

**FINANCE, LEGAL, AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CALIFORNIA
WEDNESDAY, NOVEMBER 9, 2011
11:00 A.M.**

*Or immediately following the
Engineering, Operations, and Biosolids Management
Committee Meeting*

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. ACTION ITEMS

A. MINUTES

The Committee will be asked to approve the Finance, Legal, and Administration Committee meeting minutes of October 12, 2011.

B. REGIONAL PLANT NO. 2 DIGESTER NO. 4 CLEANING PROJECT

It is recommended that the Committee/Board:

1. Award the services contract to clean Digester No. 4 at Regional Plant No. 2 (RP-2) to Synagro-WWT, Inc., (Contract No. 46001088), for a not-to-exceed amount of \$330,000; and

2. Authorize the General Manager to execute the contract.

C. ADOPTION OF RESOLUTION NO. 2011-11-3, TO APPLY FOR FUNDING OF THE CALIFORNIA RIVER PARKWAYS PROGRAM

It is recommended that the Committee/Board:

1. Adopt Resolution No. 2011-11-3, approving the application for grant funds from the California River Parkways Program; and
2. Authorize the General Manager or in his absence, any one of the following: Assistant General Manager, Chief Financial Officer, Executive Manager of Engineering, Executive Manager of Policy Development, or the Executive Manager of Operations, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, and amendment, which may be necessary for the completion of the project.

D. LANDSCAPE MAINTENANCE SERVICES CONTRACT

It is recommended that the Committee/Board:

1. Award a five-year contract to ValleyCrest for landscape maintenance services; and
2. Authorize the General Manager to execute the contract.

E. WEED CONTROL AND WEED ABATEMENT SERVICES CONTRACT

It is recommended that the Committee/Board:

1. Award a five-year contract to Pest Options, Inc. for weed control and abatement services; and
2. Authorize the General Manager to execute the contract.

2. INFORMATION ITEM

A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN)

B. REPLACEMENT OF CURRENT PAYROLL & HUMAN RESOURCES INFORMATION SYSTEMS (WRITTEN)

C. FY 2011/12 FIRST QUARTER BUDGET VARIANCE AND PERFORMANCE GOALS UPDATES (WRITTEN)

3. COMMITTEE MEMBER COMMENTS

4. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

5. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: _____

DECLARATION OF POSTING

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, November 3, 2011.

April Woodruff