1,081,615	96.8%
Admin & Operating	40,079,872	40,755,272	35,621,231	37,229,076	\$3,526,196	91.3%
Other Uses of Fund (Non-Operating):						
Capital	43,409,774	58,736,556	25,644,041	24,163,379	\$34,573,177	41.1%
Debt Service	23,330,036	23,448,314	21,083,583	21,352,832	\$2,095,482	91.1%
Total Expenses & Other Uses of Fund	\$140,234,732	\$156,840,191	\$115,061,503	\$115,563,721	\$41,276,470	73.7%

*Before Carry Over FY 2013/14

Employment Expense	<p>Employment 96.8% The employment expenses at the fourth quarter were \$33.8 million, or 96.8% of the Amended Budget. The favorable variance is due to a significantly higher vacancy factor of 8% compared to the budgeted 5.0%. The high number of vacancies was primarily due to a temporary hiring freeze put in place in January 2013 and lifted in late April.</p>
Administrative & Operating Expense	<p>Office and Administrative 70.7% This category expended \$1.0 million or 70.7% of the Amended Budget. Favorable variance was due to lower than anticipated costs for directors expenses; computer software & licenses fees; training and related travel expense; sponsorship contributions; subscriptions & publications; advertising; and agency wide membership expenses. Included in this category is the GM Contingency account originally budgeted at \$400,000 in the Regional Wastewater Operations & Maintenance (RO) Fund. In January 2013, the Board approved a transfer of \$300,000 from Election Expenses, increasing the total budget to \$700,000. Through the end of the fourth quarter, the GM Contingency amount has been fully exhausted to support unplanned costs, including legal, management consulting, recruitment, and capital project expenditures.</p> <p>Insurance Expenses - 95% This category expended \$0.5 million, or 95% of Amended Budget and is slightly under the budgeted amount as a result of limited liability and property claims as well as limited internal property damage losses.</p> <p>Professional Fees & Services 79.8% This category expended \$5.5 million, or 79.8% of the Amended Budget. The favorable variance is due to effective cost containment measures implemented in monitoring contract services for laboratory, landscape, security, consultants, janitorial, and software support.</p> <p>Biosolids Recycling 95% Total expense for the category was \$3.3 million or 95.0% of the amended budget. Construction delays affecting the RP-1 Dewatering project have contributed to increased biosolids hauling and processing costs. The increased cost resulting from the delay were justified as capital expenditures which brought this category to line up closely with the amended budget.</p> <p>Chemicals 79.5% This category supports facility operations such as process control, solids thickening, odor control, coagulation, disinfection and dechlorination. Favorable variance is due to ferric chloride dosing point from CCWRF directly at RP-2 into the anaerobic digester which increased the efficiency of controlling hydrogen sulfide and have no adverse impact to settleability at CCWRF. There was also reduction in sodium hypochlorite usage in addition to the increased use of recycled water which reduced the usage of sodium bisulfite.</p> <p>Utilities 90.6% This category expended \$8.8 million or 90.6% of the budget. Favorable variance in this category can be attributed to lower actual energy costs for electricity and natural gas; the delay commissioning of the fuel cell and RP-1 Dewatering facilities; lower production from solar panel and wind power. The combined average cost per kWh of direct access and SCE electricity was \$0.113 compared to a budget rate of \$0.125/kWh. The cost of natural gas averaged \$0.503/therm compared to a budgeted rate of \$0.80/therm.</p> <p>Special and Reimbursable Projects 44.9% and 52.8% Special and reimbursable project expenditures are lower than budgeted. Combined actual costs were \$1.5 million or 50% compared to a combined annual budget of \$3.0 million. The table below provides a summary of the major projects and current status.</p>

Financial Expenses

Financial Expense 92.5%

This category is below budget due to the low interest rates on the 2008B Variable Rate Demands Bonds with an average of 0.14% compared to 3% budget. These savings were partially offset by the full recording of the deferred financing or cost of issuance related to the refinancing of the 2005A and 2010A which is in compliance with GASB 62 regulation. FY 2012/13 outstanding debt is approximately \$499.6 million which consists of \$329.0 million in principal and \$170.6 million in interest. Furthermore, outstanding bond debt is \$386.3 million, SRF loan is \$103.3 million, and notes payable is \$10.0 million.

Capital Expense

Capital Costs 41.1%

Capital project expenditures through the end of the fourth quarter were \$24.2 million, or 41.1% of the \$58.7 million Amended Budget. Lower capital spending through the end of the quarter is attributed to delays in the Southern Area Recycled Water project. The delays resulted from lengthy bid processes, and prolonged approval process of construction projects by the State Water Resources Control Board. Construction on the Southern area projects began in early July. In addition, the Central/Wineville construction originally delayed due to contractors' concerns, will begin the bid process in late September and October 2013. Approximately 53% of the Amended Budget is allocated to Recycled Water capital improvement plan (CIP) and another 28% allocated to Regional Wastewater CIP program. Of the total CIP Amended Budget, \$10.3 is carry forward commitments from FY 2011/12. Based on current projections, approximately \$6.6 million or 12%, of the FY 2012/13 CIP Amended Budget of \$58.7 million is expected to be carried forward to FY 2013/14.

Summary of major capital and special project expenses and status as of June 30, 2013

Capital Project	Amended 2012/13	FY	YTD Expenditure	Budget Amount Remaining
EN06015	RP-1 Dewatering Facility Expansion	2,288,565	2,201,450	87,115
	The 14 day continuous field test was successfully completed with the Contractor, Manufacturers representative and Agency staff during this period. The 45 day system acceptance demonstration period began following completion of the 14 day performance test. The Contractor SSC Construction will continue to address open punch list items and finalize project close out activities with Construction Management staff.			
EN06025	Wineville Extension Recycled Water Pipeline	4,256,785	518,574	3,738,212
	The final design package and securing permits were reviewed in July, 2013. The bid package will be advertised in mid-Sep once the permit from SBCFC is secured.			
EN07010	CCWRF RW Pump Station Expansion	3,636,277	2,938,127	698,150
	Olsson Construction's subcontractor for systems integration is proceeding with development of PLC programming, a follow up software and programming workshop will be scheduled with the Contractors systems integrator and agency staff.			
EN08023	RP-1 Asset Replacement	2,554,000	2,181,525	372,475
	An examination of the Western effluent line revealed that the existing bladder valve had failed and was partially blocking the opening. It was decided that we needed to remove the valve to remove the damaged bladder. It was discovered that extreme corrosion had occurred on the top of the outlet pipe and we are evaluating the pipe. They are fabricating the new covers for the actuator pits. We are planning to allow flow from the clarifiers 1 through 4 to flow along the effluent channel and out the eastern outlet pipe. The Contractor will then be able to complete the work in the remaining primary clarifiers.			
EN11042	RP-1 Flare & RP1/RP2 Boiler Replacements	1,051,522	470,978	580,544
	Southern California Boiler has completed the installation of both boilers at the Regional Water Recycling Plant No.1. Startup and commissioning activities are ongoing at RP-1 and anticipated to be completed by the end of June 2013. The RP-1 boilers are currently in operation and controlled manually with remote alarm capability. The Regional Water Recycling Plant No. 2 boiler construction is substantially complete. Programming and final startup and commissioning for both RP-1 and RP-2 boiler systems is expected to complete by end of August 2013.			
IS12010	HCM System	2,053,754	1,718,986	334,768
	Replacement of the current payroll system addressing labor data recording & and reporting, payroll, and time evaluation. Also includes the replacement of the IFAS system and implementation of time evaluation functions.			
EN12012	EI Prado Road Improvements	1,208,032	1,167,126	40,907
	The final invoice, releasing retention, was processed. The project is complete.			

Special & Reimbursable Projects	Amended 2012/13	FY	YTD Expenditure	Budget Amount Remaining
EC13019	Water Softener Removal Rebate Program	150,000	68,721	81,279
	The Water Softener Removal Rebate Program, Project No, EC 13019 has a total budget of \$200,000 within the Recycled Water Capital Fund (WC) for FY 2012/13. Approximately 600 residential water softener had been removed thus far. The up-to-date total expended on this project is approximately 27% with a projected use of \$100,000 through June 2013. Therefore, staff has proposed to budget \$125,000, \$100,000, and \$75,000 for FY 2013/14, FY 2014/15, and FY 2015/16 respectively.			
PL05007	Facility Master Plan	84,778	57,229	27,549
	This project is for the preparation of the Facility Master Plan, water rights projects and staff labor charges. The project budget has been carried over to FY 2013/14.			
PL07001	Cleanup Prado	1,844	1,834	10
	This grant related budget is for staff labor expenses for the preparation of final reporting to occur in the second semester. Once complete, this project will be closed.			
WR13013	Sponsorships and Public Outreach	35,382	35,382	-
	The program funds agency and retail member agency memberships, public outreach activities for WUE Programs, BMP support grants for member agencies, and special events activities. The majority of sponsorship expenses were received in the fourth quarter of the fiscal year.			
PK11001	Water Discovery Field T	62,196	64,701	(2,505)
	The Water Discovery Field Trip Program is designed to meet the growing need of integrating children with the natural world by using the wetlands to create real life experiences. This program has been a great success reaching over 4,000 students throughout the Inland Empire and will come to end March of 2014.			

INLAND EMPIRE UTILITIES AGENCY
Fiscal Year 2012/13
CONSOLIDATED BUDGET VARIANCE ANALYSIS REPORT
Fourth Quarter Ended June 30, 2013

	Adopted FY 2012/13 Annual Budget	Amended FY 2012/13 Annual Budget *	Projected Actual reported June 2013	Preliminary Actual Quarter Ended 6/30/2013	YTD Variance Favorable (+) Unfavorable(-)	YTD % Budget Used
* Before Carry Over to FY 2013/14						
OPERATING REVENUES						
User Charges	\$50,422,734	\$50,422,734	\$50,223,682	\$52,481,756	\$2,059,022	104.1%
Recycled Water	5,675,000	5,675,000	5,050,000	5,872,605	197,605	103.5%
MWD LPP Rebates	2,079,000	2,079,000	2,079,000	2,079,000	-	100.0%
Property Tax - O&M	2,980,493	2,980,493	3,774,990	4,386,207	1,405,714	147.2%
Cost Reimbursement from JPA	5,428,555	5,428,555	5,166,578	5,892,044	463,489	108.5%
Interest Revenue	968,053	968,053	985,101	792,787	(175,266)	81.9%
TOTAL OPERATING REVENUES	\$67,553,835	\$67,553,835	\$67,279,351	\$71,504,399	\$3,950,564	105.8%
NON-OPERATING REVENUES						
Property Tax - Debt/Capital/Reserves	\$29,626,761	\$29,626,761	\$43,412,387	\$43,599,871	\$13,973,110	147.2%
Connection Fees (CCRA)	5,399,900	5,399,900	8,345,300	14,614,387	9,214,487	270.6%
Grants & Other Loans	3,529,589	3,529,589	1,687,636	3,151,918	(377,671)	89.3%
SRF Loan Receipts	13,332,000	13,332,000	3,689,694	7,927,348	(5,404,652)	59.5%
Project Reimbursements	1,071,527	1,071,527	1,072,814	6,751	(1,064,776)	0.6%
Other Revenue	4,520,541	4,520,541	7,547,995	5,824,401	1,303,860	128.8%
TOTAL NON OPERATING REVENUES	\$57,480,318	\$57,480,318	\$65,755,826	\$75,124,675	\$17,644,357	130.7%
TOTAL REVENUES	\$125,034,153	\$125,034,153	\$133,035,177	\$146,629,075	\$21,594,922	117.3%
ADMINISTRATIVE and OPERATING EXPENSES						
EMPLOYMENT EXPENSES						
Wages	\$19,678,838	\$20,288,838	19,426,505	\$21,121,670	\$832,832	104.1%
Benefits	13,736,212	13,611,212	13,286,143	11,696,765	(1,914,447)	85.9%
TOTAL EMPLOYMENT EXPENSES	\$33,415,050	\$33,900,050	\$32,712,648	32,818,435	(\$1,081,615)	96.8%
ADMINISTRATIVE EXPENSES						
Office & Administrative	\$1,984,633	\$1,435,296	\$1,244,529	\$1,015,356	(\$419,940)	70.7%
Insurance Expenses	523,500	494,621	483,500	469,771	(\$24,850)	95.0%
Professional Fees & Services	6,034,620	6,953,344	6,305,515	5,547,190	(\$1,406,154)	79.8%
Special Projects	958,500	1,181,485	440,428	530,668	(\$650,817)	44.9%
Reimbursable Projects	1,284,153	1,800,926	608,236	950,164	(850,762)	52.8%
TOTAL ADMINISTRATIVE EXPENSES	\$10,785,406	\$11,865,673	\$9,082,208	\$8,513,150	(\$3,352,523)	71.7%

INLAND EMPIRE UTILITIES AGENCY
Fiscal Year 2012/13
CONSOLIDATED BUDGET VARIANCE ANALYSIS REPORT
Fourth Quarter Ended June 30, 2013

	Adopted FY 2012/13 Annual Budget	Amended FY 2012/13 Annual Budget *	Projected Actual reported June 2013	Preliminary Actual Quarter Ended 6/30/2013	YTD Variance Favorable (+) Unfavorable(-)	YTD % Budget Used
* Before Carry Over to FY 2013/14						
OPERATING EXPENSES						
Material & Supplies/Leases	\$2,791,465	\$3,174,541	\$2,370,565	\$2,607,985	(\$566,556)	82.2%
Biosolids Recycling	3,556,523	3,468,581	3,501,380	3,294,960	(\$173,620)	95.0%
Chemicals	4,575,080	4,575,080	3,784,686	3,638,785	(\$936,295)	79.5%
CSDLAC & SARI, Operating Fees/Water	7,986,909	7,986,909	7,311,604	7,142,557	(\$844,352)	89.4%
Utilities	10,384,489	9,684,489	9,110,393	8,773,465	(911,024)	90.6%
TOTAL OPERATING EXPENSES	\$29,294,466	\$28,889,599	\$26,078,628	\$25,457,752	(\$3,431,847)	88.1%
TOTAL ADMINISTRATIVE and OPERATING EXPENSES	\$73,494,922	\$74,655,322	\$67,873,484	\$66,789,337	(\$7,865,985)	89.5%
<u>NON-OPERATING EXPENSES</u>						
CAPITAL OUTLAY	\$43,409,774	\$58,736,556	\$25,644,041	\$24,163,379	(\$34,573,177)	41.1%
FINANCIAL EXPENSES						
Principal, Financial and Interest Expenses T1	22,955,326	23,073,604	21,082,583	21,352,832	(\$1,720,772)	92.5%
OTHER NON OPERATING EXPENSES	374,710	374,710	460,396	3,258,174	\$2,883,464	869.5%
TOTAL NON-OPERATING EXPENSES	\$66,739,810	\$82,184,870	\$47,187,020	\$48,774,384	-\$33,410,486	59.3%
TOTAL EXPENSES	\$140,234,732	\$156,840,191	\$115,060,504	\$115,563,721	(\$41,276,470)	73.7%
REVENUES IN EXCESS/ (UNDER) EXPENSES	(\$15,200,579)	(\$31,806,038)	\$17,974,673	\$31,065,354	\$62,871,392	
FUND BALANCE SUMMARY						
Beginning Balance, July 01	\$91,982,593	\$108,164,350	\$108,164,350	108,164,350	-	
Surplus/ (Deficit)	(15,200,579)	(31,806,038)	17,974,673	31,065,354	62,871,392	
ENDING BALANCE, June 30	\$76,782,014	\$76,358,312	\$126,139,023	\$139,229,704	\$62,871,392	

Inland Empire Utilities Agency
Goals and Objectives Update
Fourth Quarter, FY 2012/13
Agency Management Division

Dept Agency Management	Division Goal	Department Goal	Department Objectives	Status
A. Water Conservation & Quality A-1 Encourage local and regional agencies to promote efficient use of water and assist in meeting the regions future water requirements.	Actively participate in MWD, SAWPA, activities to ensure IEUA maintains "best practices" in the industry	Actively participate in benchmarking and best practice surveys to ensure IEUA keeps pace with water/wastewater trends	Staff attends and participates in all of MWD's water use efficiency related meetings on a monthly basis.	Staff is participating on DWR's Urban Stakeholders Committee to update methodologies for compliance with the Water Conservation Act of 2009 (20% X2020)
A. Water Conservation & Quality A-2 Encourage local and regional agencies to promote efficient use of water and assist in meeting the regions future water requirements.	IEUA shall continue to be an active leader in California water policy issues	Maintain leadership roles on various water associations (e.g., ACWA, Water Reuse Association, SCAP, and CASA)	Staff is monitoring and tracking the progress of DWR's Independent Technical Panel on Demand Management Measures (ITP) that will update the Urban Water Management Planning Act.	Staff is participating on DWR's Urban Stakeholders Committee to update methodologies for compliance with the Water Conservation Act of 2009 (20% X2020)
A. Water Conservation & Quality A-4 Promote protection of high quality water supplies through implementation of local source protection programs that prevent the introduction of pollutants into the regional wastewater system.	Coordinate and collaborate with other water agencies on programs within the Santa Ana River Watershed.	Actively participate in the "One Water-One Watershed" planning process	Staff also actively promote wastewater pollutant protection programs, such as the national "No Drugs Down the Drain" initiative.	Staff participate in the SAWPA, OWOW 2.0 planning process, and actively attends, tracks, and participates in the SAWPA Beneficial Use, TMDL, Basin Monitoring, and Emerging Constituents Task Forces.
A. Water Conservation & Quality A-6 Partner with local and regional agencies to implement conjunctive use storm water capture, and other groundwater programs that will increase operational yield and protect the integrity of the groundwater basin.	Work closely with the Chino Basin Watermaster (CBWM) to implement the Optimum Basin Management Plan.	Support implementation of Chino Basin Desalter Phase 3 expansion with staff resources and grant support	On-going. IEUA will be developing an Integrated Resources Plan over the next fiscal year, with significant input and participation from its stakeholders.	On-going. IEUA will be developing an Integrated Resources Plan over the next fiscal year, with significant input and participation from its stakeholders.
C. Rate Stabilization & Cost Effectiveness C-1 Establish financial targets and policies on rates and charges to ensure the Agency's financial health.	In collaboration with our member contracting agencies and consistent with the Agency's Long Range Plan of Finance, moderate rate increases will be imposed as necessary to maintain stable revenue basis sufficient to meet operating and maintenance requirements, as well as to maintain fund balances at a level that ensures the Agency's financial health.	Implement annual moderate rate increases to support operating and maintenance costs for all Agency programs, with the ultimate goal of meeting full cost of service rates for all Agency programs.	Ongoing	Ongoing
C. Rate Stabilization & Cost Effectiveness C-2 Strive to maintain a stable rate structure while ensuring that rate increases are reasonable and justified.	Direct the efforts of all Agency staff to ensure prudent fiscal practices, efficient operations, and adequate capital planning and implementation.	Quarterly budget variance review with all managers to ensure all cost containment objectives are achieved	Identify opportunities to streamline the budget process, improve data accuracy, and reduce bureaucracy to expedite approvals while maintaining fiscal control and oversight.	Ongoing
C. Rate Stabilization & Cost Effectiveness C-4 Efficiently manage Agency's assets to ensure optimal productivity and cost effective operating and maintenance strategies and practices.	Implement Asset Management System for all IEUA facilities.	Continue to complete business case analysis on all engineering projects and maintenance programs	Complete facility condition assessments and utilize SAP plant maintenance equipment master data to monitor critical assets	Ongoing
E. Strategic Planning and Capital Implementation E-1 Update the Long Range Plan of Finance consistent with the 10 Year Capital Improvement Plan to adequately prepare for future growth. Update should be based on a collaborative process and should be widely disseminative.	Plan and direct 10-year capital development and implementation activities to ensure growing needs of member agencies are adequately addressed.	Carefully monitor building activity and real estate development trends throughout the IEUA service area and region	Collaborate with contracting member agencies to standardize and automate tracking and reporting of new or revised EDU connection permits by contracting member agencies currently reported in the monthly Building Activity Report (BAR).	Ongoing
F. Waste Management & Resource Utilization F-5 Optimize and maximize power generation using renewable energy sources and Agency facilities.	Implement Energy Management Strategy to be self sufficient by going "gridless" by 2020.	Leverage technology, such as GIS, to better track changes	Administer generation of bio-gas energy from commercial food waste at RP-5 Solids Handling and Renewable Energy Efficiency Project (REEP) facilities. Total energy to be generated is 1.5MM in FY 2012/13 (Phase I)	Identify opportunities to implement elements of "Gridless by 2020" work plan

Inland Empire Utilities Agency
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 Agency Management Division

Dept	Division Goal	Department Goal	Department Objectives	Status
Agency Management	<p>G. Interagency Relationships and Community Partnerships G-1 Promote and sustain effective communication between the Agency and its stakeholders through use of various media, including the Agency's website.</p>	<p>Ensure ready accessibility and availability for the Board Members, Executive Management and staff of all agendas and related documentation.</p>	<ul style="list-style-type: none"> • Ensure that all agendas and related documentation are posted to the Agency's intranet/PiPES within 24 hours after Board package is distributed 	<ul style="list-style-type: none"> • Ongoing
	<p>G. Interagency Relationships and Community Partnerships G-4 Foster a coordinated approach to the review, analysis, and development of positions on all legislation and regulations that impact the Agency's programs, and collaborate in acting to implement these positions.</p>	<p>IEUA should continue to be an active leader in California water policy issues.</p>	<ul style="list-style-type: none"> • Continue to pursue legislative support for the Agency's programs • Conduct annual program updates with federal and state legislative delegations 	<ul style="list-style-type: none"> • Ongoing
	<p>H. Fiscal Accountability and Regulatory Compliance H-2 Maintain a safe healthy work environment for all employees consistent with federal and state law regulations</p>	<p>Meet all statutory and regulatory requirements</p>	<ul style="list-style-type: none"> • Achieve 100 percent compliance at all regional water recycling plants for FY 2012/13 • Meet Title 22 water recycling requirements as established by the Department of Health and California Code Regulations. • Comply with the Sewer System Management Plan (SSMP) adopted by the IEUA Board in April 2009 	<ul style="list-style-type: none"> • Ongoing
	<p>H. Fiscal Accountability and Regulatory Compliance H-4 Operate all facilities in compliance with Federal and State rules and regulations.</p>	<p>Develop Internal Audit plans and procedures.</p>	<ul style="list-style-type: none"> • To comply with the Brown Act requirements, and other laws pertaining to special districts, and consult with General Counsel 	<ul style="list-style-type: none"> • Ongoing
	<p>I. Staff Training, Development, and Wellbeing I-1 Require and maintain highest of ethical conduct from Directors, Executive Management, Managers and all Agency staff.</p>	<p>Adhere to the Agency's mission, values, and goals, and comply with the Agency's adopted ethics policies.</p>	<ul style="list-style-type: none"> • Require Board of Directors, Agency Management and personnel to demonstrate the highest standards of integrity and accountability • Promote employee development programs such as; Southern California Local Government Leadership Academy and Supervisory Program, Teams Phase II, MindLeaders Personal Learning Plans 	<ul style="list-style-type: none"> • Ongoing
Internal Audit	<p>H. Fiscal Accountability and Regulatory Compliance H-3 Safeguard Agency assets with prudent risk management policies and strategies</p>	<p>Promote a sound control environment for IEUA by conducting independent, objective audits of Agency operations.</p>	<ul style="list-style-type: none"> • Provide a Report for the Audit Committee on the status of all outstanding recommendations after all Follow-Up reviews have been completed • Provide on-going support and incorporate audit procedures during operational audits to review security configuration of SAP • Assist Fiscal Management Department by reviewing the CAFR to ensure accurate and professional presentation • Assist Agency management and department managers with reviewing contracts or performing special projects or analysis as requested so long as independence is not compromised and resources allow • Conduct internal projects/reviews or investigations requiring audit services by the Internal Audit Department • Prepare reports and documents for the Audit Committee as required under the Internal Audit Department and the Audit Committee Charters • Maintain professional, independent and objective staff 	<ul style="list-style-type: none"> • Completed. • In June 2013, submitted a report of all outstanding recommendations and the status of each. • During each audit, IA evaluates SAP role authorization roles for potential conflicts and ensure adequate segregation of duties exist. Results are reported to the departments affected, in the final report to management and the Audit Committee and Board and in the IA quarterly status report. • In December 2012 assisted Fiscal Management with the quality control review of the annual CAFR. • On an on-going basis, IA is available to assist managers with any questions or analysis or special requests. Time spent on special requests/projects and the results are communicated to the Audit Committee and the Board through the IA quarterly status report. • IA completed the responsibilities required under the Charters. • IA is committed to on-going professional development.

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Dept	Division Goal	Department Goal	Department Objectives	Status
Internal Audit	<p>H. Fiscal Accountability and Regulatory Compliance H-4 Operate all facilities in compliance with Federal and State rules and regulations.</p>	<p>Develop Internal Audit plans and procedures.</p>	<ul style="list-style-type: none"> Update the Risk Assessment of Agency operations by September, 2012 Develop the FY 2012/13 Audit Plan based on the Risk Assessment and present to the Audit Committee for approval and submission to the Board of Directors Complete all projects proposed in the Board-approved Annual Audit Plan Amend as deemed necessary the Annual Audit Plan when higher priority projects arise or are assigned to and communicate to the Audit Committee for Board approval Revise as deemed necessary the Internal Audit Department Policies and Procedures and submit for Audit Committee evaluation Revise and update the Audit Committee Charter and the Internal Audit Department Charter by December 2012, to ensure compliance with best practices, industry standards and required policy changes Revise as appropriate all IAD SOP's. 	<ul style="list-style-type: none"> Completed. In June 2013, completed and submitted to the Audit Committee and the Board of Directors the FY 2013/14 Annual Audit Plan and the corresponding Risk Assessment. Completed all projects proposed in the Board-approved Annual Audit Plan a status of all proposed projects is also presented during the IA quarterly status plans. This year completed 3 audits: Information Technology/Equipment Audit, Medical Payments Audit and the Pre-Treatment Source Control Invoicing and Inspection Review. Also completed 5 follow-up audits: Construction Management, Contracts and Procurement, Payroll, Petty Cash, and IT Equipment 3mo. follow-up review. Completed a review of the IAD Charter, the Audit Committee Charter, and the IAD Policies and Procedures, no changes were necessary or proposed for this review period.
	<p>H. Fiscal Accountability and Regulatory Compliance H-5 Require the highest levels of fiscal accountability for all Agency financial transactions and records</p>	<p>Require the highest levels of fiscal accountability for all Agency financial transactions and records</p>	<ul style="list-style-type: none"> Annually coordinate efforts between the External Auditors and Agency staff to ensure the required annual financial audits are in time for Board review and approval by December 2012. Conduct audits identified in the FY 2012/13 Annual Audit Plan. It is anticipated that the proposed plan will include: <ul style="list-style-type: none"> On-going Petty Cash Audits Follow-up audits of previously audited business units Provide on-going feedback and support when requested, and called upon All major projects Ensure IA managed contracts are current and adequate procurement/contracting processes occur timely and presented to the Audit Committee for Board approval, this includes the current contract with the external auditors for financial audit services, the Audit Committee Advisor and the EthicsPoint contracts. 	<ul style="list-style-type: none"> Completed. "On an on-going basis and as necessary, coordinate efforts between the External Auditors and Agency staff for the annual audit and schedule the auditors to present at periodic Audit Committee/Board Meetings "Completed audits scheduled in the FY 2012/13 Annual Audit Plan and as communicated to the Audit Committee through the quarterly status reports. "Completed all on-going projects including the Petty Cash Audits, scheduled follow-ups, provide on-going feedback and support as deemed necessary and when called-upon. "On and on going basis and as deemed necessary communicate to the Audit Committee the status of the Audit Committee Advisor's contract and the External Auditors Contract and ensure the contracts are current and all contract deliverables and services are met.
Public Information	<p>G. Interagency Relationships and Community Partnerships G-1 Promote and sustain effective communication between the Agency and its stakeholders through use of various media, including the Agency's website.</p>	<p>Strengthen relationships and improve upon communication with Agency's stakeholders.</p>	<ul style="list-style-type: none"> Expand community and K-6th grade schools water education outreach GIES with our conservation partners to include Jr. High and High Schools Provide a monthly written report to stakeholders (Chino e-Basin update) Schedule plant tours and plan IEUA open house during the month of April (Earth Day Event) and the annual Water Fair that is held in October each year. Provide written reports to the Board of Directors and Executive Management Working with Agency's departments to promote awareness of water conservation, recycled water and compost. For example, prepare public service announcements for annual compost week scheduled for the first week each May. Provide quarterly report (oral or written) to Executive Management Continue hosting IEUA's Water Leadership Breakfast, distribution of IEUA news releases, and host water facility tours in coordination with the Metropolitan Water District Represent the Agency at local chamber, government agencies and professional/community groups and organization 	<ul style="list-style-type: none"> Ongoing Agency internal and external newsletters have been distributed on a needed basis - Held Annual earth Day Event, scheduled various tours throughout the quarter for interested parties, partnered with local agencies to promote summer messaging campaign along with campaign focusing on water-energy nexus, held dedication for Composting award.
	<p>G. Interagency Relationships and Community Partnerships G-2 Develop a communication strategy and explore new communication tools to educate and interact with an increasingly diverse public about water conservation and capital infrastructure / replacement needs.</p>	<p>Increase IEUA's identity through public recognition.</p>	<ul style="list-style-type: none"> Produce 29 full page ads as part of our 2013 community outreach campaign with Chino Basin Watermaster and Chino Basin Water Conservation District in the Inland Valley Daily Bulletin newspaper Produce the monthly Water Conservation Ad campaign in the Inland Valley Daily Bulletin newspaper 	<ul style="list-style-type: none"> Ongoing - Annual Report along with monthly ads were formatted and distributed through various media outlets.

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Dept	Division Goal	Department Goal	Department Objectives	Status
Public Information	<p>G. Interagency Relationships and Community Partnerships G-4 Foster a coordinated approach to the review, analysis, and development of positions on all legislation and regulations that impact the Agency's programs, and collaborate in acting to implement these positions.</p>	<p>Cultivate positive relationships with local and regional/media.</p>	<ul style="list-style-type: none"> Circulate regular press releases on Agency accomplishments and milestones Schedule meeting with editorial boards for the Inland Valley Daily Bulletin and provide an oral report to the Board of Directors and Executive Management 	<ul style="list-style-type: none"> Ongoing
Planning and Environmental Compliance	<p>H. Conservation & Water Quality A-1 Continue to encourage efficient use of water supplies and demonstrate best practices throughout the Agency</p>	<p>Support, promote and participate in local and regional water conservation programs</p>	<ul style="list-style-type: none"> Effectively coordinate and promote IEUA and MWD water conservation programs with member agencies Maintain IEUA grant eligibility through reporting and compliance with AB 1420 and SB777 Track and implement impending conservation legislation as it impacts IEUA grant compliance and water reduction requirements Pursue and coordinate conservation grant programs 	<ul style="list-style-type: none"> Staff completed the Agency's DWR/MWD grant funded regional high efficiency toilet installation program by retrofitting 22,500 toilets throughout the service area (\$1,650,000 scope of work). Staff completed the DWR grant funded Chino Prison Flush Valve Retrofit Program including 5-year post water use monitoring (\$2,020,035 scope of work). Staff submitted a proposal to USBR's Field Services Grant Program for obtaining possible funding for the Agency's regional Water Use Efficiency Business Plan update.
	<p>A. Conservation & Water Quality A-3 Partner with local cities and local and regional agencies in developing and implementing efficiency programs that provide incentives and support to the regions customers to conserve water</p>	<p>Actively support the implementation of local and regional water supply planning, projects and programs.</p>	<ul style="list-style-type: none"> Effectively coordinate and interact with MWD staff Effectively implement and manage the Dry Year Yield program Establish and/or maintain strong coordination and partnerships with all regional stakeholders Maintain, develop and/or improve the reliability and availability of local water supplies Actively participate in the development of enhanced groundwater recharge within the Chino Basin 	<ul style="list-style-type: none"> Staff has been meeting and working with the Agency's member agencies on developing a regional summer messaging campaign that will incorporate energy savings with water savings and to help alleviate the potential for rolling blackouts during extreme heat episodes. Staff is currently serving on MWD's water use efficiency annual program advisory committee that reviews existing programs and develops new ones to be added to the next fiscal year's customer menu of options for the southern California region.
	<p>H. Fiscal Accountability and Regulatory Compliance H-2 Maintain a safe and healthy work environment for all employees consistent with federal and state laws and regulations.</p>	<p>Ensure Agency readiness through effective monitoring and planning for regional growth and resultant capital expansion</p>	<ul style="list-style-type: none"> Effectively coordinate with member agencies to develop a detailed and accurate Ten Year Capital Improvement Plan Maintain an accurate tracking report of service area building activity (projected vs. actual) report Ensure track and coordinate all agency environmental permitting (CEQA/NEPA, 401, 404 and 1600) 	<ul style="list-style-type: none"> Staff continues to attend the Committee & Board Meetings and the Rate Refinement/Replenishment Workgroup meetings at MWD. Staff continues to negotiate the Dry Year Yield Program with MWD. The participants proposal (developed in March) has been reviewed and commented on by MWD. The participants will bring final comments to the July meeting, followed by a meeting in August with MWD. Staff continues to work with Watermaster and participate in the development of the Groundwater Recharge Master Plan Update.
Laboratory	<p>A. Operational & Maintenance Efficiency A-5 Operate treatment facilities that meet all required environmental laws and standards and produce beneficially reusable commodities where possible</p> <p>D. Operational & Maintenance Efficiency D-1 Design and implement programs which improve the knowledge and skill levels of the Agency's workforce.</p>	<p>Effective and accurate sample analysis and data collection</p> <p>Conduct laboratory interdepartmental training</p>	<ul style="list-style-type: none"> Achieve less than 1% quality control failure rate Meet established turnaround times >99% of the time for compliance and >95% of the time for process control samples. Conduct annual sample collection training sessions to Operations and SC&PT in May 2013 Conduct annual Laboratory Information Management System (LIMS) training for non-laboratory users in February 2013 	<ul style="list-style-type: none"> Less than 1% quality control failure rate met. Turnaround times are met 97% for compliance and >95% of the time for process control samples. Annual sample collection training sessions for Operations and PT&SC are scheduled for April 10, 2013. Annual Laboratory Information Management System (LIMS) training for non-laboratory users held in May 2013.

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Dept	Division Goal	Department Goal	Department Objectives	Status
	Active Water Conserved in AFYR	500	500	509
	Value of Water Conserved \$	\$400	\$400	\$384,295
	# of Rebates/Incentives Distributed	8,104	8,000	5,660
	# of Direct Installed HET Toilets	3,000	1,000	1,739
	RWQCB/SWRCB Reports	79	79	80
	CDPH	13	13	13
	EPA	7	7	3
	SCAQMD Reports	35	37	30
	Breakdown Reports/Incident Reports	5	0	18
	SCE Annual Efficiency Report	2	2	2
	NRWIS Permits	8	27	27
	Regional Permits	14	11	7
	LABORATORY	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Average Turnaround Time (Compliance Samples)	21 Days	20 Days	22
	Meeting Established Turnaround Times	98.8%	>99%	97%
	Quality Control Failures	<1%	<1%	<1%
	ELAP Performance Evaluation Repeats per Calendar Year	0	0	0
	Safety - Lost Time Accidents	0	0	0
	Samples Completed Within Regulatory Holding Times	100%	100%	100%

Inland Empire Utilities Agency
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Fourth Quarter, FY 2012/13
Finance Division

Dept.	Division Goal	Department Goal	Department Objectives	Status
Financial Planning	<p>B. Technological Innovation B-2 Ensure the workforce is productive and efficient, "works smarter" by employing current technological enhancements including use of the internet and web based products.</p>	<p>Financial System Enhancements – work with Enterprise System Services to complete significant enhancements to increase efficiencies and performance.</p>	<p>• Work with Enterprise System Services staff to develop additional financial reports through Crystal Report software as a supplement to the standard SAP reports to provide end users with more effective analytical tools; sample reports to develop includes: labor distribution summary, budget summary by cost center or by cost elements, weekly cash summary, plan vs. actual comparison, etc. (The above supports the Agency's Financial Policy, under the sub-section of Auditing, Accounting, and Financial Reporting)</p>	<p>• Worked with Maintenance Group in updating the changes in cost centers at a higher level and the respective budget for FY 2013/14 Uploaded the FY 2013/14 O&M budget and projects budget</p>
		<p>Strengthen the Grant Management process.</p>	<p>• Continue to evaluate the SAP Grants Management (GM) module to prepare for full implementation starting July 2013 • Establish a focus task team to assist in the evaluation of the GM module and overall grants administration process; the task team will consist of key stakeholders from project management, contracts management, accounting and billing, and ESS Business Analysts to ensure key integration points are addressed effectively • Document grants administration SOP by June 2013 following the completion of the GM module implementation • Continue to maintain centralized grant contract filing system for both the hard copy and electronic version grant documents</p>	<p>• Grants staff continued working with the BIS Department on the SAP Grants Module enhancements. Additional work is scheduled after the BIS Department completes the SAP HCM payroll module. • Once the SAP Grants Module implementation is completed, the Grants staff will start using the Grant Module for billing and commence the SOP compilation process for Agency grant administration.</p>
	<p>C. Rate Stabilization and Cost Effectiveness C-2 Strive to maintain a stable rate structure while ensuring that rate increases are reasonable and justified.</p>	<p>Budgeting and Budgetary Control - the department will continue to assume the leading role and ensure budget monitoring, timely completion and adoption of the Agency's annual budget.</p>	<p>• Further develop the 10 year financial model to streamline the Long Range Plan of Finance revision process • Identify a rate structure that ensures rate increases are equitable and supports the Agency's level of service</p>	<p>• Continue to work with the consultants in the development of the Long Range Plan of Finance (LRPP) model and provided them the FY 2013/14 O&M and TYCIP budget and forecast data, and key financial assumptions, drivers and factors</p>
	<p>C. Rate Stabilization and Cost Effectiveness C-3 Aggressively seek grant funding and State Revolving Fund low interest loans as a supplementary revenue source to finance capital projects.</p>	<p>Focus on American Recovery and Reinvestment Act (ARRA) Grant and SRF loan funding opportunities for Agency capital projects, and ensure compliance, accurate record keeping and timely submittal of applications and invoices.</p>	<p>• Monitor the performance of grant and SRF loan funding to ensure full grant compliance with State and Federal grantor agencies • Provide notification to Executive Management, Department Managers, and Project Managers for possible grant funding sources • Assist Agency management and staff to understand grant compliance requirements • Function as the lead group in billing and collection tasks of the MWD LPP Rebate program and the DWR Urban Drought Assistance Grant program • Maintain a grant management database, update the grant status report monthly, and prepare a monthly General Manager's Report on grants</p>	<p>• SWRCB- Submitted a revised SRF loan and grant application to the SWRCB for the Central/Wineville Recycled Water Distribution Project. The revised application increased the total estimated project cost from \$25 million to \$30.5 million. This application includes a \$4 million grant. • Successfully coordinated a final project inspection with the SWRCB for the RPH-Dewatering Facility Expansion Project SRF Loan. The Agency fully utilized 100% of the ARRA funding. • Completed timely filing of the ARRA Federal and State cost reports.</p>
	<p>D. Operations & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity.</p>	<p>Enhance the Budget preparation process.</p>	<p>• Work with Business Analyst and key subject matter experts to improve functionality and reporting of the Budget Preparation module • Evaluate the labor and expense allocation process to simplify the process and leverage system functionality where available • Evaluate the assessment cycle process to incorporate statistical data in the distribution of expense allocation</p>	<p>• Reviewed with the Business Analyst to prepare for the update on FY 2013/14 wages budget allocation and the respective assessment cycle process, due to changes in the payroll (HCM) system</p>
	<p>E. Strategic Planning & Capital Implementation E-2 Update the Long Range Plan of Finance consistent with the 10 Year CIP to adequately prepare for future growth. Updates should be based on a collaborative process and should be widely disseminated.</p>	<p>Strategic Financial Planning – update the long range financial plan to reflect current assumptions and conditions.</p>	<p>• Further develop the 10 year financial model to streamline the Long Range Plan of Finance revision process • Identify a rate structure that ensures rate increases are equitable and supports the Agency's level of service</p>	<p>• Presented the FY 2013/14 Budget and TYCIP to the Regional Committees and to the IEUA in June. • Continue to provide support to Pretreatment and Source Control on the rate structure scenarios and proposals for the NRW North system including the CSDLAC 4Rs related costs • Requested all departments to provide input on various sections of the FY 2013/14 budget document, program funds, departments, capital projects, etc.</p>
	<p>G. Interagency Relationships and Community Partnerships G-1 Promote and sustain effective communication between the Agency and its stakeholders through the use of various media, including the Agency's website</p>	<p>External Financial and Accounting Services – provide full financial and accounting services to two Joint Powers Authorities</p>	<p>• Work with Board of Directors and Executive Management to update target reserves levels and report status on a quarterly basis</p>	<p>• Presented to the IEUA Board of the Directors, the FY 2013/14 Operating Budget and Capital Improvement Plan on IEUA, IERCA, and SAWPPA in May and June 2013</p>
	<p>H. Fiscal Accountability & Regulatory Compliance H-5 Require the highest levels of fiscal accountability for all Agency financial transactions and records.</p>	<p>External Financial and Accounting Services – provide full financial and accounting services to two Joint Powers Authorities.</p>	<p>• Monitor daily cash balances to minimize bank service charges and maximize interest earnings • Ensure monthly reconciliations are performed on all bank accounts • Confirm account balances are accurately reported in the Treasurer's Report of Financial Affairs</p>	<p>• Assisted and coordinated with CDA staff in the gradual transition of the banking, cash and investment management responsibilities from IEUA to CDA • Completed the monthly Financial Affairs reports on time and provided presentation on IEUA investment highlights and yields preparation to the Finance, Legal, and Administration Committee each month.</p>

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Finance Division

Dept	Division Goal	Department Goal	Department Objectives	Status
Fiscal Management	B. Technological Innovation Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions	Replace the current payroll system	Develop a plan to successfully replace the legacy payroll system by April, 2013	Implementation of new SAP payroll completed.
	G. Interagency Relationships and Community Partnerships G-1 Promote and sustain effective communication between the Agency and its stakeholders through the use of various media, including the Agency's website	External Financial and Accounting Services – provide full financial and accounting services to two Joint Powers Authorities.	Complete annual audit of both Chino Basin Dewater Authority and Inland Empire Regional Composting Authority by November 30, 2012 Complete Annual Financial Reports for both entities by January 31, 2013	COA and RCA annual financial reports completed on time and without opinion from external auditors. IEUA Annual financial report was completed on time, with no opinion from external auditors. On June 14 GFOA notified that FY 2011/12 CAFR deserved GFOA award.
Contracts & Procurement	H. Fiscal Accountability & Regulatory Compliance H-3 Require the highest levels of fiscal accountability for all Agency financial transactions and records.	Financial and Accounting Services – provide accounting services to all agency departments.	Complete FY 2011/12 audit of Inland Empire Utilities Agency by November 30, 2012 Complete and issue Comprehensive Annual Financial Report by December 21, 2012 Receive GFOA CAFR award for FY 2012/13 Leverage SAP and other technology to enhance business processes Continue cross training plan Complete each staff's individualized training program using Mindleader program by November 30, 2012	Cross training on new SAP payroll. Training in new GASB requirements for FY 12/13.
	I. Staff Training, Development, and Wellbeing I-3 Encourage and maintain a highly motivated and trained staff.	Staff Training to develop a diverse and qualified work force.		
Contracts & Procurement	B. Technological Innovation B-1 Explore, pursue, and implement innovative technology with a cost effective approach to operating practices and administrative functions	Identify new contracting and cost containment opportunities through streamlined procurement business processes.	In collaboration with ESS, implement a business process enhancement to streamline the process by November 1, 2012, thus reducing the cost to process procurements Further automate online solicitation and administrative processes that capture all critical steps, from posting to award	Stakeholder meetings conducted to review P2P Consultant's findings and summary recommendations. In collaboration with BIS, OCI functionality completed and CAP is identifying additional vendor catalogs for connection. Vesta's primary recommendation for material master update is currently on hold pending additional data collection on highest use materials to reduce cost for the update.
	B. Technological Innovation B-2 Ensure the workforce is productive and efficient – "works smarter" – by employing current technological enhancements including use of the internet and web based products.	Provide timely, efficient, and cost effective management of supply, service and support requirements.	Maintain Average processing time within CAP's published service levels objectives > 95% Materials are received on or before the Requestor's need-by date > 80% of time Contracts are within audit compliance >95% Enhance end user training to improve the quality of purchasing data entered for a 15% reduction in process exceptions for follow-up Investigate new technologies that will further streamline the business process within the established process rules	Approximately 90 percent of purchase orders were issued during FY 2013/14 were processed within CAP's service level objectives lead-time. Procurement Ordinance training for key stakeholders has been completed. Upon Board approval of the updated/revised Procurement Ordinance (No. 95), staff will schedule refresher training. CAP's Six-Point Plan designed to improve interdepartmental coordination and cooperation was presented to Executive and Maintenance management July 2012. CAP remains on track, working the plan. Issuance of the customer satisfaction survey has been placed on hold until FY 2013/14. Supervision and Management continue to meet with Maintenance Management weekly to discuss upcoming requirements, issues, etc. Upon Maintenance staff relocating to the newly procured office trailer, additional CAP staff will commence outreach efforts.
Contracts & Procurement	E. Strategic Planning & Capital Implementation E-5 Promote contracting opportunities which recognize the diversity of the area served through the use of appropriate tools including relevant contract software to track diversity results and aggressive outreach efforts	Optimize customer service by ensuring alignment and management of core procurement business functions, roles and responsibilities	Establish a strategic plan and obtain executive leadership and stakeholder buy-in Demonstrate an increase in service level as measured by the Customer Satisfaction Survey results over the previous year, as well as ongoing customer feedback Enhance interdepartmental outreach by increasing the frequency and time spent in the field by management and supervision	Realized a total of approximately \$164,652 cost savings for FY 2013/14.
	G. Interagency Relationships and Community Partnerships G-1 Promote and sustain effective communication between the Agency and its stakeholders through the use of various media, including the Agency's website	Increase competition to exercise fiscal responsibility and control of Agency expenses	Through the competitive solicitation process, award to the best value source of supply, thus reducing overall cost to the Agency	Staff continues to closely monitor cellular and smart phone spend, adjusting individual plans accordingly. Despite the transition from cellular to smart phones in recent years, year-to-date expenditures remain below budget and well under the peak FY 2007/2008 spend.
Contracts & Procurement	H. Fiscal Accountability and Regulatory Compliance H-6 Promote effective and ethical contract and procurement processes, procedures, and practices consistent with Agency policy and public law	Commensurate with the number of assigned cellular and smart phones, decrease expenditures for service by at least 5%	Conduct periodic analysis of individual plans, identifying opportunities to make changes commensurate with usage Review monthly statements to ensure accuracy, identifying exceptions Keep abreast of promotional opportunities offered Provide quarterly and annual reports to executive management and the Board, respectively	
	H. Fiscal Accountability and Regulatory Compliance H-3 Safeguard Agency assets with prudent risk management policies and strategies	Provide effective administration of assigned contracts, ensuring compliance with terms and conditions.	As required, facilitate contract kickoff meetings with key (internal/external) stakeholders Routinely solicit stakeholder feedback to gauge satisfaction with contractor performance, identify problems requiring corrective action, etc. Perform quarterly field inspections to ensure performance standards are adhered to. Provide quality assurance reports, as required	Through outreach efforts and frequent interaction with staff, the monitoring of contractor performance is ongoing. When periodic problems or issues arise, every reasonable effort is made to ensure corrective action is taken. The responsibility for quarterly field inspections was transferred to the PM's within the Safety, Risk, and Support Services Department, effective September 2012.

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Business Information Services	B. Technological Innovation B-3 Utilize IT-rich equipment and devices for asset management strategies, operating and maintenance practices which result in cost containment and improved customer service.	Provide Agency users reliable information systems, providing high performance applications and data integrity	<ul style="list-style-type: none"> Review S&P system performance, growth, & system capacity status. Identify risks and mitigation plans. Develop quarterly performance analysis reports. Monitor system for compliance with security and system management best practices. Develop quarterly assessment and action plan. Ensure system stability, ongoing vendor product support, and enable Agency to take advantage of new product enhancements and functionality. Perform periodic (typically 1-2 per year) vendor version upgrades to SAP & ESRI/GIS. Develop assessment of data base growth and put in place a management plan, including considering implementation of an archiving project plan. Develop a data governance business case and plan. 	<ul style="list-style-type: none"> SAP version upgrade completed. Completed Upgrade & HCM Project Quality Check and identified critical pre-go-live and post-go-live updates to apply. Pre-go live updates applied. Post go-live updates for HCM are planned after myPT project completed and system moved to regular support environment (i-lay). Database growth assessed and capacity determined to be sufficient for production system through FY14. Will reassess in December 2013 relative to growth driven by new HCM system and payroll. Data governance assessment relative to procurement is being included in Procure-to-Pay process analysis and roadmap. In process of implementing new security fixes provided by SAP (to be completed by 7/19). Implementing monthly security review practice.
	B. Technological Innovation B-4 Develop and periodically monitor a strategic technology plan to stay ahead of new developments and to ensure that information technology and automation impact all areas of the Agency's business and operations.	Ensure that the Agency's information assets and systems are properly safeguarded from inappropriate use and access, protected from disasters, and available to conform to public information access rights.	<ul style="list-style-type: none"> Develop analysis and implement safeguards to limit access to sensitive human resources information as part of the implementation of the new human capital management and payroll systems (by January 2013). Develop new SAP user roles in order to create a more focused set of required transactions (project to be done incrementally and completed by June 2013). 	<ul style="list-style-type: none"> HR data security planning included in HCM/Payroll project activities. Staff trained in both "scrambling" sensitive data on non Production system and also developing Structural Authorizations that consider both the user's role and where they are located in the organization structure (e.g., Finance vs. Ops.) New security approach implemented as part of the myPT project. New SAP user roles created for the maintenance department staff. Will be deployed for use with new easy to use SAP application interface. Maintenance Planners are currently using the new roles and interface. Other maintenance staff to begin using after HCM project goes live and changes to the system can be implemented without endangering myPT project functions. After rolled out in Maintenance, new roles will be developed for other departments and user roles, e.g., Operations.
	C. Rate Stabilization and Cost Effectiveness C-3 Aggressively seek grant funding and State Revolving Fund low interest loans as a supplementary revenue source to finance capital projects	Facilitate Agency operational performance through appropriate and cost effective use of evolving information technologies and practices	<ul style="list-style-type: none"> Roll out SAP NetWeaver Business Client technology Agency-wide to provide an easier to use interface to SAP Implement enhancements to streamline Grants expense certification function 	<ul style="list-style-type: none"> SAP NetWeaver Business Client pilot on track. Design and testing completed. Initial rollout to Maintenance planners occurred in October. Next phase to occur as part of the myPT rollout of Employee & Manager Self Service. Now that myPT project has been implemented, working with Maintenance Dept. on new roles to be implemented to create role based interface for users in Maintenance. This will be implemented by August for Maintenance managers. Operations work on hold, based on assignment of key resources to HCM project and after the HCM project, key department resources will be on loan to HR Dept. during employee's maternity leave (returning Summer 2013).
	D. Operational & Maintenance Efficiency D-1 Design and implement programs which improve the knowledge and skill levels of the Agency's workforce	Control the cost of supporting the Agency's increasingly complex information systems	<ul style="list-style-type: none"> Develop ESS staff skills to enable greater self-sufficiency in core technology areas, with the objective of minimizing external support costs while getting optimal value from Agency ESS staff. Leverage user groups and social networking technologies to research business challenges, solution options, and best practice opportunities with other organizations, to reduce external expenditures for consultant support by staying within the FY 2012/13 professional services budget 	<ul style="list-style-type: none"> As part of the myPT project, key skills developed in Security, Forms development, and key functional areas. Agency will plan on cross training in key areas, such as security and develop plan for cross training on functional module support (Payroll, Benefits, Org Mgmt, Personnel Admin.) after system stabilization.
D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity.	Provide exceptional and responsive customer service.	<ul style="list-style-type: none"> Track all support and development issues and requests, documenting findings and root-cause analysis for key issues. (Ongoing) All proposed changes are documented in a Change & Request Management (ChRM) request and required preparation is performed per plan to support changes prior to being moved into the production environment. Utilize ChRM requests to identify business issue, proposed improvements, and value proposition. Report on resulting value generated from projects. (Ongoing) 	<ul style="list-style-type: none"> All development & key support issues being documented. BIS team is evaluating method for recording and tracking issues, with the objective of minimizing number of systems in use. Currently, team uses SAP Solution Manager, TrackIT, and SharePoint. 	

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Business Information Services	<p>D. Operational & Maintenance Efficiency D-4 Continually review and assess industry practices (both private and public) to keep the Agency on the cutting edge of operational and maintenance efficiency</p>	<p>Department Goal Provide exceptional and responsive customer service.</p>	<p>Department Objectives</p> <ul style="list-style-type: none"> • Lead Agency-wide team to research and implement supplier network collaboration to speed delivery of POs, vendor product delivery date status, maintenance of vendor master data (e.g., shipping/billing address, contact name), enhance warehouse efficiency, and reduce manual administrative activities using options such as eCatalogue integration, invoice processing, and Vendor Self-Service • Work with Financial Planning & Fiscal Management to evaluate restructuring of the Agency's cost centers • Work with the Financial Planning & Fiscal Management to evaluate restructuring of the labor burden and overhead cost allocation method in SAP • Working with key user groups (Maintenance, Procure-to-Pay, Projects, Finance & Accounting, and GIS) develop and maintain roadmaps to enhance business system functionality, process performance, and reporting and analytics to support those group business plans and priorities. Execute roadmap schedules as agreed upon with users groups. (Ongoing) • Meet quarterly with key process owners and participants to review status of development roadmaps and key issues, discuss new requirements, and reach agreement on priorities, responsibilities, and due dates. (Ongoing) • Facilitate organization of Projects User Group, and develop roadmap for enhancements • Create draft Business Intelligence (BI) roadmaps and schedule for one or more key function or process, e.g., Finance/Budgeting, Maintenance/Inventory, Project Management, and Procurement (Execute roadmaps per identified schedule) 	<p>Status</p> <ul style="list-style-type: none"> • Identified key functionality and data requirements to support the eCatalogue and ePO functionality. Completed technical description on how to automatically create Purchase Orders for a subset of Purchase requests, as well as a method of reducing PO printing from eight steps to one. • Supporting Financial Planning Dept. review of cost center structure and provided options and ideas for changes. Implemented changes to support Maintenance Department's reorganization. • Identified for Financial Planning five options for simplifying calculation of labor allocation. • Worked with Planning & Compliance, as well as other departments to identify GIS project support requirements. Plan is to quantify support needs and develop options for delivering that support, e.g., use of external consultants, and user friendly tools to empower users. Determined that workload sufficient to justify a year long contract employee. Job is in the process of being advertised to applicants. • Coordinated meetings with vendors on the use of mobility tools (e.g., tablets for field staff). Objective is for Maintenance Dept. to develop better understanding of solution value and dependencies from which Agency will then refine the technical/SAP roadmap for the Maint. Dept. • Utilizing low cost tool, extracted data from SAP so end user could more easily analyze data. Currently developing a end user "workbench" that will enable users to track status of purchases and their relationships to budget, maintenance work orders and projects. • As part of the myPT project, a Power Users team was created
	<p>E. Strategic Planning and Capital Implementation E-3 Maintain long-term and strategic planning and policy development in support of the Agency's mission and goals</p>	<p>Facilitate Agency operational performance improvement through appropriate and cost effective use of evolving information Technologies, functionality, and practices</p>	<ul style="list-style-type: none"> • Lead Agency-wide team to implement a Human Capital Management solution to provide better workforce with Agency, MOU and performance staff scheduling, and payroll processing. Implement solution by January 2013 to enable elimination of the legacy IFAS and ABRA systems and their related costs • Support implementation of the Long Range Financial Planning Model project 	<ul style="list-style-type: none"> • myPT Human Capital Mgmt. project implemented and system went live on March 25th. Users now using their labor time and leave requests into SAP Agency HR department maintaining HR data in and Payroll being processed in SAP. • Subject completed per meeting. Development of RFI for supported Financial Planning Dept. development of RFI for LERP model. Vendor selected and systems under design. • Selected and employed consulting firm to provide direction on Procure to Pay process improvement. Developing a roadmap with other internal stakeholders to implement recommendations, including better tracking of what is purchased and online order integration with key vendors.
Human Resources	<p>B. Technological Innovation B-1 Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions.</p>	<p>Enhance Agency productivity by promoting a paperless environment.</p>	<ul style="list-style-type: none"> • Continue designing and creating HR related forms utilizing software aimed at promoting a paperless environment • Continue streamlining the recruitment process to reduce steps. Increase use of technology, and increase focus on selection methods • Continue to increase the use of new technologies such as social networking, web 2.0 applications, and web-based testing to expand the Agency's ability to attract, recruit, and hire a high quality workforce • Continue to utilize technology to improve information access and enable employee self-service on the TEAMS and Human Resources website on PIPES by facilitating interactive web access to information, resources, links and documents • Implement the Onboarding module in NeoGov to streamline the onboarding process by eliminating new hire paperwork, processes and training • Continue to assist in the development and implementation of electronic time sheets 	<ul style="list-style-type: none"> • Ongoing - HR website is regularly updated with information and links to valuable information to employees. • Ongoing-Implementation for the OnBOARD module kicked off in June, new hire forms that will be digitally signed are being evaluated, appropriate HR staff have been given access and data is being transferred from Insight to the OnBoard. Full implementation is expected in the first quarter of FY 13 14..
	<p>I. Staff Training, Development, and Wellbeing I-2 Reward employees for participation, initiative, and performance resulting in significant contribution to Agency goals.</p>	<p>Maintain a working environment that recognizes a dedicated staff in support of the Agency's mission and goals.</p>	<ul style="list-style-type: none"> • Promote and sustain open communication with all levels of staff in order to effectively resolve work related issues in a harmonious manner • Continue to develop creative and cost-effective ways to reward and recognize outstanding and dedicated staff for their contributions by updating the Agency's various award recognition programs to reflect the Agency's cost containment strategies 	<ul style="list-style-type: none"> • Ongoing- Published an answer to a Connection Corner Question in the April May 2013 Wave Newsletter - Ongoing. Electronic timesheets and time evaluation go live date achieved by projected date.

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Human Resources	I. Staff Training, Development, and Wellbeing I-3 Encourage and maintain a highly motivated and trained staff.	Design, implement, foster and support a learning environment which encourages growth and development of Agency staff	<ul style="list-style-type: none"> Increase by 10% the use of Personal Learning Plans (PLPs) into the performance appraisal process Develop and facilitate independent developmental workshops on an as needed basis Increase the effectiveness of the supervisory skills for first time supervisors by continued participation in the Southern California Local Government Supervisory Program, in collaboration with Cal Poly Pomona and other local cities As an element of succession planning, utilize participation in the Leadership Academy in collaboration with Cal Poly Pomona and other local cities Evaluate and reassess the effectiveness of the On-boarding Program for new employees 	<ul style="list-style-type: none"> Ongoing - Staff participation in self-paced customized E-learning through Mindleaders. Conducted 12 days of onsite Microsoft Office computer training in May and June for all interested staff. Ongoing - Supervisor/manager participation in Liebert Cassidy Whitmore employment law workshops in April and May.
	I. Staff Training, Development, and Wellbeing I-5 Recruit, retain, and promote a diverse and qualified workforce committed to the Agency's mission	Implement strategies and modern recruitment practices that provide flexible and responsive recruiting solutions that will assist the Agency in filling positions in a timely and effective manner.	<ul style="list-style-type: none"> Continue exploring NEOGOV's capabilities and functionality to streamline/accelerate data flow for applicants and hiring managers Continue to promote creative approaches to recruitment practices (i.e., recruitment fairs, job fairs, etc.) As needed, continue to utilize webcasts, publications, and other resources to increase exposure of employment opportunities Continue to incorporate efficient and cost effective methods of job related testing tools 	<ul style="list-style-type: none"> Ongoing-continue to explore NeoGov (applicant tracking program) features. Advertised positions through Careers in Government, bwatertjobs.com and several colleges including UCR, CalPoly Pomona, and Cal State SB.
	I. Staff Training, Development, and Wellbeing I-6 Create and sustain a working environment that recognizes an dedicated staff and attracts qualified individuals to the Agency as "Employer of Choice".	Promote IEUA as an Employer of Choice within the Inland Empire	<ul style="list-style-type: none"> Continue to develop strategies to brand/advertise IEUA as an employer of choice to potential qualified candidates Expand college recruiting and maintain partnerships with key universities to build on relationships that will identify talent early and expand internship program to create a pool of quality talent. Develop creative communication methods and continue education of employee benefits to increase employee knowledge of benefit programs and services 	<ul style="list-style-type: none"> Ongoing staff attended the Last Chance Career Fair at UCR in May Continued to advertise internships for HR, Engineering, Financial Planning, Construction Management and Public Information with several southern California colleges. Published articles in the April/May/June regarding Health Care Reform, Update and Fun Express which offers discounts to amusement parks and other attractions in Southern California.
Safety, Risk, & Support Services	B. Technological Innovation B-1 Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions.	Enhance Agency productivity by promoting a paperless environment.	<ul style="list-style-type: none"> Records management will purge electronic documents from the LibertyNet system according to the records retention schedule 	<ul style="list-style-type: none"> Ongoing. Identification of records to be deleted from the LibertyNet system continues into the new fiscal year, including identify folders and subfolders and data input into spreadsheets. Ongoing. Facilities management staff has coordinated with ISS staff to update the service request system to assist Agency Maintenance department with the proper entry of Work Notifications by minimizing and coordinating tasks appropriately prior to the entry of notifications.
	D. Operational & Maintenance Efficiency D-1 Design and implement programs which improve the knowledge and Skill levels of the Agency's workforce.	Develop a consensus-building approach of the development of effective policies and procedures	<ul style="list-style-type: none"> As an ongoing process, revise current policies; develop new policies, procedures, and new standard operating procedures (SOPs) to ensure best practices in Human Resources and Records Management 	<ul style="list-style-type: none"> Ongoing. Policy A7Z has been distributed to appropriate departments for review and comment. The policy will be included into the "Learn Policy Process Review." Ongoing. Safety, Risk & Facilities staff work to ensure the needs of the Agency facilities are met in a timely matter, to allow facility and administrative staff to focus on their core duties rather than issues outside their normal duties.
Safety, Risk, & Support Services	H. Fiscal Accountability and Regulatory Compliance H-3 Safeguard Agency assets with prudent risk management policies and strategies.	Minimize Agency and public liability through comprehensive risk management and security practices.	<ul style="list-style-type: none"> Ensure Agency insurance programs provide proper and adequate coverage to protect both the Agency and the public Enhance the vendor insurance tracking program to ensure appropriate coverage is maintained Effectively manage the Agency's workers' compensation program through continuous comprehensive review and monitoring of open claims and new workplace activity Enhance Agency-wide security programs through technological improvements 	<ul style="list-style-type: none"> Ongoing. In addition to reviewing insurance requirements for various Agency projects, staff participates in project meetings to assist with any potential issues. Ongoing. Staff regularly conducts site inspections at all Agency facilities to ensure compliance with State and Federal regulations. Additionally, staff evaluates the work performed by field staff to ensure a safe work environment. Ongoing. Staff evaluated and renewed the Agency's insurance policies, ensuring appropriate coverage against losses. Additionally staff is finalizing the loss experienced at the Agency HQ. A facility involving flooding from the fire sprinkler riser damage.
	I. Staff Training, Development, and Wellbeing I-3 Encourage and maintain a highly motivated and trained staff.	Design, implement, foster and support a learning environment which encourages growth and development of Agency staff	<ul style="list-style-type: none"> Records management staff will continue the administrative management, monitoring and upkeep of the Liberty Net system Records management staff will develop a taxonomy for managing all Agency records both hard copy and electronic. The taxonomy will facilitate storage, filing, classifying, indexing, browsing and navigation, search and retrieval of documents. 	<ul style="list-style-type: none"> Ongoing. RM staff continues the administrative cleanup of LibertyNet. Ongoing. RM staff continues efforts into the new fiscal year to develop plans for records management taxonomy. Ongoing. Safety staff continues efforts into the new fiscal year to ensure compliance with Safety related training sessions, including hands-on classroom sessions and tailgate topics.

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	PERFORMANCE MEASURES/WORKLOAD INDICATORS			
	FINANCIAL PLANNING			
	Average Size of Investment Portfolio	FY 2011/12 \$63,000,000	Target FY 2012/13 \$75,622,310	FY 2012/13 Status \$95,106,300
	Average Rate of Return on Investments	1.4%	1.0%	1.00%
	Budget Preparation and reports generated			
	Training (O&M/Capital) sessions			
	Open Houses			
	Workshops	8, 4, 4	8, 2, 7	8, 2, 7
	Grant/ Loan applications submitted	8	8	9
	Grants awarded national average rate/EUA rate	30%/50%	30%/50%	30%/50%
	Grant/ Loan Billings	32,000,000	32,000,000	8,582,669
	Average number of days to file grant/ loan billing	85	187	158
	Average number of days to collect grant/ loan billing	30	30	30
	Amount of stimulus funding received under ARRA	120	120	120
	On time submittal of Quarterly Budget Variance report	63,000,000	0	0
	On time submittal of Treasurer's Report of Financial Affairs	100%	100%	100%
	On time submittal of Quarterly Capital Call Report	100%	100%	100%
	FISCAL MANAGEMENT			
	Accounts Payable Transactions	FY 2011/12 83,772	Target FY 2012/13 75,000	FY 2012/13 Status 77,756
	Accounts Payable Checks/ACH/Wires	10,105	9,500	9,214
	Accounts Receivable Transactions	13,971	12,900	12,886
	Cash Receipts Transactions	32,865	33,000	31,334
	Fixed Asset Transactions	14,505	10,000	10,523
	General Ledger Transactions	498,322	480,000	507,187
	Payroll and Secondary Labor Transactions	658,926	800,000	751,642
	General Ledger # of Account Analysis	640	640	640
	Payroll Processing - # of Employees	300	306	292
	CONTRACTS AND PROCUREMENT			
	AEP Award	FY 2011/12 Yes	Target FY 2012/13 Yes	FY 2012/13 Status Submitted & Awarded
	% Customer Satisfaction Greater Than or Equal to Good/Exceeds	88%	90%	90%
	PR's Processed within Service Level Objectives	95%	95%	90%
	BUSINESS INFORMATION SERVICES			
	Keep average time spent performing maintenance per year below 40%	FY 2011/12 20%	Target FY 2012/13 30%	FY 2012/13 Status Within parameters. BIS team is implementing more detailed tracking of work effort (as a result of new myPT HCM functionality). Will be rolled out in FY14.
	Refresh the SAP OA environment with new test data at least twice per year	1	2	1 in QA environment and 1 in Sandbox.
	Keep system to no more than five support packs behind the vendor's current version	<-5	<-5	Within parameters. Current plan is to perform next upgrade after myPT HCM solution stabilized (CY14 Q1).
	HUMAN RESOURCES			
	New Hires	FY 2011/12 14	Target FY 2012/13 15	FY 2012/13 Status 9
	Average Recruitment Processing Time	40 Days	40	45.25
	Average New Hire Processing Time	13 days	14	14.031
	Separations	30	30	45
	Turnover Ratio	5.0%	5%	15.6%
	Open Enrollment Transactions Processed	150	150	54
	FMLA Requests	36	35	32
	Customer Satisfaction Surveys	8	5	5
	Training Hours per Employee	20	20	0%
	Satisfaction Rating of On-boarding Process	75%	75%	48%
	Personal Learning Plan (PL) Participation	75%	75%	48%
	Grievances Filed	1	1	6
	Grievances Resolved at Appeals Committee Level	1	1	2
	Disciplinary Actions Processed	4	5	10
	Disciplinary Actions Appealed	0	0	3
	SAFETY, RISK, & SUPPORT SERVICES			
	Workplace Safety/Lost Time Accidents	FY 2011/12 1	Target FY 2012/13 1	FY 2012/13 Status 0
	Workers Compensation Claims	11	10	9
	Vehicle Accidents	5	5	5
	Public Records Requests	70	90	83
	Destruction of Records	400	800	no records were destroyed due to legal hold
	Electronically Stored Information (LibertyNet)	200	200	148

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Dept	Agency Goal	Department Goal	Department Objectives	Status
<p>Construction Management</p>	<p>B. Technological Innovation B-3 Utilize IT-rich equipment and devices for asset management strategies, operating and maintenance practices which result in cost containment and improved customer service.</p>	<p>Expand knowledge of current technologies and construction management practices.</p>	<p>• Continue to provide staff workshops, presentations, and meetings • Expand the Web Based Document Control Construction Program • Continue to conduct department SOP Training</p>	<p>• Two staff members completed the SWPPP QSP and QSD course and are preparing for certification testing. • New Daily Report CPO Module implemented. • Estimating Software specific to water treatment will be implemented. • CPM Training Management Plan has been completed. • CPM continuing with ongoing project schedule support and mentoring with Consultant.</p>
	<p>D. Operational & Maintenance Efficiency D-2 Design and implement programs which improve the knowledge and skill levels of the Agency's workforce.</p>	<p>Improve and streamline the design process.</p>	<p>• Provide engineering support by attending project design meetings • Provide value engineering services during design reviews to maximize quality and minimize cost • Continue to work with the Engineering Department on the as-built process</p>	<p>• CM continued to participate in design review meetings and provided comments. • Staff was encouraged to focus on constructability, is the project "biddable" and "buildable".</p>
	<p>E. Strategic Planning & Capital Implementation E-2 Implement and maintain state of the art infrastructure to maximize efficiency and productivity while meeting needs of area constituencies.</p>	<p>Provide high quality project management for the completion of Capital Improvement Projects.</p>	<p>• Continue to implement effective project management protocols and focus on meeting schedules and budgets • Minimize the cost of change orders for construction contracts by performing thorough cost analysis • Hold construction management costs below 10% of total construction costs (excluding outside consulting) for projects over \$2 million; hold construction management costs below 20% of total construction costs (excluding outside consulting) for projects under \$2 million • Manage projects to levels which maximize quality and operational effectiveness, by providing in-house construction management quality design reviews while holding added or omitted change orders below 10% of original construction contract amount; Non added or omitted change orders will be held under 10% of original construction contract amount for projects with a total budget of under two million dollars and added or omitted change orders below 7% of original construction contract amount; Non added or omitted change orders will be held under 7% of original construction contract amount for projects with a total budget of over two million dollars. • Transfer as-built drawings and complete project close out procedures including project acceptance within 60 days of completion of construction • Provide seamless project transfers to Operations • Complete all training and transfer all O&M manuals to operations and maintenance prior to facility start-up on all projects</p>	<p>• Staff has been encouraged to develop good working relationships with the contractors and to be firm but fair. • Due to several staffing changes, additional SOP and Policy training sessions are being held. • Completed training in communication and effective organization. • Additional training will be scheduled for the next Quarter • Includes CM Staff Project Roles, Customer Service, and Project Turnover to Operations, and New CM Primavera Database. • Recruitment has begun for additional CM staff which includes construction project managers, inspectors, and interns. • Construction Mgmt. Cost on projects <\$2M = 4% • Construction Mgmt. Cost on projects >\$2M = 7% • Added or Omitted Change orders on projects <\$2M= 1.15% • Added or Omitted Change orders on projects >\$2.M= 29.13% • Non-Added or Omitted Change orders < \$2.M = 15.6% • Non-Added or Omitted Change orders > \$2.M = 2.27%</p>
<p>Engineering Administration</p>	<p>B. Technological Innovation B-1 Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions</p>	<p>Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions</p>	<p>• Provide Engineering Division team member support and perspective for ERP Payroll implementation • In association with CAP, review The Network electronic bid system for renewal or replacement</p>	<p>• Provided power user support and issue resolution following 3-26 go-live. Assisted with design of reports including time and attendance. • The Network contract was extended for three years</p>
	<p>B. Technological Innovation B-1 Ensure the workforce is productive and efficient – "works smarter" – by employing current technological enhancements including use of the internet and web based products</p>	<p>Ensure the workforce is productive and efficient – "works smarter" – by employing current technological enhancements including use of the internet and web based products</p>	<p>• Create Asset Management web site for internal Agency staff • Complete gap analysis for Recycled Water Database meter connections vs. report parameters and implement enhancements • Implement CPO enhancements for daily logs and reporting • Maintain monthly / quarterly / annual postings of Division metrics • Maintain postings for knowledge based documents including SOP's, conference papers, financial and reporting documents • Maintain monthly protocol for production of recycled water invoicing and reports</p>	<p>• Asset Management website created in Sharepoint. Pages under quality review. • Recycled Water database review completed. Implemented revised user interface to query meter numbers directly. • Documented in SOP "Monthly RW Billing Procedure" • Training and implementation of CPO daily logs and reporting completed. • Monthly metrics and Recycled Water invoicing and reporting completed per monthly requirements</p>

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Engineering Division

Dept	Agency Goal	Department Goal	Department Objectives	Status
Engineering Administration	D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity	Manage projects to levels which maximize quality and operational effectiveness	<ul style="list-style-type: none"> Coordinate the project closure process to ensure timely recording of assets, including attributes and financial valuation Complete critical condition assessment reports for IERCF and CDA facilities Complete Agency's Asset Management Plan by January 2014 	<ul style="list-style-type: none"> Nine closures received and processed. Completed updates to Project Closure Workbook for year end processing. Asset Management Plan and program responsibility transitioned to Technical Services Department. Engineering completed a section on critical assets for the draft plan in process by Technical Services.
Engineering Administration	D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity	Provide high quality project management administrative support for the completion of CIP	<ul style="list-style-type: none"> Coordinate and complete annual update for standard boilerplates including Request for Proposal and Plans and Specifications Maintain appropriate documentation and production schedules for all bid and award notifications 	<ul style="list-style-type: none"> Plans and Specifications review complete. Three electronic bids completed with no complications; one bid in-process
Engineering Administration	D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity	Improve and streamline the design process	<ul style="list-style-type: none"> Improve the effectiveness and responsiveness of Engineering Administration to respond and comply to administrative issues for other Agency departments; issue survey to CAP, Financial Planning, Fiscal Management and Human Resources; target goal is >=90% rating on surveys Process all newly completed project as-built drawings within 30 days of receipt Process for approval / rejection, 70% of all invoices received in the department within 14 calendar days Attend project transfer meetings to ensure appropriate budgets, purchase orders and contracts are identified. 	<ul style="list-style-type: none"> Quality survey rating increased 5% to 89% for 3Q, FY12/13 4Q survey results pending. Completed as-builts <30 days = one set with 266 sheets, also 5 sets with 202 sheets drawn and pending signature approval Invoices processed = 61%, showing 5% increase over previous quarter 100% attendance achieved for all project transfer meetings
Engineering Administration	D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity	Manage projects to levels which maximize quality and operational effectiveness	<ul style="list-style-type: none"> Provide value engineering services during design reviews to maximize quality and minimize cost Holding added or omitted change orders below 7% of total construction cost. Non added or omitted Change Orders will be held under 3% of total construction cost. Total of all Change Orders should be held under 10% of total Construction Cost Provide seamless project transfers to Construction Management Design a project quality survey to measure the effectiveness of completed projects; issue survey to internal project clients; target goal is 90% rating on 90% of the projects completed. 	<ul style="list-style-type: none"> Design reviews include different engineering disciplines and all departments to ensure quality and standardization. Added or Omitted Change Orders = 9.96% Non-added or Omitted Change Orders = 2.64% Departments are involved with the project from inception through successful operation for project consistency and progress. FY12/13 3Q rating = 78%. 4Q results pending
Engineering Administration	D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity	Improve and streamline the design process	<ul style="list-style-type: none"> Work with operation and maintenance, and construction management through design sessions and post project implementation feedback sessions to identify and incorporate improvements Develop design standards for engineering projects Minimize paper copies and improve electronic filing systems 	<ul style="list-style-type: none"> Working effectively with operations, maintenance and construction management throughout all phases of project delivery. Feedback is incorporated into projects in the design phase and lessons learned are implemented in subsequent projects. Design standards are continually being updated. Engineers collaborated and approved a revised electronic filing structure. Implementation to transition to paperless files is underway.
Engineering Administration	D. Operational & Maintenance Efficiency D-4 Continually review and assess industry practices (both private and public) to keep the Agency on the cutting edge of operational and maintenance efficiency.	Expand knowledge of current technologies and engineering practices	<ul style="list-style-type: none"> Present two papers on IEUA engineering activities at conferences Increase attendance at local professional group meetings Continue to provide technology transfer workshops, presentations, and meetings with other Southern California public agencies 	<ul style="list-style-type: none"> Attended Aquifer Recharge Conference Presented and awarded for Cintas Recycled Water Customer of the Year by WaterReuse CA chapter. The whole department received training on Construction Management Scheduling and claims analysis Hosted SARBS dinner meeting at IEUA on IEUA Capital Improvement Program Abstract on "GenOn Successful Public/Private Partnership with IEUA" accepted for 2013 Industrial Water Reuse specialty Conference in December 2013
Engineering Administration	E. Strategic Planning & Capital Implementation E-2 Implement and maintain state of the art infrastructure to maximize efficiency and productivity while meeting needs of area constituencies.	Provide high quality project management and design for the completion of Capital Improvement Projects	<ul style="list-style-type: none"> Currently implementing effective project management protocols and remaining focused on meeting schedules and budgets Minimize the number and cost of change orders for construction contracts by performing high quality designs The number of request-for-information (RFIs) less than 25 for every million spent during the construction process Provide high quality designs to ensure cost effective, efficient, and ease of operations Implementing in-house design for new projects based on staff availability 	<ul style="list-style-type: none"> The project managers SOP is complete and is constantly updated for improvements. Staff has been fully tasked with in-house designs projects that produce a higher quality product. In-house designs have outside Professional Engineers provide QA/QC on the documents

Inland Empire Utilities Agency
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 Engineering Division

Dept	Agency Goal	Department Goal	Department Objectives	Status
	<p>F. Waste Management & Resource Utilization F-1 Provide for the maximum public benefit from the use of recycled water supplies produced by IEUA.</p>	<p>Recycled Water: Provide the maximum public benefits from the use of recycled water supplies available from wastewater treatment facilities owned by the Agency</p>	<ul style="list-style-type: none"> • Contribute to obtaining SRF Loan funding for the Central Area of the Recycled Water Business plan • Complete the Recycled Water Business Plan on schedule and within budget 	<ul style="list-style-type: none"> • Anticipate obtaining the loan for Central Area by 2013.
	<p>F. Waste Management & Resource Utilization F-2 Provide for and encourage the use of recycled water for uses including, but not limited to, landscape, irrigation, commercial etc. and other uses as permitted by California law.</p>	<p>Continue to expand Recycled Water System to increase use and reliability</p>	<ul style="list-style-type: none"> • Increase recycled water connected usage to 50,000 AF by FY 2021/22 • Continue to work with contracting agencies to maximize Recycled Water use and implement demand management strategies 	<ul style="list-style-type: none"> • Estimated RW Usage through June 2013 is 31,500 AFY. • Periodic meetings with the member agencies are still conducted to provide the assistance needed to increase the connected demand and beneficial reuse of the recycled water. • The revised sales projection for the FY is 30,000 AFY.

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Engineering Division

Dept	Agency Goal	Department Goal	Department Objectives	Status
PERFORMANCE MEASURES / WORKLOAD INDICATORS				
	CONSTRUCTION MANAGEMENT DEPARTMENT	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Capital Spending (millions)	\$32	\$36	\$17
	Added or Omitted Change Orders	8.16%	7%/10%	1.15% / 29.13%
	Non Added or Omitted Change Orders	3.52%	7%/10%	15.60% / 2.27%
	Actual Expenditures as a Percentage of Budgeted Expenditures	82%	>80%	72%
	Construction Managements Costs	5.61%	<10% / <20%	4% / 7%
	ENGINEERING ADMINISTRATION DEPARTMENT	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Invoices Processed	64%	70% -14 Days	61%
	Administrative Quality Survey	90%	>90%	89%
	As-Built Processed within 30 Days of Receipt	95%	100%	100%
	ENGINEERING DEPARTMENT	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Capital Spending (millions)	\$32	\$36	\$17
	Total Recycled Water connected demand (AFY)	26,000	33,000	31,500
	# of RFI's Generated/\$1 Million Spent	16.94	<25	23
	Added or Omitted Change Orders	8.16%	<7%	9.96%
	Non Added or Omitted Change Orders	3.52%	<3%	2.64%
	Actual Expenditures as a Percentage of Budgeted Expenditures	82%	>80%	72%
	Project Quality Survey	94%	>60% rating on 90% of projects completed	78%

Inland Empire Utilities Agency
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Fourth Quarter, FY 2012/13
Operations and Maintenance Division

Dépt	Agency Goal	Department Goal	Department Objectives	Status
Maintenance	<p>B. Technological Innovation B-1 Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions.</p>	<p>Leverage investment in Microsoft products, Microwave technology, and virtualization software to provide an efficient infrastructure which can be centrally and proactively managed</p>	<ul style="list-style-type: none"> Migrate Agency's electronic gates and doors to a single sign-on solution Utilize VM Ware cloning capabilities for disaster recovery Begin implementation of Sharepoint, the Agency's replacement to the current intranet site PIPES. Phase 1 will add new electronic forms to enhance document functionality. Phase 1 to be completed by December 2012 	<ul style="list-style-type: none"> A plan has been developed to implement FOBs and network gates for future building/projects. VMWare cloning has been implemented on the PACNet and BIZNet servers that are virtualized. IEUA staff members have been trained on Sharepoint. Subscribed to a cloud-based FTP solution, which provides staff with a secure solution for transferring files using the internet.
	<p>C. Rate Stabilization and Cost Effectiveness C-4 Efficiently manage Agency's assets to ensure optimal productivity and cost effective operating and maintenance strategies and practices</p>	<p>Provide support to the Agency's Asset Management Program</p>	<ul style="list-style-type: none"> Ensure that all non-linear assets are in SAP Tag all the Agency's assets at the field level with their SAP numbers 	<ul style="list-style-type: none"> Equipment tagging at all facilities has been completed.
	<p>D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity.</p>	<p>Optimize energy usage at all facilities</p>	<ul style="list-style-type: none"> Implement sub-metering on all equipment with high energy usage Replace all the membranes at the RP-1 aeration basins 	<ul style="list-style-type: none"> EnerNOC has completed installation of sub-metering equipment at RP-2, RP-5 and CCWRF. RP-1 is 70% complete and RP-4 is 60% complete. The project is now expected to be completed in August 2013. All the membranes at the RP-1 aeration basins have been replaced.
	<p>D. Operational & Maintenance Efficiency D-3 Develop and implement best maintenance management practices that ensure optimal reliability, efficiency and safety at all facilities.</p>	<p>Increase the reliability of the Agency's assets</p>	<ul style="list-style-type: none"> Optimize the maintenance strategy of critical assets Implement Phase II of the Vibration Analysis program Develop a comprehensive Lube Oil Management and Oil Analysis program 	<ul style="list-style-type: none"> Workshops with Maintenance and Operations have been scheduled to optimize the maintenance strategy of critical assets. Completed formal vibration training for five maintenance staff members. Building the vibration analysis equipment database on the new Asset Health Management Software has begun. Implementation of the lube oil management and oil analysis program is currently underway. Initial assessment and formal training of 17 maintenance employees have been completed. Procurement of two lubrication storage and filtration systems has been initiated.
	<p>D. Operational & Maintenance Efficiency D-4 Continually review and assess industry practices (both private and public) to keep the Agency on the cutting edge of operational and maintenance efficiency.</p>	<p>Provide technical support for the Agency's renewable energy project</p>	<ul style="list-style-type: none"> Provide technical support for the Agency's "Go Gridless" project 	<ul style="list-style-type: none"> Technical support has been provided for the Fuel Cell project.

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 Operations and Maintenance Division

Dept	Agency Goal	Department Goal	Department Objectives	Status
Operations	<p>A. Conservation & Water Quality A-6 Partner with local and regional agencies to implement conjunctive use, storm water capture, and other groundwater programs that will increase operational yield and protect the integrity of the groundwater basin.</p>	<p>Maximize Diluent Water Recharge.</p>	<ul style="list-style-type: none"> Track and effectively communicate availability, demand, and use of the State Water Project water to CBWM and MWD Prepare pre-storm forecasts 3 days prior to each event and post storm summaries 2-days after each event Conduct pre-storm planning and storm response site inspections, sample collection and post-storm data interpretation Support Financial Planning in the development of a draft budget for CBWM by March 1, 2013 Prepare accurate quarterly variance reports to GRCC 	<ul style="list-style-type: none"> No imported water was purchased by CBWM for GWR. No storm events occurred during 4Q. Diluent sampling was conducted for dry weather flow.
	<p>B. Technological Innovation B-1 Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions.</p>	<p>Promote optimized use of automation within all facilities.</p>	<ul style="list-style-type: none"> Conduct annual alarm historian audits by June 1, 2013 Provide identification of automation opportunities, document and provide information to the Maintenance Department by June 2013 	<ul style="list-style-type: none"> Ongoing and continuous. Meeting to review task will be scheduled and completed prior to due date. Attendees will include Senior Operators, Sups, DMO's, and OAs. Operations also review the opportunities during process meetings, KPI meetings, and staff meetings.
	<p>D. Operational & Maintenance Efficiency D-1 Design and implement programs which improve the knowledge and skill levels of the Agency's workforce.</p>	<p>Effectively support the development of Project Scope and Design.</p>	<ul style="list-style-type: none"> Complete timely and complete review of design documentation Actively participate in design review meetings and workshops 	<ul style="list-style-type: none"> Northern and Southern Operations groups review and provide feedback as appropriate and attend design/CM meetings.
	<p>D. Operational & Maintenance Efficiency D-3 Develop and implement best maintenance management practices that ensure optimal reliability, efficiency and safety at all facilities.</p>	<p>Maximize staff cross training.</p>	<ul style="list-style-type: none"> Continue to implement the cross training plan for each facility, Recycled Water (RW) distribution and Ground Water Recharge (GWR) 90% of certified operations staff trained to operate more than 1 facility by June 2013. 	<ul style="list-style-type: none"> Staffing cross training plan was implemented and is continued to be worked on and adjusted as needed. Operations has met this goal.
	<p>D. Operational & Maintenance Efficiency D-4 Continually review and assess industry practices (both private and public) to keep the Agency on the cutting edge of operational and maintenance efficiency.</p>	<p>Accurate and efficient data collection and management</p>	<ul style="list-style-type: none"> Conduct annual operator rounds and spreadsheet reviews and updates by March 1, 2013 Conduct annual laboratory analysis schedule/needs assessment by February 1, 2013 	<ul style="list-style-type: none"> All facility round sheets and spreadsheets have been reviewed and updated as needed. In addition, as new processes come on line we adjust to streamline the round sheets. Sample analysis/schedule needs assessment is consistently reviewed and adjusted.
		<p>Minimize overtime use.</p>	<ul style="list-style-type: none"> Reduce after hour facility call-outs by 5% Conduct a daily review of the automated on-call tracking report to reduce unnecessary call-outs 	<ul style="list-style-type: none"> Ongoing and continuous for Northern and Southern Operations. Operations overtime ended approximately 70 % of budget. Daily reports are reviewed by DMO, Ops Sup., Sr. Operators.
		<p>Effective basin maintenance.</p>	<ul style="list-style-type: none"> Develop annual Basin Maintenance Plan by April 1, 2013. Clearly identify, prioritize and estimate costs for recommended basin maintenance activities for FY 2013/14 	<ul style="list-style-type: none"> A basin plan was developed and budgeted for initiation in 1Q of FY 13/14.
		<p>Effectively develop and conduct documented process and industry training.</p>	<ul style="list-style-type: none"> Conduct 10 facility specific process, technology or equipment training tailgates per year Conduct annual review of facility O&M manual - provide documented deficiencies to TS by March 1, 2013 	<ul style="list-style-type: none"> North and South Operations have identified and scheduled 10 tailgate topics. All process tailgate trainings were accomplished. Continuous and ongoing. In addition, Operations is working with our TS group on the OIM Capital Project.

Inland Empire Utilities Agency
 Goals and Objectives Update
 Fourth Quarter, FY 2012/13
 Operations and Maintenance Division

Dept	Agency Goal	Department Goal	Department Objectives	Status
Operations	D. Operational & Maintenance Efficiency D-6 Efficient tracking and modifications of Key Performance (KPI's) as necessary to promote focus on established operational goals and targets	Effective monitoring and refinement of established facility Key Performance Indicators (KPIs)	<ul style="list-style-type: none"> Achieve >90% facility KPIs Conduct monthly KPI review meetings 	<ul style="list-style-type: none"> KPI achievement is reviewed daily and adjusted accordingly. Targets met. Scheduled and ongoing, both North and South Operations teams meet and review attainment.
	E. Strategic Planning and Capital Implementation E-2 Implement and maintain state of the art infrastructure to maximize efficiency and productivity while meeting needs of are constituencies.	Provide support to Construction Management to ensure appropriate and timely equipment/process start-up.	<ul style="list-style-type: none"> Attend appropriate weekly construction management meetings Process all Shut-Down Tie-In requests within 14-days Attend all appropriately scheduled, contract required equipment training 	<ul style="list-style-type: none"> Northern and Southern Ops attend as appropriate, ongoing. Ongoing and continuous when we receive them. Attending as scheduled for Northern and Southern Operations.
	E. Strategic Planning and Capital Implementation E-3 Maintain long-term and strategic planning and policy development in support of the Agency's mission and goals.	Establishment and monitoring of staff performance objectives.	Develop a Staff Objective matrix to support established Division/ Department goals & objectives	<ul style="list-style-type: none"> Operations division meeting scheduled to discuss, goals and objectives are/will be identified in staff appraisals. As management rolls out the G/O's they are quickly discussed with staff.
	F. Waste Management and Resource Utilization F-1 Provide for the maximum public benefit from the use of recycled water supplies produced by IEUA.	Maintain maximum system designed reliability.	<ul style="list-style-type: none"> Supply 33,000 AF of recycled water Develop and implement a phased RW demand management plan from May thru September Implementation of RW pipeline asset management and RW transmission system preventive maintenance programs 	<ul style="list-style-type: none"> Approximately 32,000 AF of recycled water was supplied. Weekly demand management meetings were conducted. A PM program was initiated utilizing SAP.
	F. Waste Management and Resource Utilization F-3 Maximize Agency revenue potential through the effective use and/or marketing of wastewater residual products.	Maximize RW Recharge.	<ul style="list-style-type: none"> Achieve 10,000 AF of recycled water recharge during dry years Maintain Recycled Water Management plan - update on a monthly basis and adjust recycled water recharge as necessary 	<ul style="list-style-type: none"> 10,479 AF of recycled water was delivered for GWR. RWC management plans were updated and remain in compliance.
	F. Waste Management and Resource Utilization F-4 Recycle all Agency biosolids at IERCF.	Recycle all Agency biosolids at IERCF.	<ul style="list-style-type: none"> Market 100% of compost produced Obtain long term, high value contract(s) for finished compost 	<ul style="list-style-type: none"> 211,892 cubic yards were sold during the fiscal year to over 100 customers 5 1 year contracts were secured obtaining best value for compost produced
	F. Waste Management and Resource Utilization F-5 Optimize and maximize power generation using renewable energy sources at Agency facilities.	Provide excellent customer service.	<ul style="list-style-type: none"> No RW interruptions due to lack of transmission line preventive maintenance Develop professional relationships with Contracting Agency's assigned RW staff Provide timely and professional emergency assistance to Contracting Agencies Provide a minimum of 7-day written notice to all Contracting Agencies for any scheduled service interruption Appropriately track and report RW use, emergency response, and maintenance activities through recurring RW reports 	<ul style="list-style-type: none"> No RW interruptions occurred in FY12/13 due to lack of transmission line preventive maintenance Professional relationships with contracting Agency's are ongoing and continuous. Emergency assistance for RW was coordinated through Contracting Agencies Contracting Agencies were given 2-week written and verbal notices for all scheduled service interruptions RW reports for RW use, emergency response, and maintenance activities are ongoing and continuous.
	F. Waste Management and Resource Utilization F-5 Optimize and maximize power generation using renewable energy sources at Agency facilities.	Cost effective biosolids management	<ul style="list-style-type: none"> Achieve 138,000 wet/year biosolids throughput at IERCF Increase Total Solids (TS) percentage in biosolids produced at RP-1 and RP-2 Maintain biosolids production to less than 65,000 wet ton/year through efficient dewatering and sludge drying bed management 	<ul style="list-style-type: none"> IERCF received 141,885 wet tons of biosolids throughput during the fiscal year
	F. Waste Management and Resource Utilization F-5 Optimize and maximize power generation using renewable energy sources at Agency facilities.	Effective energy management.	Develop and implement a peak period Recycled Water Management Plan	<ul style="list-style-type: none"> Peak period RW management plan for FY12/13 was developed and implemented
	H. Fiscal Accountability and Regulatory Compliance H-4 Operate all facilities in compliance with Federal and State rules and regulations.	Maintain 100% compliance with all Permits.	<ul style="list-style-type: none"> Optimize digester loading, mixing and heating operation through routine inspection and maintenance 	<ul style="list-style-type: none"> Performance is monitored and adjusted accordingly for Northern and Southern operations group. Adjustments are made to accommodate goals or project commitments.
I. Staff Training, Development, and Wellbeing I-4 Sustain a clean, safe, and healthy working environment for all Agency employees.	No employee work related accidents.	<ul style="list-style-type: none"> Conduct annual reviews of sampling/testing requirements by February 1, 2013 Conduct annual reviews of AQMD permit compliance with Environmental Compliance Department by November 1, 2012 Conduct all required safety training Conduct intra-departmental annual safety audits Conduct annual emergency response drills 	<ul style="list-style-type: none"> Ongoing and continuous, and completed by goal date. This was completed for Northern and Southern facilities within the month of May 2012. AQMD goal complete. Northern and Southern Operations are complete. Our ERD's are coordinated with our Agency's Safety department, training complete. 	

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Operations and Maintenance Division

Dept.	Agency Goal	Department Goal	Department Objectives	Status
Pre-Treatment & Source Control	<p>A. Conservation & Water Quality A-4 Promote protection of high quality water supplies through implementation of local source protection programs that prevent the introduction of pollutants into the regional wastewater system.</p>	<p>Implementation of Agency-wide Salinity Reduction Program.</p>	<p>• Work with the contracting agencies to minimize the salt loading from commercial, industrial, and residential self-regenerating water softeners. • Water Softener Prohibition Ordinance • Identify Regional industrial users suitable for connection to the NRWWS</p>	<p>• Repeat in the City of Chino and K-Pure Waterworks in the City of Rancho Cucamonga have both been issued permits to discharge high TDS flow into the NRWWS. • The water softener rebate program is continuing. To date over 600 softeners have been removed. • Contracting Agencies Ordinances have been revised and approved to prohibit the future installation of the water softeners by the Cities of Montclair, Fontana, and Upland.</p>
	<p>D. Operational & Maintenance Efficiency D-2 Devise and implement operating strategies which minimize costs and optimize productivity.</p>	<p>Minimize overtime use.</p>	<p>• Reduce after hour call-outs by 10%.</p>	<p>• After hour call outs have been restricted to emergency only.</p>
	<p>B. Operational & Maintenance Efficiency D-4 Continually review and assess industry practices (both private and public) to keep the Agency on the cutting edge of operational and maintenance efficiency.</p>	<p>Effectively develop and conduct documented procedures and technology training</p>	<p>• Conduct annual review of PT&S SOP's and quality control procedures</p>	<p>• Department SOP's have been developed for industries sampling, inspection, and review of industry self-monitoring reports. The SOP for the routine calibration of pH and flow meter at the Brine Line Collection Station has been completed.</p>
	<p>b. Operational & Maintenance Efficiency D-5 Effective management of Unit Production Cost (UPC) computation and tracking system</p>	<p>Improve accuracy of data collection for invoicing and revenue to recover all expenses related to NRW operations</p>	<p>• Increase calibration frequency of critical flow meters • Improve sample collection and analysis for accurate billing of NRW customers</p>	<p>• Industries are conducting flow meter calibrations as required and certified by PE. IEUA owned meters are being calibrated per manufacturers specifications by instrumentation staff. • Industry monitoring and analysis are being conducted for accurate billing of NRW customers.</p>
	<p>E. Strategic Planning & Capital Implementation E-2 Implement and maintain state of the art infrastructure to maximize efficiency and productivity while meeting needs of area constituencies.</p>	<p>Support the development of project scope and design related to the Regional and NRW sewer system</p>	<p>• Actively participate in design review meetings, workshops, and assist during construction</p>	<p>• Pretreatment is actively working with engineering staff on the Philadelphia and Montclair Pump Station rehabilitation projects. Staff has also been participating in the final phases of the NRW north system center trunk repairs.</p>
	<p>F. Waste Management and Resource Utilization F-4 Promote and support a regional approach to community wastewater collection and management.</p>	<p>No Sanitary Sewer Overflows (SSO) due to lack of maintenance</p>	<p>• Populate all collection system PM's into CMMS by December 2012 • Conduct all routine and on-demand cleaning of the Regional and NRW sewer system and treatment plants • Respond to all Sanitary Sewers Overflows (SSO) and treatment plant emergencies in a timely manner and provide assistance to other contracting agencies</p>	<p>• The populating collection system PM's into CMMS has been completed for the NRW and Regional pipelines. • The clearing and CCTV inspection of the NRW North System south trunk was completed last Dec. 2012. All siphon maintenance is being completed per the department schedule. • Staff response time for treatment plant emergencies has been outstanding. There have been no SSO's over the last quarter.</p>
	<p>G. Interagency Relationships & Community Partnerships G-3 Partner with the cities, local and regional agencies and the broader community on common issues to create integrated and innovative solutions.</p>	<p>Maintain 100% compliance with established Pre-Treatment Regulations and Permits</p>	<p>• Conduct bi-annual routine, as needed on-demand inspections and sampling activities • Process late notices, deficiency letters and reporting violations as necessary • Review and update the "No Drugs Down the Drain" program and conduct public outreach • No Wipes Flush</p>	<p>• Industry inspection and sampling activities are being completed on schedule. • Enforcement of non-compliant industries is being completed within the required time frames specified in the department's Enforcement Response Plan. The department ERP is being reviewed and will be revised as needed based on the recent internal and outside audits.</p>
	<p>I. Staff Training, Development, and Wellbeing I-4 Sustain a clean, safe, and healthy working environment for all Agency employees.</p>	<p>No employee work related accidents</p>	<p>• Conduct all required safety tailgate trainings</p>	<p>• P&S staff are actively attending and are in compliance with all required safety tailgate meetings.</p>

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 Operations and Maintenance Division

Dept	Agency Goal	Department Goal	Department Objectives	Status
<p>Technical Services</p>	<p>B. Technological Innovation B-1 Explore, pursue and implement innovative technology with a cost effective approach to operating practices and administrative functions.</p>	<p>Evaluate new and emerging technologies</p>	<p>Evaluate emerging technologies for introducing oxygen into the activated sludge process in a more efficient manner than currently used</p>	<p>TS staff continues to evaluate technologies for introducing oxygen to aeration basins that may prove to be more efficient than fine bubble diffusers. TS continues evaluating approaches for quantifying aeration system performance by developing appropriate KPI's. TS has been tasked with developing an Agency Asset Management Plan, which will limit the time available for technology evaluations.</p>
	<p>D. Operational & Maintenance Efficiency D-1 Design and implement programs which improve the knowledge and skill levels of the Agency's workforce.</p>	<p>Standardize and update all operating procedures</p>	<p>Lead efforts on the updating of the RP-1, CCWRF, and RP-2 O&M Manuals Conduct training for Operations staff on the proper use of O&M Manuals within two months of the completion of the manuals</p>	<p>Proposals for consulting services for updating the facility O&M Manuals have been evaluated.</p>
	<p>H. Fiscal Accountability and Regulatory Compliance H-2 Maintain a safe and healthy work environment for all employees consistent with federal and state laws and regulations</p>	<p>Ensure staff is fully aware of new rules and regulations</p>	<p>Encourage staff participation in local wastewater/water/air regulatory and association committee meetings as measured by documented attendance</p>	<p>Department staff recommended and the Board approved Agency participation in a Technology Approval Group lead by Isle Utilities for FY 13/14. Note: Energy Analysis responsibilities have been moved to the Planning & EC Dept, so Tech Serv staff won't be attending SCAP Energy meetings in the future.</p>
	<p>b. Operational & Maintenance Efficiency D-5 Effective management of Unit Production Cost (UPC) computation and tracking system</p>	<p>Monitoring and refinement of Unit Production Costs (UPC) data</p>	<p>Create and distribute monthly UPC reports Address adverse process/cost trends and identify any efficiency opportunities. Document in a report to Executive Management on a quarterly basis</p>	<p>TS staff compiles and transfers UPC data each month to the database that creates the UPC reports. This work currently can't be done due to the incomplete status of the Operations Database project being done by the ESS group. The Operations Database project is expected to be complete by October 2013.</p>
	<p>I. Staff Training, Development, and Wellbeing I-4 Sustain a clean, safe, and healthy working environment for all Agency employees.</p>	<p>No lost time accidents</p>	<p>Conduct all required safety tailgate trainings</p>	<p>All safety tailgate training is up-to-date. No lost time incidents documented.</p>

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Dept	Agency Goal	Department Goal	Department Objectives	Status
PERFORMANCE MEASURES / WORKLOAD INDICATORS				
	MAINTENANCE	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	PM Schedule Compliance	96%	>85%	72.50%
	CM Schedule Compliance	99.5%	>90%	39.50%
	Emergency Work Order Hours	12.7%	<10%	9.70%
	Overtime Labor Costs	6.5%	<5%	3.20%
	Safety - Lost Time Accidents	0	0	0
	Agency-wide Area Network Availability During Business Hours	99%	99%	98.5%
	OPERATIONS	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Major Capital Projects Commissioned	7	4	17
	Number of Workplace Safety/Lost Time Accidents	0	0	0
	Agency Wide Chemical Expenditures	4,561,355	4,560,925	4,566,332
	Groundwater Recharge (AF)	38,000	25,000	15,750
	Compost Production (Cubic Yards)	190,000	230,000	220,000
	PRE-TREATMENT AND SOURCE CONTROL	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Processing Time/NRWS Capacity Contracts	70 days	60 days	60
	NRWS Industries Monitoring Events	840	840	1012
	NRWS Industries Inspection Events	104	110	120
	Regional Contracting Agency Program Audited	2	2	2
	Regional SIUs Monitoring Events	140	140	150
	Regional SIUs Inspected	80	80	68
	NRW System Pipeline cleaned (miles)	15	20	10.6
	NRW System Pipeline CCTV (miles)	18	20	16.7
	Regional System Pipeline cleaned(miles)	10	15	13.7
	Regional System Pipeline CCTV (miles)	10	15	13.7
	TECHNICAL SERVICES	FY 2011/12	Target FY 2012/13	FY 2012/13 Status
	Number of monthly KPI reports created and distributed	12	12	12
	Number of quarterly UPC reports created and distributed	4	4	1

Inland Empire Utilities Agency
Intra-Fund Transfers FY 2012/13

Budget Amendment

Fund	SAP Date	Category	O & M Transfer From	Amt Transfer Out	Category	O & M Transfer To	Amount Transfer In	Description	QTR	
10800	4/4/2013	Material & Supplies	521130	\$10,000	Reimbursable O&M Projects	570002	\$10,000	Out Svs. Janitorial to PK11001	4	
10800	4/4/2013	Material & Supplies	512110	\$4,000	Reimbursable O&M Projects	570002	\$4,000	Supplies General to PK11002	4	
10700	4/1/2013	Special Projects WW Fund	124100	\$1,657,943	Special Projects WW Fund	570005	\$1,657,943	Multiple project transfer funds from Cctr 124100 to 113100	4	
10200	4/29/2013	Other Contractual Services	521080	\$2,000	Other Contractual Services	521080	\$2,000	Transfer from Cctr 114100 to 115100	4	
10800	5/6/2013	Material & Supplies	512110	\$2,000	Reimbursable O&M Projects	570002	\$2,000	To supplement budget to cover Earth Day expenses for the remainder of FY 2012/13	4	
10800	5/6/2013	ResDisp - Grit/Screen	526130	\$45,000	Transportation Costs to RCA	526520	\$45,000	Grit Screen to Transp. To RCA (biosolids)	4	
10800	5/6/2013	Sodium Hypochlorite - GLL	530016	\$100,000	Transportation Costs to RCA	526520	\$100,000	Sodium Hyp to Transp. To RCA (biosolids)	4	
10700	5/7/2013	Workers Comp - Treatment	509720	\$50,000	Other Contractual Services	521080	\$50,000	Temp. Supplement for AP to process invoice	4	
10200	5/9/2013	Other Contractual Services	521080	\$100,000	Other Contractual Services	521080	\$100,000	Transfer for repair cost to HQ flooding	4	
10800	5/30/2013	Other Materials & Supplies	512910	\$7,160	Uniforms/Throw Rugs	512140	\$7,160	To cover hats purchased (uniforms) for the division	4	
10200	6/7/2013	Prof. Services-Public Info	520930	\$6,000	Promotional & Giveaway Items	512950	\$6,000	Transfer funds to the correct G/L account code for promotional items and giveaways	4	
10600	6/13/2013	Contract Labor	521010, 521050	\$30,000	Special Projects WC Fund	570005	\$30,000	Purchase new air relief valves due to limited clearance in vaults	4	
10200	6/19/2013	Prof. Services-Public Info	520930	\$17,000	Promotional & Giveaway Items	512950	\$17,000	Transfer to cover printing and promotional items	4	
10800	6/20/2013	Outside Svcs - Janitorial	521130	\$500	Contract Services	570002	\$500	To supplement budget to cover Earth Day expenses for the remainder of FY 2012/13	4	
10200	6/27/2013	Admin & Materials	51910	\$12,479	Prof. Svcs - TrnCnslt	520850	\$12,479	Training Construction Mgmt in schedule analysis	4	
10800	8/5/2013	ResDisp - Grit/Screen	526130	\$45,000	Transportation Costs to RCA	526520	\$45,000	Grit Screen to Transp. To RCA (biosolids)	4	
10800	8/5/2013	Sodium Hypochlorite - GLL	530016	\$100,000	Transportation Costs to RCA	526520	\$100,000	Sodium Hyp to Transp. To RCA (biosolids)	4	
10200	8/7/2013	Prof. Svcs - TrnCnslt, etc	511130, 520950, 520980, 521080	\$53,000	Professional Services - Other	520980	\$53,000	Transfer to cover legal fees	4	
10800	8/16/2013	GM Contingency Fund	519010	\$175,000	Legal Settlements	520290	\$175,000	Transfer G/L Contingency to WC fund litigation	4	
Total O&M Transfers Out				\$2,417,082	Total O&M Transfers In				\$2,417,082	

Fund	Date	Project Number	Project Description	Amt Transfer Out	Project Number	Project Description	Amount Transfer In	Justification	QTR
10500	5/15/2013	EN07011	NRW System Upgrades	\$20,000	EN13039	Philly PS Force Main Cleanout Install	\$20,000	Pay additional fees to consultant for modification of existing design	4
Subtotal NC				\$20,000	Subtotal NC				

10300	4/3/2013	519010	GM Contingency Fund	\$20,000	EN12025	Hickory Basin	\$20,000	GM Contingency to EN12025 Hickory Basin	4
Subtotal RW				\$20,000	Subtotal RW				

Inland Empire Utilities Agency
Intra-Fund Transfers FY 2012/13

Budget Amendment

10600	5/5/2013	EN13019	Water Softener removal	EN13057	Recycled Water Hydraulic Model	\$50,000	\$50,000	Establish a new project for on-call RW hydraulic modeling support	4
10600	5/13/2013	EN13029	Turner 1 Turnout & Deer Creek Drop-Inlet Mods	EN11050	Turner Basin Capacity Improvements	\$30,000	\$30,000	Provide additional funds to finalize	4
10600	6/26/2013	EN12028	RP-4 Power Distribution	EN13055	RP-4 Power Distribution	\$199,550	\$199,550	Support the completion of the RP-4 Power Dist. Assessment and repair	4
			Subtotal WC		Subtotal WC	\$279,550	\$279,550		
10200	6/5/2013	SR12002	CCTV Equipment Replacement	SR12002	CCTV Equipment Replacement	\$11,472	\$11,472	Change functional area assignment 100000 to 105000	4
10200	6/26/2013	EP12003	General Repair/Replace Projects	EP13003	General Repair/Replace Projects	\$31,382	\$31,382	Purchase replacement Electric carts or vehicles	4
			Subtotal GG		Subtotal GG	\$42,854	\$42,854		
10700	7/25/2013	WR12009	CII Rebate Incentives	WR12007	Residential Rebate I	\$8,862	\$8,862	WR12007 was exceeded by \$8862 from MWD invoice for standard rebate incentives.	4
			Subtotal WW		Subtotal WW	\$8,862	\$8,862		
10800	5/22/2013	EP13002	Major Facilities Rep	EN13053	RP-2 GT Splitter Box	70000	70000	Budget transfer from EP13002 to EP13053	4
			Subtotal RO		Subtotal RO	\$70,000	\$70,000		
10900	4/7/2013	EN13006	Misc. Wastewater Construction	EN05050	RP2 Digester Gas Sys Mods	\$125,000	\$125,000	To complete construction phase of project	4
10900	4/9/2013	EN12026	Montclair Lift Station	EN13054	Montclair Lift Station	\$385,000	\$385,000	Transfer from EN12026 to EN13054 (RC to RO fund)	4
10900	5/1/2013	EN11036	HVAC and Server Room Suppression	EN13056	Agency Wide HVAC Improvements	\$100,000	\$100,000	Project is being split into a 2nd project to provide better project management	4
10900	5/8/2013	EN13300	Regional Sewer Special Projects	EN12012	EI Prado Road Improvements	\$75,005	\$75,005	Reimburse Carson Companies for change orders during the construction of the street improvements	4
10900	5/31/2013	EN11039	TP1 Disinfection Pump Improvements	EN06015	Dewatering Facility Expansion	\$300,000	\$300,000	To pay remaining hauling cost to the end of the year	4
10900	5/31/2013	EN12022	Aeration Ducting	EN06015	Dewatering Facility Expansion	\$200,000	\$200,000	To pay remaining hauling cost to the end of the year	4
10900	5/31/2013	EN13046	Flare Replacement	EN06015	Dewatering Facility Expansion	\$300,000	\$300,000	To pay remaining hauling cost to the end of the year	4
			Subtotal RC		Subtotal RC	\$1,485,005	\$1,485,005		
			Total Project Transfers Out		Total Project Transfers In	\$1,926,271	\$1,926,271		
			Total Transfers Out		Total Transfers In	\$4,343,353	\$4,343,353		

Exhibit D

2012/13 Year End Reclassification of Capital and O&M Costs

<u>Fund</u>	<u>Project Number</u>	<u>Project Description</u>	<u>Amount</u>
GG	PL07001	Cleanup Prado (Grant Funded)	244,462.79
GG Total			244,462.79
NC	EN12011	Miscellaneous NRWS Construction & Emergency Project	69,578.68
NC	EN12008	NRWS Connection & Emergency Projects	60,628.74
NC	EC12018	EE Hydraulic Calibration	\$24,647.53
NC	EN13008	Miscellaneous NRWS Construction & Emergency Project	3,148.56
NC Total			158,003.51
RC	EN06020	RP-5 Upgrades	2,177,005.37
RC	EN12012	El Prado Road Improvements	1,293,771.82
RC	EN12009	Miscellaneous Regional Wastewater Construction & Emergency Project 2011/12	138,339.08
RC	PL05013	Chino Creek Master Plan - Administration	100,382.66
RC	EN12006	Regional Wastewater Construction & Emergency Projects	84,837.58
RC	PL05014	Chino Creek Master Plan - Education/Outreach	47,570.26
RC	EN12300	Regional Sewer Special Projects FY11/12	44,307.54
RC	EN13006	Miscellaneous Regional Wastewater Construction & Emergency Project 2012/13	18,450.66
RC	EN11017	Capital Upgrades to RP1, RP2, CCWRF, RP4	1,222.88
RC	EN07013	RP1 Bypass Improvements	105.97
RC Total			3,905,993.82
RW	GW11001	FEMA 2010 Storm Damage Basin Repair	360,648.49
RW Total			360,648.49
WC	EN12010	Miscellaneous Recycled Water Construction & Emergency Project	115,075.54
WC	WR08020	Miscellaneous Recycled Water Construction & Emergency Project	94,094.07
WC	EN12007	Miscellaneous Recycled Water Projects 2011/12	23,077.91
WC Total			232,247.52
WW	WR11007	Residential Rebates Incentives	51,929.74
WW Total			51,929.74
Reclassification from Capital to O&M Project Expenses			4,953,285.87
Fund	Project Number	Project Description	Amount
WC	EN08018	1630 W. Recycled Water Pipeline Segment	\$1,500,000.00
RO	EP10001	Major Facilities Repairs/Replacements	936,142.30
Reclassification from O&M to Capital Expenses			\$2,436,142.30
GRAND TOTAL			\$7,389,428.17



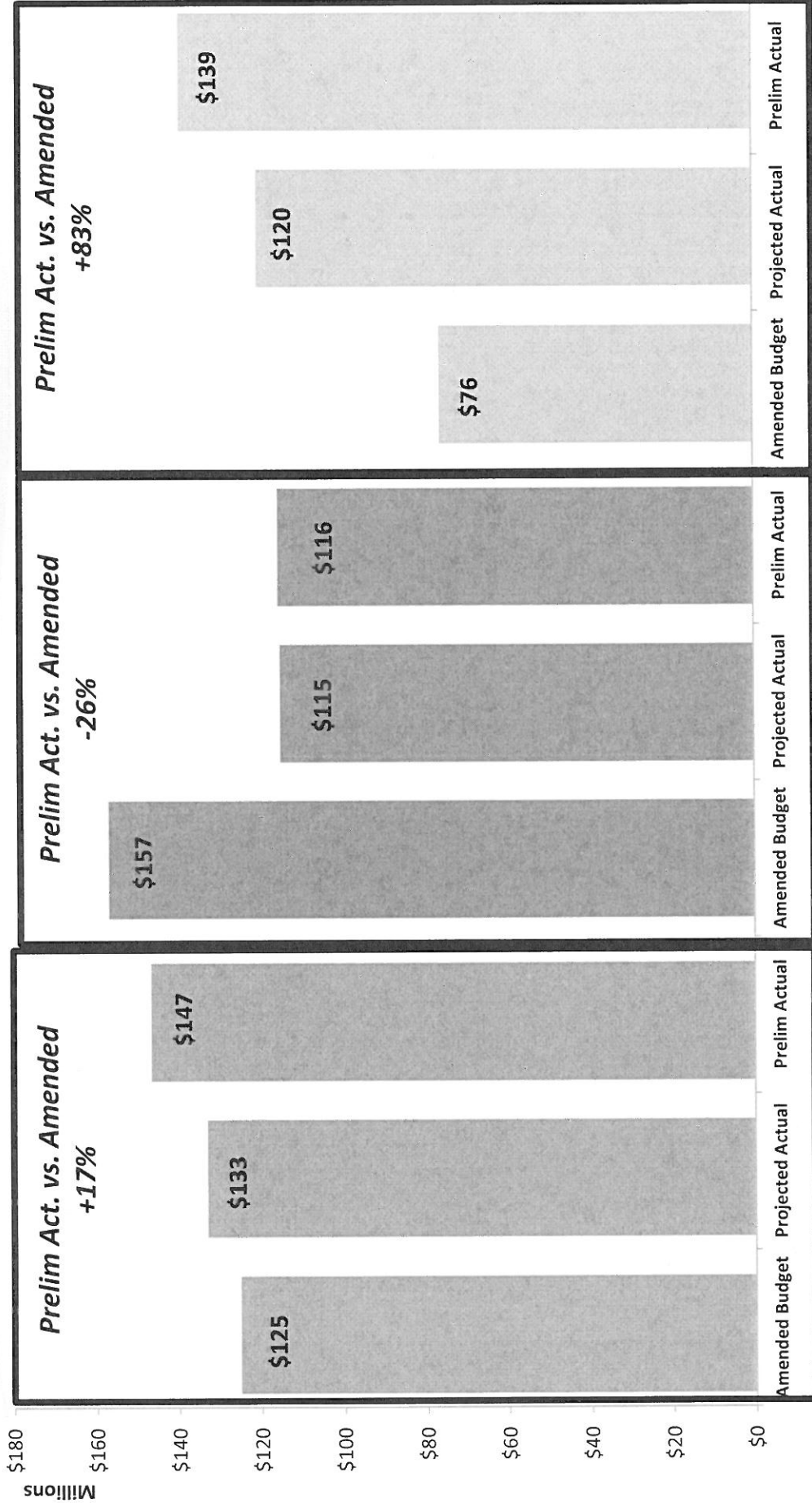
Inland Empire Utilities Agency

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**FY 2012/13
4th Quarter Ended June 30, 2013
Preliminary Budget Variance Report**

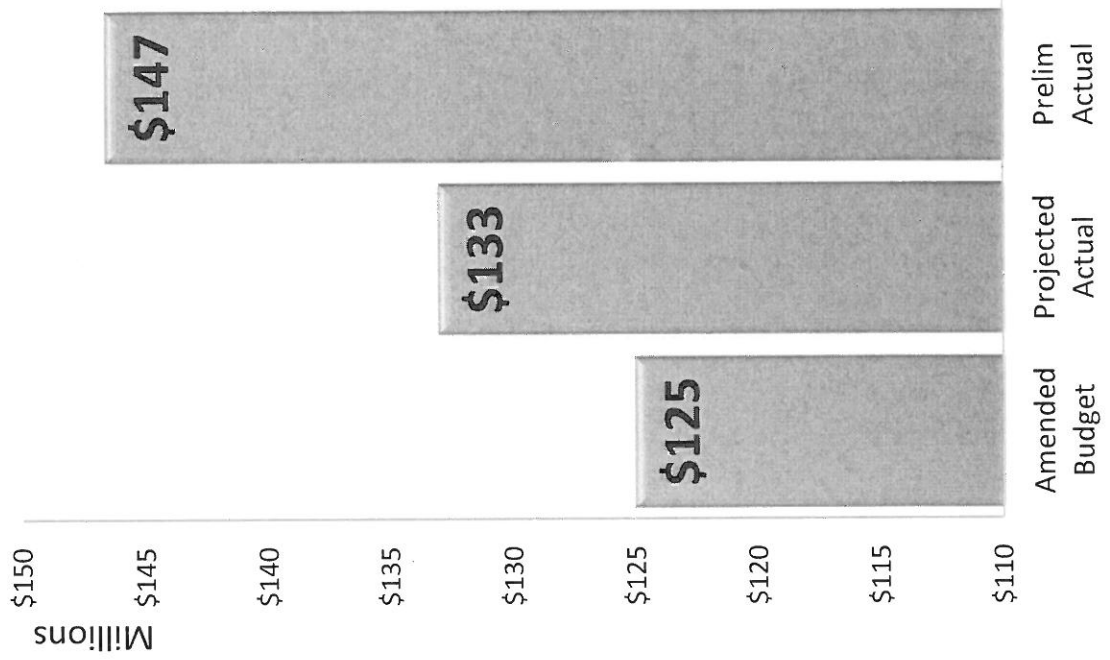
**Finance, Administration and Legal Committee
October 9, 2013**

FY 2012/13 Total Revenues, Expenses, and Fund Balance (Preliminary)



■ Total Revenues ■ Total Expenses ■ Fund Balance

FY 2012/13 Total Revenues (Preliminary)



Results Relative to Amended Budget

❖ Property Tax Receipts

\$47.9M or 147.2%

❖ New EDU Connection Fees

\$14.6M or 270.6%

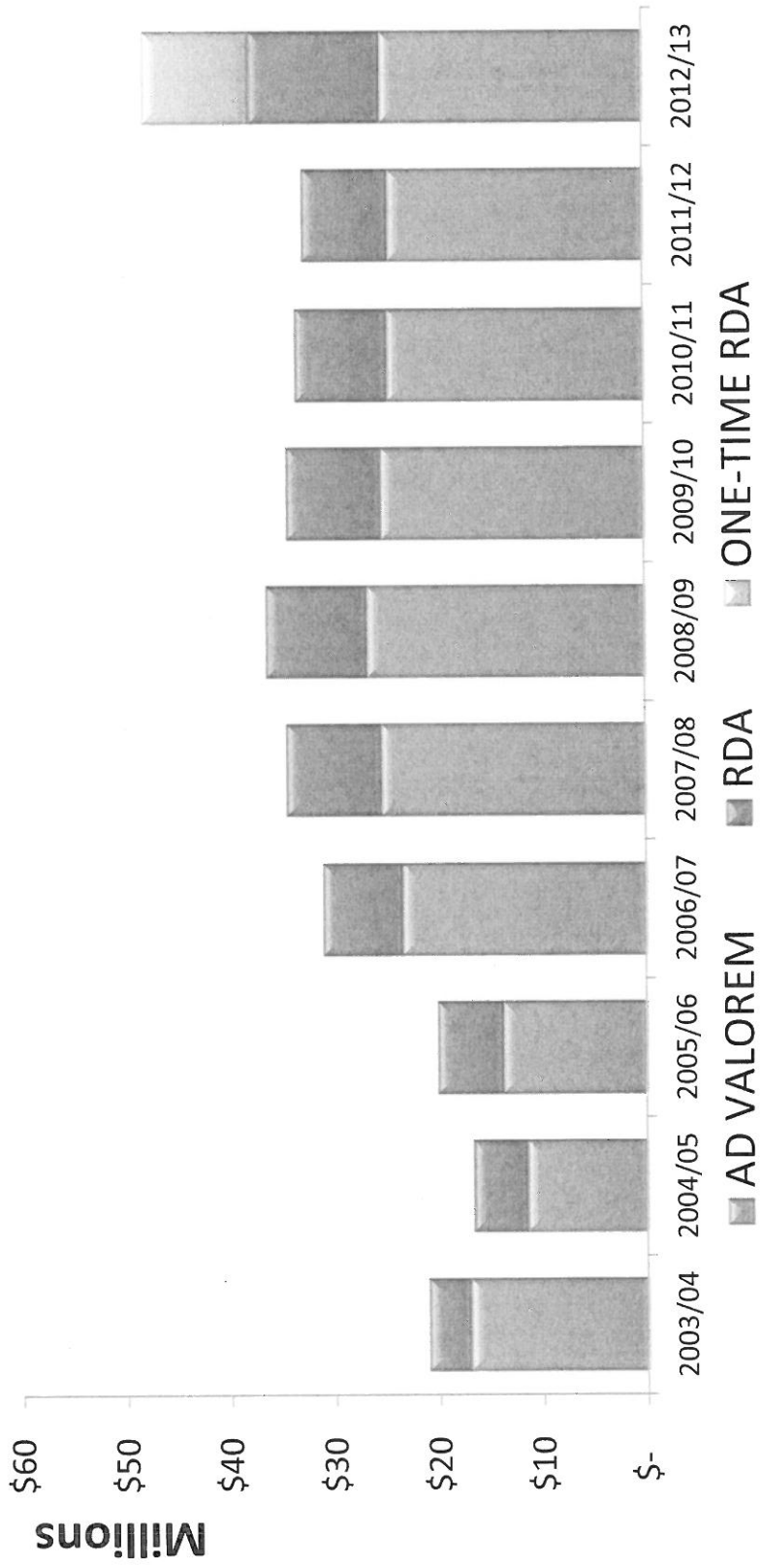
❖ Recycled Water Sales

\$5.9M or 103.5%

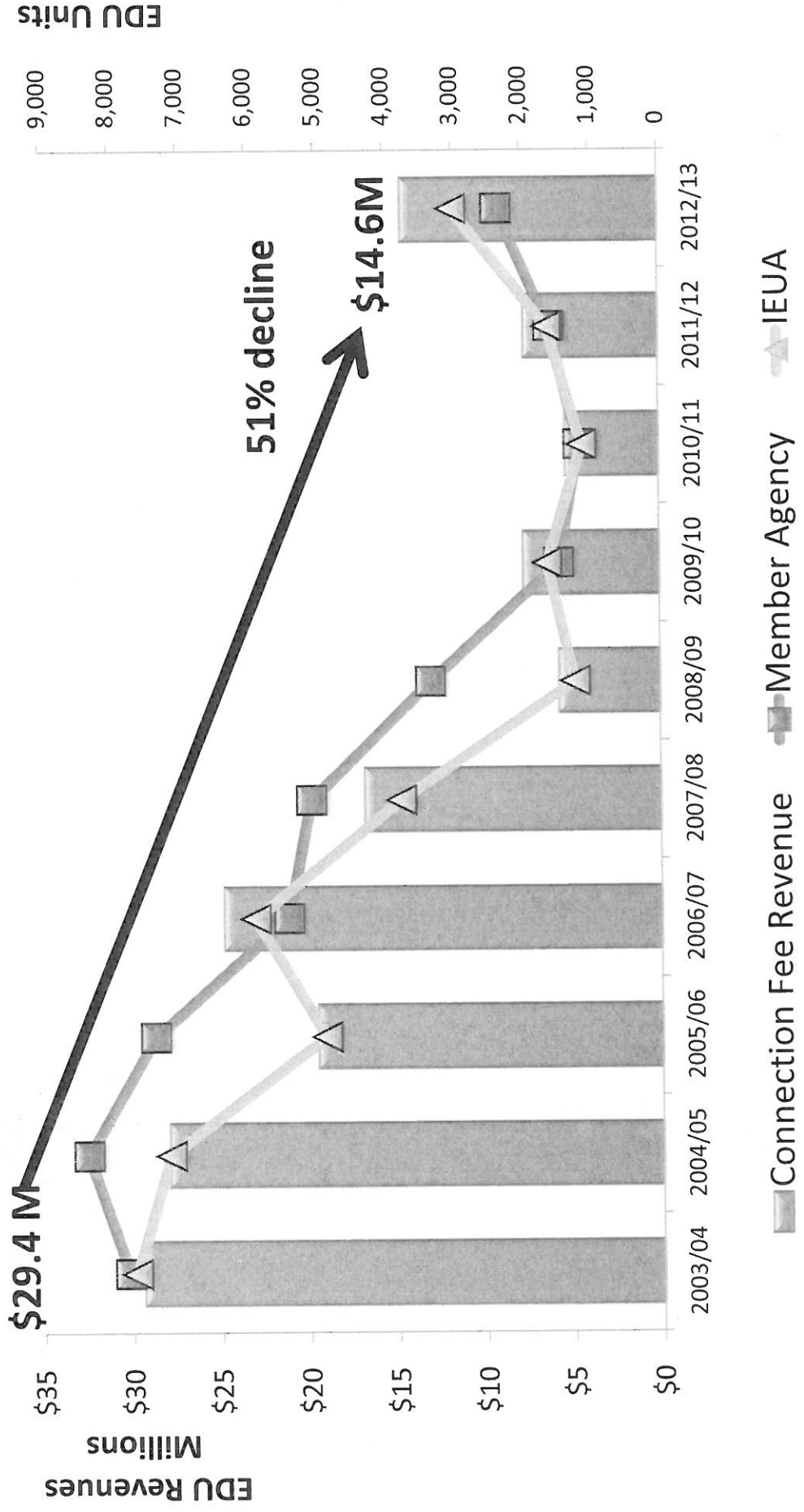
Actual Historical Trend Property Tax Receipts



- ❖ FY 2004/05 and FY 2005/06 ERAF tax shift for \$7 million per year
- ❖ FY 2006/07 to FY 2008/09 average annual increase of 23%
- ❖ FY 2009/10 to FY 2011/12 annual decrease of 3.4%
- ❖ FY 2012/13 increase of 16% excluding one-time RDA receipts of \$10.2 million



Actual Historical Trend New Connection Fees

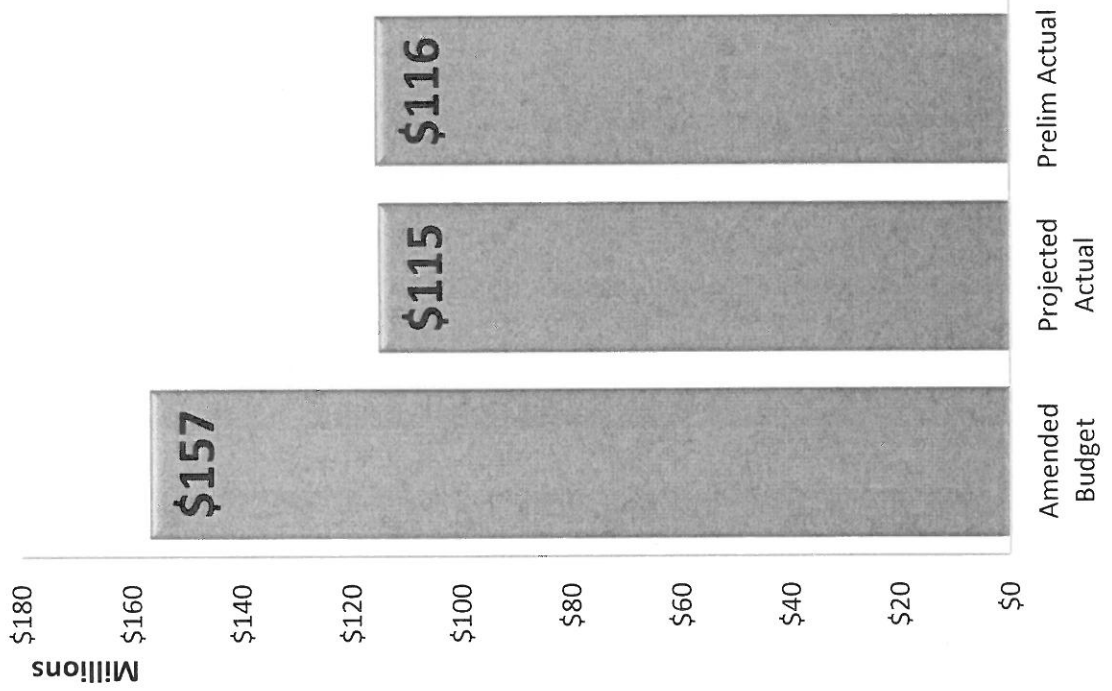


FY 2013/14 MWD Pass-Through Purchases

Fiscal Year	Acre Feet (AF)	MWD Pass-Through Purchases (\$Millions)	IEUA AF Surcharge (\$Millions)	Surcharge Per AF
FY 2012/13	59,051	\$34.0	\$0.709	\$12
FY 2011/12*	77,348	\$38.4	\$0.927	\$12

Includes 25,982 AF of replenishment water purchases for \$10.5M

FY 2012/13 Total Expenses (Preliminary)



Results Relative to Amended Budget

- ❖ **Employment**
\$32.8M or 96.8%
- ❖ **Office and Administrative Expense**
\$1.0M or 70.7%
- ❖ **Chemicals**
\$3.6M or 79.5%
- ❖ **Utilities**
\$8.8M or 90.6%
- ❖ **Capital**
\$24.2M or 41.1%

FY 2012/13 Operating & Non-Operating Net Changes

(\$Millions)



Operating	FY 2012/13 Amended Budget*	Preliminary Actual 6/30/13	Preliminary Actual minus Amended Budget	Preliminary Actual % of Amended Budget
Operating Revenue	\$67.5	\$71.5	\$4.0	105.8%
Operating Expense	\$74.6	\$70.0	\$4.6	93.8%
Increase (Decrease)	(\$7.1)	\$1.5	\$8.6	

Non-Operating	FY 2012/13 Amended Budget*	Preliminary Actual 6/30/13	Preliminary Actual minus Amended Budget	Preliminary Actual % of Amended Budget
Other Sources of Funds	\$57.5	\$75.1	\$17.6	130.7%
Other Uses of Funds	\$82.2	\$45.5	\$36.7	45.0%
Increase (Decrease)	(\$24.7)	\$29.6	\$54.3	

*Before carry over to FY 2013/14
+/- due to rounding difference



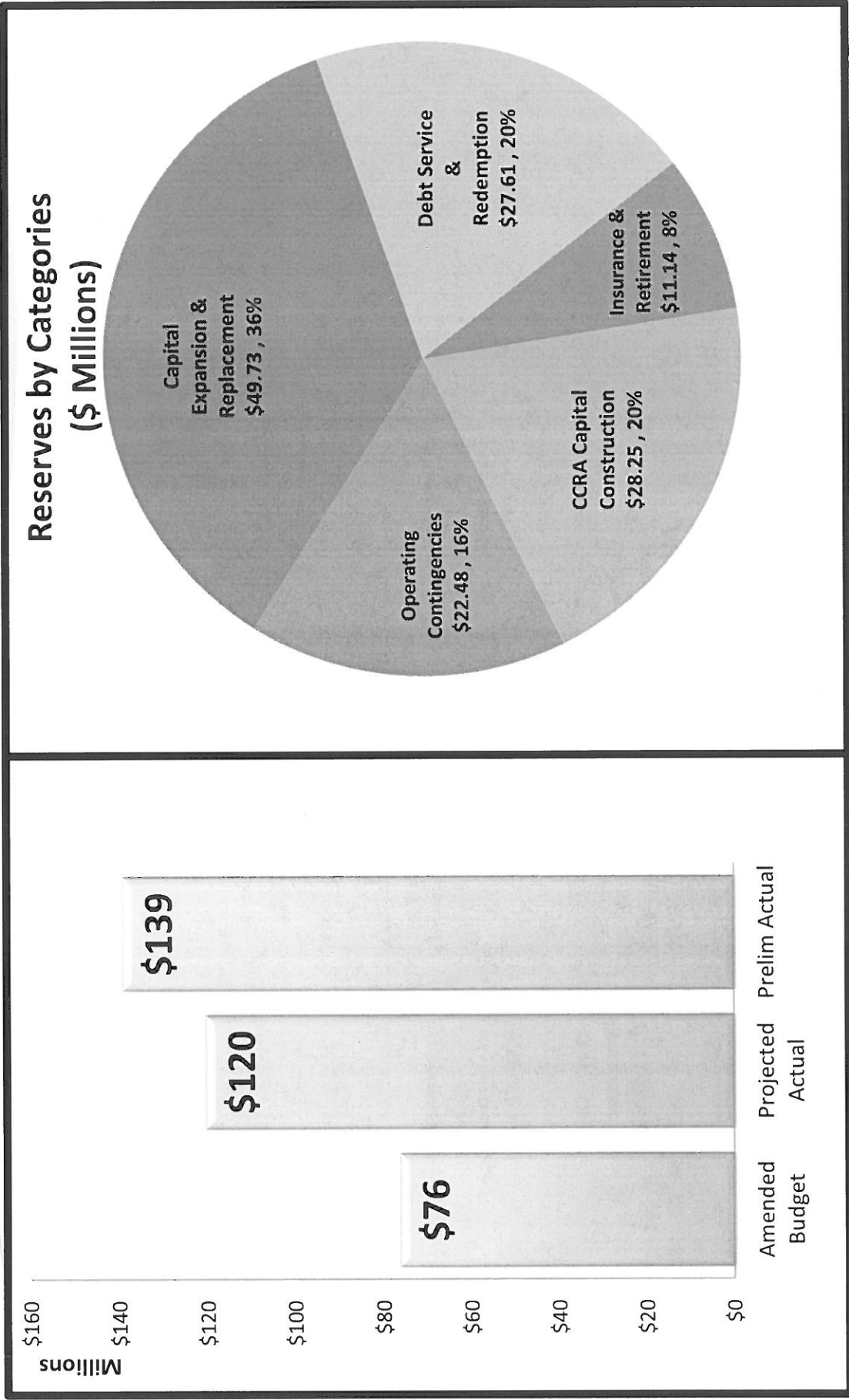
FY 2012/13 Estimated Ending Fund Balance (\$Millions)

	Amended Annual Budget*	Preliminary Actual 6/30/13	Preliminary Actual minus Amended Budget	Prelim Actual % of Amended Budget
Total Revenue & Other Sources of Funds	\$125.0	\$146.6	\$21.6	117.3%
Total Expenses – Other Uses of Funds	\$156.8	\$115.6	\$41.3	73.7%
Increase (Decrease)	(\$31.8)	\$31.0	\$62.9	
Beginning Fund Balance	\$108.2	\$108.2		
Estimated Ending Fund Balance	\$76.4	\$139.2	\$62.9	

*Before carry over to FY 2013/14

+/- due to rounding difference

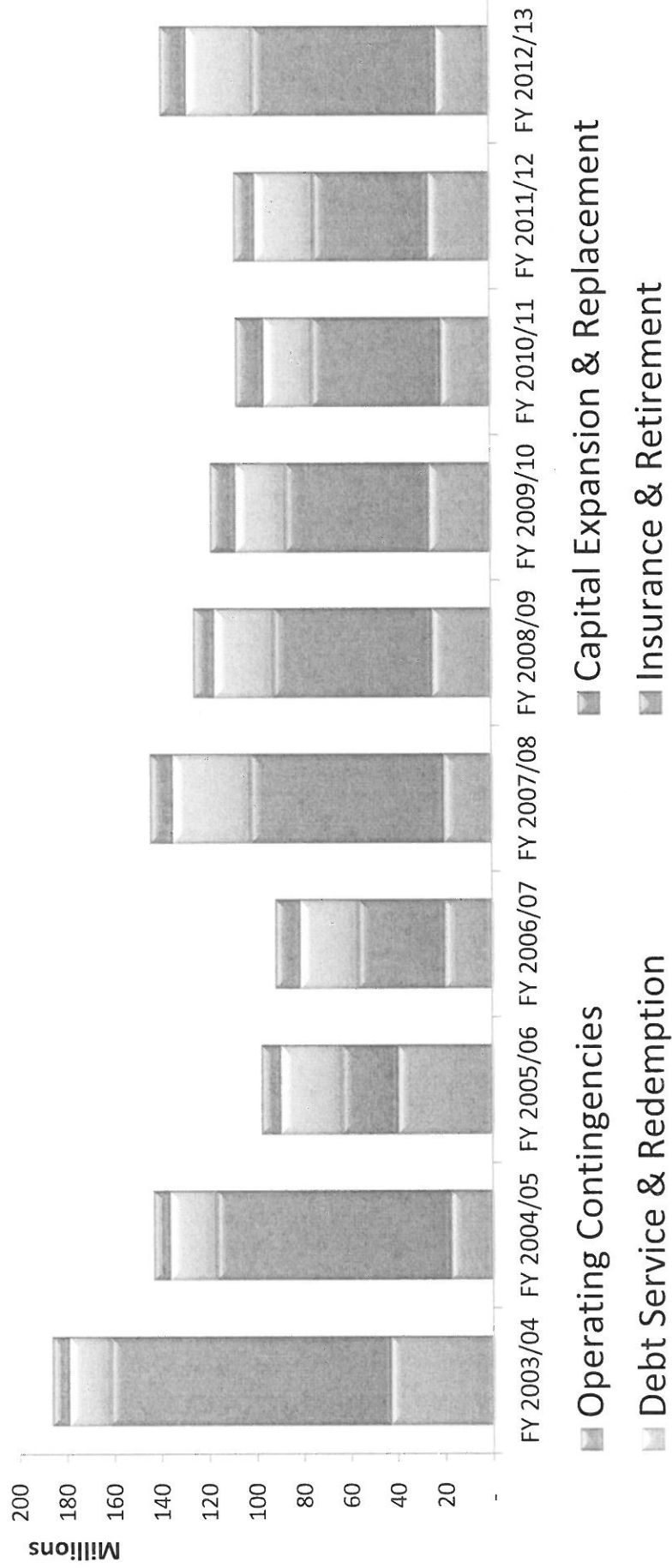
FY 2012/13 Total Fund Balance (Preliminary)



Fund Balance Historical Trend



- ❖ \$125M average annual fund reserve balance
- ❖ Higher capital reserve in FY 2012/13 due to increase in new EDU connections fees and property taxes





Inland Empire Utilities Agency

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QUESTIONS?