



Date: January 21, 2009

To: The Honorable Board of Directors

From: Richard W. Atwater  
Chief Executive Officer/General Manager

Subject: General Manager's Report Regarding Agency Activities

**INTERAGENCY WATER MANAGERS' MEETING**

The last Interagency Water Managers' meeting was held January 15, 2009, at 2:30 p.m.

**HUMAN RESOURCES**

A total of sixteen (16) STAR nominations were received for the first half of FY 08/09. Julio Im (Operations), Alan Lau (Engineering) and Wilson To (Administration) were acknowledged at the Holiday Luncheon on December 24th. Winners are selected by a committee comprised of the previous year's recipients.

**CURRENT STAFFING**

Regular Full-time Employees: 296  
 Contract/Limited Term Employees: 18  
 Interns: 33  
 TOTAL: 347

**CURRENT RECRUITMENT ACTIVITIES**

Since the last report, the following activities have occurred in the Agency's recruitment efforts:

**REGULAR VACANCIES**

	Position	Department	RFVP Received	Closing Date	Salary Range	Tentative Placement Date	Notes
1	Business Systems Analyst II	240 – Info Svs. (AWSM)	7/24/08	8/21/08	UN097	1/09	Offer Pending
2	Operations Supervisor	540-RP1	10/15/08	10/31/08 (1 <sup>st</sup> review)	SU100	1/09	Offer Pending
3	Junior Operations Assistant	540-RP1	11/12/08	12/05/08 (1 <sup>st</sup> review)	UN097	1/09	New Hire in Process

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4	Compost Worker	590-Org Mgmt	9/23/08	10/10/08	GU84	1/09	New Hire in Process
5	Manager of Maintenance	541-Energy Production & Maintenance	12/29/08	1/16/09	UN107	3/09	Recruitment in Process

**Recruitments in Process/Offer Pending: 3**  
**Placement in Process: 2**  
**No RFVP; Position on Hold: 7**  
**Total Regular Vacancies (Excludes Contract & Intern positions): 12**

**CONTRACT/LIMITED TERM VACANCIES**

None.

**INTERN VACANCIES**

1	Intern	517- Tech. Services & Environmental Compliance	12/09/08	Until Filled	UN999I	1/09	Offer Pending
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**OPERATIONS PLANT FLOW CHART – December 2008**

Facility	Influent Flow		Residuals	
	MGD	Total MG	Biosolids	Manure
			Wet Tons	
RP-1	32	999	4,010	
RP-4	7	217		
RP-2	-	-	1,725	
RP-5	10	318		3283
CCWRF	11	331		
<b>Totals</b>	60	1,866	5,735	3,283

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**Inland Empire Utilities Agency  
GRANT ADMINISTRATION ACTIVITIES REPORT**

~ December 2008 ~

Account Type	Total Number of Active Accounts	Total Award Amount	Total Amount Invoiced	Total Award Balance
IEUA Grants	23	\$ 71,243,661.00	\$ 58,370,635.00	\$ 12,873,026.00
IEUA Loans	4	\$ 25,735,772.00	\$ 22,103,133.00	\$ 3,632,639.00
Grants for CDA	1	\$ 2,800,000.00	\$ -	\$ 2,800,000.00
<b>TOTAL:</b>	<b>28</b>	<b>\$ 99,779,433.00</b>	<b>\$ 80,473,768.00</b>	<b>\$ 19,305,665.00</b>

~ GRANT ADMINISTRATION ACTIVITIES FOR DECEMBER 2008 ~

**INVOICE INFORMATION**

Project Name	Amount
SWRCB-Recycled Water Distribution System-Phase 3-Loan 120 Invoice #3	\$ 445,281.00
SAWPA- IRWM, Invoice #7	\$ 267,561.00
MWD-Chino Basin Groundwater Storage Project Phase 2 - Study, Invoice #10	\$ 175,750.00
SAWPA- IRWM, Invoice #8	\$ 136,228.00
SWRCB-Recycled Water Distribution System-Phase 3-Loan 130 Invoice #3	\$ 126,622.00
SWRCB-Recycled Water Distribution System-Phase 3-Loan 110 Invoice #3	\$ 92,099.00
DWR- AB303 MZ3 Groundwater Investigation Project Invoice # 4	\$ 11,176.00
<b>TOTAL INVOICES</b>	<b>\$ 1,254,717.00</b>

**PAYMENT RECEIVED**

Project Name	Amount
MWD-Chino Basin Groundwater Storage Project, Phase 1, Invoice # 154	\$ 682,659.00
SWRCB-Recycled Water Distribution System-Phase 3-Loan 110 Invoice #2	\$ 549,156.00
SWRCB-Recycled Water-Phase 2-SRF Loan Invoice # 7	\$ 501,822.00
MWD-Chino Basin Groundwater Storage Project, Phase 1, Invoice # 153	\$ 335,936.00
SWRCB-Recycled Water Distribution System-Phase 2-Grant Invoice #9	\$ 238,602.00
MWD-Chino Basin Groundwater Storage Project, Phase 2 Study Grant, Invoice #9	\$ 71,940.00
SWRCB-Greater Prado Clean-up- Invoice # 7	\$ 25,734.00
<b>TOTAL PAYMENTS:</b>	<b>\$ 2,405,849.00</b>

**ACTIVE APPLICATION INFORMATION**

Account Type	Total Number of Active Applications	Amount Requested
IEUA Grants	2	\$ 19,465,800.00
SRF Loan Application - Phase 4 (Red Team)	1	\$ 38,000,000.00
SRF Loan Application - Phase 5 Wells & Lysimeters	1	\$ 1,500,000.00
SRF Loan Application - Phase 6 RP-1 Dewatering Facility Expansion	1	\$ 27,579,000.00
SRF Loan Priority List (Not an Application) for IEUA	16	\$ 288,271,826.00

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SRF Loan Priority List (Not an Application) Submitted for Member Agencies	3	\$ 25,000,000.00
Grants for CDA Submitted by IEUA- Final Application	1	\$ 20,000,000.00
<b>TOTAL ACTIVE APPLICATIONS:</b>	<b>25</b>	<b>\$ 419,816,626.00</b>

CASH FLOW SUMMARY			
Fiscal Year	IEUA Receipts	CDA Receipts	Total Receipts
FY 2004/2005	\$ 31,763,191.51	\$ 38,017,916.14	\$ 69,781,107.65
FY 2005/2006	\$ 11,707,929.46	\$ -	\$ 11,707,929.46
FY 2006/2007	\$ 11,315,406.95		\$ 11,315,406.95
FY 2007/2008	\$ 31,854,676.05	\$ -	\$ 31,854,676.05
FY 2008/2009	\$ 15,323,803.38	\$ -	\$ 15,323,803.38
<b>TOTAL CASH FLOW:</b>	<b>\$ 101,965,007.35</b>	<b>\$ 38,017,916.14</b>	<b>\$ 139,982,923.49</b>

**BUILDING ACTIVITY REPORT**

Contracting Agency	Yearly Projected Building Activity (EDUs)	Yearly Total Activity (EDUs)	Yearly Total Activity / Projected Activity (%)	FY 08/09 Connection Fees	Reported Thru
City of Chino	139	50	36%	\$ 232,337.82	November
City of Chino Hills	334	85	25%	\$ 398,800.83	November
C.V.W.D.	615	268	44%	\$ 1,251,849.97	November
City of Fontana	800	121	15%	\$ 567,026.49	November
City of Montclair	92	55	60%	\$ 255,521.04	November
City of Ontario	1,000	80	8%	\$ 373,644.67	November
City of Upland	370	18	5%	\$ 82,451.35	November
<b>TOTAL</b>	<b>3,350</b>	<b>677</b>	<b>20%</b>	<b>\$ 3,161,632.17</b>	

**PUBLIC INFORMATION**

**Calendar of Events**

**January 2009**

- **January 12**, Chino Basin Desalination Case Study (UCSC), Event Room, 9 AM to Noon
- **January 23-24**, MWD/IEUA State Water Project Trip
- **January 29**, State of the Santa Ana River Watershed, 10:00 a.m. to 3:00 p.m., Ontario Convention Center.
- **January 29**, Fontana State of the City Address, Breakfast session at 7:30 a.m. Lunch session at 11:30 a.m. Jesse Turner Center at Fontana's new park.
- **January 30**, NRWI Workshop, Event Center, 9:30 a.m.

**February 2009**

- **February 25**, A Day at the Chino Creek Wetlands and Educational Park as part of National Wetlands Month, 3:30 p.m. to 5:30 p.m.

**March 2009**

- **March 4**, Ontario State of the City Address. 4:00 p.m. to 8:00 p.m., Ontario Convention Center.
- **March 16**, IEUA hosts Special District Dinner at the Panda Inn in Ontario, 6:00 p.m.

**April 2009**

- **April 22**, Earth Day at the Chino Creek Wetlands and Educational Park, 3:30 p.m. to 5:30 p.m.

**OUTREACH/EDUCATIONAL INLAND VALLEY DAILY BULLETIN  
NEWSPAPER CAMPAIGN**

The five tips on ways to help conserve water ad will appear in the Daily Bulletin on the first Sunday of each month.

**WATER CONSERVATION OUTREACH**

IEUA met with its conservation partners to plan its 2009 Daily Bulletin Community Outreach Conservation ads. We will be meeting with Chris Lancaster to have a few sample ads put together for the conservation partners review.

**AGENCY TOURS**

During the past month staff has provided tours of the HQ and RP-5 SHF.