



Date: April 1, 2009

To: The Honorable Board of Directors

From: Richard W. Atwater
Chief Executive Officer/General Manager

Subject: General Manager's Report Regarding Agency Activities

INTERAGENCY WATER MANAGERS' MEETING

The next Interagency Water Managers' meeting is scheduled for April 23, 2009, as part of the Watermaster Advisory Committee agenda.

OPERATIONS

GROUNDWATER RESOURCES

IEUA will be requesting that the California Department of Public Health and the Regional Water Quality Control Board allow IEUA to utilize a 120-month running average rather than a 60-month running average to calculate the volume of recycled water allowed for groundwater recharge. This should allow IEUA to more effectively utilize recycled water recharge during dry years. As part of this request, the RWQCB has asked IEUA to conduct groundwater modeling scenarios of the impacts of this request on the ambient salt balance of the Chino Groundwater Basin. This effort is currently being handled through joint coordination between IEUA and CBWM.

LABORATORY

The Lab performed 6,341 tests on 1,843 samples received in February.

Source	Total Number of		% of Total	
	Samples	Tests	Samples	Tests
RP-1	681	1979	37.0	31.2
RP2/RP5 SHF	289	890	15.7	14.0
RP-4	156	663	8.5	10.5
RP-5	292	1113	15.8	17.6
CCWRF	204	703	11.1	11.1
P&SC	62	215	3.4	3.4
GWR	75	552	4.1	8.7
DS-1	84	226	4.6	3.6
Total	1843	6341	-	-

INLAND EMPIRE REGIONAL COMPOSTING FACILITY

The IERCF conducted source testing activities to verify biofilter emissions compliance during the week of February 16, 2009. The testing was scheduled and completed consistent with the conditions of the SCAQMD variance. The IERCA entered into a variance with the SCAQMD in October 2007. A variance is a legal agreement allowing a project to continue operating while improving equipment or other items that may restrict its ability to be compliant with SCAQMD rules or permits. Shortly after starting daily operations in 2007, the IERCF experienced issues with its amendment hoppers due to a design limitation. The hoppers did not meet the design specification and could not process enough material to meet required throughput. SCAQMD rules state that permitted projects will reach 80% of their design throughput and perform a source test within 180 days of startup. The amendment hopper limitation prevented the IERCF from reaching 80% throughput so a variance was requested and granted in November 2007. The following Increments of Progress are required by the SCAQMD as a condition of the variance:

1. On or before May 15, 2008, petitioner shall file with the district an application for a permit to construct the redesigned Amendment Hopper System. Petitioner shall request and agree to pay for expedited permit processing. [Submitted]
2. On or before January 1, 2009, petitioner shall complete the installation of the redesigned Amendment Hopper System, debug it and attain 80% throughput. [Completed]
3. On or before March 1, 2009, petitioner shall perform an official source test on the redesigned Amendment Hopper System. [Completed]
4. On or before April 15, 2009, petitioner shall provide a certification of compliance report to the District as required in Rule 1133.2(d)(8) and achieve final compliance. [In progress]

The source test results indicate that the biofilter is removing >80% VOCs and ammonia as required by SCAQMD rules and the monthly mass emissions limits for ammonia; however it falls short of meeting monthly mass emission limits for VOCs. LACSD and IEUA staff are working closely with a specialized air quality legal counsel to request a new variance to gain temporary relief from meeting monthly mass emissions limits while reviewing alternatives to bring the facility into permanent compliance. It is anticipated that a full formal variance request will be heard by the SCAQMD in April

HUMAN RESOURCES

Over sixty (60) employees attended a retirement seminar on Wednesday, March 11th. The three part seminar included presentations by representatives of the California Public Employees' Retirement System and the Social Security Administration. The third part of the seminar concentrated on Retiree Health Benefits and was presented by Gina Hillary, Manager of Human Resources and Support Services. The information presented was Agency specific and structured to assist employees fully understand their retirement benefits. The feedback received by employees was very positive.

Two (2) 457 Deferred Compensation informational meetings were held on Wednesday, March 25th. Representatives from each of the Agency's three plans were present to discuss the challenges of investing during this economy.

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<u>CURRENT STAFFING</u>	
Regular Full-time Employees:	293
Contract/Limited Term Employees:	17
Interns:	29
TOTAL:	339

CURRENT RECRUITMENT ACTIVITIES

Since the last report, the following activities have occurred in the Agency's recruitment efforts:

REGULAR VACANCIES

None.

<u>CURRENT RECRUITMENT ACTIVITIES</u>	
Recruitments in Process/Offer Pending	0
Placement in Process:	0
No RFVP; Position on Hold:	12
Total Regular Vacancies (Excludes Contract & Intern Positions):	12

<u>POSITIONS ON HOLD (4% Vacancy Factor)</u>			
	Position	Department	Vacant Since
1	Human Resources Analyst	250-Human Resources	10/08
2	Sr. Water Resources Analyst	312-Planning & Water Resources	7/08
3	Manager of Engineering & Construction Management	420-Engineering	12/08
4	Deputy Manager of Construction Management	425-Construction Management	8/08
5	Plant Maintenance Superintendent	425-Construction Management	7/08
6	Construction Project Coordinator (Limited Term)	425-Construction Management	2/09
7	Administrative Secretary (Limited Term)	425-Construction Management	12/08
8	Plant Maintenance Technician II	552-RP2/CC Plant Maintenance	10/08
9	Electrical Technician II	553-RP2/CC Electrical/Instrument Maintenance	12/08

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10	Operator I	580-RP2/RP5 Operations	2/09
11	Engineering Technician	420-Engineering	3/09
12	Junior Operations Assistant	540-RP1 Operations	3/09

CONTRACT/LIMITED TERM VACANCIES

	Position	Department	RFVP Received	Closing Date	Salary Range	Tentative Placement Date	Notes
1	Business Systems Analyst II	240 – Information Services	7/24/08	8/21/08	UN097	4/09	Offer Pending

INTERN VACANCIES

None.

PLANNING AND WATER RESOURCES

BUILDING ACTIVITY REPORT

Contracting Agency	Yearly Projected Building Activity (EDUs)	Yearly Total Activity (EDUs)	Yearly Total Activity / Projected Activity (%)	FY 08/09 Connection Fees	Reported Thru
City of Chino	139	83	60%	\$ 388,269.29	January
City of Chino Hills	334	102	31%	\$ 477,290.41	January
C.V.W.D.	615	285	46%	\$ 1,337,412.60	February
City of Fontana	800	168	21%	\$ 785,579.90	January
City of Montclair	92	61	66%	\$ 282,828.18	January
City of Ontario	1,000	106	11%	\$ 495,879.13	February
City of Upland	370	22	6%	\$ 105,089.70	February
TOTAL	3,350	828	25%	\$ 3,872,349.21	

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Inland Empire Utilities Agency
GRANT ADMINISTRATION ACTIVITIES REPORT

~ February 2009 ~

Account Type	Total Number of Active Accounts	Total Award Amount	Total Amount Invoiced	Total Award Balance
IEUA Grants	23	\$ 71,243,661.00	\$ 61,506,948.91	\$ 9,736,712.09
IEUA Loans	4	\$ 25,735,772.00	\$ 22,674,730.00	\$ 3,061,042.00
Grants for CDA	1	\$ 2,800,000.00	\$ -	\$ 2,800,000.00
TOTAL:	28	\$ 99,779,433.00	\$ 84,181,678.91	\$ 15,597,754.09

~ GRANT ADMINISTRATION ACTIVITIES FOR FEBRUARY 2009 ~

INVOICE INFORMATION

Project Name	Amount
SWRCB-Recycled Water Distribution System-Phase 3-Loan 120 Invoice #4	\$ 540,297.00
SAWPA- IRWM, Invoice #10	\$ 160,460.57
MWD-Chino Basin Groundwater Storage Project Phase 2 - Study, Invoice #12	\$ 126,169.28
CA Office Of Emergency Services/ FEMA - Invoice #3	\$ 85,588.00
SWRCB-Recycled Water Distribution System-Phase 3-Loan 110 Invoice #4	\$ 31,300.00
DWR- Landscape Audit Program Phase III Invoice #3	\$ 19,236.70
WRF-WaterReuse Foundation Invoice #4	\$ 6,840.00
MWD-Pinch of Salt- Water Softener Salinity Reduction Program - Invoice #2	\$ 2,273.82
TOTAL INVOICES	\$ 972,165.37

PAYMENT RECEIVED

Project Name	Amount
MWD-Chino Basin Groundwater Storage Project, Phase 2 Study Grant, Invoice #11	\$ 448,174.79
WRF-WaterReuse Foundation Invoice #2	\$ 131,574.76
TOTAL PAYMENTS:	\$ 579,749.55

ACTIVE APPLICATION INFORMATION

Account Type	Total Number of Active Applications	Amount Requested
IEUA Grants	6	\$ 19,545,800.00
SRF Loan Application - Phase 4 (Red Team) Northeast Area Recycled Water Package	1	\$ 38,000,000.00
SRF Loan Application - Phase 5 Wells & Lysimeters	1	\$ 1,500,000.00
SRF Loan Application - RP-1 Dewatering Facility Expansion	1	\$ 27,579,000.00
SRF Loan Pre-Application - Phase 6 Wineville Recycled Water Pipeline Extension	1	\$ 11,212,500.00
SRF Loan Pre-Application - Phase 7 Northwest Area Recycled Water Package	2	\$ 36,882,000.00
SRF Loan Pre-Application - Phase 8 Southern Area Recycled Water Package	1	\$ 18,951,000.00
SRF Loan Pre-Application - Phase 9 Baseline Heritage Area Recycled Water Package	1	\$ 6,785,000.00
SRF Loan Pre-Application - RP-5 Main Operations Laboratory	1	\$ 14,600,000.00

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Grants for CDA Submitted by IEUA- Final Application	1	\$ 20,000,000.00
TOTAL ACTIVE APPLICATIONS:	16	\$ 195,055,300.00
SRF Loan Priority List (Not an Application) for IEUA	8	\$ 119,847,421.00
SRF Loan Priority List (Not an Application) Submitted for Member Agencies	3	\$ 25,000,000.00

CASH FLOW SUMMARY			
Fiscal Year	IEUA Receipts	CDA Receipts	Total Receipts
FY 2004/2005	\$ 31,763,191.51	\$ 38,017,916.14	\$ 69,781,107.65
FY 2005/2006	\$ 11,707,929.46	\$ -	\$ 11,707,929.46
FY 2006/2007	\$ 11,315,406.95		\$ 11,315,406.95
FY 2007/2008	\$ 31,854,676.05	\$ -	\$ 31,854,676.05
FY 2008/2009	\$ 16,463,124.45	\$ -	\$ 16,463,124.45
TOTAL CASH FLOW:	\$ 103,104,328.42	\$ 38,017,916.14	\$ 141,122,244.56

CONSTRUCTION MANAGEMENT

REGIONAL PLANT NO. 4 SAN BERNARDINO AVENUE LIFT STATION AND FORCE MAIN, PROJECT NO. EN03023

Brutoco Engineering and Construction (BEC), Camp, Dresser & McKee (CDM), and Inland Empire Utilities Agency (Agency/IEUA) have been finalizing loop testing and corrections during the last two week period. IEUA Operations and maintenance staff have successfully completed training on the Vertical Turbine Pumps, Seal Water System, HVAC System and the Switchgear/ATS systems. As we look forward, the Agency and its consulting engineers are preparing a detailed start plan that will, together with the City of Fontana complete coordination efforts to construct the gravity sewer, pump station and force main to the Agencies RP-4 Facility located in the City of Rancho Cucamonga. Training activities for Agency Operations and maintenance staff will continue and include variable frequency drive and instrumentation training. The permit to construct (PTC) has tentatively been approved by SCAQMD and will be confirmed by the contractor by the end of March 2009. Fiber Optic communications between RP-4 and the San Bernardino Pump Station is scheduled for completion prior to the scheduled commissioning of the facility and is currently on schedule for the beginning of April. As the pump station contractor approaches completion of the PLC and loop testing, Construction Management staff is scheduling the final PLC modifications to be made by an outside contractor beginning in late March. The Agency has also enlisted the services of TKE Engineering to assist in preparation of the start-up and commissioning plan.

RENEWABLE ENERGY EFFICIENCY PROJECT, PROJECT NO. EN03029

Staff has met with Johnson Power Systems to outline the actions required to provide for long term storage of the engine/generators. This will ensure that the engine warranty is maintained for the 5-year period and will thereby provide for increased value to the Agency. Staff is currently scheduling the removal of all temporary cables, switches, and high voltage transformers, which will require an outage at the Headquarters on April 4. This will remove the need for the monthly rental of this gear and will place the REEP building into a permanent load status with RP-5.

REGIONAL PLANT NO. 4 EXPANSION TO 14 MGD, PROJECT NO. EN04011.00

Testing activities which include completion and performance testing for the aqua disk filter and pumping systems are still within the anticipated project completion date of March 2009. All major milestones have been completed, but have had slight schedule impacts. The performance testing and water quality sampling of the Aqua Disk filters began on March 16, 2009 and will continue for 5 consecutive days ending March 21, 2009. Scheduling conflicts at the project site are being carefully reviewed by RP4 Construction Management staff, with the start-up, testing and training activities of the San Bernardino Lift Station the RP4 Expansion, and RP-4 RW Pump Station going in parallel we have attempted to prevent any conflicts with all participating contractors, vendors and Agency staff. Taisei & TK's subcontractor, Harder & Harper is completing the finish paving demonstration area along Drive H. When the seal is completed and approval received by the Inland Empire Utilities Agency (Agency) Construction Management staff the balance of the work shall be scheduled. The Ferric and the Sodium Bisulfate chemical pumps have been pre-tested and results forwarded to the consulting engineer for review. Witness testing of the ferric chloride pumping system will be completed by the end of March 2009 and test results summarized and a detailed report will be submitted by construction management staff for review.

REGIONAL PLANT NO. 1 AERATION BASIN MODIFICATIONS, PROJECT NO. EN05007.00

This work is complete. The final job walk was scheduled for March 12, 2009 for final approval before project acceptance. Construction Management plans on going to the Board of Directors for project acceptance on April 18, 2009.

CCWRF FILTER TEST, PROJECT NO. EN05061.00

This project has experienced significant challenging issues in determining the filter loading capacity to satisfy Title 2 requirements. The third and final phase of this project is scheduled to be completed by the middle of March 2009. The results of this test project will determine if approval for operation of the CCWRF Tertiary ABF Filters at peak hydraulic loading rates up to 4.8 gpm/ft² will be permitted by CDPH.

REGIONAL PLANT NO. 1 2007 REGIONAL AND NRW COLLECTION SYSTEM REPAIRS, PROJECT NOS. EN06011.00 & EN07011.02.

Construction Management went to the Board of Directors on February 18, 2009 for the project acceptance. A Notice of Completion was filed with the County on February 23, 2009. A final claim letter on accrued liquidated damages has been prepared for distribution to the Contractor.

PRADO PARK INTERCEPTOR PROJECT, PROJECT NO. EN06011.01

This project was designed to replace a 10-inch sewer line that runs underneath the Prado Park Golf Course that has been infiltrated by roots which severely limited its effectiveness. The trenchless pipe bursting method will be utilized to replace the existing line so as not to disturb the golf course. Construction for this project is scheduled to begin in March 2009, and to be completed by April 2009.

REGIONAL PLANT NO. 5 SOLIDS HANDLING FACILITY IMPROVEMENTS, PHASE I, PROJECT NO. EN06014/EN07117

The contractor and engineers have been processing project submittals related to equipment and materials for the project. The SARI Septic Dump Station Manhole and drains have been installed. The electrical contractor has run the conduits for the electrical. Gravity thickener was emptied and the contractor has entered and taken field measurements necessary for fabrication. The slide gate has been installed in the wet well that will tie in the Centrate/Filtrate Line to the SARI Line.

REGIONAL PLANT NO. 5 RECYCLE WATER LINE/ 12 KV/ GAS SYSTEM PROJECT NO. EN06020.01

UAPC was onsite on March 16, 2009 to install gas regulator to complete contracted work. All other construction is currently on hold due to the REEP project stoppage.

REGIONAL PLANT NO. 5 SOLIDS HANDLING FACILITY, PHASE II, PROJECT NO. EN06020.04

All construction is currently on hold while the agency conducts an independent evaluation of the mix digestion project and assesses the options for re-operating the digesters and related facilities.

REGIONAL PLANT NO. 1 ASSET MANAGEMENT ITEMS AND DIGESTER 6 & 7 REPAIRS, PROJECT NO. EN07006.01

The Agency received proposals back for DCL cleaning. These have been forwarded to Operations for their use. Digester 6 is being sandblasted. Cracks and structural repairs are currently in progress with the structural engineer monitoring work and making recommendations. Rehabilitation work is expected to be completed by June 2009.

REGIONAL PLANT NO. 1 ASSET MANAGEMENT ITEMS, PHASE II AND DECHLORINATION STATION UPGRADES, PROJECT NO. EN07006.04

Work continues on the chlorine tank effluent modification. Currently under construction is the chlorine outfall line. Field conditions related to voids under the chlorine effluent channel have slowed progress as these issues have had to be addressed individually. The mitigation and remedial shoring work is currently in process. Inspection of the headworks has determined that the influent gate is leaking. A remedy solution is being worked on. Electrical rerouting of sensors for the filter banks is required to avoid the influent channel. Final meter vault installation is currently in progress.

REGIONAL PLANT NO. 1-DIGESTER 6 & 7 EMERGENCY STRUCTURAL REPAIRS, PROJECT NO. EN07006.07

Structural rehabilitation assessment work is currently ongoing. An assessment of the extensive outside wall spalling has been reviewed by the Engineer and rehabilitation work is currently in progress.

REGIONAL PLANT NO. 1 NON RECLAIMABLE WASTEWATER SYSTEM (NRWS) PHILADELPHIA PUMP STATION UPGRADES, PROJECT NO.EN07011.01

Final loop checks are complete and IEUA Operations took over operational control of the Station. Additional maintenance items have been identified as follows: 1) a new meter on the back-up 12 force-main; 2) the addition of manhole covers; and 3) rehabilitation of the wet well. This project is scheduled to go to the Board of Directors on April 18, 2009 for project acceptance.

REGIONAL PLANT NO. 1-NRW MANHOLES, PROJECT NO. EN07011.06.

A lab evaluation of material build-up on the 18-inch force main indicates a non-grease material which will not lend itself to chemical cleaning. As such, Construction Management has asked the Engineer to prepare clean-out details at an interval of 1,200 lf to allow mechanical cleaning in the future. This work is pending completion of the Philadelphia Pump Station. This work is expected to progress in March 2009.

REGIONAL PLANT NO. 2 AND 5 IPS OVERFLOW PROTECTION, PROJECT NO. EN08006.00

The contractor has completed the T & M work associated with the installation of the 24-inch SWR line. The 18-inch SWR tie in has been completed with the realignment that was necessary due to conflicting encasements. Two new slide gates have been installed in Box "A". Flow diversion walls are currently being installed in the headwork's to route the influent.

REGIONAL PLANT NO. 1 DIGESTER 5 AND 7 FLAME TRAP INSTALLATION, PROJECT NO. EN08013.01

The flame traps have been installed on Digester 5 and Digester 7. An additional cost proposal has been requested by Construction Management to complete insulation of the flame traps.

REGIONAL PLANT NO. 1 DIGESTER 3 ROOF REHABILITATION, PROJECT NO. EN08024.00

Bonds and insurance have been accepted and a kick-off meeting was held on March 17, 2009. Construction should begin shortly after the kick off meeting.

REGIONAL PLANT NO. 1 ODOR CONTROL, PHASE 1B AND SOLIDS BYPASS, PROJECT NO. PL03006.00

Punch list items are currently being completed. Additional work to address the bio-filter drainage issues is being assessed. Additional items found by Operations to meet operational and access issues will be addressed in the next fiscal year. Construction Management plans to close out this project in May 2009.

REGIONAL PLANT NO. 4 CHINO BASIN FACILITIES IMPROVEMENTS PHASE II – BERM HARDENING, PROJECT NO. TS07004.02

This project is complete and is scheduled to go to the Board of Directors in April 2009 for project acceptance.

REGIONAL PLANT NO. 1 CHINO BASIN FACILITIES IMPROVEMENTS, PHASE II -PKG-C (TURNOUT SERVICE PIPELINE CONNECTIONS & SCADA IMPROVEMENT) PROJECT NO. TS07004.03

The contractor is currently working on installation of MWD CB-14 and 20. This work is being coordinated with MWD with all remaining Flood Control work being coordinated through the County. Currently, with the addition of telemetry and relocation of Pedestals at San Sevaine Basin, work is estimated to be completed by July, with final level sensor installation/pulls occurring when basins are dry. Construction Management is continuing to coordinate with the City of Upland on AC work in residential neighborhoods or in City streets. Staff is working with the contractor and the engineer to meet the design intent for access.

REGIONAL PLANT NO. 4 RECYCLED WATER PUMP STATIONS, PROJECT NO. WR04441

The new hypochlorite pumps have been installed and they are currently calibrating these new pumps for specification compliance. The double containment pipe that delivers the hypochlorite from these pumps to the main 1158 zone pipeline from the 1158 zone reservoirs has also been installed.

REGIONAL PLANT NO. 4 SAN ANTONIO RECYCLED WATER PIPELINE SEG B, PROJECT NO. WR04446.00

IEUA anticipates the installation of a point to point circuit from the Discharge Station to RP4 within the next two weeks. Upon completion of the installation, the subcontractor will need to do the final installation at the Discharge Station and RP4. Once the final terminations, calibrations, and testing are complete, they will conduct the final SCADA training at RP4.

REGIONAL PLANT NO. 4 RECYCLED WATER DISTRIBUTION FACILITIES, PHASE.2, PZ 1158 ZONE RESERVOIRS MODIFICATIONS, PROJECT NO. WR04448

This project is complete and was approved by the Board of Directors on February 18, 2009 for project acceptance.

PUBLIC INFORMATION

Calendar of Events

March 2009

- **March 4**, Ontario State of the City Address. 4:00 p.m. to 8:00 p.m., Ontario Convention Center.
- **March 5**, IEUA Leadership Breakfast, 7:30 a.m. in the Event Center
- **March 5**, Chino Hills City Manager Doug LaBelle's retirement dinner at the Richard Nixon Library, 5:30 p.m. to 8:30 p.m.
- **March 5**, League of California Cities Dinner, 5:30 p.m.
- **March 5**, Chino Earth Day Event, 3:00 p.m. to 5:00 p.m. at the Chino Youth Museum.
- **March 9**, CASA Washington DC Conference.

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- **March 12**, CVWD's Frontier Project Foundation "Topping Off" Ceremony, 11:00 a.m.
- **March 16**, IEUA hosts Special District Dinner at the Panda Inn in Ontario, 6:00 p.m.
- **March 17**, Water Agencies of the Inland Empire.
- **March 22 - 24**, WaterReuse California 09 Conference, San Francisco.
- **March 23**, DWR Urban Drought Workshop, IEUA Event Center, 9:30 a.m. to 3:00 p.m.
- **March 24 - 25**, USDA Biomass grant conference, Event Center

April 2009

- **April 3**, Solar Power Dedication, 10:00 a.m. at RP-5.
- **April 22**, Earth Day at the Chino Creek Wetlands and Educational Park, 3:30 p.m. to 6:30 p.m.
- **April 27 - 30**, BioCycle International Conference 2009, San Diego.

May 2009

- **May 8**, IERCF Dedication.
- **May 9**, CVWD's Water Awareness Day, 11:00 a.m. to 2:00 p.m. at CVWD.

OUTREACH/EDUCATIONAL INLAND VALLEY DAILY BULLETIN NEWSPAPER CAMPAIGN

The 5 tips on ways to help conserve water ad will appear in the Daily Bulletin on the first Sunday of each month. A two page ad, Civic Leadership, will run in the paper toward the end of March.

WATER CONSERVATION OUTREACH

IEUA is continuing to work its conservation partners to plan its 2009 Daily Bulletin Community Outreach Conservation ads. The group is proposing Billboards, ads in movie theatres, additional ads in local newspapers, local PSA's, etc.

AGENCY TOURS

During the month of February and the beginning of March, staff provided a number of tours of the HQ, RP-5 and RP-5 SHF. Tours of the RP-5 SHF, HQ, RP-5, Chino Creek Wetlands and Educational Park, and the Turner Recharge Basin were taken by those who attended the State Water Resource Control Board's meeting at IEUA on February 23 and 24. There is also a tour of the LEED HQ, with a presentation by Patrick Shields, to the Los Angeles Community College Trustees and Faculty and a tour of RP-5 for a group from Coca Cola, Ontario.