



Date: January 18, 2012

To: The Honorable Board of Directors

From: Thomas A. Love  
General Manager

Subject: General Manager's Report Regarding Agency Activities

**INTERAGENCY WATER MANAGERS' MEETING**

The next Interagency Water Managers' meeting is scheduled for January 19, 2012, as part of the Watermaster Advisory Committee agenda.

**HUMAN RESOURCES**

Agency participants in the Southern California Local Government Leadership Academy will attend a course on Strategic Thinking and Decision Making on January 18, 2012. A workshop on Supervisory Skills for the First Line Supervisor/Manager will be hosted by Liebert, Cassidy, Whitmore on January 26, 2012. This workshop is designed to assist both new and experienced first-line supervisors with effective, successful and productive workforce management.

<b><u>CURRENT STAFFING</u></b>	
Regular Full-time Employees:	275
Contract/Limited Term Employees:	10
Interns:	18
<b>TOTAL:</b>	<b>303</b>

<b><u>CURRENT RECRUITMENT ACTIVITIES</u></b>	
Recruitments in Process/Offer Pending	2
Placement in Process:	0
No RFVP; Position on Hold:	18
<b>Total Regular Vacancies (Excludes Contract &amp; Intern Positions= 6.78% Vacancy Factor):</b>	<b>20</b>

<b><u>RECRUITMENTS/PLACEMENT IN PROCESS</u></b>							
	<b>Position</b>	<b>Department</b>	<b>RFVP Received</b>	<b>Closing Date</b>	<b>Salary Range</b>	<b>Tentative Placement Date</b>	<b>Notes</b>
1	Control Systems Analyst	554-Integrated Systems Services	9/6/11; re-posted on 12/6/11	Open Until Filled	GU097	02/12	Recruitment in Process
2	Compost Worker	590-Organics Management	11/8/11	11/25/11	GU085	01/12	Interviews held on 1/10/12

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<b>POSITIONS ON HOLD</b>			
<b>Position</b>	<b>Department</b>	<b>Vacant Since</b>	
1	Human Resources Analyst	250-Human Resources	9/10
2	Sr. Water Resources Analyst	312-Planning & Water Resources	7/08
3	Administrative Assistant	420-Engineering	7/11
4	Associate Engineer	420-Engineering	1/10
5	Associate Engineer	420-Engineering	4/11
6	Operations Liaison	425-Construction Management	12/10
7	Deputy Manager of Construction Management	425-Construction Management	8/08
8	Construction Project Coordinator (Ltd Term)	425-Construction Management	1/10
9	Construction Project Coordinator (Ltd Term)	425-Construction Management	8/10
10	Construction Project Coordinator (Ltd Term)	425-Construction Management	1/10
11	Administrative Secretary (Ltd Term)	425- Construction Management	2/11
12	GWR Operations & Maintenance Assistant	524-Groundwater Recharge	12/11
13	Laboratory Technician	525-Laboratory	12/10
14	Mechanic II	542-RP1/RP4 Plant Maintenance	4/11
15	Industrial Engine Technician	544-Energy Conservation and Administration	4/11
16	Warehouse and Inventory Technician	546-Maintenance Planning /Materials Mgmt	8/10
17	Mechanic II	552-RP2/CC Plant Maintenance	12/11
18	Compost Worker	590-Organics Management	12/11

**CONTRACT/LIMITED TERM VACANCIES**

None.

**INTERN VACANCIES**

None.

**RECYCLED WATER THREE YEAR BUSINESS PLAN UPDATE**

For FY 11/12, nine new customers at 180AFY were connected to the recycled water system, increasing the total connected demand to 42,893 AFY. The following are some of the upcoming priority customers and their current status:

<b>Name</b>	<b>City</b>	<b>Demand (AFY)</b>	<b>Estimated Completion Date</b>
Etiwanda High School	CVWD	27	January 2012
<b>Total Demand</b>		<b>27</b>	

**Southern Area:** The project includes recycled water pipeline and reservoir in the 930 pressure zone in the southern service area, primarily serving the cities of Chino, Chino Hills and Ontario. An agreement with the City of Chino Hills for IEUA to purchase 2.0 million gallons of storage capacity has been executed. Work is in progress to secure the required permits and easements from private and public entities in order to obtain rights of future access to the facilities being designed. The permits and future rights to access the facilities will be obtained by the end of March 2012.

**Status:** *The final design of the pipeline and reservoir will be reviewed in January 2012. The easement agreements with the City of Chino Hills will be executed by March 2012.*

In an effort to meet the peak summer demands by customers in the southern area, CCWRF recycled water pump station will be expanded to increase their overall pumping capability. **Status:** *The design of CCWRF Recycled Water Pump Station expansion will be completed by January 2012. The construction bids for the project will be publicly advertised in March 2012.*

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Project	Design	Construction Completion	Project Budget	Actual Cost To Date	Status
930 W. Pipeline & Reservoir	September 2011	Spring 2013	\$20,998,000	\$3,667,546	Design

Following is a summary of the Design Contracts for the Southern Area Projects:

Project	Design Contract	Contract Amount	Invoiced To Date	Status
930 W. Reservoir & Pipeline	Stantec	\$1,586,004	\$1,173,325	Design
RP-1 S. Zone RWPS Expansion	Stantec	\$90,663	\$83,928	Completed
CCWRF RWPS Expansion	Stantec	\$ 291,366	\$224,334	Design

**Northwest Area:** The Northwest Area Recycled Water Project will primarily build the Regional Recycled Water distribution system in the City of Ontario, City of Upland and the western service areas of CVWD.

*Status: All NW Area projects described below are in the construction phase except for the Northwest Recycled Water SCADA Upgrades with an anticipated completion date of March 2012 due to the recent theft of the electrical switch gears at the pump station.*

Summary of the NW Area RW Regional Facilities is provided below:

Project	Construction Completion	Project Budget	Actual Cost To Date	Status
1630 W. Reservoir & 1630 W. Pipeline Segment C	Mar 2012	\$9,415,845	\$8,689,104	Construction
1630 W. Pump Station	Mar 2012	\$4,354,232	\$3,884,255	Construction
1630 W. Pipeline, Segment A	Completed	\$5,963,115	\$5,665,248	Construction
1630 W. Pipeline, Segment B	Jan 2012	\$6,945,938	\$6,331,196	Construction
NW Communication Towers	Mar 2012	\$945,000	\$582,517	Construction
NW Recycled Water SCADA Upgrades	Mar 2012	\$630,000	\$140,842	Construction

Following is a summary of the Task Orders associated with the Master Contract for the design services for the NW Area with MWH Americas:

Northwest Project Area - \$2,000,000 (Task Order 2.0)	
Description	Amount
Task Order 2.1 - Seismic Evaluation Upland Reservoir	\$25,081.00
Task Order 2.2 Prelim Design Report NW Phase I	\$257,870
Amendment No. 1 to Task Order 2.2	\$15,000
Task Order 2.3 Surveying, Geotechnical Investigation, Potholing	\$76,350
Amendment No.1 to Task Order 2.3	\$14,703
Task Order 2.4 Final Design for the Northern Pipe Segment	\$402,570
Amendment No. 1 to Task Order 2.4	\$2,750
Amendment No. 2 to Task Order 2.4	\$9,000
Amendment No. 3 to Task Order 2.4	\$25,750
Amendment No. 4 to Task Order 2.4	\$12,250

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Task Order 2.5 Final Design for the Southern Pipe Segment	\$851,501
Amendment No. 1 to Task Order 2.5	\$3,900
Amendment No. 2 to Task Order 2.5	\$45,650
Amendment No. 3 to Task Order 2.5	\$131,710
Amendment No. 4 to Task Order 2.5	\$75,850
Amendment No. 5 to Task Order 2.5	\$5,970
Amendment No. 6 to Task Order 2.5	\$35,000
Amendment No. 7 to Task Order 2.5	\$6,600
Amendment No. 8 Task Order 2.5	\$17,495
Contract Amendment No. 3 Start-up and Commissioning Assistance	\$105,520
Contract Amendment No. 4 program Management	\$37,755
Contract Amendment No. 5 Engineering Design Services	\$37,230
<b>Contract Amendment No. 6</b>	<b>\$118,850</b>
<b>Contract Amendment No. 7</b>	<b>\$39,625</b>
<b>Total Assigned:</b>	<b>\$2,353,980</b>
<b>Total Invoiced</b>	<b>\$2,086,100.70</b>

In addition to the Regional Facilities, MWH Americas was contracted by the Agency in May 2008 to provide Program Management Services for the Recycled Water Program. Following is a summary of the Task Orders associated with the Master Contract:

<b>Program Management - \$2,000,000.00 (Task Order 1.0)</b>	
<b>Description</b>	<b>Amount</b>
Task Order 1.1 - CADD Assistance Service for RW Retrofits	\$49,998
Task Order 1.2- On Call RW Hydraulic Model	\$100,000
Task Order 1.3 - RW Database Assistance	\$147,858
Task Order 1.4 - Construction Management Reorganization Memo	\$76,779
Task Order 1.5 - MWD LRP Application Assistance	\$88,120
Task Order 1.6 - NRWS Philadelphia Pump Station RW Retrofit	\$27,951
TO # 1.7 RW Implementation Program Management (Staff Assistance)	\$76,990
TO # 1.8 - Monitoring Well & Lysimeter Permit for Victoria and San Sevaine	\$29,266.40
TO # 1.9 - Guasti Park & Temple Inland RW Retrofit	\$32,000
TO # 1.10 Construction Management Augmentation (Resident Engineer)	\$74,500
TO # 1.11 Green Team Engineering Support	\$50,000
TO # 1.12 CM Implementation Support	\$81,000
TO #1.13 Control Strategy	\$115,018
TO # 1.14 CADD Assistance	\$10,000
<b>Total Assigned:</b>	<b>\$959,480.40</b>
<b>Remaining Unassigned:</b>	<b>\$688,416.06</b>
<b>Transfer of Funds to Task Order 2 (MC Amendment 3)</b>	<b>\$105,520.00</b>
<b>Transfer of Funds to Task Order 2 (MC Amendment 4)</b>	<b>\$37,755</b>
<b>Transfer of Funds to Task Order 2 (MC Amendment 5)</b>	<b>\$37,230.00</b>
<b>Transfer of Funds to Task Order 2 (MC Amendment 7)</b>	<b>\$39,625</b>
<b>Transfer of Funds to Task Order 2 (MC Amendment 6)</b>	<b>\$118,850</b>
<b>Remaining Unassigned:</b>	<b>\$688,416.06</b>
<b>New Task Order Authorization:</b>	<b>\$1,819,495</b>

**Central Area:** The Central Area Recycled Water Project includes 4.6 miles of pipeline, which will primarily build the Regional Recycled Water distribution system in the southern part of the City of Fontana and the eastern part of the City of Ontario and will allow for the connection of commercial, industrial customers, parks and schools and also RP-3 and Declez Basins for Recycled Water recharge.

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The project will approximately connect 3,000 - 4,000 AFY of recycled water. The pipeline sizing and alignment options are currently being evaluated and will be addressed in the Pre-Design Report that GHD (Winzler and Kelly) is in the process of preparing. **Status: The Project is in the preliminary design stage. The final design is expected to be completed by June 2012.**

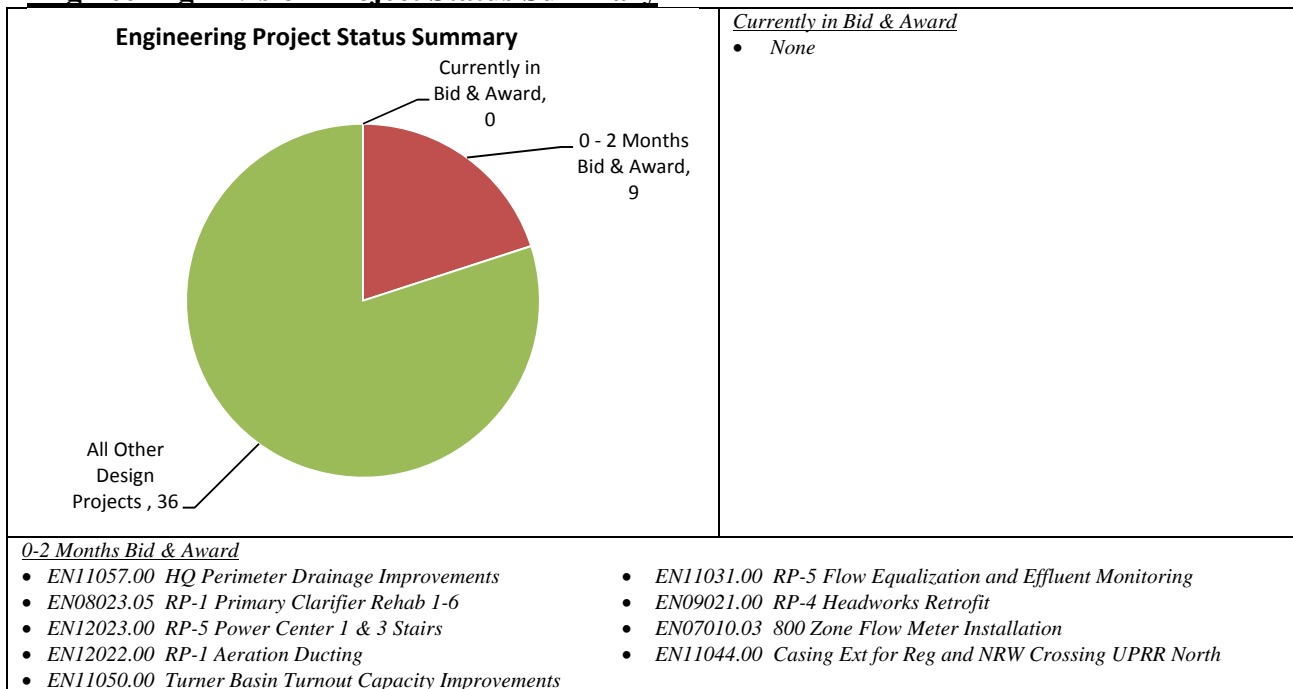
Project	Design	Construction Completion	Project Budget	Status
Wineville Pipeline Extension	Spring 2012	Winter 2013	\$13,845,000	Pre-Design

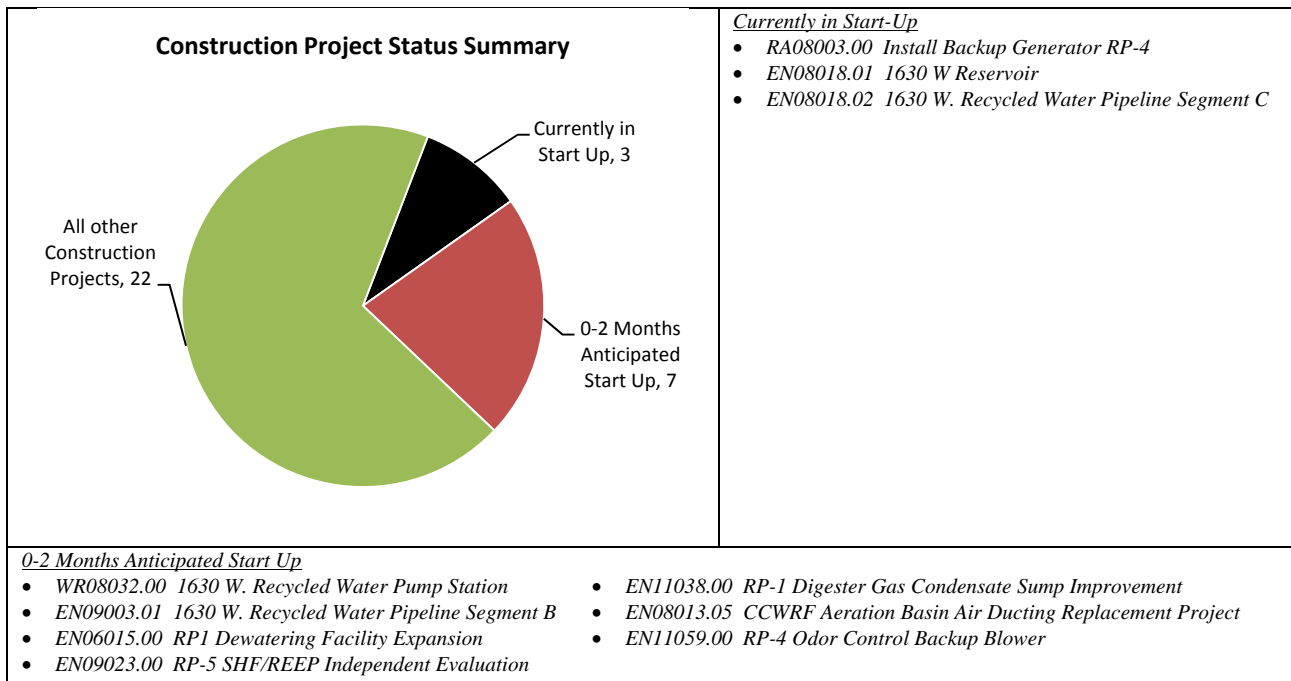
**Turner Basin Turnout Capacity Improvements-** This project is the long term, permanent solution to the recharge limitations at the Turner Basins. The turnout will be approximately 200 linear feet of 20 inch steel pipe and supply 10 cubic feet per second of water to the basins. An automated control valve and flow metering will also be provided. In order to equally supply all 4 of the recharge basins at the site a bypass must also be constructed underneath the Deer Creek Channel.

**Status: Design completion expected in February 2012 and construction completion is expected by September 2012.**

**ENGINEERING**

**Engineering Division Project Status Summary**





**Engineering Division Construction Aggregate Metrics**

(Information is based on projects in "active" status during FY 2011/12. Information is through January 3, 2012)

Total Projects	Total Original Contracts	Change Order Amount	Change Order Ratio by Type		Total Adjusted Contracts
32	\$41,381,565	\$4,566,757	Added or Omitted	7.65%	\$45,948,322
			All Other Change Orders	3.38%	



**CONSTRUCTION MANAGEMENT****REGIONAL PLANT NO. 1 DEWATERING FACILITY IMPROVEMENTS, PROJECT NO. EN06015.00**

The contractor, SSC Inc., Malcolm Pirnie/Arcadis, and IEUA Staff continue meeting and discussing start-up activities. Activities include preliminary scheduling and system test plan implementation. Test plan number one will be completed in four phases: drainage pumps, centrate wet well pumps, sludge grinders and sludge feed pumps. Testing plan one is scheduled to begin the week of December 19, 2011 and will continue through early January 2012.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$27,000,000	\$22,525,710	5.83%	\$250,244	\$29,684	1/27/2012	4/13/2012

**MAGNOLIA CHANNEL, PROJECT NO. EN06020.03**

The contractor has completed all construction activities. At this time Construction Management is awaiting backup for claims and extra work costs submitted after completion of the project. This is expected in the first week of January 2012. The project was scheduled to be submitted to the Board of Directors for closure during the first board meeting of August 2011; however, a change order and claim review has delayed the project closure until after the claim can be assessed. Construction Management has replaced the fencing along the Orange County Flood Control District property line. This fence was found to be cut and the Agency is pursuing getting it repaired. This is scheduled to be completed prior to the end of January 2012.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$33,276,648	\$2,696,471	4.67%	\$120,178	\$648,712	12/15/2011	2/14/2012

**REGIONAL PLANT NO. 5 SOLIDS HANDLING FACILITY MANURE PROJECT DIGESTER CLEANING, PROJECT NO. EN06020.27**

Engineering has approved all work completed to this point and is moving to close out the contract for Aqua Wesco. Construction Management is awaiting a response from Aqua Wesco as to when a subcontractor will be hired to close the digesters. This may require extension of the existing contract.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$33,276,648	\$181,445	7.07%	\$0.00	\$804	11/14/2010	2/21/2012

**CCWRF AERATION BASINS AIR DUCTING REPLACEMENT & ODOR CONTROL WASTE LINES REPLACEMENT, PROJECT NO. EN08013.05**

The engineer has currently redesigned a section of ducting to avoid electrical conflicts, cost proposal is under review. Change orders have been issued to change the flexible coupling type and the traffic plate material. The contractor has demobilized pending changes made to the project design. Electrical conduits are not located as indicated on the plans, Agency staff is scheduled to visit the site and try locating the conduits with a locating device.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$12,325,839	\$164,423	19.85%	\$0.00	\$0.00	2/3/2012	3/7/2012

**1630 WEST RESERVOIR, PROJECT NO. EN08018.01**

Excavation work on the west side has been completed along with the back filling activities on the east side wall. They have completed the installation of the conduits for the communications and power for the reservoir site. The contractor has completely finished the interior coating and cleaning of the tank reservoir, but still needs to power wash before filling the tank for testing. They have completed painting the outside exterior and roof of the tank. They have also completed pouring the west wall foundation up to the point where it will connect to the tank's reservoir, have poured the foundation and will begin to construct the wall forms on this west side. They have installed the connection of the 18-inch storm drain piping into the 42-inch storm drain on both the north and south side of 19th Street. The contractor will be completing the installation of the 18-inch storm drain across the road on the north side of 19th Street.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$9,637,000	\$4,159,662	5.68%	\$15,000	(\$5,589)	8/3/2011	6/12/2012

**1630 WEST RECYCLED WATER PIPELINE SEGMENT C, PROJECT NO. EN08018.02**

The contractor has installed approximately 4,280 linear feet of 30-inch steel pipeline within the San Bernardino County Flood Control District's channel. The contractor has completed all of the air-vacuum and blow off installations within the channel, and they have finished most of the rough grading, except for the maintenance and dirt road installation. They have finished all of the laterals off of Baseline Road as well. Construction Management has given the redesign of the east pier support to the contractor for their evaluation and proposal. Once Baseline Road has been completed they will begin work in the channel. They will be completing the final grind and cap on Baseline Road, and will complete some other work south of Baseline Road within the channel once approved. Then we can look forward to the testing of our pipeline, and final connection to the reservoir site.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$9,637,000	\$3,769,919	6.91%	\$684,828	\$26,518	11/1/2011	6/22/2012

**1630 WEST RECYCLED WATER PIPELINE SEGMENT B, PROJECT NO. EN09003.01**

Hospital Parkway main line piping has been installed in the YMCA greenbelt parking lot with backfilling of piping at the south side of Foothill Boulevard is completed. Sprinkler repair for these areas is almost completed. YMCA's palm trees have been relocated per the City of Upland's layout and the watering of trees is ongoing. YMCA's light standard has been removed and a new light standard base was excavated, formed with reinforcement, poured and electrically connected to the parking lot circuits. Campus Avenue and Hospital Parkway appurtenance installation is ongoing. The contractor has installed 24-inch main pipeline on the supports in the concrete drainage enclosure under Foothill Boulevard with fence gate access repair being scheduled. The contractor has installed the concrete driveway entry to the Recreational Vehicle Storage access on 14<sup>th</sup> Street along with asphalt base paving and capping. The contractor has cracked sealed Oakwood Avenue, Storage Facility, and Car Wash with adjacent business. Slurry sealing of these areas has also been completed with the exception of the Car Wash due to curing times required of the slurry. Slurry sealing of the Car Wash area is being discussed. Oakwood

Avenue paint stripping has begun. Additional laterals have been installed on Campus Avenue with coordination between the City of Upland, the contractor and the Agency. The last 24-inch recycled water lateral with appurtenances, are being installed at the intersection of Baseline and Campus Avenue.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$8,030,001	\$5,340,690	5.14%	\$1,330,778	\$36,073	12/19/2011	4/24/2012

**1630 WEST COMMUNICATION TOWERS, PROJECT NOS. EN11030.00, EN11048.00 AND EN11049.00**

Cucamonga Valley Water District (CVWD) has procured a power meter for the 6B tower's equipment. A specially called meeting was held with the CVWD and installation is being scheduled. Electrical equipment installation in the control room is ongoing. The shutdown tie-in request at 6B of CVWD's existing switchboard, to power the new tower, has been submitted and is being scheduled with CVWD. The contractor has submitted information for the Safety Climb installation at 1630 West Pump Station, approval has been returned to the contractor and was installed. The contractor has installed the Monopole Tower and the stainless steel cabinet at 1630 West Reservoir and its antenna alignment to 6B will take place when power to 6B is completed. The contractor has completed the electrical duct bank installation that goes from the 1630 West Reservoir tower's stainless steel cabinet to the site RTU (Remote Terminal Unit) area pending exact location of the RTU pad. Federal Aviation Administration (FAA) approved radio licensing of 4.9GHZ and 18GHZ. American Reinvestment Recovery Act (ARRA) issues have been resolved by obtaining funding from another source while circumventing ARRA documentation requirements. The contractor has submitted claims due to differing soil conditions at 1630 West Reservoir which was discussed, negotiated and resolved by the Agency.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$945,000	\$578,816	4.26%	\$0.00	\$0.00	8/17/11	5/4/2012

**REGIONAL PLANT NO. 1 DIGESTER GAS CONDENSATE SUMP IMPROVEMENTS, PROJECT NO. EN11038.00**

Mike Bubalo Construction Inc. continues with procurement of equipment and material submittals. The contractor's electrical sub-contractor, US Controls Incorporated, continues electrical site work.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$550,000	\$61,881	16.52%	\$0.00	\$0.00	2/13/2012	5/9/2012

**REGIONAL PLANT NO. 1 OUTDOOR LIGHTING REPLACEMENT, PROJECT NO. EN11040.00**

California Professional Engineering, Inc. has completed all construction & testing activities. Project close-out activities have begun.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$350,000	\$28,495	6.70%	\$3,623	\$0.00	9/27/2011	12/21/11

**CARBON CANYON WATER RECLAMATION FACILITY TERTIARY FILTER MEDIA REPLACEMENT AND REHABILITATION, PROJECT NO. EN11041.00**

Construction is complete. The traveling bridge filter manufacturer will visit the site on January 4, 2012 to certify that the tracking alignment on the bridge filter meets the design specified by the manufacturer. The punch list items are nearing completion and project acceptance is expected in January 2012.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$477,159	\$205,079	5.44%	\$0.00	\$1,377	9/15/2011	12/30/2011

**CARBON CANYON WATER RECLAMATION FACILITY SECONDARY CLARIFIERS REHABILITATION PHASE I, PROJECT NO. EN11045.00**

Due to procurement issues work has been delayed until after the wet season flows. Work is anticipated to start in March, 2012 and to be completed by June, 2012. Currently, work and weekly meetings have been placed on hold pending start-up of work activities.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$851,000	\$52,576	39.30%	\$0.00	\$0.00	7/13/2012	9/27/2012

**REGIONAL PLANT NO. 4 BACKUP BLOWER, PROJECT NO. EN11059.00**

A project transfer meeting was held between Construction Management staff and Engineering staff. A pre-construction conference will be scheduled shortly.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$0	\$0	0%	\$0.00	\$0.00		

**INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY FACILITY BACKUP GENERATOR, EMERGENCY LIGHTING, AND EXTERNAL RESTROOM INSTALLATION, PROJECT NO. RA08003.00**

The contractor completed the final shutdown to separate the Regional Plant No. 4 generator from the Inland Empire Regional Composting Authority Facility on September 14, 2011. During this shutdown, Construction Management was going to test the full operation of the Regional Plant No. 4 and the Inland Empire Regional Composting Authority Facility emergency generators, however; it was pointed out that the dirty power produced by Regional Plant No. 4 generator would damage the new variable frequency drives at the Regional Plant No. 4 facility. This test was not performed. The training for the new generator and switchgear was conducted on August 20, 2011. Issues still to be addressed include: Warranty issues with the harmonic filters, which were pre-purchased as part of this project but are failing in shutdown due to the cabinet heating dissipation problems. Testing cannot take place until this warranty issue is resolved. Hence, this project will be taken to the IERCF Board of Directors for closure in February 2012 pending completion of full shutdown testing in January 2012.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$2,810,000	\$2,458,817	6.17%	(\$25,828)	\$54,780	8/28/2011	12/19/11

**INLAND EMPIRE REGIONAL COMPOSTING FACILITY PROCESS**

**IMPROVEMENT AMENDMENT HOPPERS UPGRADES, PROJECT NO. RA11004.00**

A preliminary schedule has been approved for the work along with a schedule of values. The first notice to proceed has been issued (e.g. three notice to proceed will be issued on each increment of work) and the contractor is currently providing equipment and material submittals in Capital Improvement Program Office (CIPO) for review. Mobilization and construction is scheduled to begin January 9, 2012.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$500,000	\$164,895	100%	\$0	\$0	5/10/2012	2/19/13

**RECHARGE ENHANCEMENT, PROJECT NO. TS07004.00**

The gate installation has been completed along with training and a certificate of proper installation on November 29, 2011. The concrete installation was completed the week of November 7, 2011. Testing of the gate was completed on December 6, 2011. Still remaining is final payment and project close-out.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$11,083,883	\$742,698	8.29%	\$0.00	\$0.00	9/10/2011	12/31/11

**1630 WEST RECYCLED WATER PUMP STATION, PROJECT NO. WR08032**

The contractor has completed the majority of the scope of work with the remaining items being the training and operational period. The landscape has been restored along with the planting and controller installation. The electrical service has been installed by Southern California Edison and the pre-commissioning check list for electrical items is being completed. The Engineer of Record has completed the startup plan and it has been distributed and approved by Agency staff.

Budget (Master Project Budget)	Total Project Expenditures to Date (10/31/11)	CM Cost (10/31/11)	A/O CO (10/31/11)	Other CO (10/31/11)	Original Contract Completion Date	Anticipated Contract Completion Date (Primavera)
\$10,323,000	\$3,685,308	4.43%	\$7,866	\$31,447	8/19/2011	3/30/2012

**REGIONAL PLANT NO. 4 WINDTURBINE**

On December 5, 2011, the wind turbine was commissioned and is read for service.

**REGIONAL PLANT NO. 1 FUEL CELL**

Construction Management staff continues to coordinate construction activities with UTC/HDR in the construction of the Fuel Cell project. A complete plant shutdown to make the 12kV tie-in has been re-scheduled for January 3-4, 2012 and if required a second shutdown will be performed on January 10-11, 2012.

**REGIONAL PLANT NO. 1 AND REGIONAL PLANT NO. 2 BOILERS**

Construction Management staff continues to coordinate construction activities with Southern California Boiler and the Agencies Engineering staff in the construction of the Regional Plant No. 1 and Regional Plant No. 2 Boiler Design and Build Project. The project is currently in the design phase with construction work scheduled to begin in January 2012 at Regional Plant No.1 and March 2012 at Regional Plant No.2.

**TASK ORDER NO. 031 REGIONAL PLANT NO. 1 ODOR CONTROL MODIFICATIONS**

Mike Bubalo Construction, Inc. continues with emergency repairs to the bio-filter plenum. During preliminary testing at the site, it was apparent that there are still some problem areas outside of the main plenum that need to be corrected. Engineering staff has determined that some additional joint sealing will be required, and the contractor will be notified of the additional scope of work. A meeting has been scheduled with Engineering, Construction Management and the Engineer to discuss this item.

**INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY FACILITY EMERGENCY COLUMN REPAIR**

Construction Management responded to an emergency request to stabilize the Inland Empire Regional Composting Authority Facility roof due to a collision with a support column that caused considerable damage. Construction Management is working with Operations, Engineering, County Sanitation District of Los Angeles County, and RMS Structural Engineers to facilitate repairs with the contractor. The Agency is also coordinating with the insurance adjuster. Work is complete with the Agency processing the final billing that has been submitted by the contractor, inspection services and other cost centers. Staff will be compiling a Board Letter to close the project. Risk Management will coordinate the claim and cost reimbursement from the insurance company.

**MAIN OFFICE/CHINO CREEK POND REHABILITATION**

A contract was issued on December 5, 2011 to Project Line. A Notice to Proceed has been issued. The manhole and concrete submittals have been approved. Pipeline cleaning methods are in review and approved for the contractor to begin work. Work is expected to begin in January 2012.

**REGIONAL PLANT NO. 2 GAS LINE CAPPING**

IEUA Maintenance has requested that Construction Management bring in an approved contractor to complete capping of an abandoned natural gas line at the Regional Plant No. 2 Facility. The line will need to be capped in two different locations in order to maintain natural gas flow to the flare, boiler, and engine generator. Award was made to MBCC and work will be coordinated with RP-2/El Prado storm improvements, which are also going to be awarded to MBCC. Anticipated completion date is February 2012.

**RECYCLED WATER VAULT COVER REPLACEMENT ON ONTARIO MILLS PARKWAY**

Construction Management had originally called an emergency contractor to secure an existing recycled water meter vault in the roadway on Ontario Mills Parkway in February, 2011. It was noticed that the vault had a warped spring which would need to be severed so that the vault cover could be secured into the frame. While researching a replacement cover for the vault, Construction Management decided that it would be safer and more cost effective to have a contracted structural engineer research the damage and provide drawings for the repair. A Request for Proposal (RFP) has been completed and is currently in review with management

staff. The RFP will be issued for bid under the Minor Construction contracts list by mid-January 2012.

**NON-RECLAIMABLE WASTE LINE REPAIR ON SIERRA AVENUE IN FONTANA, CA.**

While conducting a maintenance review video on the Non-reclaimable Waste Systems lines on November 30, 2011, IEUA collections group came across a 4-inch PVC conduit that had been bored through the bottom of an 8-inch clay NRW line on Sierra Avenue just south of Slover Avenue. It was determined that AT&T had bored this facility through the Agency's line. Construction Management called out an emergency contractor to make repairs. Risk Management for the Agency will notify AT&T that cost for said repair and any Regional Board penalties will be AT&T's cost responsibility. All cost is being tracked and billing will be compiled for Risk Management to make a recovery claim with AT&T.

**WATER INTRUSION AT REGIONAL PLANT NO. 2 DIGESTER NO. 3 VAULT**

Water had been discovered adjacent to the vault area of Digester No. 3 on December 1, 2011 during testing of the digester. An emergency contractor was called out to access the situation on December 5, 2011. It was determined that differential settlement had separated or would soon separate each sludge line at the point between where the piping enters the Digester Control Building and exits the vault from Digester No. 3. Construction Management worked with the Contractor to relay each line and replace connections to the pipe. A buried drain line discovered during excavation was also rehabilitated at operations request. A blind flange is scheduled to be placed on this line by the end of the first week of January, 2012, not related to ability to start digester. The digester lines which were repaired are currently in service for Digester No. 3.

**DESALTER EMERGENCY REPAIRS**

A power failure caused water hammer to occur at the Regional De-Salter Authority. This caused extensive damage to inlet piping. An emergency request was received and damaged piping was repaired/replaced, to bring facility back on line. Still waiting for completion is back-ordered grating and a stem actuator, that were bent during said failure. These remaining repairs will not hinder water production at the facility. All work is expected to be completed by the end of January of 2012.

**REGIONAL PLANT NO. 2 and EL PRADO STORM IMPROVEMENTS**

Award of this project is anticipated by the first week of January to MBCC, for their low bid. This project will place storm improvements at Regional Plant No.2 and the El Prado outfall to minimize run-off and flooding issues at these facilities. This job and the Gas Capping job will be coordinated to minimize cost and manpower expenses to these jobs.

**PUBLIC INFORMATION**

**2012 Calendar of Events**

January 2012

- January 24, Garden in Every School dedication for Montera Elementary

February 2012

- February 2, Lunch and Learn Workshop (Sponsored by MWD and IEUA)

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- February 16, Three Valleys MWD Leadership Breakfast, Avalon
- February 21, IEUA Leadership Breakfast
- February 25, Garden in Every School® Mandatory Workshop

March 2012

- March 1, Inland Empire Garden Friendly will showcase program at Home Depot’s annual road show
- March 1-2, Project Wild Facilitator Training Workshop
- March 9-10, Director Camacho’s IEUA/MWD Educational Tour for the SWP

April 2012

- April 19, IEUA Annual Earth Day Event, Chino Creek Wetlands and Educational Park

May 2012

- May 18-20, MWD Solar Cup Competition, Lake Skinner

Outreach/Educational Inland Valley Daily Bulletin Newspaper Campaign

The monthly tips on ways to help conserve water continue to appear in our local newspapers each month.

Water Conservation Outreach

Regional Conservation Outreach Campaign

- Ongoing monthly ¼-page ads in the Inland Valley Daily Bulletin, Champion Newspaper, Fontana Herald News.
- Ongoing water wise gardening classes.

Educational Updates

WEWAC is outreaching for participants for the Water Conservation Campaign Contest. The contest is open to junior high and high schools within WEWAC’s service area. The contest structure features either a Public Service Announcement or a digital campaign piece focusing on water conservation.

**FINANCE AND ADMINISTRATION**

**Accounts Receivable:**

**IEUA Aging Report – As of 12/29/2011**

*IEUA Customer’s (Note: Excludes IERCA, CDA, and Grant customers)*

1) *Aging 1-30 days; Rainforest Café (NRW) – Per Corporate Office AP Manger, the payment will be cut the week of 01/03/2012.*

No. of Days Past Due Between						
Total Outstanding	Current	1-30	31-60	61-90	91-120	>120
\$6,241,177	\$6,240,651		\$526	-	-	-
<i>Customer : CDA and IERCA (on IEUA Books)</i>						
<i>Customer: CDA (on IEUA Books)</i>						
No. of Days Past Due Between						
Total Outstanding	Current	1-30	31-60	61-90	91-120	>120
\$222,451	\$222,451		-	-	-	-
<i>Customer: IERCA (On IEUA Books)</i>						

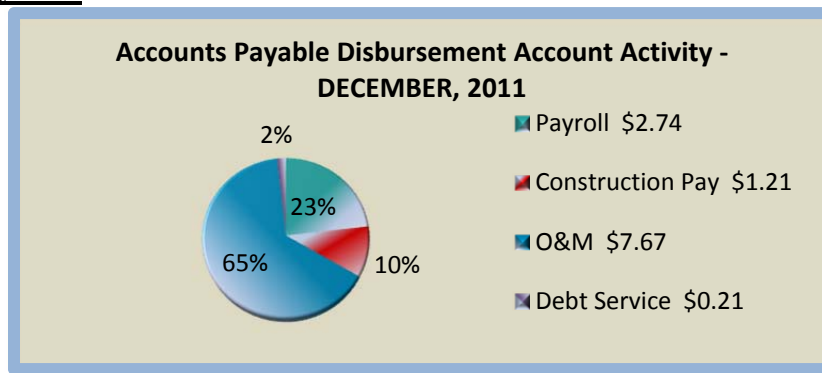
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No. of Days Past Due Between						
Total Outstanding	Current	1-30	31-60	61-90	91-120	>120
\$909,906	\$909,906	-	-	-	-	-
<b>Customer: Chino Basin Watermaster</b>						
No. of Days Past Due Between						
Total Outstanding	Current	1-30	31-60	61-90	91-120	>120
\$553	\$553	\$47,528			-	\$52,000
<b>Customer: Delta Stewardship Council</b>						
No. of Days Past Due Between						
Total Outstanding	Current	1-30	31-60	61-90	91-120	>120
\$13,030	\$135,030					

**Accounts Payable:**



(\$Millions)

For the Period November 11 through November 30, 2011 the Accounts Payable staff processed:

927 ACH Remittances	25 Wire Remittances	734 Check Remittances	1111 Vendor Invoices and Credit Memos
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**Market Updates:**

**Investment Yield Comparables - 8 Week Run Rates**

Investment Type	7-Nov	14-Nov	21-Nov	28-Nov	5-Dec	12-Dec	19-Dec	26-Dec
SWEEP ACCOUNT - CBB	0.40%	0.40%	0.40%	0.40%	0.40%	0.40%	0.40%	0.40%
CDARS (1 Yr) - CBB	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%
1 Yr CD - BofA	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%	0.35%
1 Yr CD - Wells Fargo	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%
1 Yr CD - Citibank	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
LAIF	0.38%	0.38%	0.38%	0.38%	0.39%	0.39%	0.38%	0.38%
<b>US. TREASURIES:</b>								
US Treasuries - 3 Mos	0.01%	0.01%	0.02%	0.03%	0.01%	0.01%	0.01%	0.02%
US Treasuries - 6 Mos	0.04%	0.04%	0.05%	0.07%	0.05%	0.05%	0.04%	0.06%
US Treasuries - 12 Mos	0.12%	0.10%	0.11%	0.13%	0.11%	0.11%	0.11%	0.12%
US Treasuries - 2 Yrs	0.23%	0.24%	0.27%	0.26%	0.27%	0.24%	0.24%	0.30%
US Treasuries - 3 Yrs	0.38%	0.39%	0.41%	0.39%	0.40%	0.36%	0.36%	0.45%
US Treasuries - 5 Yrs	0.91%	0.90%	0.91%	0.91%	0.93%	0.87%	0.82%	0.96%
<b>US GOVERNMENT SPONSORED ENTITIES BENCHMARK BULLETS:</b>								
2 yr Agency Bullets	0.45%	0.49%	0.49%	0.49%	0.44%	0.41%	0.41%	0.41%
3 Yr Agency Bullets	0.65%	0.69%	0.69%	0.69%	0.67%	0.65%	0.65%	0.65%
5 Yr Agency Bullets	1.20%	1.27%	1.27%	1.27%	1.29%	1.18%	1.18%	1.18%

**Investment /Bank/Market Update:**

The average maturity is 684 days for current investments exclusive of LAIF and SWEEP. Including LAIF and SWEEP accounts, the average maturity is 161 days, (assuming 2 days to liquidate the LAIF investment and SWEEP account

**Investment Yields:**

The current rate of return on the Agency's portfolio as of December 28, 2011 is estimated at 0.541% an increase of 2 basis points compared to the October Treasurer's Report of Financial Affairs rate of return of .523% due to a slight increase in LAIF and GSE's investment yield.

**Financial Market Update:**

**Fed proposes new, tougher rules for big banks - msnbc.com (12/20/11) --**

The Federal Reserve says the largest U.S. banks and financial companies should hold extra cash on their balance sheets to cushion themselves against financial crises. The proposal by the chief U.S. banking regulator will affect banks with assets over \$50 billion in assets. There are even stricter rules for companies with over \$500 billion in assets such as JPMorgan Chase & Co. Goldman Sachs Group Inc. and Citigroup Inc. U.S. banks opposed the rules since they would be forced to hold too much extra cash, hampering their ability to make loans.

The rules were first spelled out by international regulators in Basel, Switzerland and were specifically targeted at large interconnected global financial institutions.

**Unemployment - msnbc.com (12/20/11)--**

The falling state unemployment rates reflect the brightening jobs picture nationally. The U.S. unemployment rate fell sharply in November to 8.6 percent, the lowest since March 2009. The economy has generated 100,000 or more jobs five months in a row — the first time that's happened since 2006, before the Great Recession. Only three states reported higher unemployment rates in November, the Labor Department said Tuesday. Four states showed no change. Nevada for the 18th straight month had the highest state unemployment rate: 13 percent. Followed by California at 11.3 percent and North Dakota again enjoyed the lowest unemployment rate: 3.4 percent. It was followed by Nebraska at 4.1 percent and South Dakota at 4.3 percent.

**Housing Market - msnbc.com (12/20/11) - -**

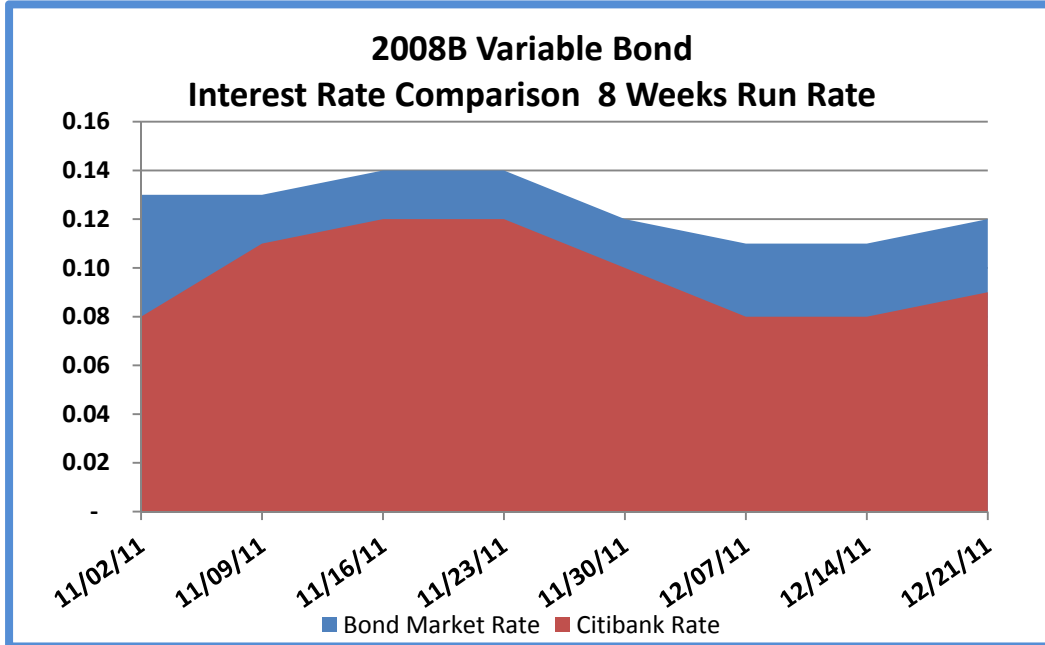
Housing starts to jump 9.3 percent in November to an annual rate of 685,000, the highest reading in 19 months. Starts were up in the Northeast, South and West but were down in the Midwest. New housing permits, which offer a fairly reliable forecast of future building activity, jumped 5.7 percent to the highest level in 20 months. Record low mortgage rates have made those homes more affordable and a slow improvement in the job market has created more paychecks to cover those mortgage payments. But the bottom was so deep the housing industry has years of rebuilding ahead of it.

**Citizen Business Bank - CBB website (12/21/11) - -**

CVB Financial Corporation announced the payment of its 89th consecutive cash dividend at \$0.85 cent per share for the fourth quarter of 2011. CVB Financial Corp. is the holding company for Citizens Business Bank, a \$6.5 billion financial services company based in Ontario, California. Citizens Business Bank serves 40 cities with 42 business financial centers, five

commercial banking centers and three Citizens Trust offices in the Inland Empire, Los Angeles County, Orange County and the Central Valley areas of California.

**2008B Variable Bond Trend:**



**Contracts and Procurement:**

**Procurement Activities:**

	TOTAL NUMBERS November / December 2011 Procurement Actions	TOTAL VALUE November / December 2011
Purchase Requisitions (PRs)	289 / 238	\$2,130,187 \$1,793,237
Purchase Orders (POs)	223 / 177	\$2,033,679 \$1,984,026
Contracts/Agreements	16 / 26	N/A
Posted Solicitations	10 / 4	N/A

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**Grants:**

**Inland Empire Utilities Agency  
Active Grant and SRF Loan Summary  
As of December 31, 2011**

Funding Agency	Project Name	Award Amount	Invoiced (Through 06/30/11)	Invoiced FY11/12 (07/01/11 - 12/31/11)	Award Balance
<b>FEDERAL GRANTS</b>					
United States Bureau of Reclamation (USBR)	Recycled Water Planning	\$ 980,000	\$ 980,000	\$ -	\$ -
	Regional Recycled Water Distribution	950,000	950,000	-	-
	Regional Recycled Water Program	4,940,000	4,940,000	-	-
	North East Area Recycled Water	5,938,454	5,938,454	-	(0)
	North West Area Recycled Water	7,910,000	2,905,334	2,546,261	2,458,405
	California Water Wise Landscape	30,000	30,000	-	-
	CALFED Water 2011 Program	406,712	-	-	406,712
	<b>CDA Wellfield (Wells 1, 2, 3)</b>	1,551,095	-	-	1,551,095
FEMA/Cal-EMA	FEMA Winter Storm 2010 Disaster	614,410	-	201,611	412,799
<b>Active Federal Grants</b>		<b>\$ 23,320,671</b>	<b>\$ 15,743,788</b>	<b>\$ 2,747,872</b>	<b>\$ 4,829,010</b>
<b>STATE GRANTS</b>					
Department of Water Resources (DWR)	Chino Basin Conjunctive Use	\$ 15,500,000	\$ 15,500,000	\$ -	\$ 0
	Multi-Family ULF Toilet Program	1,650,133	1,241,573	79,427	329,133
	Landscape Water Audit Program	194,476	189,136	5,282	58
	2008 Urban Drought Program	1,000,000	1,000,000	-	-
	<b>CDA II Desalter Expansion</b>	2,800,000	2,800,000	-	-
Department of Parks & Recreation (DPR)	Water Discovery Field Trip & Bus	207,900	11,100	-	196,800
	Earth Day program	38,500	11,339	-	27,161
Metropolitan Water District (MWD)	Water Softener Salinity Reduction	95,000	95,000	-	-
WaterReuse Foundation	Research for Potable Reuse and Aquifer Storage Projects	479,995	425,616	33,975	20,404
State Water Resources Control Board (SWRCB)	Chino Creek Master Plan	601,362	601,136	-	226
	Chino Creek Cleanup (ARRA)	1,471,491	678,248	168,545	624,698
	North East Area Recycled Water	4,241,635	4,241,631	-	4
	Greater Prado Basin Clean-up	76,756	76,756	-	0
	Greater Prado Clean-up (ARRA)	298,244	71,276	12,980	213,988
	Magnolia Channel Project	181,275	181,275	-	(0)
	Magnolia Channel Restart (ARRA)	773,045	773,045	-	0
	Southern Area Recycled Water	4,000,000	-	252,264	3,747,736
<b>Active State &amp; Local Grant</b>		<b>\$ 33,609,812</b>	<b>\$ 27,897,130</b>	<b>\$ 552,473</b>	<b>\$ 5,160,209</b>
<b>Total Active Federal, State &amp; Local Grant</b>		<b>\$ 56,930,483</b>	<b>\$ 43,640,919</b>	<b>\$ 3,300,346</b>	<b>\$ 9,989,219</b>
<b>SRF LOANS</b>					
SWRCB (SRF Loans)	North East Area Recycled Water	\$ 16,630,166	\$ 15,061,170	\$ -	\$ 1,568,996
	RW Wells and Lysimeters	1,285,987	998,331	-	287,656
	RP-1 Dewatering Facility	27,434,811	19,389,754	3,474,484	4,570,573
	Southern Area Recycled Water	20,608,638	-	1,555,072	19,053,566
	New Main Operations Laboratory	14,830,000	-	-	14,830,000
<b>Sub-total Active SRF SRF Loans</b>		<b>\$ 80,789,602</b>	<b>\$ 35,449,255</b>	<b>\$ 5,029,556</b>	<b>\$ 40,310,791</b>
<b>GRAND TOTAL ACTIVE GRANTS &amp; LOANS</b>		<b>\$ 137,720,085</b>	<b>\$ 79,090,173</b>	<b>\$ 8,329,902</b>	<b>\$ 50,300,010</b>
<b>Active Grants &amp; Loans</b>		<b>\$ 137,720,085</b>	<b>\$ 79,090,173</b>	<b>\$ 8,329,902</b>	<b>\$ 50,300,010</b>
<b>Closed grants and SRF loans</b>		<b>\$ 172,130,033</b>			
<b>Total Active and Closed Grants &amp; Loans since 2002</b>		<b>\$ 309,850,118</b>			

**Other Finance Division Updates on Significant Events:**

**Grants:**

**Applications and Opportunities**

- Grant Staff began working with the Engineering Department on the United States Bureau of Reclamation (USBR) Title XVI Water and Reclamation and Reuse Feasibility Study grant opportunity. The application is due to USBR for review on February 13, 2012.
- Grant Staff continues to follow-up with the (3) USBR Water and Energy Efficiency grant applications for the Landscape Survey, Irrigation Retrofit, and Turf Removal Demonstration projects. The applications are due to USBR for review on January 19, 2012.
- Grant Staff and the Operations Department are working to determine eligible energy saving projects for the USBR Water and Energy Efficiency grant opportunity.
- Grant Staff and the Planning and Water Resources Department continue to work on the State Water Resources Control Board (SWRCB) Proposition 84 Storm Water grant funding. Two projects are planned: 1) Conceptual proposal for the Turner Basin recharge implementation project 2) Full Application for the Chino Basin recharge master plan. The submissions are due to SWRCB for review on January 31, 2012.
- Grant Staff continues to follow-up with the USBR Title XVI application submitted for the CDA Expansion Phase 3 grant project.
- California Department of Public Health (CDPH) requested additional information on the Proposition 50 grant application submitted for the CDA Expansion Phase 3 project. Grant Staff is continuing to provide the information requested which will help to decide if the project qualifies as a regional project.
- Grant Staff attended a Federal Highway Administration (FHWA) workshop to assist with our pending FEMA 2010 winter storm damage application for \$22,000. FHWA notified IEUA to submit our application through the City of Rancho Cucamonga where the damage occurred. Grant Staff has contacted the City regarding the application.

**Contracts and Procurement:**

- On January 16, 2012, the CAP Department kicks off its 2012 Contracts and Procurement Overview Training series with a presentation to Planning & Environmental Compliance staff. Additional sessions for key departments, disciplines, and project managers will follow. With a renewed focus on the *critical few objectives* (Communication: Knowledge is Power; Competition: Our Best Value; and Contracting: Tools), these short and concise training sessions are designed to provide students with the *essential tools* needed to accomplish their missions, consistent with standing policy and sound business practices.
- Realized cost savings in the amount of \$15,911 during December; YTD total \$1,492,202.26. Savings were primarily accomplished through the competitive award solicitation process utilizing The Network.

- On January 12, 2012, CAP staff will receive our ninth annual Achievement of Excellence in Procurement (AEP) award while attending the California Association of Public Purchasing Officials conference. It bears noting, IEUA is only one of forty government agencies in California and one of twenty-six special districts nation-wide to receive the 2011 award.
- The Small Business Outreach Program is in full swing with a presentation scheduled for the Upland Chamber of Commerce scheduled for January 8, 2012. A program progress report will be presented to the Public and Legislative Affairs Committee on February 8, 2012.

**Financial Planning:**

- Conduct FY2011/12 O&M and TYCIP budget preparation training sessions in December 2011 and January 2012
- Staff will be presenting the FY 2012/13 Rate Proposal for the Agency's Regional Wastewater and Recycled Water programs to the Regional Committees in January to request their recommendation for approval to IEUA Board of Directors. If approved, the IEUA Board will approve adoption of the rates in February 2012 effective July 1, 2012.
- A labor costs allocation workshop for department managers and key staff will be facilitated in mid- January 2012. The workshop is intended to provide staff an overview of the labor allocation amongst the various Agency's programs, capital projects, cost centers and orders.